



Primary 1 Essential Information

Assistant Year Head/P1

Mr Raja Nazruldin



PRIMARY 1 INFORMATION BOOKLET

FOR COHORT 2026



1. back to sChool Session
2. General School Information
3. Arrival & Dismissal Procedures
4. Communication with Teachers
5. Adapting to a New Environment
6. Useful Links for Parents



Essential Information

SCHOOL HOURS



Monday – Thursday : 7.30 a.m. – 1.30 p.m.

Friday : 7.30 a.m. – 12.30 p.m.



Essential Information

RECESS



Monday – Friday : 9.30 a.m. – 10.00 a.m.



Essential Information

SNACK BREAK

Monday – Thursday : 11.50 a.m.



School Attire

Why no uniform?

- PAL Lessons (2 days a week)
- PE Lessons (2 to 3 days a week)

For compliance

- Name tags to be sewn above school crest
- White school socks
- Plain black school shoes



back to school Session

2 to 8 January 2026 (5 days)

Objectives:

- Helps students to adapt to the new environment
- Helps students to foster new relationships with teachers and peers

- ✓ Ice-breaker
- ✓ Self-management and social skills lessons
- ✓ School and classroom routines and expectations
- ✓ Recess Buddy Programme
- ✓ Route familiarisation



back to school Session

2 January 2026 (Friday)

* 2 parents/guardians will be allowed to accompany the child/ward into school.



back to school Session

2 January 2026 (Friday)

Students : 8.00 a.m. – 12.00 noon

Parents/Guardians : 8.00 a.m. – 10.30 a.m.



back to school Session

2 January 2026 (Friday)

RECESS

To bring sufficient pocket money (about \$2 - \$2.50) to learn how to purchase food from the canteen stalls.

* Food allergies



back to school Session

5 to 8 January 2026

SCHOOL HOURS

5 to 8 Jan (Mon-Thu) : 7.30 a.m. – 1.15 p.m.



back to school Session

5 to 8 January 2026

RECESS

5 to 7 Jan : 10.30 a.m. – 11.15 a.m.

8 Jan : 9.15 a.m. – 10.00 a.m.



back to school Session

5 to 7 January 2026

RECESS BUDDY PROGRAMME

- Buying food
- Familiarising school environment
- Building friendships



Items to Bring Daily

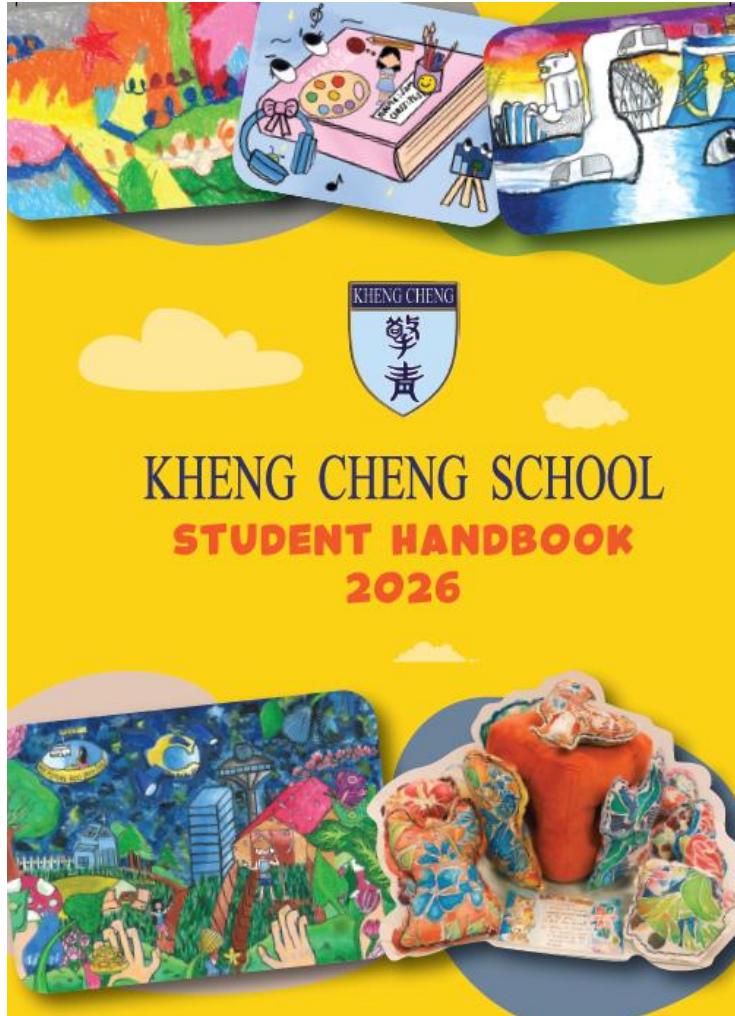
- Pencil case
- Coloured pencils
- Homework file
- Student Handbook
- Storybook
- Water bottle
- Healthy snacks (for snack break)

✓ Label all belongings

Refer to P1 Information Booklet for details
on the collection of books and files.



Student Handbook



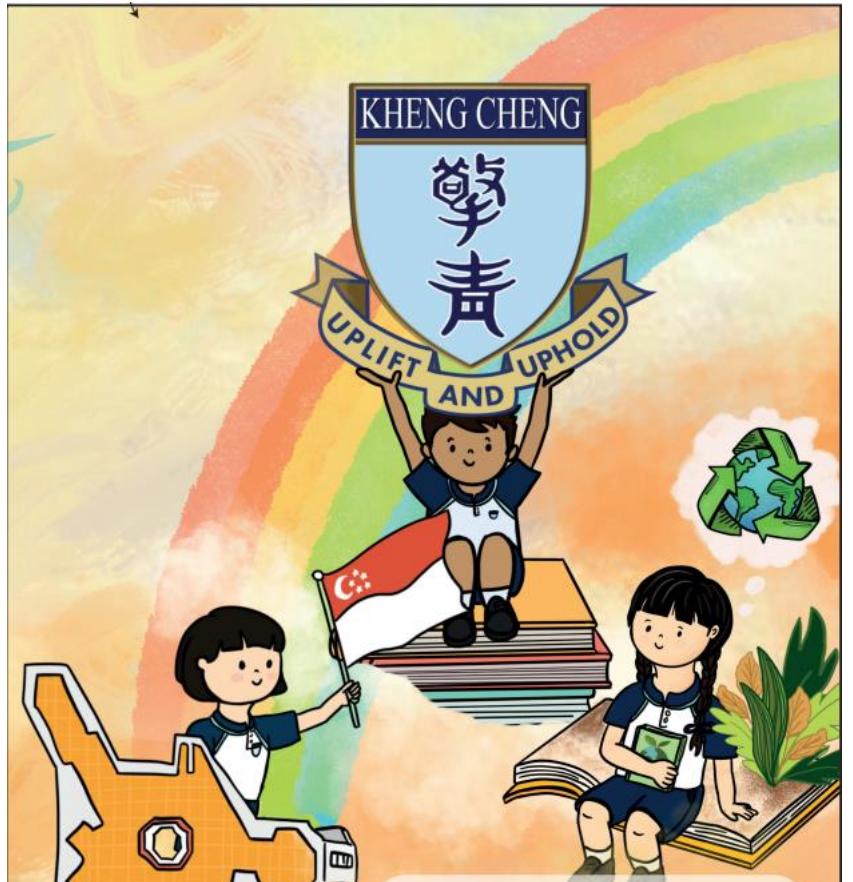
- Means of communication
- Must be brought to school daily
 - ☛ Homework and announcements from teachers

**Students will receive this
on 2 Jan!**

PERSONAL PARTICULARS	
Name:	Index No:
Address:	
Telephone:	Class:
Date of Birth:	BC/NRIC No.:
Blood Group:	Medical Condition / Allergy:
Name of Parent / Guardian:	
Telephone:	(Home), (Office)
School Bus No.:	
BROTHERS AND SISTERS	
Name:	
1.	
2.	
IN CASE OF EMERGENCY, PLEASE INFORM:	
Name:	Relationship:
Address:	
Telephone:	(Home), (Office) (Mobile)
MY TEACHERS	
Subject	Teacher

Fill up!

Student Learning Portfolio



Draw a picture of your
DREAM SCHOOL

PRIMARY 1

PRIMARY 2

PRIMARY 3

PRIMARY 4

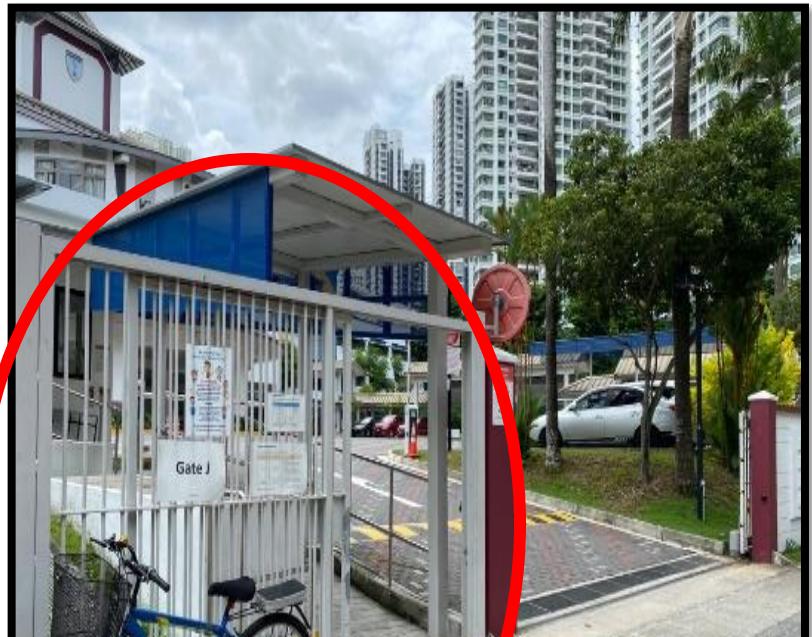
PRIMARY 5

PRIMARY 6

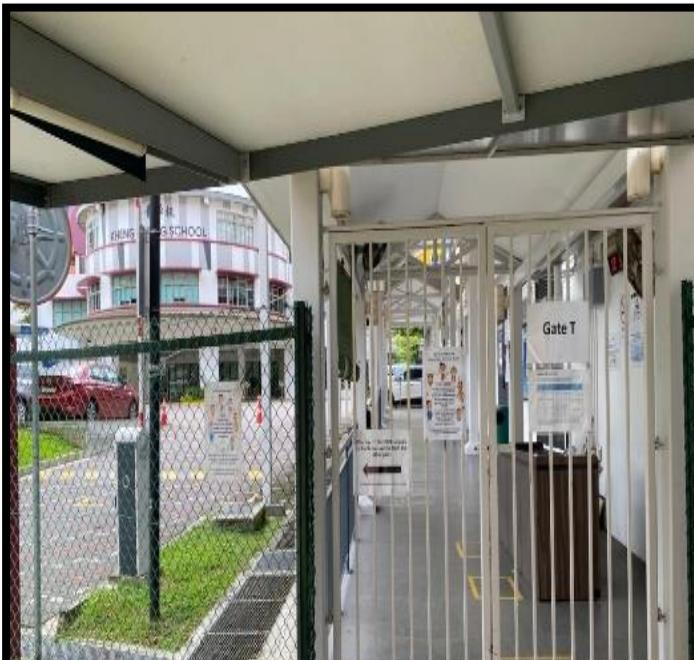


Students will receive this
in May!

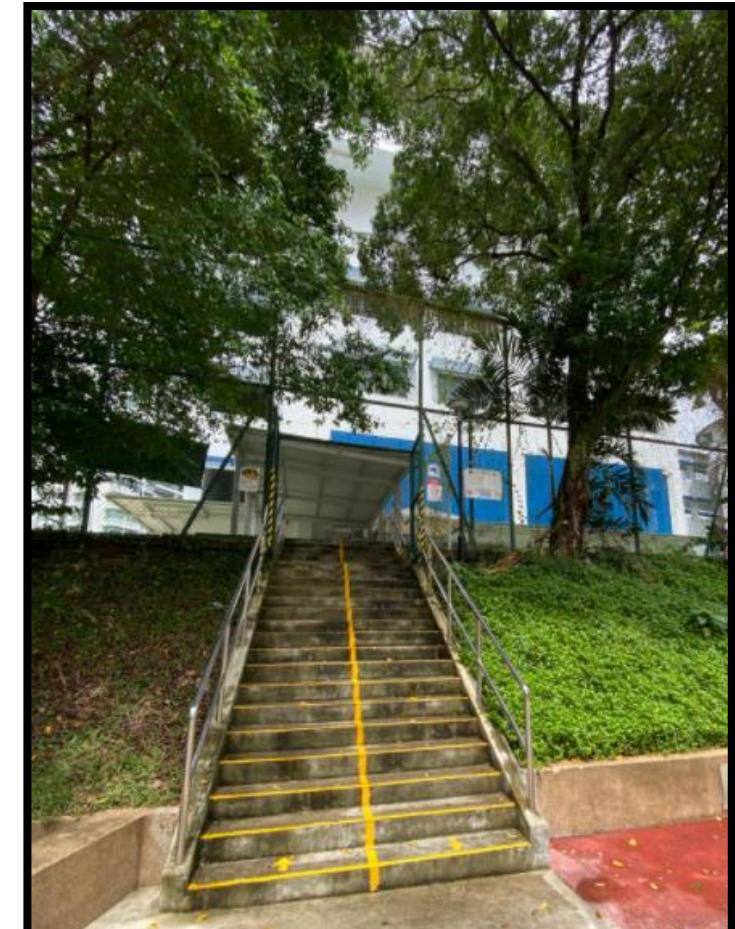
Arrival Procedure



Gate J (Next to Jackson Sq)



Gate T (Next to Trevista)



Back Gate

Arrival Procedure



Dismissal Procedure

- Front Gate T or J
- Back Gate
- Foyer Outside General Office
(Taking the school bus)
- School-based Student Care Centre/Classrooms
(Attending school-based SCC (Big Heart))
- Indoor Basketball Court
(Attending External SCCs)



Dismissal Procedure

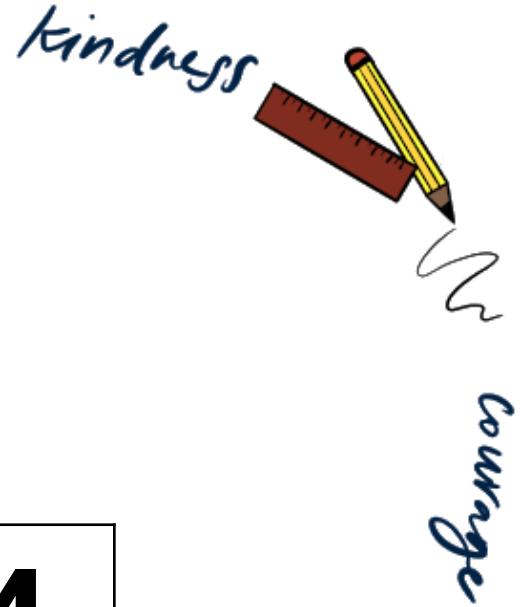


<https://go.gov.sg/2026kcsp1dismissal>



CLASS ALLOCATION





KCS P1 Classes

P1.1	P1.2	P1.3	P1.4
P1.5	P1.6	P1.7	P1.8



back to sChool Session

2 to 8 January 2026

- Kindness
- Courage
- Sincerity
- Diligence
- Respect
- Resilience
- Integrity
- Care

Your child's class allocation will only be confirmed
at the end of back to sChool Session, 8 January 2026.



Special Educational Needs Support in KCS

Supporting Learning

Special Educational Needs Officers - Learning Support in Learning and Behavioural Needs



Lead SEN Officer,
Mdm Pirrita



Senior SEN Officer,
Mdm Chang Siew Chian



SEN Officer,
Mdm Kalai



SEN Officer,
Ms Clara Leong



SEN Officer,
Ms Nurulhayati



***“ We provide support to students with
special educational needs
to help them better cope with learning in class. ”***





Supporting Learning

School Counsellors - Socio-emotional Needs



School Counsellor,
Ms Rebecca Foo

"We work closely with teachers and parents to support students with different socio-emotional needs in the school."



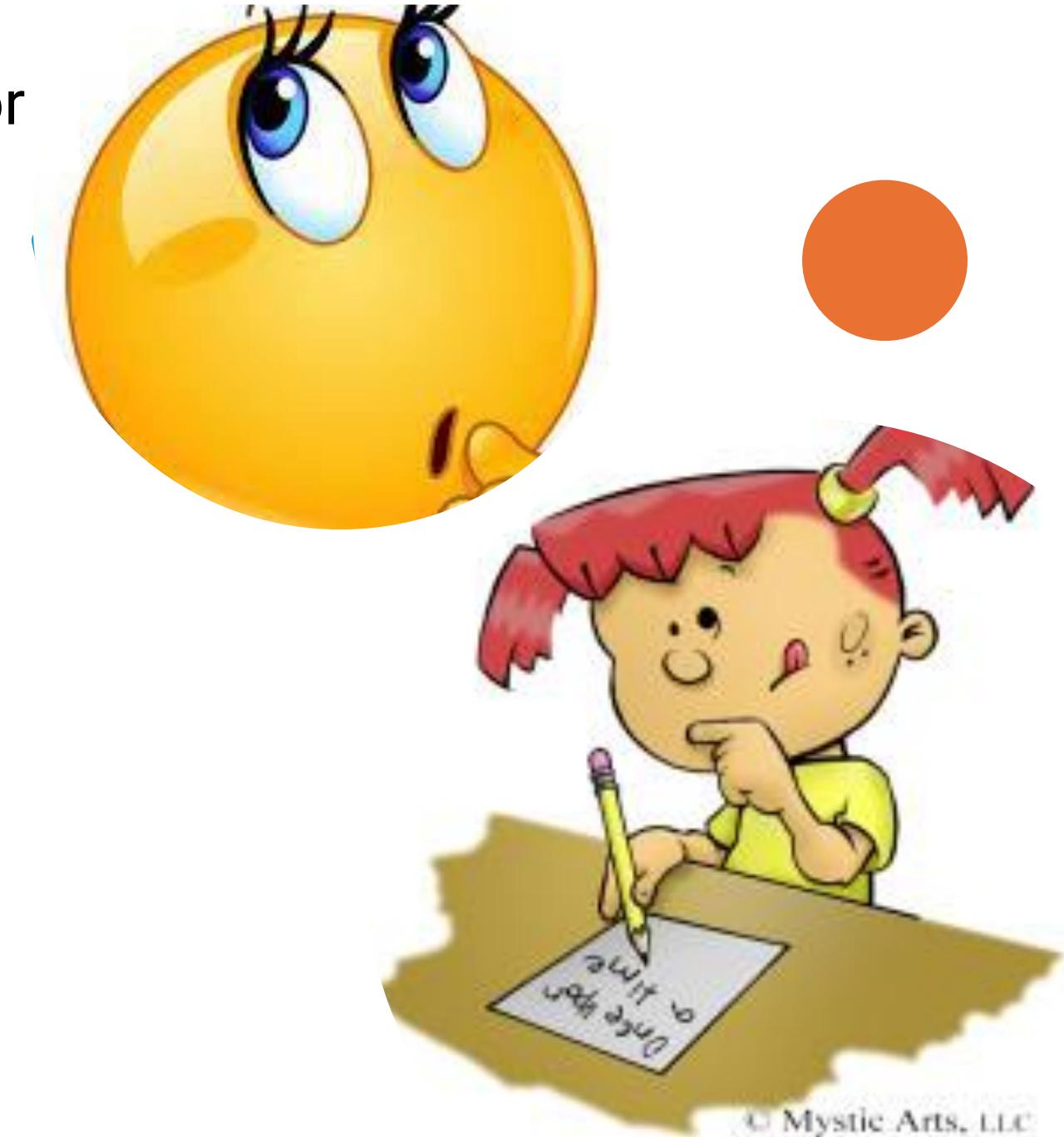
Senior School Counsellor,
Ms Anna Wong

If you think your child has learning and behavioural needs or socio-emotional needs...

Speak to Form Teachers

Form Teachers refer the student to YH/ AYH and the SEN Team

Parental consent will be sought before any external referrals



Declaration of Special Educational Needs (Supported by Psychological Assessment)

Benefits of Declaration

- Allow teachers to better understand your child's strengths and weaknesses
- Teachers and SEN Officers can adopt possible strategies recommended and facilitate a smoother transition to P1 for your child

Please submit your child's psychological report/OT reports/ therapy reports to the General Office / Form Teacher.



SCHOOL-HOME PARTNERSHIP

Communication Platforms

- Student Handbook
- Tele-conversations
- Email Correspondence
- Monthly Memo from Principal



School Website
<https://khengcheng.moe.edu.sg>



Parents Gateway



Kheng Cheng School

Parents Gateway (PG)

Welcome TOH XIAO YING

All posts To respond To read Upcoming events

THIS MONTH

MINISTRY OF EDUCATION Wed 5 Nov 2025 LY

Recipe for Holiday Joy [Parent Kit 2025]

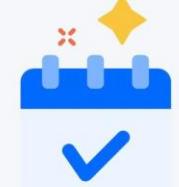
Dear Parents/Guardians, Looking for a good recipe for a memorable school holiday? Our Holiday Parent Kit has all the secret ingredients for family fun! We have mixed the finest ingredients... [More](#)

[Dec Holiday Parent Kit <https://go.gov.sg/moepk-dechol2025>](#)

[Dec Holiday Activities and Resources <https://go.gov.sg/moe-dechol2025-activities>](#)

 You're all caught up! 🎉 Nothing new to respond to right now.

 You're all caught up! 🎉 Nothing new to read right now.

 It's a clear schedule for now. We'll show events here once they're available.

MINISTRY OF EDUCATION Mon 3 Nov 2025 CK

Preparing for P1: Fun parent-child activities to try

Dear Parents/Guardians, The Parent-Child Activity Book (PCAB) offers fun and meaningful parent-child activities to support parents and children in

 HOME  CONTACTS  SERVICES  PARENTING  PROFILE

 HOME  CONTACTS  SERVICES  PARENTING  HOME  CONTACTS  SERVICES  PARENTING  HOME  CONTACTS  SERVICES  PARENTING  PROFILE

P1 Parents Brief... Links to subjec... P1 Parents Brief...

Parents Gateway (PG)



- Tip 9: Be a Great Role Model
- Tip 10: Let's Help Out at Home

Keen to get timely parenting tips on the go, join our 30K strong community on Instagram by following @parentingwith.moesg!

LINKS

Digital PCAB

<https://go.gov.sg/pcab-digital>

Parentingwithmoesg Instagram

<https://go.gov.sg/parentingwithmoesg>

ATTACHMENTS

Follow us on IG.pdf

1.35 MB



How To Use This Book.pdf

2.26 MB



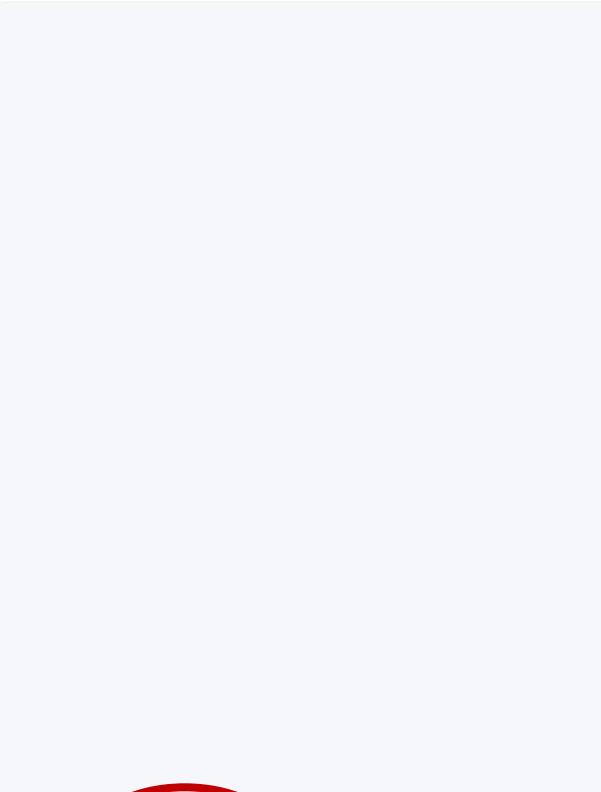
For enquiries on this post, please [contact us](#).

Contacts

School contact details for

CL

>



HOME



CONTACTS



SERVICES



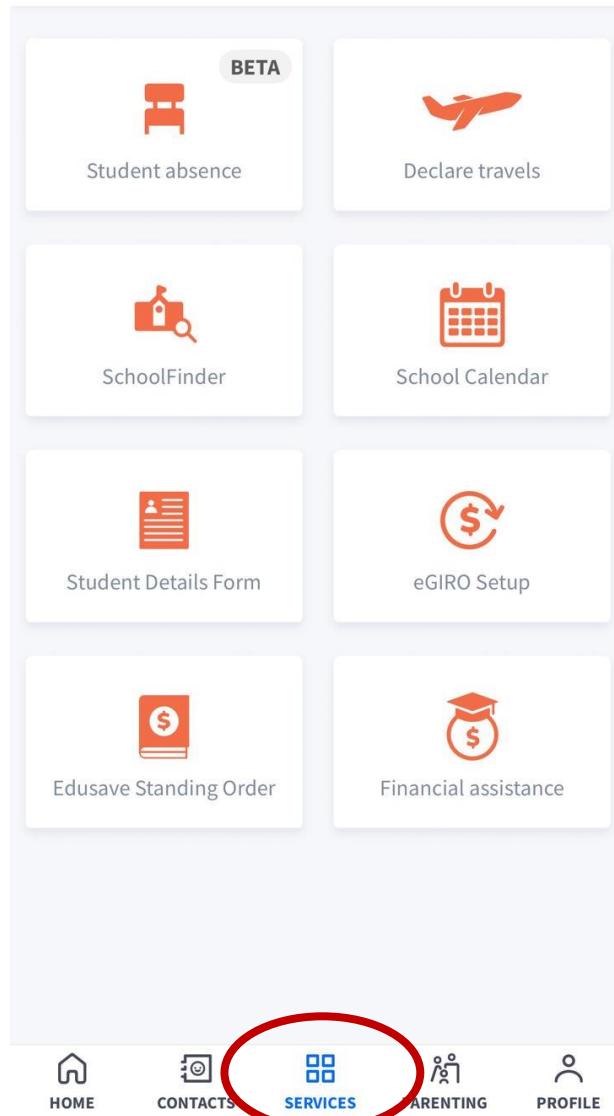
PARENTING



PROFILE

Parents Gateway (PG)

Services



1. Student Absence
2. Travel Declaration
3. SchoolFinder
4. School Calendar
5. Student Details Form
6. eGIRO Setup
7. Edusave Standing Order
8. Financial Assistance

Submission of Reason for Absence

Services

The Services dashboard displays several service cards:

- Student absence** (BETA): Selected and highlighted with a red border.
- Declare travels
- SchoolFinder
- Student Details Form
- EduSave Standing Order
- Financial assistance

Navigation icons at the bottom: HOME, CONTACTS, SERVICES (highlighted), PARENTING, PROFILE.

Student absence

Submit reason for absence (button highlighted with a red border)

This service is intended for full-day school absences only.

Submitted absences: 2023

No submitted absences

Step 1: Select child

Submitting for

XAVIER TAN (radio button selected)

LISA TAN

Next

Step 2: Submit absence

XAVIER TAN

* Date of absence

From _____ To _____

Start date (button highlighted with a red border)

End date

* Reason for absence

E.g. My child has a fever and I have attached a MC from the doctor.

500 characters

Submit

Submission of Reason for Absence

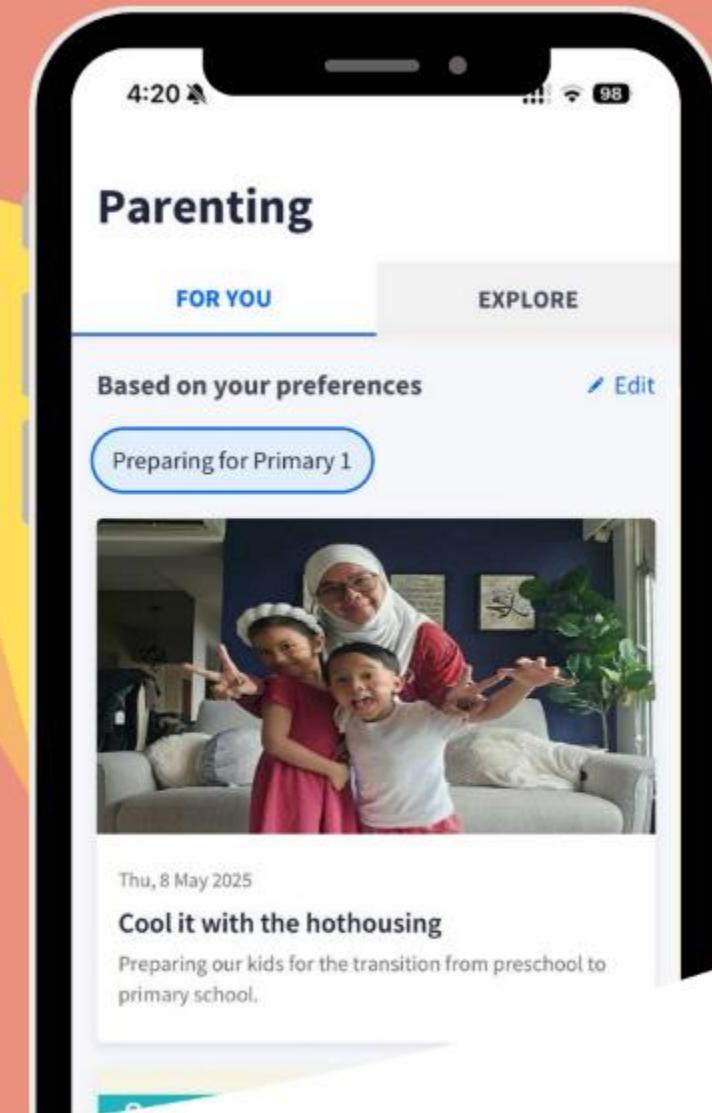
<p>X Step 2: Submit absence</p> <p>XAVIER TAN</p> <p>* Date of absence</p> <p>From To</p> <p>Start date End date</p> <p>JUNE 2023</p> <table><tr><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td><td>SUN</td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr></table> <p>JULY 2023</p> <table><tr><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td><td>SUN</td></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr></table> <p>Select dates</p>	MON	TUE	WED	THU	FRI	SAT	SUN	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	MON	TUE	WED	THU	FRI	SAT	SUN	1	2	3	4	5	6	7	<p>X Step 2: Submit absence</p> <p>10 Apr 2025 12 Apr 2025</p> <p>* Absence</p> <p>With medical certificate <input type="radio"/></p> <p>Without medical certificate <input checked="" type="radio"/></p> <p>* Please specify reason</p> <p>My child has a piano exam. I have attached the exam schedule.</p> <p>500 characters left</p> <p>Supporting document (optional)</p> <p>Please do not upload any sensitive documents. ⓘ</p> <p>Upload document</p> <p>JPEG / PNG / PDF / HEIC / HEIF (Max size: 10MB)</p> <p>Submit</p>	<p>X Step 2: Submit absence</p> <p>10 Apr 2025 12 Apr 2025</p> <p>* Absence</p> <p>With medical certificate <input type="radio"/></p> <p>Without medical certificate <input checked="" type="radio"/></p> <p>* Please specify reason</p> <p>My child has a piano exam. I have attached the exam schedule.</p> <p>500 characters left</p> <p>Supporting document (optional)</p> <p>Please do not upload any sensitive documents. ⓘ</p> <p>piano_xaviertan.pdf</p> <p>Submit</p>	<p>X Absence submission</p> <p>Reason for absence submitted</p> <p>CHILD'S NAME XAVIER TAN</p> <p>DATE OF ABSENCE 12 Apr 2025 - 14 Apr 2025</p> <p>ABSENCE Without medical certificate</p> <p>REASON FOR ABSENCE My child has a piano exam.</p> <p>SUPPORTING DOCUMENT piano_xaviertan.pdf</p> <p>Submitted by PARENTS NAME on 17 Nov 2023, 11:23 AM Edited by PARENTS NAME on 17 Nov 2023, 11:23 AM</p> <p>Edit Withdraw</p>
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Parenting Resources on Parents Gateway (PG)



Discover rich and customisable parenting resources on topics such as preparing for Primary 1, forging parent-child relationships and education pathways.



Parents Gateway (PG)

Profile



Edit child avatar initials

Notifications

Last active devices

Feedback

Frequently asked questions

Privacy policy

Terms of use

Report vulnerability

Settings

Post display settings

Push notifications

Email notifications

Push Notifications

Push Notifications: ON

Manage

Manage other notifications settings for Parents Gateway based on your preferences.

You will need to stay logged in to continue to receive notifications.



Announcement

This is an example of a Push Notification

Email Notifications

Receive Email Notifications



Turn **OFF** to stop receiving notifications for announcements and forms through email.

The notifications will be sent to the email address in your contact details. Please ensure that it is correct and update it when necessary.

THANK YOU!

KHENG CHENG SCHOOL



We would love to hear from you!



<https://go.gov.sg/kcsp1orientation2025>

