



MEMORANDUM ON DISHONESTY AND MALPRACTICE DURING WEIGHTED ASSESSMENTS

1. Any act of dishonesty or malpractice by a student in any paper or assessment component will result in a zero mark for that paper or component. Disciplinary action will also be taken against the student.
2. The following are examples of dishonesty and malpractice by students. The list is not exhaustive and other instances of dishonesty or malpractice may be determined by the Internal Examinations Team of Hougang Secondary School at its sole discretion:
 - (a) obtaining unauthorised access to assessment materials;
 - (b) introduction of unauthorised materials into the assessment room;
 - (c) using a calculator or other means to arrive at an answer when such use is not permitted under the syllabus or assessment component;
 - (d) collusion or attempted collusion with other persons during the assessment;
 - (e) copying from another candidate;
 - (f) disruptive behaviour in the assessment room;
 - (g) failure to abide by the instructions of an invigilator;
 - (h) impersonation;
 - (i) plagiarism;
 - (j) failure to comply with supervision conditions designed to maintain the security of assessments;
 - (k) inclusion of offensive or obscene material in scripts or Coursework;
 - (l) failure to properly acknowledge sources in Coursework projects;
 - (m) submission of another person's work as if it were the candidate's own;
 - (n) alteration of any results document, including certificates, and
 - (o) any form of communication during the assessment, including verbal interactions, hand gestures or facial expressions.
3. Students are not allowed to bring into the assessment room any electronic or communication devices, or computerised aids capable of storing visual and verbal information. These include mobile phones, smart watches, Personal Digital Assistsances (PDA), Pocket PCs and unauthorised calculators. Possession of any such device during the assessment will be deemed an act of dishonesty.
4. When the use of dictionaries or texts is permitted for a weighted assessment, students must ensure that only approved dictionaries and texts are brought into the room. These dictionaries or texts must be free from any notes or marginal annotations. Separate pieces of paper, such as post its or tape flags are not allowed. No critical works, teachers' notes, study notes, or any other secondary material of any kind should be brought into the room. Students who contravene these regulations will be subject to the same penalties as those found guilty of dishonesty or malpractice.
5. A student may be expelled from a class test, refused entry to subsequent assessment papers and have his or her assessment results cancelled if he or she is found to have committed an act of dishonesty.

HOUGANG SECONDARY SCHOOL
2026 WEIGHTED ASSESSMENT SCHEDULE
TERM 1

	WEEK 5 2 Feb – 6 Feb		WEEK 6 9 Feb – 13 Feb		WEEK 8 23 Feb – 27 Feb			WEEK 9 2 Mar – 6 Mar		
	SUB 1	SUB 2	SUB 1	SUB 2	SUB 1	SUB 2	SUB 3	SUB 1	SUB 2	SUB 3
1G3/G2	EL	MT	Literature	FCE	Science	Art	Hist	Maths	Geo	
1G1	EL	MT		FCE	Science	Art		Maths		
2G3/G2	EL	MT	Literature		Science	Art	Hist	Maths	D&T	Geo
2G1	EL	MT			Science	Art		Maths	D&T	
3G3	EL	MT	Chemistry	Physics/Biology Science (Phys/Chem) Science (Chem/Bio)	Maths	CH (SS + HY/GY/M Lit)		Computing / POA/E Lit/ Art/NFS/D&T	A Maths	
3G2	EL	MT	Science (Phys/Chem)		Maths	CH (SS + HY/GY/M Lit)		Computing / POA/E Lit/ Art/NFS/D&T		
3G1	EL	MT	Science		Maths			Computing / D&T /NFS		
4E	EL	MT	Physics/Biology Science (Phys/Chem) Science (Chem/Bio)	Chemistry	Maths	CH (SS + HY/GY/M Lit)		POA / Computing	A Maths/ Art / D&T/NFS/E Lit	
4NA	EL	MT	Science (Phys/Chem)		Maths	CH (SS + HY/GY/M Lit)		POA/FN/D&T/ Art/E Lit		
4NT	EL	MT	Science		Maths			CPA	D&T / ART / NFS	

ANNEX B

HOUGANG SECONDARY SCHOOL
2026 WEIGHTED ASSESSMENT SCHEDULE
TERM 2

	WEEK 4 13 Apr – 17 Apr		WEEK 5 20 Apr – 24 Apr		*WEEK 6 27 Apr – 1 May		**WEEK 7 4 May – 8 May		WEEK 8 11 May – 15 May	
	SUB 1	SUB 2	SUB 1	SUB 2	SUB 1	SUB 2	SUB 1	SUB 2	SUB 1	SUB 2
1G3/G2	EL		MT		Literature		Science	FCE	Maths	Art
1G1	EL		MT				Science	FCE	Maths	Art
2G3/G2	EL		MT		Literature		Science	D&T	Maths	Art
2G1	EL		MT				Science	D&T	Maths	Art
3G3	MT		EL		Physics/Biology Science (Phy/Chem) Science (Chem/Bio)	Chemistry	Maths	CH (SS + HY/GY/ M Lit)	Computing / POA/E Lit/ Art/FN/D&T	A Maths
3G2	MT		EL		Science (Phys/Chem)		Maths	CH (SS + HY/GY/ M Lit)	Computing / POA/E Lit/ Art/NFS/D&T	
3G1	MT		EL		Science		Maths		Computing / D&T /NFS	
4E	EL		MT (Prelim)		Physics/Biology Science (Phy/Chem) Science (Chem/Bio)	Chemistry	Maths	CH (SS + HY/GY/M Lit)	POA / Computing	A Maths/Art/ D&T/NFS/ E Lit
4NA	EL		MT		Science (Phy/Chem)		Maths	CH (SS + HY/GY/M Lit)	POA/NFS/ D&T/Art/E Lit	
4NT	EL		MT		Science		Maths		CPA	D&T/ ART/ NFS

* 1 May - Labour Day,

**7 May - Speech Day & 8 May - Sports Carnival.