

Willowmore WMSenseHub Platform Training Guide



Operation steps



1

Create Access Level

1 Access Level Info	Access Level Info Name your Access Level
2 Add Users	Assign to the user
3 Add Locks	Lock Includes access level
4 Add Approvers	Approver for request
5 Add Work Description	Work Description
6 Completed	Review and Submit

Access Level Info

Access Level Name *

Select Company *

Access Mode *

By Request
Users must submit a request for temporary access, subject to approval.

Auto Access
Users are automatically granted access to all locks in this level.

Allow or Restrict Days & Time Range Allow Days & Time Range Restrict Days & Time Range

Days Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Time 00:00 To 23:59

Date Restriction dd/mm/yyyy -> dd/mm/yyyy

Note: Date restrictions will be recorded according to the lock's time zone

Continue >

Register Users

Group users to Access Level
Allow School Admin and School Users to assign access or request to lock from a list of smart locks in specific Access Level

1. Users must be pre-registered
2. Each has Email and Password
3. User's Device ID tied to the user account after the first log-in
4. User can login using fingerprint, depending on the mobile phone model

2

DATE START	DATE END	STATUS	ACTIONS
01/07/2025 10:30 AM	01/07/2025 11:30 AM	PENDING	...
04/03/2024 12:00 AM	04/10/2024 12:00 AM	<input checked="" type="radio"/> APPROVE <input type="radio"/> DENY <input type="radio"/> VIEW	...

Approve/Deny Access Request
Remote access to system anywhere on both laptop, tablet or mobile phone

1. Depends on assigned access level, The School User will receive the access on their mobile phone app (Auto Access) or School user have to request to have access
2. Operation manager approves the request
3. Or Operation manager assign the key directly to the users via Access Level

3



Use Virtual Keys

No more duplication, no more retrieving time

1. Users received the key inside the mobile app (push notifications are sent to inform users)
2. Users can operate the smart lock using Bluetooth. The operation can be done online or offline.

Logging in to Mobile App

Server URL:

<http://platform.wmsensehub.app/wmc-mobile>

Initial Mobile Phone Set Up

Hi John, Welcome to WMSenseHub!

You're all set. You can now start using WMSenseHub to manage your operations efficiently.

Your Login Details

Email: tghwa2005@gmail.com

Temporary Password: 1233

After your first login, you will be prompted to change your password for security purposes.

Once the user is registered, WMSensehub will send Email notification

User's login credentials; password is case sensitive. Upon first login, the user will be prompt to change their pre-generated password

Mobile App users

Download our app from the [App Store](#) or [Google Play](#).

Mobile Login URL:

Web Portal Users

To access the dashboard for management features like user control, reports, and monitoring, click the button below!

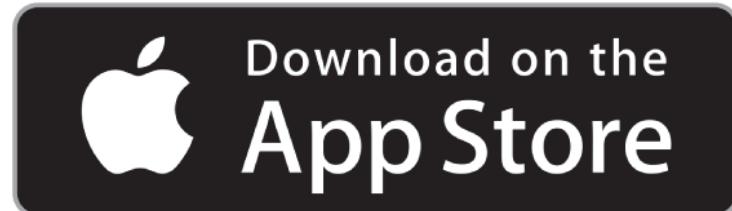
[LOG IN TO YOUR ACCOUNT](#)

We're Here to Help!

If you face any issues during login or setup, feel free to reach out to our support team.

1. Download the WMSensehub Enterprise Mobile app

To Download the app, please scan one of
the QR based on your phone's OS



2. Setting up the WMSensehub

1. Launch the WMSensehub mobile app



2. After launching the app, enter server URL
- [https://platform.wmsensehub.app/
wmc-mobile](https://platform.wmsensehub.app/wmc-mobile)



Please input your URL(Server)

<https://>

platform.wmsensehub.app/wmc-mobile

CONTINUE

3. Fill up the login page accordingly, then tap LOGIN



 Enter registered email

 Following password set on previous platform v3 

<https://> platform.wmsensehub.app/wmc-mobile

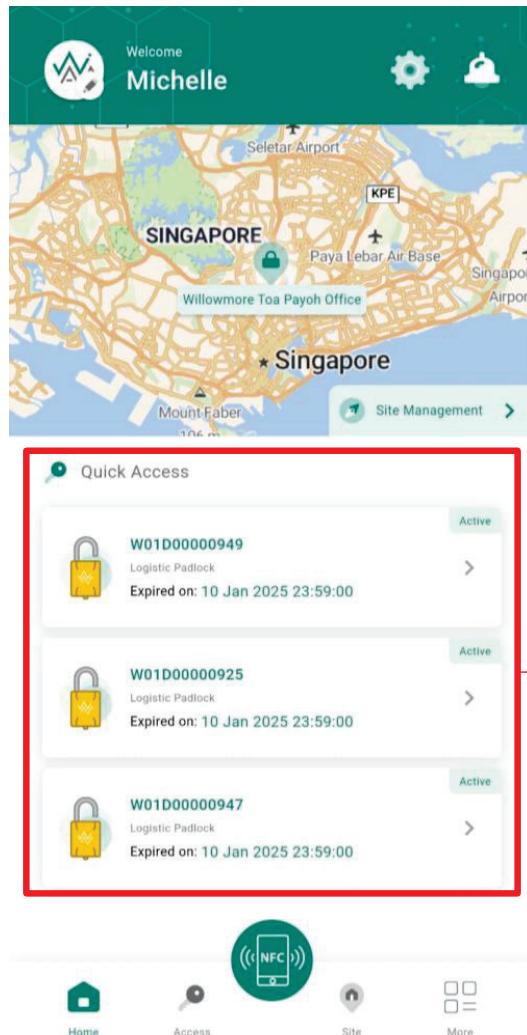
LOGIN

[Forgot Password?](#)

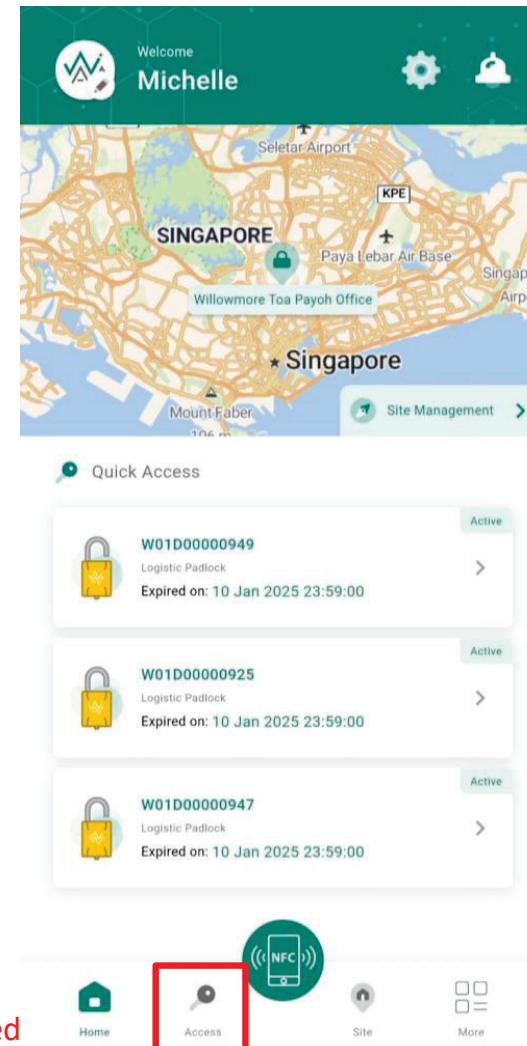
LOGIN WITH SINGPASS

3. View Available Access

1. Once you manage to login, on the Home Page will appear as below



2. To view all of Active access click “Access”



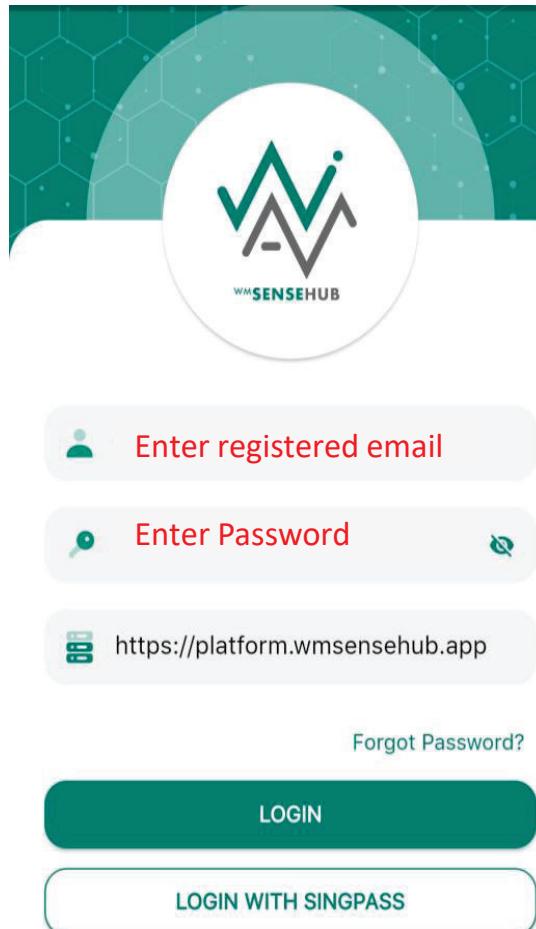
Access	
	Active
 W01D00000982	Logistic Padlock
 W01D00000986	Logistic Padlock
 W01D00000955	Logistic Padlock
 W01D00000917	Logistic Padlock
 W01D00000947	Logistic Padlock
 W01D00000927	Logistic Padlock

HOW TO OPERATE THE SMART PADLOCK

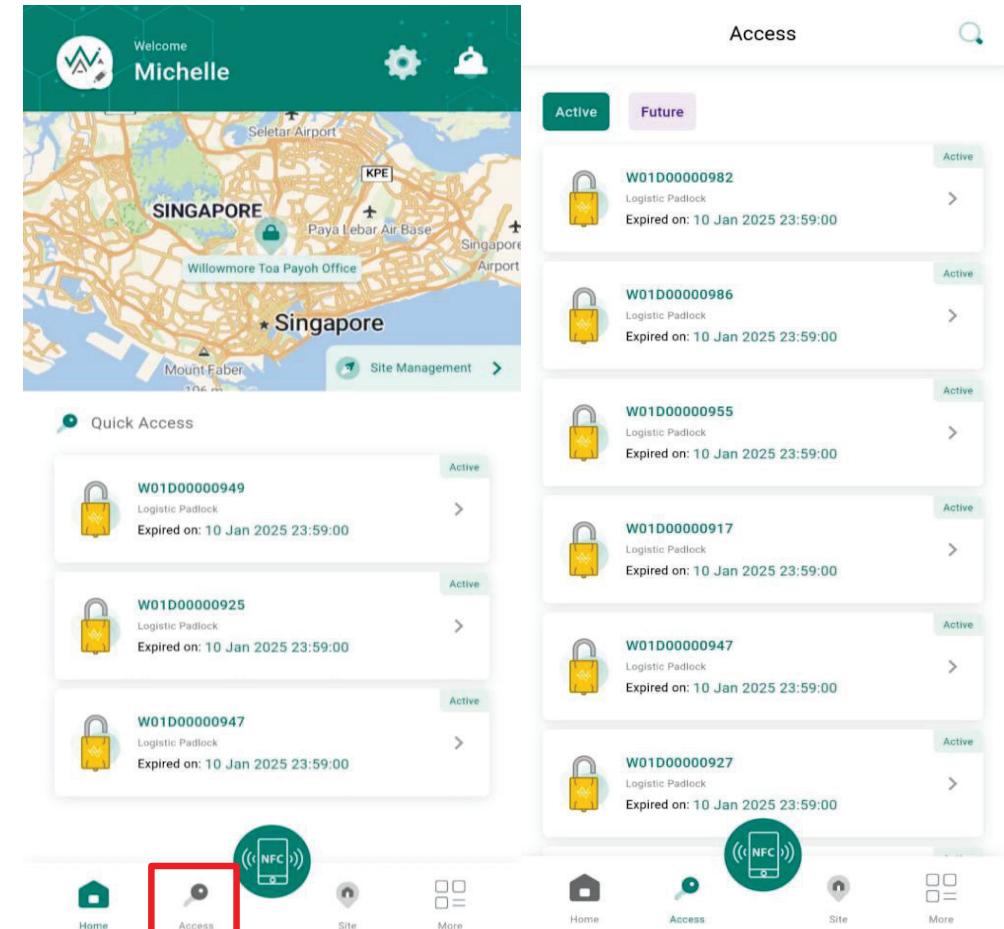
1. Launch the WMSensehub mobile app



2. Fill up the login page accordingly, then tap LOGIN



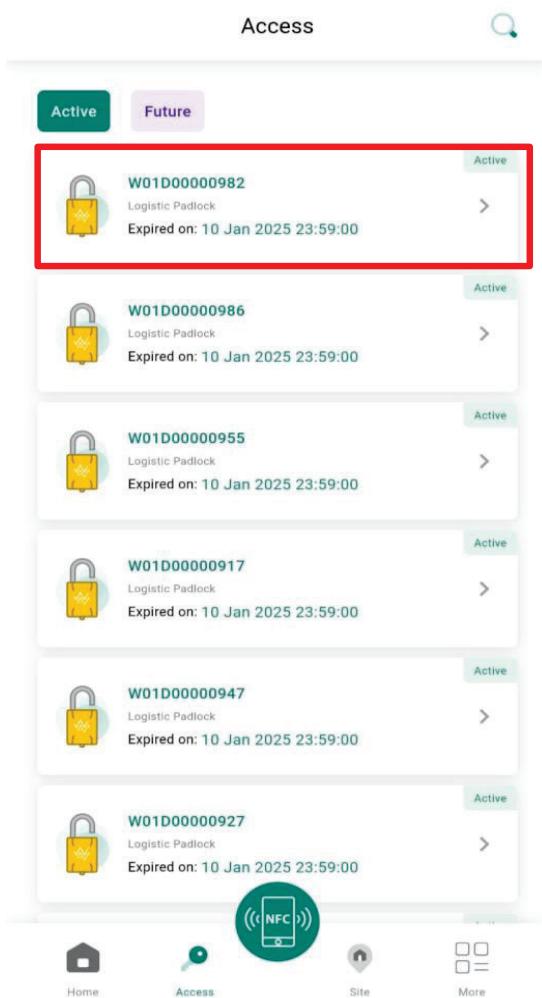
3. On the homepage click “Access”



HOW TO OPERATE THE SMART PADLOCK

UNLOCKING

4. Tap on desired lock



The screenshot shows a mobile application interface for managing smart locks. At the top, there are tabs for "Access" and a search icon. Below is a list of locks under the "Active" tab. Each lock entry includes a lock icon, ID, type, and expiration date. The first lock, W01D00000982, is highlighted with a red box. At the bottom of the screen are navigation icons for Home, Access, Site, and More.

Lock ID	Type	Expiration Date
W01D00000982	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00
W01D00000986	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00
W01D00000955	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00
W01D00000917	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00
W01D00000947	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00
W01D00000927	Logistic Padlock	Expired on: 10 Jan 2025 23:59:00

5. Press the button at the bottom at the lock turn on the lock



6. Tap “Unlock”



W01D00000982
Logistic Padlock

Unlocked

Lock Site
Willowmore... >

Write to tag
NFC Utils

Last Activity
08 Jan 2025 - 10:11

31
Expired on:
10 Jan 2025 - 23:59

Check-In

Check-Out

Unlock

Lock

7. The smart lock will unlock automatically. The LED light will turn blue after the Bluetooth connects successfully.

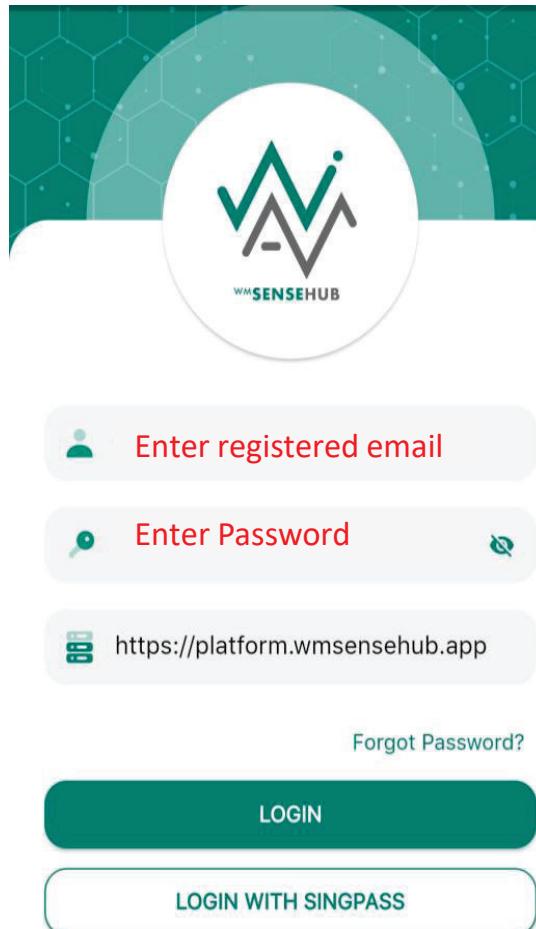


HOW TO OPERATE THE SMART PADLOCK

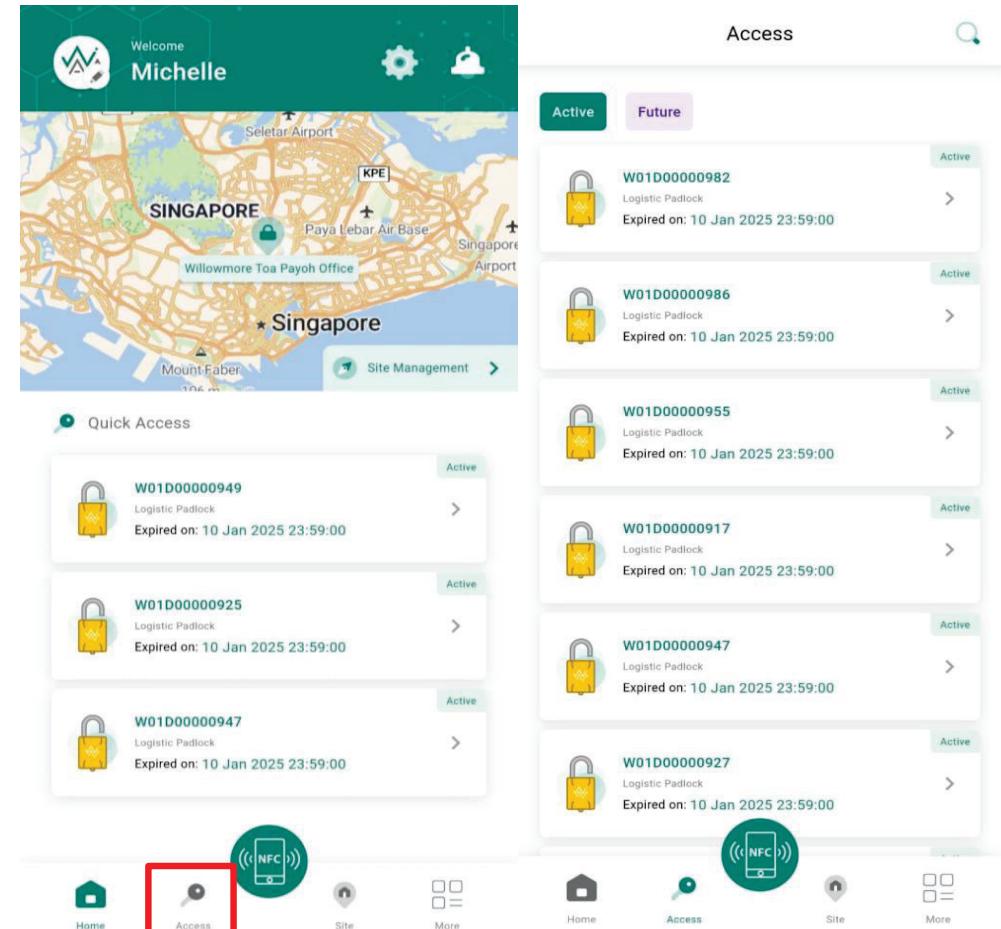
1. Launch the WMSensehub mobile app



2. Fill up the login page accordingly, then tap LOGIN



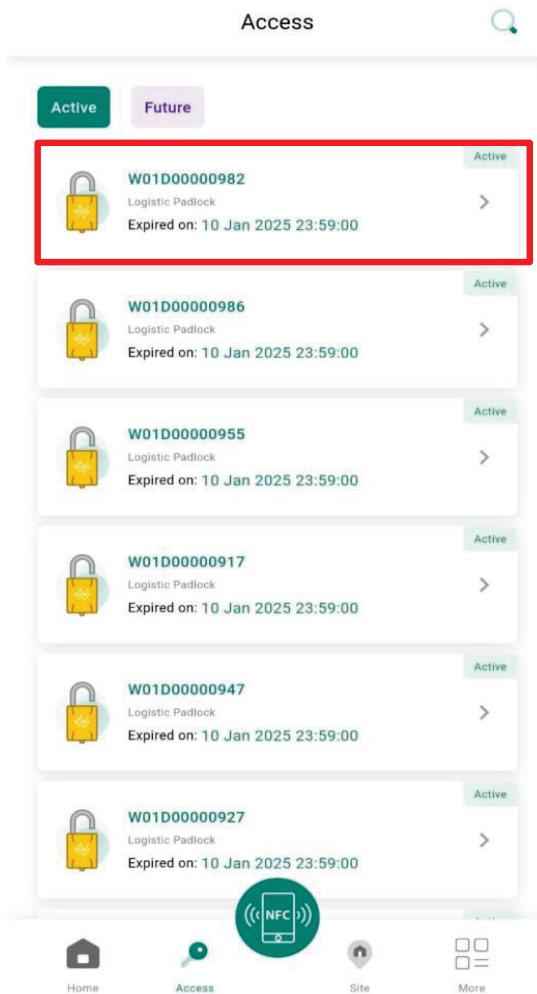
3. On the homepage click “Access”



HOW TO OPERATE THE SMART PADLOCK

LOCKING

4. Tap on desired lock



The screenshot shows a mobile application interface for managing smart locks. At the top, there are tabs for 'Access' and a search icon. Below, there are two main sections: 'Active' and 'Future'. The 'Active' section contains six items, each representing a smart lock with a QR code and a small lock icon. The first item, 'W01D00000982 Logistic Padlock Expired on: 10 Jan 2025 23:59:00', is highlighted with a red box. The other five items are also listed with their respective details. At the bottom of the screen, there are navigation icons for 'Home', 'Access', 'Site', and 'More'.

5. Close the smart lock's shackle back to closed position, then Press the button at the bottom at the lock turn on the lock



6. Tap “Lock”



W01D00000982
Logistic Padlock

Unlocked



Last Activity
08 Jan 2025 - 10:11

31 Expired on:
10 Jan 2025 - 23:59

Check-In Check-Out

 **Unlock**  **Lock**

7. The smart lock will unlock automatically. The LED light will turn blue after the Bluetooth connects successfully.

