



**宏文學校**  
**HONG WEN SCHOOL**  
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HWS/22/18

24 January 2022

Dear Parents/Guardians,

### **School-Based Assessment (SBA) Policy – Primary 3**

The school's SBA practices comprise a wide repertoire of assessment strategies to provide teachers and pupils with a balanced view of the learning that will take place throughout each academic year. The assessment process includes both non-weighted and weighted assessments.

### **Assessment Weighting**

Level	Subject	Term 1	Term 2	Term 3	Term 4
P3	English, Higher Chinese, Mathematics, Science	<b>WA</b> 15%	<b>WA</b> 15%	<b>WA</b> 15%	<b>EYE</b> 55%

\* MYE: Mid-Year Examination EYE: End-of-Year Examination WA: Weighted Assessments

### **Non-Weighted Assessments (NWA)**

NWA enable our teachers to track the learning progress of pupils, and provide richer feedback to parents and pupils to better support and guide pupils in their development. This assessment for learning is embedded in daily lessons. On-going formative assessment practices and strategies, such as strategic questioning, self-and-peer assessments, will be used in class to reinforce pupils' learning.

### **Weighted Assessments (WA)**

WA provide information on pupils' mastery of knowledge and skills through the assignment of grades. These include topical tests, performance tasks, Mid-Year Examination (MYE) and End-of-Year Examination (EYE).

For more information, please refer to the appended assessment plan of the individual subjects. (Schedule and Scope of Assessment for Term 1 WA are appended as well.) The scope of assessment for subsequent terms will be released at a later date.

### **Special considerations for absentees**

If your child is absent for the WA/EYE, he/she needs to produce a valid medical certificate or any official documentation to account for the absence in order to take the paper on another day.

Type of Assessment	Special considerations for absentees
EYE	To take the paper on another day during the examination period for the level, up to one day after the last paper of the level
WA (e.g. Topical Test / Performance Task)	To take the test within 3 school days from the date of the test

### **Academic Conduct, Integrity and Responsibility**

Integrity and responsibility are our school's core values. Commitment to the highest standards of academic conduct and integrity is expected of every pupil. Pupils caught cheating or attempting to cheat will be deemed to have committed a disciplinary offence and will be awarded a zero for the paper. We believe that our pupils are able to take responsibility for managing their own learning. Thank you for being partners with our teachers to make learning joyful and engaging for your child in Hong Wen.

Please feel free to contact your child's subject teachers if you need any clarification.

Yours sincerely,

Mrs Theresa Hong  
Principal

**HONG WEN SCHOOL**  
**ENGLISH**  
**2022 ASSESSMENT PLAN for Primary 3**

		Term 1	Term 2	Term 3	Term 4
<b>Non-weighted Assessments</b>	Listening & Viewing	Listening Comprehension			
	Speaking & Representing	Stimulus-based Conversation			
	Reading & Viewing			Reader's Theatre Practices	
		<ul style="list-style-type: none"> <li>• Reading Aloud</li> <li>• Comprehension</li> </ul>			
	Writing & Representing	<ul style="list-style-type: none"> <li>• Spelling</li> <li>• Unseen Dictation</li> <li>• Individual Writing</li> </ul>			
	Language Use	Grammar & Vocabulary			
<b>Weighted Assessments</b>		<u>Topical Test</u> <ul style="list-style-type: none"> <li>• Language Use &amp; Comprehension</li> </ul>	<u>Topical Test</u> <ul style="list-style-type: none"> <li>• Oral</li> </ul>	<u>Topical Test</u> <ul style="list-style-type: none"> <li>• Composition</li> </ul>	<u>End-of-Year Examination</u> <ul style="list-style-type: none"> <li>• Paper 1 – Composition</li> <li>• Paper 2: Language Use &amp; Comprehension</li> <li>• Paper 3: Listening Comprehension</li> <li>• Paper 4: Oral Communication</li> </ul>
<b>Total weightage</b>		15%	15%	15%	55%

**HONG WEN SCHOOL**  
**Mathematics**  
**2022 ASSESSMENT PLAN for Primary 3**

	Term 1	Term 2	Term 3	Term 4
<b>Non-weighted Assessment</b>	Maths Workbook Maths Worksheets Maths Journal Performance Activity In-class Participation during Lessons			
<b>Weighted Assessment</b>	Topical Test	Topical Test	Topical Test	End-of-Year Examination
<b>Total weightage</b>	15%	15%	15%	55%

宏文学校  
2022 年 高级华文评价计划  
三年级

		第一学段	第二学段	第三学段	第四学段
非计分评价	听	听力练习			
	说	口语互动活动			
	读	朗读课文、篇章			
	写	<ul style="list-style-type: none"> <li>• 听写</li> <li>• 完成句子</li> <li>• 书面互动活动</li> <li>• 看图写段</li> </ul>			
	语文运用	<u>补充作业</u> 语文应用 阅读理解			
计分式评价		<u>计分式评价</u> 小测验 <ul style="list-style-type: none"> <li>• 语文应用</li> <li>• 阅读理解</li> </ul>	<u>计分式评价</u> 看图说话	<u>计分式评价</u> 看图写段	<u>年终考试</u> 一、听力测验 二、口试 <ul style="list-style-type: none"> <li>(a) 朗读篇章</li> <li>(b) 看图说话</li> <li>(c) 会话</li> </ul> 三、看图写段 四、语文应用与阅读理解
总 ( 100% )		15%	15%	15%	55%

**HONG WEN SCHOOL**  
**Science**  
**2022 ASSESSMENT PLAN for Primary 3**

		Term 1	Term 2	Term 3	Term 4
<b>Non- weighted Assessments</b>	Knowledge	Science Journal Workbook Worksheets HWS Learning Activities Booklet (LAB)			
	Skills/ Attitudes	Practical work Process skills worksheets Scientists@Work Young Innovators' Project (YIP)			
	ICT skills	Science Simulations			
<b>Weighted Assessments</b>		Topical Test	Topical Test	Topical Test	End-of-Year Examination
<b>Total weightage</b>		15%	15%	15%	55%

### **Schedule of Holistic Assessment for Primary Three (Term 1)**

Teachers will be assessing what pupils have learnt in Term 1 through the following tasks. Feedback where relevant will also be given to parents.

<b>Subject</b>	<b>Date</b>	<b>Scope of Assessment</b>	<b>Duration</b>
English	<u>Term 1</u> Week 8 23 February (Wednesday)	<u>Topical Test 1</u>  Vocabulary Grammar Editing for Spelling & Grammar Comprehension Open-ended (1)  Units tested: 1. Fearless Phil 2. The Gruffalo	45 min
Mathematics	<u>Term 1</u> Week 9 3 March (Thursday)	<u>Topical Test 1</u> Section A: Short Answer Questions Section B: Long Answer Questions  Scope : Chapter 1: Numbers up to 10 000 Chapter 2: Addition within 10 000 Chapter 3: Subtraction within 10 000 Chapter 4: Word Problems: Addition and Subtraction	45 min
Science	<u>Term 1</u> Week 9 4 March (Friday)	<u>Topical Test 1</u> Section A: MCQs Section B: Structured Questions  Topics tested: Diversity (Living and Non-living things, Animals, Fungi and Bacteria)	30 min

Subject	Date	Scope of Assessment	Duration
Chinese	<u>Term 1</u> Week 9 2 March (Wednesday)	小测验：第一至四课 1) 语文运用：多项选择 2) 词语搭配：多项选择 3) 填写汉字：填充式 4) 改写句子：开放式 5) 短文填空：多项选择 6) 完成句子：多项选择 7) 阅读理解（一）：多项选择 8) 阅读理解（二）：开放式	50 mins