



17 July 2017

Dear Parents/Guardians

Common Test 2 and Progress Report 2017

1. The school conducts the Common Test for all students in Terms 1 and 3. The objectives of the Common Tests are:
 - (a) to inculcate the habit of consistent revision and to give students the platform to apply acquired knowledge in a formal assessment setting before the semestral examinations; and
 - (b) to provide a milestone check on the students' learning and where necessary, engage parents/guardians on the child's/ward's academic progress early
2. As in all examinations, students who are absent for any test would need to submit a medical certificate upon their return to school. Students who miss any test without a valid medical certificate may be awarded a zero mark for the test.
3. The Common Test would be conducted during curriculum time between 0800hrs and 1000hrs and lessons would resume as normal according to the timetable after the Common Test.
4. There will be no homework deadlines during the Common Test period. All activities on Saturday, 29 July will be suspended, and all CCA/after school activities will be scaled down (except remediations/consultations with subject teachers, and participation in scheduled external competitions and UG HQ activities) from 26 July to 1 August. These measures are to ensure your child/ward has sufficient time to consolidate his/her learning and revise for the relevant subjects.
5. The Common Test 2 schedule for **Secondary 3 Normal(Technical)** is as follows:

Date/Time	26 July (Wed)	27 July (Thu)	28 July (Fri)	31 July (Mon)	1 Aug (Tue)
08:00 – 09:00	EBS	CPA	Science	Mathematics	English

MT Common Test will take place in Term 3 Week 4, during MT lesson time.

6. Please note that all students would need to report to school at the usual reporting time, i.e. 0730hrs, for morning assembly **including on Wednesday, 26 July**, during the Common Test period.
7. A Progress Report capturing the performance of your child/ward in the Common Test and class assessment for the term, would be issued via your child/ward on the last day of Term 3. This report would enable parents/guardians to have a good sensing of your child's/ward's academic progress before the semestral examinations.
8. Should you need any further details, do contact your child's/ward's Form Teacher at 6262 3593.
9. Thank you for your support and I would like to take this opportunity to wish your child/ward all the best in the upcoming Common Test.

Yours sincerely

Mr Michael Muhunthan
Principal

*Jurong West
Secondary School*