



JURONG WEST PRIMARY SCHOOL

30 Jurong West St 61 Singapore 648368

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email: jwps@moe.edu.sg

Our Ref: JWPS/2025/012

Date: 8 January 2025

Dear Parents/Guardians,

Re: Public Speaking Workshop for Primary 5 students

Jurong West Primary School has engaged a vendor to conduct 6 sessions (1 hour 30min per session) Public Speaking Workshop (Fridays 17 Jan 2025 – 14 March 2025) for our Primary 5 students.

The objectives of the workshop are:

- to use language that is appropriate to the audience (friends, teachers or school population) and for the setting or occasion,
- to express their views and opinions appropriately, confidently, clearly, eloquently, and expressively, and
- to engage in activities that allow them to work as a team and develop their social interaction skills.

The dates for the classes are as follows:

Session	Dates	Time
1	17 Jan 2025	2.00 p.m. – 3.30 p.m.
2	07 Feb 2025	
3	14 Feb 2025	
4	28 Feb 2025	
5	07 March 2025	
6	14 March 2025	

We assure you that this programme will bring out the best in your child. Please make transport arrangements for your child at 3.30pm on these dates.

For any further clarifications, please do not hesitate to contact Ms Emily Lim or Ms Marianne Ng at 67933419.

Thank you.

Yours sincerely,

Mrs Christina Tan
Principal

This is a computer-generated letter. No signature is required.