School Reference No: JWSS/2017/0044

23 January 2017

Dear Parents/Guardians

Common Test and Progress Report 2017

- 1. The school would be conducting the Common Test for all students in Terms 1 and 3. The objectives of the Common Tests are:
 - (a) to inculcate the habit of consistent revision and to give students the platform to apply acquired knowledge in a formal assessment setting before the semestral examinations; and
 - (b) to provide a milestone check on the students' learning and where necessary, engage parents/guardians on the child's/ward's academic progress early
- 2. As in all examinations, students who are absent for any test would need to submit a medical certificate upon their return to school. Students who miss any test without a valid medical certificate may be awarded a zero mark for the test.
- 3. The Common Test would be conducted during curriculum time between 0800hrs and 1000hrs and lessons would resume as normal according to the timetable after the Common Test.
- 4. There will be no homework deadlines during the Common Test period. All Saturday activities on 18 February will be suspended, and all CCA/after school activities will be scaled down (except remediations/consultations with subject teachers, and participation in scheduled external competitions and SYF preparation) during the Common Test week. These measures are to ensure your child/ward has sufficient time to consolidate his/her learning and revise for the relevant subjects.
- 5. The Term 1 Common Test schedule for <u>Secondary 4 Normal(Academic)</u> is as follows:

Date/ Time	15 Feb (Wed)	16 Feb (Thu)	17 Feb (Fri)	20 Feb (Mon)	21 Feb (Tue)	27 Feb (Mon)
08:00 – 09:00	English	Mathematics	Comb Science	Social Studies	Electives (Pure Lit, PE, DT, POA)	1200 – 1300 Add Math (4N1)
09:00 – 10:00	Normal Lesson	Normal Lesson	Normal Lesson	Comb Humans (Geog/Hist/Lit)	Normal Lesson	Normal Lesson

MT Common Test will take place on 1 Feb for 4NA during MT lesson time.

- 6. Please note that all students would need to report to school at the usual reporting time, i.e. 0730hrs, for morning assembly **including on Wednesday**, **15 February**, during the Common Test period.
- 7. A Progress Report capturing the performance of your child/ward in the Common Test and class assessment for the term, would be issued via your child/ward on the last day of Term 1 and Term 3. This report would enable parents/guardians to have a good sensing of your child's/ward's academic progress before the semestral examinations.
- 8. Should you need any further details, do contact your child's/ward's Form Teacher at 6262 3593.
- 9. Thank you for your support and I would like to take this opportunity to wish your child/ward all the best in the upcoming Common Test.

Yours sincerely

Mr Michael Muhunthan Principal