PACIFIC BOOKSTORES PURCHASE GUIDE  ONLINE SALES	
ONLINE SALES PERIOD	7 Nov to 14 Dec 2024 (All Levels) (Subject to slot availability)
HOME DELIVERY CHARGES	Local delivery charge of \$14.90
SELF COLLECTION HOURS	Kindly refer to the Dates and Time stated online
PAYMENT OPTIONS	PayNow, Credit/ Debit Cards
CANCELLATION/EXCHANGE POLICY	All purchases are final and no cancellation.     No refunds allowed and only exchange will be entertained.
FAQS	https://www.pacificbookstores.com/faqs
ONSITE SALES (IN SCHOOL)	
WALK IN PURCHASE HOURS  @ PRIMARY SCHOOL	<ol> <li>Primary 1 Admin Day (14-16 Oct 2024) - Via the appointment slots school has allocated.</li> <li>Year End Sales Period (26 Nov 2024 till 27 Dec 2024) - Kindly refer to the Date and Time as stated on the booklist</li> </ol>
PAYMENT OPTIONS	PayNow, Credit/ Debit Cards / Cash
CUSTOMER SERVICE CONTACT	HOTLINE: 69298012 (Mon to Fri 9.00am to 5.00pm excluding eve of public holidays) EMAIL: sales@pacificbookstores.com

If you intend to apply / are applying for Financial Assistance with the school, please do <u>NOT</u> make any purchase first. Please wait for the school to inform you of your application status.

## User Guide for Online Purchase of School Textbooks

As Singapore has lifted all covid-19 measures but we would still encourage school to do in a careful and controlled manner. Pacific Bookstores would like to propose the following procedures for the year end book sale to all our valued customers to ensure a smooth and pleasant purchase experience.

We encourage parents to make their purchase via our online platform (https://www.pacificbookstores.com) with effect from 7 November 2024 (for all levels) to 14 December 2024.

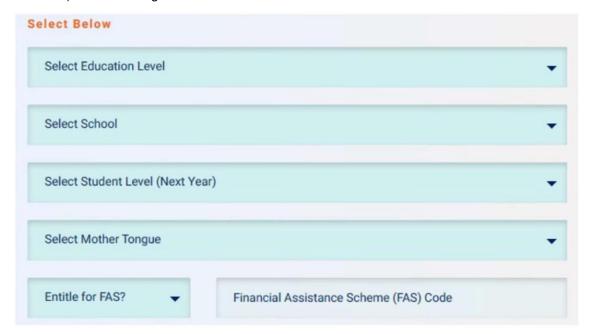
This platform will enable you to purchase with the option of Home Delivery or Self-Collection. Please find the guided procedures for your purchases.

## **HOME DELIVERY and SELF COLLECTION**

- 1) Visit our website (https://www.pacificbookstores.com)
- 2) Go to 'Register / Login' on the top right hand corner
- 3) All **NEW** customers will need to create and register for an account



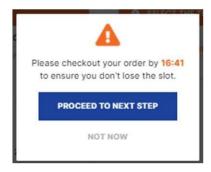
- 4) Upon logging in, customer are required to fill up the below fields to proceed for purchase
  - 1) Select Education Level
  - 2) Select School
  - 3) Select Student Level (Next Year)
  - 4) Mother Tongue



5) Select Shipment Mode

Step 1: Select Shipping Mode Step 2 - Select 'Date' SELECT THE DATE SEPTEMBER 2021 **Self Collection Home Delivery** MON TUE WED THU FRI SAT SUN 21 22 23 24 25 Step 3 - Select 'Time' SELECT THE TIME Step 4 - 'Click Next Step 10:30AM - 6:00PM PROCEED TO NEXT STEP

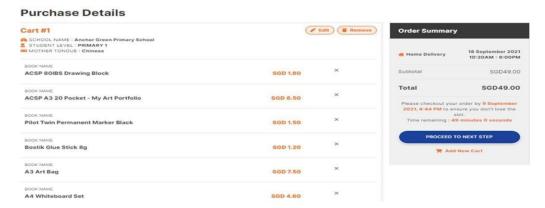
Step 5 – Complete your order and checkout before the session expires within the 60 minutes.



6) Booklist will be shown and customer are required to uncheck the items that 'YOU DO NOT WANT TO PURCHASE'. When you have completed selecting all your textbooks and stationery, proceed to click 'Next'



7) When you arrive at the 'Purchase Details' page, check that all your items are correct. If all items are correct, click on proceed to next step.



8) For Home Delivery option, customer will need to fill the shipping information. A shipping/delivery charge of \$14.90 will be added. Select your preferred mode of payment: Credit Card / PAYNOW and click 'Place Order Now'

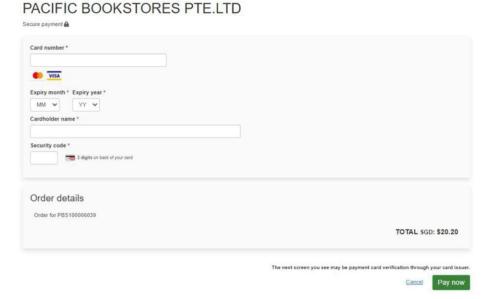




9) Customer to check the ordering information is correct. Click 'Proceed to Payment' to checkout



10) For Credit Card payments, you will have to complete your credit card / debit card details



For PAYNOW payments, please refer to the QR code on the payment page, scan the QR code to proceed for payment.

- Step 1. Login to your banking app
- Step 2. Select Scan & Pay on your banking app
- Step 3. Scan QR code using banking app to make payment.
- 11) You will receive a confirmation email once you have successfully made your payment. An invoice will be attached together with your confirmation email. Alternatively, you may also print your invoice from Pacific Bookstores website under your User Account → Orders.
- 12) All purchases are final and no cancellation. No refund allowed and only exchange will be entertained within 7 days upon purchase.
- 13) Customer service contact

Hotline: 6929 8012 (9am to 5pm, Monday to Friday)

Email: sales@pacificbookstores.com