



Ref. No. 01/2026

31 December 2025

Dear Parents / Guardians

On behalf of the school, may I wish everyone a happy 2026 filled with excitement and good health. To the parents who have just joined Elias Park Primary School (EPPS) family, I extend a warm welcome to you. In the coming year, let us work together to make your child's educational journey a fulfilling, enjoyable and enriching one.

Providing a forward-looking and balanced curriculum

In EPPS, we are committed to develop learners who are anchored on sound values, ready for life and to equip our students with the essential skills to take on challenges of uncertain times. We want our students to be confident, adaptable, resilient in a rapidly changing world and be self-motivated in their personal growth.

We are heartened to know our Eliasians have excelled through their drive, fortitude and hard work. Every child's growth and success are the result of concerted efforts of the entire school community, alumni, and community partners. Eliasians' passion and strengths are nurtured through varied programmes and activities offered in the domains like academics, aesthetics, community leadership and sports. Through these, we will strive to equip them with the right skills and attitudes such as confidence, curiosity and collaboration to help them be future ready.

Update on MOE Kindergarten and KCare

Our MOE Kindergarten and KCare services have successfully completed their first year of operation on our school premises. What began in January 2025 with 54 K1 students under the leadership of Centre Head Mrs Azar and our dedicated team of 8 MK teachers has flourished into a thriving early childhood programme.

As we enter 2026, we are delighted to welcome our second cohort of young learners whilst celebrating the progression of our inaugural K1 students to K2. This continued growth reinforces our commitment to providing holistic education for younger Eliasians.

We remain grateful for the continued strong partnership with our MK parents and look forward to nurturing the next generation of confident and capable learners. For the latest information on MK@Elias Park and KCare programmes, please visit our school website at <https://www.eliasparkpri.moe.edu.sg/mkeliaspark/announcement>

Staff Matters

We bid a fond farewell to the following staff and extend our heartfelt appreciation for all for their dedicated contributions. We wish them the best as they embark on their new pursuits.

Mdm Chua Pei Pei (Principal)	Mr Stan Lee Mun Hong (HOD Science)
Mdm Poon Yin Ching (HOD CCE)	Ms Lai Yoke San
Mdm Mah Huimin	Ms Wong Sheau Mun
Mdm Logeswaran Narmatha	

As a new member myself, I am pleased to welcome the following colleagues into the EPPS family in Semester 1 of 2026.

Mdm Li Simin Sharon	HOD English Language
Mdm Teo Kwee Siang	HOD ICT
Ms Loh Ooi Wan	Year Head (Middle Primary)
Mdm Ho Li Na	Subject Head, Chinese Language
Ms Tan Chu Lin Rannesssa	Teacher
Mdm Yeo Shu Yuan	Teacher

As a school, we partner closely with our Eliasians, families, School Advisory Committee, Alumni, and community partners to create a caring and conducive learning environment where our Eliasians are given ample opportunities to develop their talents and reach their fullest potential. May 2026 be filled with excitement and holistic endeavours for all of us!

Yours sincerely,

Nurazian Bajuri (Mdm)
Principal

A IMPORTANT ANNOUNCEMENTS

1 Orientation and Bonding Week

Only Primary 1 students and accompanying parents will report to school on Friday, 2 January 2026. (P1 parents are to refer to the PG message sent to you separately.) Primary 2 to 6 students report on Monday, 5 January 2026. A separate PG message will be sent out by Form Teachers on the items to bring for the first week. During the Bonding Days on 5 and 6 January, students will ease back into school routines. Teachers will also cover school values, class expectations, and self-management skills such as goal setting. Formal lessons will commence on Wednesday, 7 January 2026.

2 Reporting and Recess Time

EPPS is committed to provide an optimal learning environment for our students. Please kindly be reminded that the school hours will be from 7.30 a.m. to 1.30p.m. daily.

Activity	Reporting Time
Reporting Time for Students	By 7.25 a.m.
Flag-Raising Ceremony	7.30 a.m.
First Period	7.35 a.m.
Dismissal Time	1.30 p.m.
School Bus Pick Up Time	Based on arrangement with vendor

Level	Recess Time
Primary 1 and 2	9.30 a.m. to 10.00 a.m.
Primary 3 and 4	10.00 a.m. to 10.30 a.m.
Primary 5 and 6	10.30 a.m. to 11.00 a.m.

A 10 min break time for light snacks is also included in the Timetable.

3 Purchase of School Uniforms & Name Tags

The bookshop vendor, BL Marketing Pte Ltd, has been working closely with the uniform supplier, Yangtze Kiang Tailor, to assist in the sale of uniforms, and taking orders for name tags. Sale of school uniforms will only be available at the School Bookshop from February 2026 as the bookshop will be prioritizing the distribution of textbooks in early January 2026. The daily opening hours are from Monday to Friday, 9.00 a.m. to 3.00 p.m. For the name tags, parents are encouraged to order online at www.yangtzejiang.com.sg/eshop. For further inquiries, please contact Yangtze Kiang Tailor at 6769 1260.

4 Student Planner

Students will receive their Student Planner from their Form Teachers. This planner contains important information, including the school's contact details, rules and expectations, and assessment guidelines. Form Teachers will guide students on how to use the planner effectively for example, to record homework, assessment dates, and instructions from teachers.

Subject Teachers may also use the planner to communicate with parents/guardians on matters related to your child/ward by writing messages in it. Parents/Guardians are encouraged to review the Student Planner with their child/ward to understand the academic requirements, values, and standards the school expects all students to uphold as upright, responsible, and respectful Eliasians.

5 Partnership in Education

The school is committed to work closely with you and to provide support in nurturing and developing your children. We firmly believe that parents can play the key role to show continuous interest and support for our students.

5.1 Home- School Communication

(a) Parents and teachers play complementary roles to support the learning and development of the child. Let us set a positive example to our children together, through a mutually courteous and respectful home-school partnership. With a strong home-school partnership built on mutual trust, respect and understanding that keeps the whole child in focus, every Eliasian will be able to achieve his/her best.

(b) Our teachers use official communication modes when conveying information such as assigning homework and relaying school/class-related announcements to students and parents. Such official modes include Parent's Gateway (PG) notices, updates on the school website, the school's termly newsletter to parents, the Student Planner, emails, consent forms, the Student Learning Space (SLS), talks with parents, and parent-teacher-meetings. In addition, teachers reach out to parents through various channels to establish strong home-school partnership, including telephone calls, emails, and in-person or virtual meetings. The purposes and benefits of these teacher-initiated communications are:

Communication channel between teacher & parent	Purpose	Benefits
Phone calls and e-mails	To update parents on the students' progress.	Parents are kept informed early if a student is making progress or otherwise, so that intervention can be carried out.
In-person or virtual meetings	To discuss student learning and development matters with parents.	Teachers and parents can work together to help the student to develop to his/her fullest potential in all area (s) – academic, social, emotional, or physical.

(c) You will receive a PG (Parents Gateway) message from your child/ward's Form Teachers in the first week of school. Form Teachers will introduce themselves and provide information about your child's subject teachers, including their email addresses. Please feel free to check in with your child's Form Teachers and seek clarification, so that they can address any concerns early, and partner you in ensuring the best school experience for your child.

(d) We also encourage you to use the Student Planner as a mean of communicating with the teachers to monitor your child's/ward's progress. Besides reflecting the homework given to your child/ward each day, the student planner also allows teachers and parents to keep in contact.

(e) The school deeply values your strong partnership, and we strive to attend to your queries within the work week (Mondays to Fridays) during our operating hours (7.30am to 5.30pm). Please contact the teachers through the General Office or their work e-mail. Teachers need the evenings and weekends to fully recharge and prepare themselves for the work week. For non-urgent matters, please refer to information available at the relevant channels, such as the school's termly newsletters, PG notifications, and the Student Planner. We seek your understanding and cooperation to refrain from contacting teachers beyond working hours and during the weekends.

5.2 Health & Well Being

The health and well-being of our students and staff remain our top priority. We are committed to maintaining a safe and conducive learning environment for all members of our school community.

We encourage all parents to practise social responsibility by keeping their children at home when they are unwell. This simple yet important measure helps protect other students, teachers, and staff from potential illness. If your child displays any symptoms of illness, including fever, cough, sore throat, or general malaise, we strongly recommend visiting a doctor to ensure they receive appropriate care and to determine when it is safe for them to return to school.

We strongly advise parents to consult a doctor when their child is unwell, particularly if symptoms persist or worsen. Early medical intervention not only supports your child's recovery but also helps determine when it is safe for them to return to school. Please ensure your child is fully recovered before sending them back to school.

Students are encouraged to maintain good personal hygiene practices, including regular handwashing and keeping their personal items clean.

Our school continues to maintain regular cleaning protocols for high-touch surfaces and common areas. Staff will conduct daily wellness checks to monitor the general well-being of our students.

By working together as a community and practising these responsible health measures, we can ensure that our school remains a healthy and vibrant place for learning and growth.

5.3 Attendance for School

(a) All students should be seated in the Hall by 7.25 a.m. Flag raising ceremony will start punctually at 7.30 a.m. Students are encouraged to arrive earlier to enjoy their silent reading time. Arrival in school after 7.30 a.m. will be considered as latecoming.

(b) Please note that dismissal is at 1.30 p.m. daily. Parents/Guardians should check with their child/ward and/or on PG notifications, to know if they have after-school activities such as CCAs or remedial lessons.

(c) Curriculum time is precious, and students should not miss lessons where possible. If there are urgent matters in the family that require your child's absence from school, please inform the school and/or Form Teachers in writing. Your request will be subjected to the school's consideration and approval. When your child's/ward's leave application is approved, students should be prepared to put in more effort to catch up on their assignments. We seek your understanding to partner the school in this matter.

6.1 Updating of Personal Particulars

(a) The Ministry of Education (MOE) requests parents to update their and their child's personal information via the Student Details Form (SDF) Portal. Parents can log in to the portal using their SingPass account to complete this process.

Please look out for the Parent Gateway announcement from MOE on Friday, 2 January 2026, which will include detailed instructions. All online submissions should be completed by **31 January 2026**.

Note for P1 Parents: If you have already submitted the SDF in December 2025, there is no need to resubmit.

(b) Informing MOE of A Change of Particulars through the School or Parent Gateway App

Category	MOE Form Type	Remarks
Students' Address	Form C Request Form for Updating of Student's Address	Your child may approach their Form Teacher or the General Office for the MOE Forms.
Parents'/ Legal Guardians' Particulars	Form A Updating of Parents' / Legal Guardian's Particulars	
Parents'/ Legal Guardians' Contact Numbers	N.A	You may update the contact numbers on the Parent Gateway app directly, and the school/Form Teachers will receive the auto notification.

It is important that any changes are updated in a timely manner to enable easier communication with parents / legal guardians.

6.2 Consent for Photography & Video-Taking

Please note that photographs and video images of parents/guardians and/or your child/ ward may be taken during lessons, CCA, school camps and events. Parents are deemed to have given consent for the school to use and publish such photographs and/or video recordings in school publications, school website, social media channels and other communication channels. Please be assured that any personal data received by our school is managed according to the MOE Data Management Policy and Guidelines. Should you have enquiries, please write in to epps@moe.edu.sg for clarification.

6.3 Entry into School

To enhance the safety and security of our students, full-height turnstiles have been installed at Gates 2, 3 and 4, and will be operational from 19 January 2026.

- (a) In the interest of the safety and security of our students, parents or visitors are not allowed into the school. All visitors must first report to the Gate 2 Security Guard Post to register and obtain a 'Visitor Pass' before proceeding to the General Office to register the purpose of your visit.
- (b) Please note that except for medication and spectacles, the school will not accept any other items to be delivered to our students. We seek parents' cooperation in encouraging our students to be responsible for their belongings.

6.4 Safety Routes

- (a) Our Student Planner also contains important information on safety for all Eliasians. Please spend some time going through the safety information in the Student Planner with your child/ward and reinforce the key points with them.
- (b) To ensure orderly dismissal at staggered times, we appeal to parents/ guardians/ care givers not to obstruct student movement, and to practice social distancing when waiting outside all the school gates.
- (c) We would also appreciate if you could train your child/ward to look out for the right person to accompany him/her home and not to follow strangers or their friends. If your child is unable to find his/her caregiver during dismissal, he/she should go the General Office for assistance.
- (d) We would like to appeal to all parents who drive their child to school, to use the designated covered drop-off/pick-up points located near Blocks 517 and 504, Pasir Ris Street 52, during peak traffic periods. This will ease the traffic congestion at Gate 1 – entrance to school carpark. With effect from January 2026, Gate 1 will no longer be opened after CCA/after-school programmes. Parents are encouraged to use the designated covered drop-off/pick-up points to pick-up their child. Alternatively, you may park your vehicles at nearby HDB car park and walk to any school gates to meet your child.

6.5 Prohibited Items

Students are reminded that items that may inflict injury (to self and/or others) such as boxcutters, penknives and lighters should not be brought to school. Parents are encouraged to monitor and educate their child/ward on the proper handling of such items outside of school.

7 Appreciation of Teaching Staff

7.1 President's Award for Teachers (PAT) 2026

The President's Award for Teachers (PAT) gives national recognition to experienced teachers for their dedication and hard work in developing our young. These teachers inspire both their students and peers through their words and deeds. We welcome parents and students to make nominations for the PAT 2026 as an appreciation of the effort of our teachers. PAT 2026 nomination will close on Friday, 9 January 2026, at 12pm. You may submit your nominations

online through this link <https://go.gov.sg/pat2026> .

7.2 Outstanding Youth in Education Award (OYEA) 2026

The Outstanding Youth in Education Award (OYEA) recognizes young teachers, aged 35 and below, who are role models for the teaching profession. These teachers personify youthful idealism, enthusiasm, and inspire their students and peers. We welcome parents and students to make nominations for the OYEA 2026 as an appreciation of the effort of our teachers. Nomination for OYEA 2026 will close on Friday, 9 January 2026 ,at 12pm. You may submit your nominations online through this link <https://go.gov.sg/oyea2026>.

8 Weighted Assessment 1 for Primary 3-6

Please note the P3-6 Weighted Assessment 1 will take place during Term 1 Weeks 9-10, allowing the P3-6 students to demonstrate the knowledge and skills they have developed over the past weeks. More information regarding the scope and dates for each subject's WA 1 will be shared via PG closer to the date.

9 Assessment Matters

Information on assessment can be found on our school website. On the Home page, please select the tab 'For Parents'.

Parents can view:

- School Assessment Policy
- Format of papers
- Schedule
- Scope of topics

If your child/ward is unwell on the Weighted Assessment/ Examination Day, we appeal to parents/guardians not to send their child/ward to school. Parents/Guardians are required to take their child/ward to a clinic and obtain a medical certificate to certify their absence. Kindly note that there will be no re-test for any written component/paper for an examination/weighted assessment.

Beside summative assessments, teachers will continue to leverage ongoing assessments (daily work, timed practices, class quizzes) to check on students' understanding and provide timely feedback to improve learning.

B SCHOOL PROGRAMMES IN TERM 1

1 Parents' Engagement Sessions

Engaging parents/guardians on school matters, both academic and non-academic early in the school year is important to us. This allows us to build a positive school-home partnership to help our children achieve their best in the coming year.

Level	Date	Time/ Mode
Primary 1	Friday, 2 January	7.45 a.m. – 10.00 a.m. P1 Orientation Day
Primary 2	Thursday, 5 February	4.00 p.m. – 6.00 p.m.
Primary 3 & 4	Friday, 6 February	Microsoft Teams Webinar
Primary 5 & 6	Friday, 30 January	Details will be provided nearer to the respective sessions.

Information shared during the briefing will include:

- School's Directions
- Level Initiatives / Key Programmes
- Assessment Matters
- Programme for Active Learning (for P1 & P2 only)
- Subject-Based Banding (for P3 & P4 only)
- PSLE Matters and Choice of Secondary Schools (for P5 & P6 only)

Should parents/guardians have enquiries on their child's/ward's progress, they can contact subject teachers separately via email or telephone call.

2 Co-Curricular Activities Schedule

CCAs are a key component of students' holistic education. Through CCAs, students discover their interests and talents. Through CCAs, students develop their character, learn values, social emotional competencies and skills to prepare them for future challenges. CCAs bring students from diverse backgrounds together. By learning and interacting with one another, students develop friendships and deepen their sense of belonging to the school and community. The Term 1 CCA Schedule will be from Monday, 12 January – Friday, 13 March 2026. For more information, please refer to the PG notification sent by the respective CCA Teachers.

3 Photo-Taking for School Smart Card (for P1 and P6 only)

P1 and P6 students will be taking photos for their School Smart Cards on Friday, 9 January 2026. Students are expected to be in their school uniform and have neat hairstyles. The stored value smartcard allows primary school students to use for travel on the public transport system. Students can activate the card by making a minimum top-up of \$2 and bringing along their birth certificate/passport for verification purposes to any TransitLink Ticket Office.

4 Code for Fun Programme (for P5 only)

Code for Fun Enrichment programme is a collaboration between IMDA and MOE. It includes academic learning of related concepts using visual based programming language. Students apply reasoning to solve problems by breaking them down in a fun way. Each P5 class will participate in a two-day coding experience during curriculum hours in January 2026.

5 Chinese New Year (CNY) Celebrations

Chinese New Year (CNY) falls on Tuesday, 17 February 2026. The school will have our CNY celebrations on Chinese New Year Eve on Monday, 16 February 2026 from 7.30 a.m. to 10.30 a.m. Please note that dismissal is at 10.30 a.m. for all students. Students should be in their PE attire for the celebrations. Students will return to school on Thursday, 19 February 2026. The school wishes all Eliasians and families a prosperous and healthy Chinese New Year!

6 Total Defence Day

The Total Defence campaign will profile Total Defence in action and encourage students to play a greater role in Total Defence by showing them how they can contribute in small and big ways. Our students will participate in a series of activities from Monday, 9 February to Friday, 13 February 2026, to gain better understanding that Total Defence can help rally and mobilize Singaporeans to prepare for future threats and be resilient to recover quickly when crises strike. More information will be shared in February via Form Teachers and PG notification.

Summary of Term 1 Events (January – March 2026)

Date	Events	Remarks
Friday, 2 January	Only P1 students report to school	Please refer to PG notification. Dismissal is at 10.30 a.m.
	P1 Parents' Engagement Session	For P1 parents/ guardians only and conducted during P1 Orientation Day.
Friday, 2 January – Saturday, 31 January	Submission of Individual Student Detail Form	P1-6 Parents/ Guardians can make online submissions via the Student Details Form (SDF) Portal by 31 January 2026 . Please refer to the MOE PG message dated 2 January. P1 Parents/ Guardians who have submitted the SDF in Dec 2025 need not submit again.
Monday, 5 January	All students report to school	First day of school for P2-6 students.
Monday, 5 January – Tuesday, 6 January	Bonding Week Activities	During curriculum time for all students.
Tuesday, 6 January – Monday, 19 January	P5 Code for Fun Programme	For P5 students only. During curriculum hours.
Friday, 9 January	Photo-Taking for School Smart Card	For P1 and P6 students only. During curriculum hours.
Monday, 12 January – Wednesday, 21 January	Health Screening by HPB	For P1 – P6 students Details will be provided via PG nearer the event date.
Monday, 12 January – Friday, 13 March	Term 1 CCA Sessions	Please refer to the PG notification sent by the respective CCA Teachers.
Friday, 30 January	Parents' Engagement Session for P5 & P6	For parents/guardians of P5 and P6 only. Details will be provided via PG nearer the event date.
Thursday, 5 February	Parents' Engagement Session for P2	For parents/guardians of P2 only. Details will be provided via PG nearer the event date.
Friday, 6 February	Parents' Engagement Session for P3 & P4	For parents/guardians of P3 and P4 only. Details will be provided via PG nearer the event date.
Monday, 9 February – Friday, 13 February	Total Defence Day Activities	During curriculum hours for all students.
Monday, 16 February	Chinese New Year Celebration	School hours are from 7.30 a.m. to 10.30 a.m. Please note that dismissal is at 10.30 a.m. for all students. Students should be in their PE attire for the celebrations.
Tuesday, 17 February – Wednesday, 18 February	Chinese New Year Holiday	All students to return to school on Thursday, 19 February.

Date	Events	Remarks
Monday, 2 March – Friday, 13 March	Weighted Assessment 1	For P3-6 students. Details will be provided via PG in due time.
Friday, 13 March	Eat with Family Day	Home Celebrations
Saturday, 14 March – Sunday, 22 March	Term 1 School Holidays	The General Office remains open from 8.00 a.m. to 5.00 p.m. on weekdays.