Guangyang Secondary School
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<u>Semestral Plan for Sec 2 NT Computer Applications</u>

Please be informed of the following curriculum and assessment plan for matters pertaining to Computer Applications for your child/ward in 2023.

1   Curriculum Plan

AGM: Animation & Game Making CPF: Computer Fundamentals DOP: Document Processing IMC: Interactive Multimedia Communication MEL: Media Elements		
Term 1	**Topic to be covered**	
Week 1	**DOP 1-5**	**Revision**
Week 2	**DOP1 (US)**	Paragraph breaks and soft breaks
Week 3	**DOP2 (US)**	Page Layout (Text box and Columns)
Week 4	**DOP3 (US)**	Embed Charts and Watermarks
Week 5	**DOP4 (US)**	Page and Section Breaks
Week 6	**DOP5 (US)**	Mail Merge
Week 7	Revision WA1	**DOP 1-5 & DOP 1-5 (US)**
Week 8	WA1 + **CPF5**	WA1: **DOP 1-5** & **DOP 1-5 (US)** + **CPF5:** Computer Storage
Week 9	WA1 Review + **CPF5**	**CPF5:** Computer Storage
Week 10	**CPF6**	Using the Internet

March Holi: **CPF 1-6** Quiz via SLS		

Term 2		
Week 1	**AGM1**	Introduction to Programming
Week 2	**AGM2**	Motion
Week 3	**AGM3**	Looks and Sound
Week 4	**AGM4**	Controlling Events
Week 5	Revision WA2	**AGM 1-4**
Week 6	WA2 + **AGM5**	WA2: **AGM 1-4** **+** Debugging and Flowcharts
Week 7	WA2 review + **AGM5**	Debugging and Flowcharts
Week 8	AGM	AGM Competition
Week 9	AGM	AGM Competition
Week 10	**IMC 1-5**	**Revision**

June Holi: **CPF 1-6** Revision via SLS		

Term 3		
Week 1	**MEL6**	Audio and Video
Week 2	**MEL6**	Audio and Video
Week 3	**MEL 1-5**	**Revision**
Week 4	**MEL 1-5**	**Revision**
Week 5	Revision WA3	**MEL 1-6**
Week 6	WA3 + WA3 review	WA3: Theory (MEL 1-6) Practical (MEL 1-5 & MEL 6)
Week 7	**Revision**	**CPF 1-3**
Week 8	**Revision**	**CPF 4-6**
Week 9	EYE Revision	**IMC 1-5**
Week 10	EYE Revision	**DOP 1-5** & **DOP 1-5 (US)**

Sept Holi: **CPF 1-6** Revision via SLS

Term 4		
Week 1	EYE Revision	Mock Practical Paper 2
Week 2	EYE Revision	Mock Theory Paper 1
Week 3	EYE Exam	
Week 4	EYE Exam	
Week 5	EYE Exam Review	
Week 6	Post Exam	**MEL** Video Making Competition

The above plan is subjected to changes due to any school events, public holiday and school holiday.

2   Assessment Plan

Components of
- Weighted Assessments (WA)
- End-of-Year Examination (EYE)

Semester	Semester 1		Semester 2	
Term	**Term 1**	**Term 2**	**Term 3**	**Term 4**
Types of Assessment	WA 1	WA 2	WA3	End-of-Year Examination
Weightage	15%	15%	15%	55%
Tentative Date	Term 1 Week 8	Term 2 Week 6	Term 3 Week 6	Term 4 Week 3 - 4
Topics Covered	DOP: Document Processing	AGM: Animation & Game Making	MEL: Media Elements (MEL6)	Refer to EYE Exam Format
	*Theory: 12marks **(30%)*** *Practical: 28marks **(70%)*** Total: 40 marks			Paper 1 (Theory): 60 marks (30%) Paper 2 (Practical): 70 marks (70%) Total: 130 marks
Assessment Mode	Written + Practical			

3   Exam Format

EYE Components	Weightage	Date	Paper format	Marks/Duration
Paper 1 (Theory)	30%	Term 4 Week 3-4	**Section A:** MCQ *(20 marks)* **Section B:** Open Ended Q *(40 marks)* • **CPF 1-6** • **MEL 1-6** • **DOP 1-5 & DOP 1-5 US** • **IMC 1-5** • **AGM 1-5**	60 marks 1h 15min
Paper 2 (Practical)	70%		Softcopy submission Task 1: Media Elements *(21 marks)* Task 2: Document Processing *(28 marks)* Task 3: Interactive Multimedia Communication *(21 marks)*	70 marks 1 hr 30 min

4   Absence from Weighted Assessments

• Medical certificates must be produced if student is absent for any of the weighted assessments.

• Parent's letter is strongly discouraged, and its validity will be approved based on a case-by-case basis.

• Absence from any weighted assessment without a valid reason will result in zero mark.

• Do note that student will have to do a make-up weighted assessment on the day he/she returns to school.

• With this information, we hope all students will be better prepared themselves for the academic demands in 2023.

• Do feel free to contact the CPA teachers (Mr Sunny Chan and Mr Alvis Chin) should further clarification be needed on this matter.