



## KENT RIDGE SECONDARY SCHOOL

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22 December 2021

Dear Parents/Guardians,

### INFORMATION ON CO-CURRICULAR ACTIVITIES (CCA)

We welcome your child/ward to Kent Ridge Secondary School. In our school, we believe that every student matters, and we develop all our students as Leaders of Learning and Leaders of Character.

#### CCAs in Kent Ridge Secondary School

2. As part of character development, CCA is a key student development experiences. CCA is a core component of our holistic curriculum where students discover their interests and talents, while learning important life skills. At the secondary level, CCA is compulsory; each student will participate in at least one school-based CCA. The objectives of CCA are as follows:

- Build Character, Team Spirit and Responsibility
- Provide Opportunities for Specialisation
- Inculcate National Values and Develop Life and Leadership Skills
- Promote Social Integration

3. Our school offers 17 CCAs and each CCA offers engaging programmes to build students' character and develop their leadership competencies. You may find out more about the CCAs offered via the URLs provided in the table below.

CCA Category	Link
Clubs and Societies	<a href="https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/clubs-societies/">https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/clubs-societies/</a>
Physical Sports	<a href="https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/sports/">https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/sports/</a>
Uniformed Groups	<a href="https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/uniformed-groups/">https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/uniformed-groups/</a>
Visual and Performing Arts	<a href="https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/performing-arts/">https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/performing-arts/</a>

*In view of the COVID-19 situation, existing Safe Management Measures (SMM) will be carried out during all CCA sessions. We may conduct CCA online (e-CCA) only if in-person CCA sessions are not possible due to SMM.*

#### LEAPS 2.0 Framework

4. Our CCA programmes are guided by the LEAPS 2.0 framework to encourage and recognise students' holistic development in life skills, competencies and values. Students will be recognised with levels of attainment in four domains: Participation, Achievement, Leadership and Service. More information can be found at this link: <https://www.moe.gov.sg/programmes/cca/leaps2-0>

5. At the end of the graduating year, students' CCA attainment can be used for admission to Junior Colleges/Polytechnics/Institute of Technical Education (JC/Poly/ITE).

#### Choosing A CCA

6. We recognise the importance of students participating in a CCA of their strengths, talents and interests. To help students make an informed choice on their CCA, the school is organising the following programme for them to learn more about the CCAs:

- i) CCA e-Fair and Q&A Session [held during Orientation Week];
- ii) CCA Trials [held on 20 January 2022 (Thurs) and 24 January 2022 (Mon), 3.15 – 6pm].  
An online signup form will be shared with you, through Parents Gateway. Your child/ward will have the opportunity to sign-up for 5 different CCA trials with at least one from each category (refer to point 3). Please sign-up by **12 January 2022 (Wednesday)**.

### CCA Allocation Exercise

7. In ensuring that there are sufficient opportunities for all students to learn and grow in the respective CCAs, the school will need to do a CCA allocation exercise. To help the school make a fair allocation, we seek parents'/guardians' assistance to share the following information:

**a) Information on your child/ward's Primary School CCA involvement (e.g. Participation, Leadership)**

Please submit the information via the QR code or link by **5 January 2022 (Wednesday)**.



<https://go.gov.sg/2022sec1cca>

**b) Online CCA Option Form**

The online CCA Option Form will be shared through Parents Gateway on 21 January 2022 (Friday) after your child/ward has attended the student experiences.


We encourage all parents/guardians to have a discussion with your child/ward on his/her experience from the CCA trials before choosing the CCA in order of preferences. Please submit this form by **4 February 2022 (Friday)**.

8. Students will receive their CCA allocation by 15 February 2022 (Tuesday) and they will commence their first official CCA training session on 17 February 2022 (Thursday).

9. Students need time to immerse themselves fully into a new CCA. Hence, we seek your understanding to allow your child/ward sufficient time and space to learn and grow in a new CCA. Any appeal for change of CCA after the CCA allocation exercise will be considered on a case-by-case basis, subject to availability of school resources and validity of appeals.

### Summary of Timeline

10. The timeline is summarized in the table below for your easy reference.

Date	Course of Action
4 - 6 Jan (Tues - Thurs)	<ul style="list-style-type: none"> <li>Students will attend the <b>CCA e-Fair and Q&amp;A session</b> during curriculum hours.</li> <li>Students can share the link of the CCA e-Fair with their parent/guardian.</li> </ul>
5 Jan (Wed)	<ul style="list-style-type: none"> <li>Parent/Guardian to submit information on their child/ward's <b>Primary School CCA involvement</b>. <a href="https://go.gov.sg/2022sec1cca">https://go.gov.sg/2022sec1cca</a></li> </ul> 
7 Jan (Fri)	<ul style="list-style-type: none"> <li>Parent/Guardian will receive the online <b>Sign-Up Form for CCA Trial</b>, through Parents Gateway.</li> </ul>
By 12 Jan (Wed)	<ul style="list-style-type: none"> <li>Students to share their experience of the CCA e-Fair and Q&amp;A session with their parent/guardian.</li> <li>Parent/Guardian to submit the online Sign-Up Form for CCA Trial after discussion with their child/ward.</li> </ul>
20 Jan (Thurs)	<ul style="list-style-type: none"> <li>CCA Trial (Day 1). Each student will attend their selected 3 CCA trials.</li> </ul>
21 Jan (Fri)	<ul style="list-style-type: none"> <li>Parent/Guardian will receive the online <b>CCA Option Form</b>, through Parents Gateway.</li> </ul>

Date	Course of Action
24 Jan (Mon)	<ul style="list-style-type: none"> <li>CCA Trial (Day 2). Each student will attend their selected 2-3 CCA trials.</li> </ul>
By 4 Feb (Fri)	<ul style="list-style-type: none"> <li>Students to share their experience at the CCA Trial sessions with their parent/guardian.</li> <li>Parent/Guardian to submit the online CCA Option Form after discussion with their child/ward.</li> </ul>
15 Feb (Tues)	<ul style="list-style-type: none"> <li>All students will receive the <b>outcome of the CCA selection</b>.</li> </ul>
17 Feb (Thurs)	<ul style="list-style-type: none"> <li>All students to attend their 1<sup>st</sup> CCA session.</li> </ul>

11. Should you have any queries, please contact the following officers:

Ms Jaime Lim, HOD/Aesthetics & CCA at 6773 1127 (ext 141) / email: [lim\\_hwee\\_fung\\_jaime@moe.edu.sg](mailto:lim_hwee_fung_jaime@moe.edu.sg)

Mr Kevin Chow, SH/PE at 6733 1127 (ext 130) / email: [chow\\_kok\\_wei\\_kevin@moe.edu.sg](mailto:chow_kok_wei_kevin@moe.edu.sg)

12. We look forward to your continued support on your child/ward's development through CCA.  
Thank you.

Yours sincerely,



Mr Benedict Keh  
Principal