

GETTING READY FOR Home-Based Learning (HBL) 19 to 28 May

Conducted by: All Form Teachers

Prepared by: HOD & SH ICT

Performed on 17 May 2021 (Monday)



What to do when you do not have access to learning device with Internet at home:

Things to Do	Remarks
<p>Consider Applying for an iPad / laptop loan (if you do not have a computer at home but you have access to Internet):</p> <ol style="list-style-type: none">Get a loan form from G.O or ICT Office;Fill up the loan form and get parent's endorsement;Submit form to ICT Office. <p>[Update: ICT Dept will prepare the devices accordingly. We will arrange for students to collect the loaned devices by 19 May].</p>	<ul style="list-style-type: none">ICT Office is located at Blk F, Level 3, between Com Lab 1 and 2.
<p>Long-term solution: Please get your parents / guardians to consent and submit the PLD Procurement Form by <u>21 May 2021</u>.</p>	<ul style="list-style-type: none">Refer to the PLD Initiative Portal for parents for info and actions. https://go.gov.sg/fhsspld

Long-Term Access to Device & Internet: Equip yourselves with **Personal Learning Devices (PLD)**

So that students do not have to loan devices from school or others anymore.

Remind and ensure your parents / guardians read and respond to the letter communicating about the NDLP and PLD Initiative disseminated via the Parents Gateway app.



FUHUA SECONDARY SCHOOL

5 JURONG WEST STREET 41 SINGAPORE 649410 TEL: (+65) 65633067 FAX: (+65) 65634379

Date: 30 April 2021

Dear Sir / Madam,

National Digital Literacy Programme

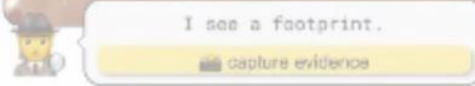
At MOE's Committee of Supply Debate in March 2020, MOE launched the National Digital Literacy Programme ("NDLP") for our schools and Institutes of Higher Learning to help students strengthen their digital literacy. One of the components of the NDLP is the introduction of the Personalised Digital Learning Programme ("PDLP") for all secondary school students, whereby every secondary school student will own a school-prescribed Personal Learning Device ("PLD") by end-2021. This letter provides important information about how you can purchase the PLD for your child/ward as well as about the accompanying applications that the school may be rolling out as part of the NDLP.

Purchase of Personal Learning Device

2. **Overview.** The PLD will be used in tandem with the national e-learning platform – the Singapore Student Learning Space ("SLS") – as well as other educational technology to personalise and enhance students' learning.

Personal Learning Device Initiative

Portal for Parents / Guardians



0/14 Evidence Collected

Read more to understand the National Digital Literacy Programme (NDLP) and Personal Learning Device (PLD) Initiative:

MOE COS 2020

News on Todayonline

News on ST

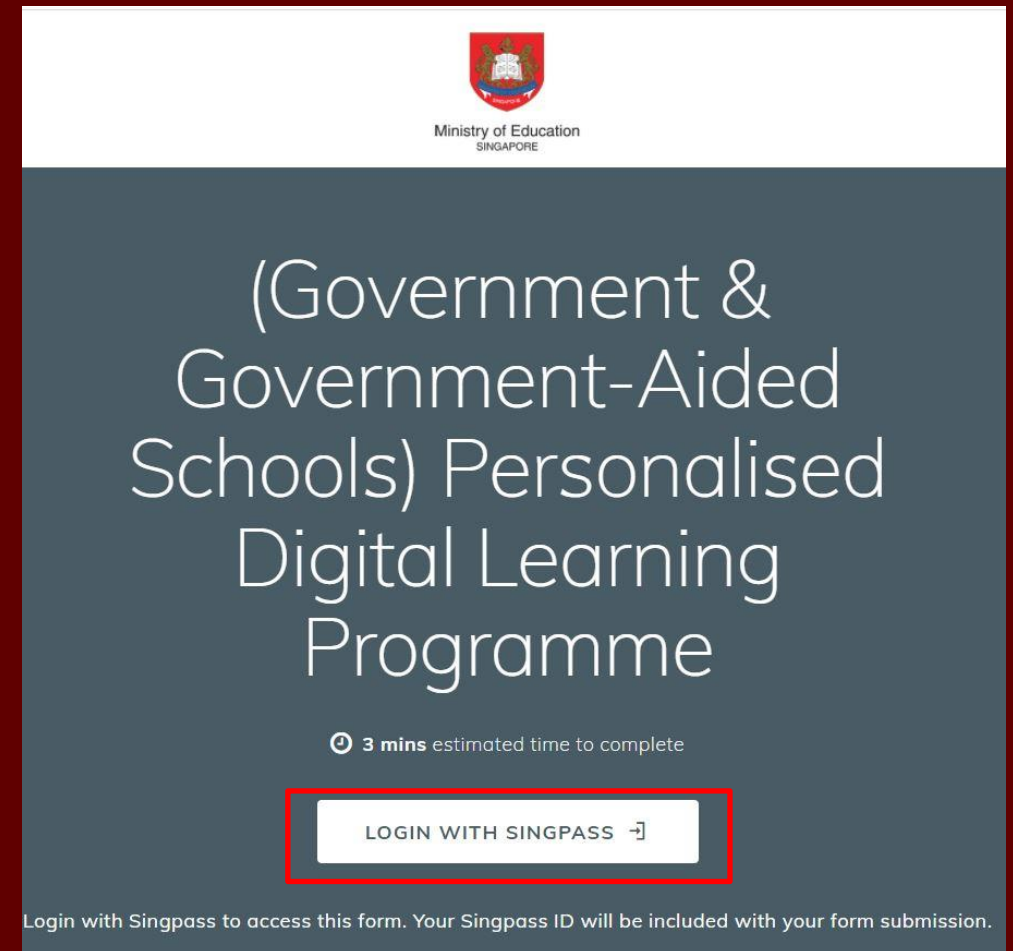
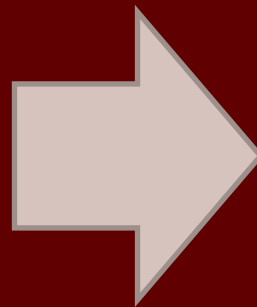
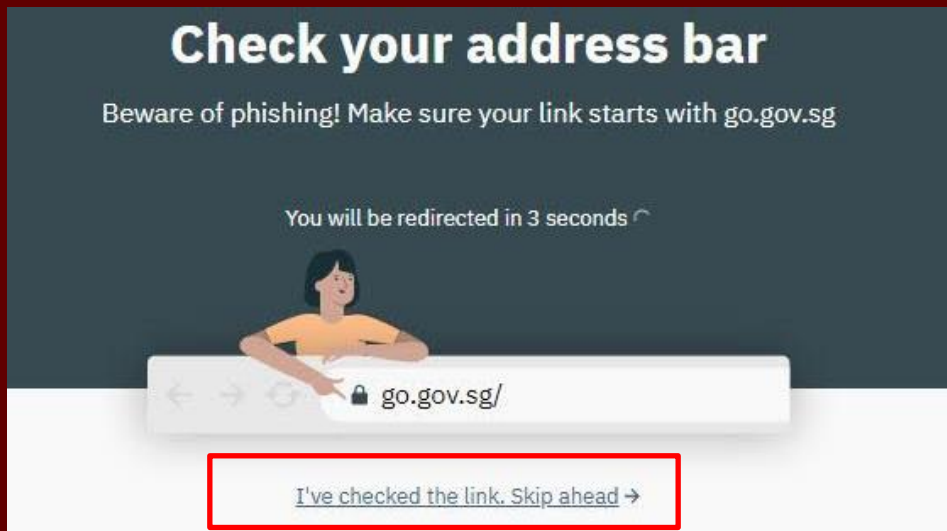
"We believe that our Fuhuanites can and want to be **Responsible**, **Empowered** and **Active Learners**, capable of **Higher Order Thinking** (REAL HOT) and ready for the future."



Visit the PLD Initiative Portal at <https://go.gov.sg/fhsspld> to find out more about **PLDs procurement matters.**

**Submit the PLD Procurement Parent's /
Guardian's Consent Form at
<https://go.gov.sg/pdlpadmin>**

By 21 May 2021 (Fri)



Item to Check #1: Access to SLS

Guide on Logging into Student Learning Space (SLS)

Step 1:

Type in the URL for Student Learning Space (SLS), key in your username and password.

vle.learning.moe.edu.sg

SINGAPORE
**Student
Learning
Space**



Login

Username

Username

Password

Password

LOGIN

[Forgot Password](#)



If you have difficulty resetting your password, refer to [Login Troubleshooting Tips](#) for ways to get help.

Item to Check #1: Access to SLS

Step 2:

Your username is your normalized ID

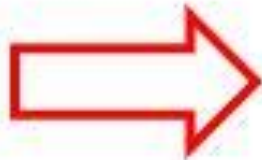
First 5 characters of your name, last 4 digits and letter of BC number.

Example

Name: **Foo Hwa Sek**

Current User ID (BC. No.):

T1034567A



Normalized ID:

FOOHW4567A

Key in your own password. Always remember your password.

DO NOT attempt to "crack" your password should you've forgotten your password to avoid account being locked. Simply perform a password reset.

Item to Check #1: Access to SLS

DO NOT attempt to “crack” your password should you’ve forgotten your password to avoid account being locked. Simply perform a password reset.

If you require a password reset, do the following:

- 1) **Do self-password reset first** – You must have your email entered in the SLS profile page (the new password needs to be sent to you via the email)
- 2) **Ask your FT(s) and any subject teacher** to perform a password reset for you.
- 3) **Submit a support request via the ICT Services Portal**
<https://tinyurl.com/fhssictportal>
- 4) **Call ICT Office@6500 4227** and follow all instructions politely by the Technical Assistant who has answered your call.

For FTs:



Teacher Resets Student's SLS Password_Guide.pdf

Item to Check #2:

Access to FHSS Google Workspace

ACCESS TO GOOGLE SUITE ACCOUNT / GMAIL (@FHSS.EDU.SG)

Guide on Logging into Google Suite Account/ Gmail (@fhss.edu.sg)

Your school-owned Gmail address is in the following format:

<year of intake>_<full_name_of_student>@fhss.edu.sg

For example:

If your name is Lee Yuen Lim, and you are a Sec 1 student in 2020, your Gmail address will be:

2020_lee_yuen_lim@fhss.edu.sg

To log in to your Google Suite email account, follow the steps below:

Item to Check #2:

Access to FHSS Google Workspace

Step 1:

In a web browser (e.g. Safari, Google Chrome, etc), type in <https://mail.google.com> in the address bar:



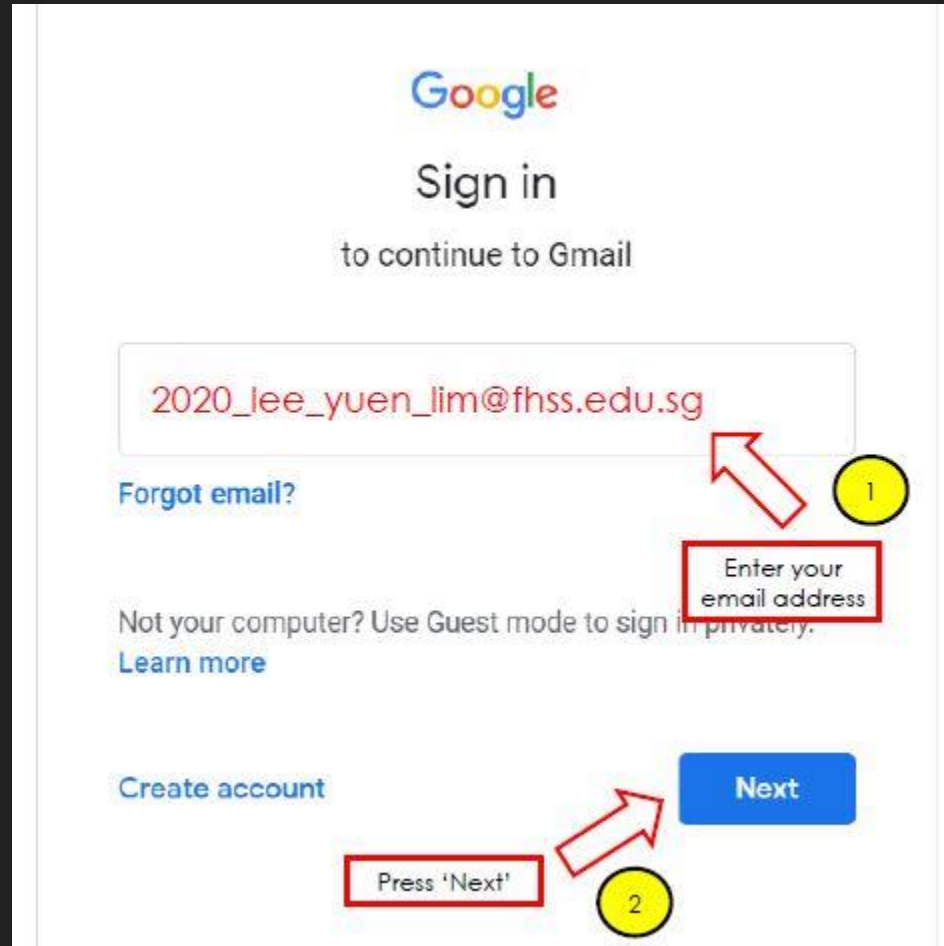
Step 2:

If you are immediately directed to an existing Google email account, sign out from that email account.

If not, proceed to Step 3.

Item to Check #2:

Access to FHSS Google Workspace



The screenshot shows the Google Sign in page for Gmail. The Google logo is at the top, followed by the text "Sign in to continue to Gmail". Below this is an email input field containing "2020_lee_yuen_lim@fhss.edu.sg". To the left of the input field is a link "Forgot email?". Below the input field is a link "Not your computer? Use Guest mode to sign in privately." and a link "Learn more". At the bottom left is a link "Create account". At the bottom right is a blue "Next" button. There are two red annotations: a red box labeled "Enter your email address" with a red arrow pointing to the email input field, and a red box labeled "Press 'Next'" with a red arrow pointing to the "Next" button. A yellow circle with the number "1" is next to the first annotation, and a yellow circle with the number "2" is next to the second annotation.

Google

Sign in
to continue to Gmail

2020_lee_yuen_lim@fhss.edu.sg

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#)

[Next](#)

Enter your email address

Press 'Next'

1

2

Item to Check #3:

Access to Form Class Google Classroom

1. Now you've signed in to your FHSS Gmail.

Navigate to <https://classroom.google.com>
to look for your form class Google Classroom.

2. Click to access it.

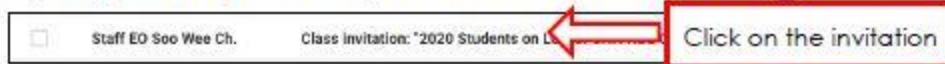
OR Follow the steps as enclosed:

Item to Check #3: Access to Form Class Google Classroom

Guide on Logging into and Accessing Google Classroom

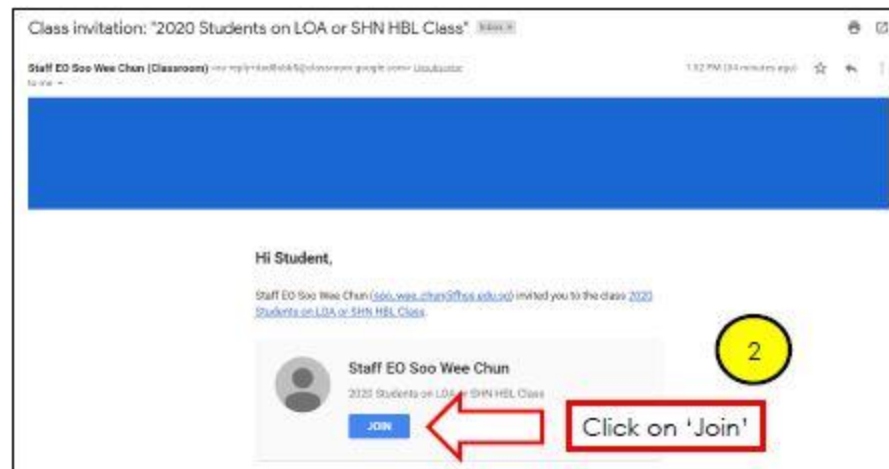
Step 1:

In your @fhss.edu.sg Gmail inbox, click on email invitation by the teacher.



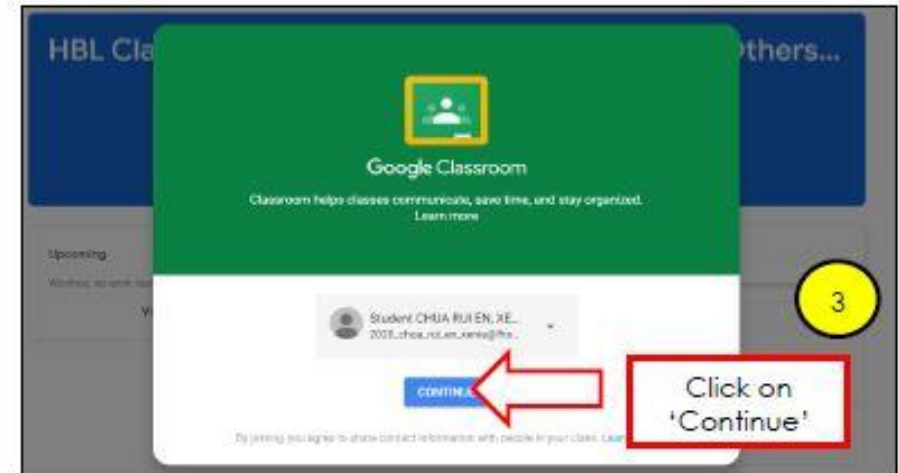
Step 2:

Accept the invitation by clicking 'Join' to access the Google Classroom created by the teacher.



Step 3:

Click on 'Continue'.

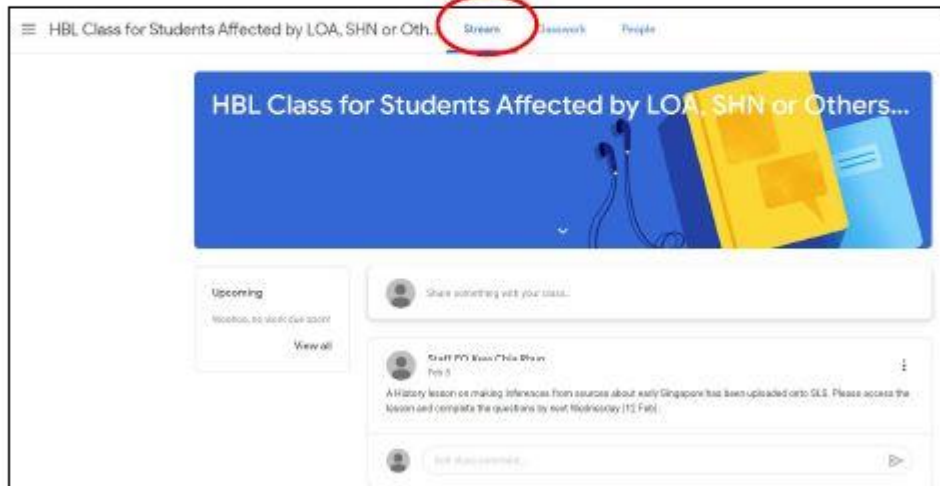


Item to Check #3:

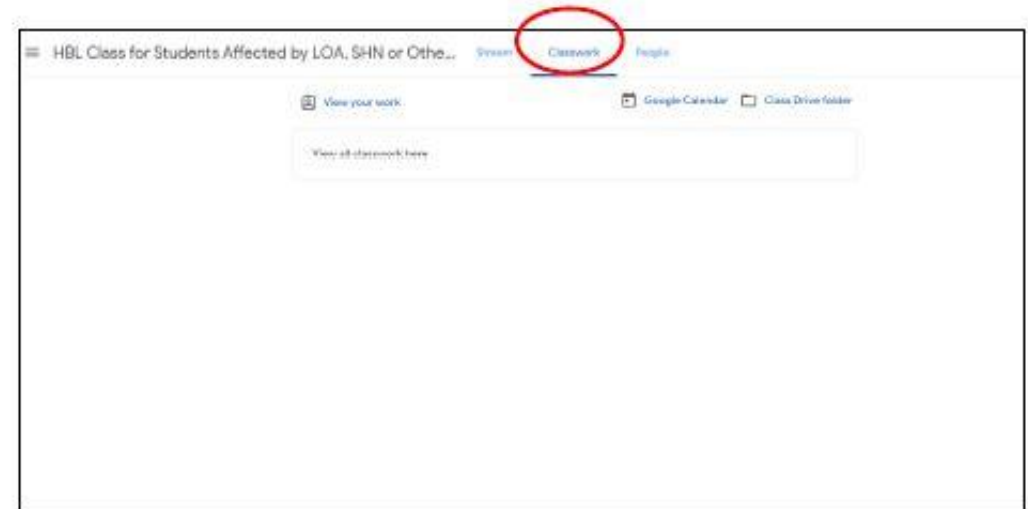
Access to Form Class Google Classroom

Step 4:

To receive instructions from the teacher, click on the 'Stream' tab. The instructions will be clearly stated by the teacher. This Stream tab is also where you can post questions to your classmates or teacher for discussion or receive feedback from them.



To receive classwork from the teachers (if applicable), the classwork can be accessible from the 'Classwork' tab.



By 19 May 2021, do the following:



Home-Based Learning (HBL)

Students' Technical Guide

For Fuhua Secondary School Students

Name: _____ ()

Class: _____

Download this ***HBL
Technical Guide*** from our
school website.

The Flow of Daily HBL

School triggers Home-Based Learning

- May be due to a school closure, Leave of Absence (LOA) or Stay Home Notice (SHN)
- All students must be equipped with learning device(s) (e.g. PC, laptop, iPad, tablet) with Office suite and Internet connection.

Teachers design and deploy HBL Learning Experiences

- Teachers design HBL learning experiences based on the SLS Pedagogical Scaffold
- Teachers provide instructions to students via SLS or Google Classroom, and to maintain communication with students

Students receive updates on daily lesson instructions

- Students **check the school website** for daily update of HBL lesson plan for all subjects
- Students sign in SLS to look for assignment or announcement **AND** @fhss.edu.sg to check for email notification sent from Google Classroom

Students perform and complete HBL

- Students receive instructional materials on Student Learning Space (SLS) and complete performance tasks on SLS **OR**
- Attend real-time lessons remotely on Google Meet **OR**
- Complete and upload scanned pen & paper work via Google Classroom
- Students follow the learning synopsis and instructions from teachers

Teachers assess learning outcome and provide feedback to the students

- Teachers provides feedback to students via SLS Enhanced Assessment **OR** Google Classroom Stream **OR** instantly in Google Meet
- Students act on feedback to improve their learning outcome

From 19 to 28 May, on every school day, do these:

Accessing instructions through the school website:

Step 1: Access the school website through this URL

<https://fuhuasec.moe.edu.sg/>



From 19 to 28 May, on every school day, do these:

Step 2: Click on the link to access the daily lesson [plan](#)



Home-Based Learning (HBL)

Lesson Plan

Home-Based Learning Latest Update!

To receive the latest Daily Lesson Plan for HBL, please click [here](#).

Information on the daily instructions will be published on the school website. All students are to click on the link as shown to access the Daily Lesson Plan.

Step 3: Understand and follow the instructions on the Daily Lesson Plan

An Example

Ensure that you are looking at lesson plan of the correct date.

Select your class.

Full HBL Daily Lesson Plan 1 Jan Mon

PERIOD	TIME	SUBJECT	TOPIC	ASSIGNMENT	ASSIGNMENT DEADLINE	LEARNING MODE	LINK TO SLS	LINK TO GOOGLE CLASSROOM
0	0730h - 0800h	FT Time	Attendance and temperature taking Announcements and reminders by Form Teachers	Sign in @fhsd.edu.sg and Google Meet on time	NIL	Synchronous: Video Conference	NIL	https://classroom.google.com/c/MAY1MDYzMDIa
1	0800h - 0900h	English	Reading and Viewing	Complete Term 2 Week 4: Comprehension (Narrative Text) worksheet	2020-04-13	Asynchronous: Pen-and-paper	NIL	https://classroom.google.com/c/2i4hZUMY1MDYzMDIa?hlq1McId5zUzMDIa
PE	0900h - 0910h	Physical Education	High Intensity Interval Training (HIIT2)	Complete the SLS Lesson Package	2020-04-13	Asynchronous: Lesson Package	https://vie.learning.moe.edu.sg/my-learning/assignment/	NIL
2	0910h - 1010h	Higher Chinese	Correction on Unit 3 practice / Oral Practice	Lesson Package on SLS	2020-04-15	Others: Mix and Match	https://vie.learning.moe.edu.sg/my-learning/assignment/	https://classroom.google.com/c/NMzNE3MjMzMzMDIa
		Chinese O	Lesson 11 (《鸟歌》)	Complete the vocabulary and comprehension worksheet	2020-04-14	Asynchronous: Pen-and-paper	NIL	https://classroom.google.com/c/0ic7hZUMY1MDYzMDIa
		Malay O	Unit 5 Ikan di Laut Asam di Darat	Pembetulan Buku Aktiviti	2020-04-13	Synchronous: Live Lesson	NIL	https://classroom.google.com/c/2ic7hZUMY1MDYzMDIa
	1010h - 1030h	RECESS						
3	1030h - 1130h	Physics	Work, energy and power	Lesson Package on SLS	2020-04-13	Asynchronous: Lesson Package	https://vie.learning.moe.edu.sg/assignment/attempt/6d7d1020-90d0-4577-a9de-a1a5194c7451	https://classroom.google.com/c/1ic7hZUMY1MDYzMDIa
	1130h - 1140h	BREAK						
4	1140h	Mathematics /	Coordinate Geometry	Google Meet Live	4:30pm onwards	Synchronous: Live	NIL	https://classroom.google.com/c/2ic7hZUMY1MDYzMDIa

Asynchronous

Learning is taking place at students' own pace, completing the stated instruction by the teachers.

Synchronous

Lesson is taking place at the exact time with the teacher in presence through online means.

Access SLS to complete the learning experiences.

Every morning before 0730 hour, you are required to attend a FT period via Google Meet with your Form Teacher(s) to mark attendance and to receive daily instructions.

Click on the link to access Google Meet.

An Example

Ensure that you are looking at lesson plan of the correct date.

Select your class.

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2	0910h - 1010h	Higher Chinese	Correction on Unit 3 practice / Oral Practice	Lesson Package on SLS	2020-04-15	Others: Mix and Match	https://vle.learning.moe.edu.sg/my-learning/assignment/	https://classroom.google.com/j/2wMzU2MY1MDYzMDIa
		Chinese O	Lesson 11 《島嶼》	Complete the vocabulary and comprehension worksheet	2020-04-14	Asynchronous: Pen-and-paper	NIL	https://classroom.google.com/j/2wMzU2MY1MDYzMDIa
		Malay O	Unit 5 Ikan di Laut Asam di Darat	Pembetulan Buku Aktiviti	2020-04-13	Synchronous: Live Lesson	NIL	https://classroom.google.com/j/2wMzU2MY1MDYzMDIa
	1010h - 1030h	RECESS						
3	1030h - 1130h	Physics	Work, energy and power	Lesson Package on SLS	2020-04-13	Asynchronous: Lesson Package	https://vle.learning.moe.edu.sg/assignment/attempt/6d714026-90d0-4627-addb-d1a51d4e7451	https://classroom.google.com/j/2wMzU2MY1MDYzMDIa
	1130h - 1140h	BREAK						
4	1140h	Mathematics /	Coordinate Geometry	Google Meet Live	13.04.2020	Synchronous: Live	NIL	https://classroom.google.com/j/2wMzU2MY1MDYzMDIa

Asynchronous

Learning is taking place at students' own pace, completing the stated instruction by the teachers.

Synchronous

Lesson is taking place at the exact time with the teacher in presence through online means.

Access SLS to complete the learning experiences.

Every morning before 0730 hour, you are required to attend a FT period via Google Meet with your Form Teacher(s) to mark attendance and to receive daily instructions.

Click on the link to access Google Meet.

From 19 to 28 May, on every school day, do these:

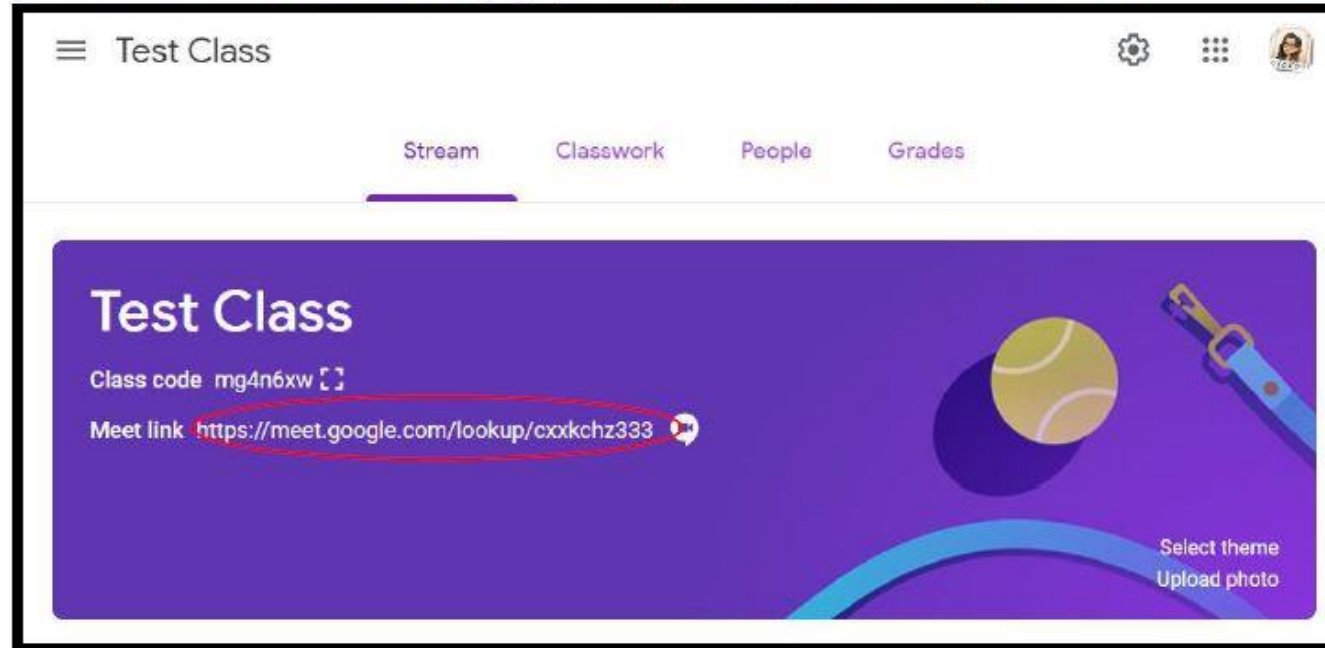
Access the Google Meet (or Zoom) via your form class Google Classroom to attend the morning FT period or synchronous online lesson(s).

Item to Check #4: Access the **Google Meet** in your Form Class Google Classroom

Student Guide (Please share with students)

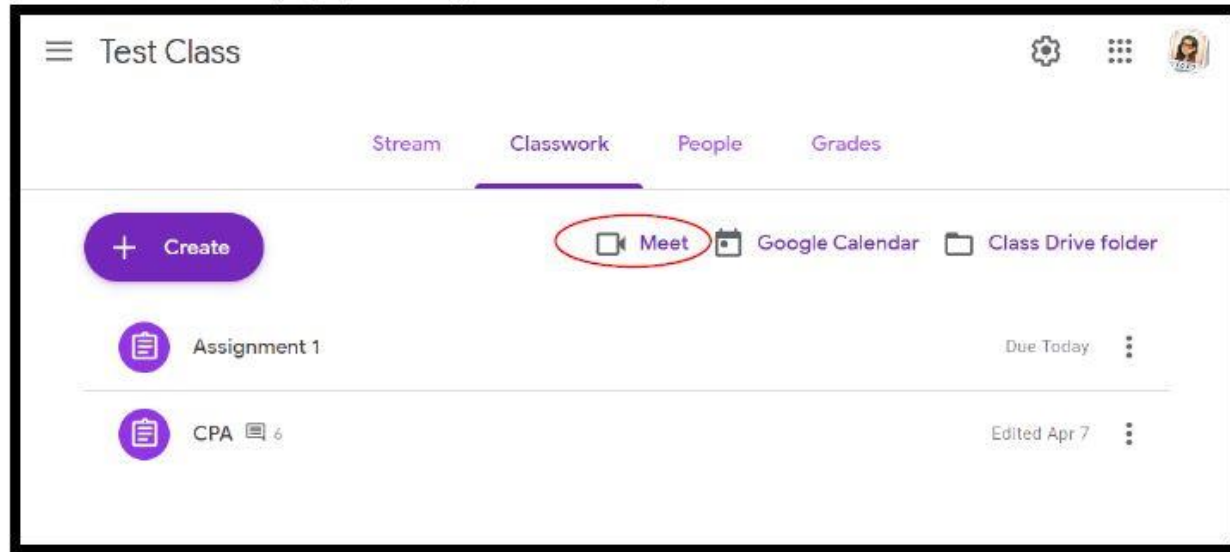
Joining a Meet link in your Class

1. Go to your own Google Form / Subject Classroom on <https://classroom.google.com/>
2. Click your Class.
3. You will be redirected to the Stream page, at the top banner, click the Google Meet Link.



Item to Check #4: Access the **Google Meet** in your Form Class Google Classroom

OR On the Classwork page, at the top, click "Meet" to join a video conference.



OR

