



JURONG WEST SECONDARY SCHOOL

61 Jurong West Street 65 Singapore 648348

Tel: 62623593 | Fax: 62623587 | Web: www.jurongwestsec.moe.edu.sg

School Reference No: JWSS/2024/0710

18 December 2024

Principal's Welcome for 2025 Secondary One Students

Dear Parents/Guardians of our Secondary One Students

- 1 Congratulations on your child's/ward's successful completion of the Primary School Leaving Examination (PSLE), as well as on your child's/ward's admission to Jurong West Secondary School (JWSS). We would like to extend a very warm welcome to our 2025 Secondary One students.

As your child/ward prepares to embark on his/her secondary education in JWSS, this letter provides important information and details that will assist you in getting your child/ward well-prepared to start Secondary One in 2025.

- 2 **Secondary One Registration**

This year's Secondary One Registration will take place online.

Our students should refer to the "Sec 1 Registration" section of our school website (jurongwestsec.moe.edu.sg) for information such as the instructions on purchase of books and uniforms and other reporting details.

Please refer to **Annex A** for the list of key dates related to the start of the Secondary One journey. You can also expect to receive additional instructions via the Parents Gateway (PG) on 20 Dec 2024 (Fri) from 3 pm.

- Secondary One Orientation Programme and Acknowledge Forms
- For selected students:
 - SBB eligibility
 - HMTL eligibility
- Application for Art Elective Programme (AEP) and Music Elective Programme (MEP)

- 3 **Secondary One Form Class Allocation**

The Secondary One Form Class allocation and the names and email addresses of the Form Teachers will be sent via Parents Gateway (PG) on 27 Dec 2024 (Fri).

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4 School Reporting Time & Timetable

All students will report on the first day of school, 2 Jan 2025 (Thu) by 7.20 am in the school hall.

From 3 Jan 2025 (Fri), students will assemble in their respective form classes by 7.20 am. The flag-raising ceremony will commence at 7.35 am. Students who are not present with their form classes by 7.35 am, will be considered late.

For parents who are driving, the designated drop-off point is outside the school gate. In the event of inclement weather, students can drop off at the sheltered front porch within the school compound.

Form Teachers will also be issuing the class timetables on 2 Jan 2025 (Thu) which will take effect from 6 Jan 2025 (Mon).

5 Secondary One Orientation Programme 2025 (2, 3 & 10 Jan 2025)

The Secondary One Orientation Programme, planned as part of L.I.FE.@JW, will be a 3-day programme. Our Secondary One students will be able to participate in activities designed to acquaint them with their peers and assimilate into their new learning environment.

Secondary One students will start their Orientation Programme on 2 Jan 2025 (Thu) from 12.20 pm onwards. Please refer to the "Sec 1 Registration" section of our school website for more details on the 2025 Secondary One Orientation Day Programme. Parents can also expect a notification via Parents Gateway for more information of the Orientation Camp by 20 Dec 2024 (Fri).

6 Code of Conduct

In JWSS, we are committed to provide a holistic education for our students through a positive and conducive environment to learn and play. Our discipline philosophy and approach, embedded in the JWSS Code of Conduct, aim to nurture in our students the desired values and behaviours that would stand our students in good stead in the future.

The school's Code of Conduct is categorised under the **4As**: **A**ttire, **A**pppearance, **A**ttendance, **A**ttitude and Behaviour.

For more details, you may refer to the school's Code of Conduct that is published on the school website (<http://jurongwestsec.moe.edu.sg/codeofconduct>).

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7 School Terms and Holidays

Please refer to MOE's Website (moe.gov.sg/news/press-releases/20240812-school-terms-and-holidays-for-2025) for School Terms and Holidays for 2025. Our school calendar will be uploaded on the school website by the end of first week in January 2025.

Please note that attendance in school is crucial for our students' holistic learning and development. The school takes a serious view of any wilful absence from school. Absence without valid reasons will have a direct impact on the student's conduct grade and testimonials.

8 Temperature-taking Exercise and Social Responsibility

Please note that a temperature-taking exercise will take place on 15 Jan 2025 (Wed). This is part of the school's continued vigilance and preparedness against any infectious diseases. Our students will be required to have with them functioning oral digital thermometers as part of the exercise.

JWSS is committed to inculcate social responsibility among our students as well as maintain a safe place of learning for them through high standards of hygiene. As such, students who are unwell, especially with flu-like symptoms such as fever or cough, should seek medical attention and not come to school. Together with your continuing support, JWSS will remain a healthy and safe environment for our students.

9 CCA Open House 2025

Co-Curricular Activities (CCAs) are an integral part of the students' lives in secondary schools. It is also mandatory for all students to have a CCA. To help students make an informed decision on their choice of CCA, a CCA Open House will be organised on 8 Jan 2025 (Wed). All Secondary One students will be able to indicate three choices of their CCA.

The details of the 2025 CCA Open House are as follows:

Date	Duration	Venue
8 Jan 2025 (Wednesday)	3 pm – 5.30 pm	School

Please refer to **Annex B** for the list of CCAs offered in the school as well as the respective training schedules.

For any queries on CCA matters, please contact Mdm Chai Jiamin (HOD PE & CCA) via email at chai_jiamin@moe.edu.sg.

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10 Sec 1 Parent Engagement Session (PES)

The objectives of the PES are as follows:

- (a) to inform parents/guardians about the programmes and processes that the school has in place to guide and support students in their transition to secondary school; and
- (b) to strengthen the partnership and communication between parents/guardians and Form Teachers.

The date of the PES will be on **18 Jan 2025 (Sat)**. More details will be provided nearer to the date.

11 Eligibility for Higher Mother Tongue Language (HMTL)

You will receive a letter of offer via PG if your child/ward is eligible to take HMTL. Please complete and submit the HMTL Letter of Offer via PG latest by **20 Dec 2024 (Fri)**.

If your child/ward is not eligible to take HMTL based on the PSLE results but meets the school-based eligibility criteria, an offer would be made by the school for your child/ward to take HMTL.

Should you have further queries on HMTL, please contact Mr Choy Chee Ping (HOD Mother Tongue Languages) via email at choy_chee_ping@moe.edu.sg.

12 Talent Development Programme (JeWel)

JeWel, the school's signature Talent Development Programme, offers enriched and customised training and programme areas in four domains – Communication (English), Innovation (STEM), Physical (Sports) and Aesthetics. Students will further explore their interests and strengths at more advanced levels of learning to enable them to pursue their passion at deeper levels. Enrolment into the **JeWel** programme is based on the student's talent and passion as well as academic results in the respective subject areas.

Secondary One students with a total PSLE AL Score of 14 or below will be offered direct admission into at least one JeWel Programme. Students who do not meet the above criteria for direct admission to the TDP based on PSLE results still stand a chance to be offered entry into the programme based on their performance in the first year.

Secondary One students eligible for **JeWel** in Communication (English) and Innovation (STEM) will receive a notification via PG. They will be receiving the letters of offer from their Form Teacher in the first week of school. Letters of offer for Physical (Sports) and Aesthetics **JeWel** will be given to eligible students by end of January 2025. Our students will have opportunities to develop their talents and interests in other areas of **JeWel** programmes throughout their course in JWSS.

Please refer to the school website (jurongwestsec.moe.edu.sg/holistic-development/the-jewel-programme-talent-development) for more information on **JeWel**.

Should you have further queries on the **JeWel** Programme, please contact Ms Tay Shi Ying (SH English) via email at tay_shi_ying@moe.edu.sg.



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13 Subject-Based Banding (SBB) for students in Posting Groups 1 and 2

Students in the above Posting Groups, who are eligible to offer subjects at a more demanding level will receive a letter of offer via PG.

Please complete and submit the SBB Letter of Offer via PG latest by **20 Dec 2024 (Fri)**.

Students are advised not to purchase the textbooks until they have decided whether to accept or reject the SBB offer. Do note that textbooks must be in acceptable condition for an exchange from the bookshop vendor.

Should you have further queries on SBB, please contact Dr Nandakumar (HOD Humanities) via email at nandakumar_mayakestan@moe.edu.sg.

14 Parent Support Group (PSG) Membership

The PSG is our valued partner in education that complements the school by supporting the school's objectives to improve our students' well-being and learning educational experience. The PSG listens to parents' feedback on school operations, practices and programmes and provide feedback to the school. The PSG also facilitates the school's communication to parents. Parents who are actively involved in the PSG are better able to reach out and engage other parents. Over time, more parents will have the opportunities to contribute and help make the school environment a more conducive place for learning.

We would like to strongly encourage all parents to be members of the PSG. Please indicate your interest to be part of our PSG at the following link <https://tinyurl.com/JWSS-PSG> by 10 Jan 2025 (Fri) and our school's PSG will get in touch with you.

15 School Smart Cards (SSCs)

Students can continue to use their primary level SSCs till Apr 2025. New secondary level school smart cards will be delivered to the school by end Mar 2025. Students can still purchase the Bus Concession Pass (BCP) using their primary level SSCs but they would need to purchase the BCP for Secondary School students.

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16 Pastoral and Learning Support Team for 2025 Secondary One students

There is a strong culture of care in JWSS. Our Form Teachers work closely with our pastoral and learning support team to oversee the well-being of our students.

The pastoral and learning support team for 2025 Sec 1 are as follows:

Name	Designation	Contact Information
Ms Tan Yen Nee	Year Head Sec 1 & 2	6262 3593 (ext 125) tan_yen_nee_a@moe.edu.sg
Ms Fong Sum Yi	Assistant Year Head Sec 2	6262 3593 (ext 303) fong_sum_yi@moe.edu.sg
Mr Gymy Lim	School Counsellor	6262 3593 (ext 362) gymy_lim@moe.edu.sg
Ms Nada Farzana	Special Educational Needs (SEN) Officer	6262 3593 (ext 365) nada_farzana_zainal@moe.edu.sg

17 Queries and Contact Details

Please check our school website (jurongwestsec.moe.edu.sg) or Parents Gateway for regular updates and announcements on the Secondary One Registration. Alternatively, you may post any questions at this link <https://go.gov.sg/2025jwsec1reg-query> and the relevant staff will get back to you. The link will be available until noon on 26 Dec 2024 (Thu).

You may also contact the General Office at 62623593 or email the school at jwss@moe.edu.sg with your query.

18 I look forward to your strong partnership in providing an enriching and rewarding educational journey for our students.

I would also like to take this opportunity to wish you and your family members a very Happy New Year!

Ms Tan Ming Ming
Principal
Jurong West Secondary School

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Annex A

JURONG WEST SECONDARY SCHOOL SUMMARY OF KEY DATES

Date	Item
2024	
Wednesday, 18 Dec 2024	<ul style="list-style-type: none">Release of Secondary 1 Posting ResultsStart of Secondary 1 e-registration via https://go.gov.sg/jwsec1reg2025
Friday, 20 Dec 2024	<ul style="list-style-type: none">PG Announcement on Secondary One Orientation ProgrammeComplete Secondary 1 e-registration via https://go.gov.sg/jwsec1reg2025 by 12 noon
Friday, 27 Dec 2024	<ul style="list-style-type: none">PG Announcement of Sec 1 Form Class Allocation
2025	
Thursday, 2 Jan 2025	<ul style="list-style-type: none">First Day of SchoolSec 1 Orientation Camp, 12.20 pm – 3.30 pm
Friday, 3 Jan 2025	<ul style="list-style-type: none">Sec 1 Orientation Camp, 1.20 pm – 5.30 pm
Wednesday, 8 Jan 2025	<ul style="list-style-type: none">CCA Open House, 3 pm – 5.30 pm
Friday, 10 Jan 2025	<ul style="list-style-type: none">Sec 1 Orientation Camp & Campfire, 1.20 pm – 8.30 pmParent Support Group membership submission via https://tinyurl.com/JWSS-PSG
Wednesday, 15 Jan 2025	<ul style="list-style-type: none">Temperature taking exercise
Saturday, 18 Jan 2025	<ul style="list-style-type: none">Secondary One Parent Engagement Session
Monday, 13 Jan to Friday, 24 Jan 2025	<ul style="list-style-type: none">CCA Try-outs
Friday, 24 Jan to Friday, 31 Jan 2025	<ul style="list-style-type: none">Submission of CCA Option Form
Friday, 7 Feb 2025	<ul style="list-style-type: none">Release of CCA Allocation Results (via Form Teachers to students)
Monday, 10 Feb 2025	<ul style="list-style-type: none">CCA Registration and Start of CCA sessions

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Annex B

JURONG WEST SECONDARY SCHOOL CO-CURRICULAR ACTIVITIES (CCA) SCHEDULE

S/N	CCA	Day	Time
Sports & Games			
1	Badminton (Girls)	Wed / Fri	Mon: 3 pm – 6 pm
2	Badminton (Boys)	Mon / Wed / Fri*	Tues: 3 pm – 6 pm
3	Basketball (Girls)	Mon / Fri / Sat*	
4	Basketball (Boys)	Mon / Wed / Sat*	Wed: 3 pm – 6 pm
5	Floorball (Girls)	Wed / Fri	Fri: 2.30 pm - 5.30 pm
6	Hockey (Boys)	Mon* / Wed / Fri	
7	Netball (Girls)	Mon / Wed / Fri*	Sat: 8.30 am – 11.30 am
8	Volleyball (Boys)	Tue* / Wed / Fri	
Uniformed Groups			
9	Boys’ Brigade	Fri and One Sat monthly	Wed: 3 pm – 6 pm
10	National Cadet Corps (Land) - (Boys)	Fri	Fri: 2.30 pm - 5.30 pm
11	National Police Cadet Corps		
12	Red Cross Youth	Wed	Sat: 8 am – 11 am
Performing Arts			
13	Concert Band	Mon / Wed / Fri*	Mon: 3 pm – 6 pm
14	Choir		Wed: 3 pm – 6 pm
15	English Language, Drama & Debating		
16	Modern Dance		Fri: 2.30 pm – 5.30 pm
Clubs & Societies			
17	Art Club	Wed	Wed: 3.30 pm – 5.30 pm
18	Infocomm & Media Technology Club	Fri	Fri: 2.30 pm – 5.30 pm
19	Environmental Science Club		

* Only during peak season (e.g. competition, preparation periods) in the months of January to April and July to September for the different divisions for NSG and SYF performances.

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