

22 Aug 2023

Dear Parents / Guardians,

SCHOOL END-OF-YEAR EXAMINATIONS FOR SEC THREE STUDENTS

The School End-Of-Year Examinations for Secondary Three students will take place from 25 Sep (Monday) to 6 Oct (Friday) 2023.

The examination timetable and the examination rules and regulations are attached for your reference. Students must attend the morning assembly in the parade square, if they have an examination paper starting before 0900 hrs. Students need not attend school on days for which they have no papers. Both applies only from 25 September and onwards.

We would also like to draw your attention to the following:

Failure to Comply with Examination Rules and Regulations

Students who fail to comply with the examination rules and regulations in the Annex, will be subjected to disciplinary action (e.g. may be given a zero mark for the paper).

Absentees

Students who report after the end of the examination, will be marked as absent for the paper.

For medical illnesses, absentees must submit original medical certificates from a medical practitioner who is registered under the Medical Registration Act on the Singapore Medical Council Website¹. Parents' letters will not be accepted. Absentees without valid reasons will be given a zero mark for the paper.

Checking of Scripts

Students will be checking their examination scripts in the week after their End-of-Year Examinations. It is essential that your child/ward is present during this post-examination period as teachers will be going through the answers for the respective papers.

The school seeks your support in supervising your child/ward closely during this examination period and to ensure that he/she reports punctually for each paper. The End-of-Year Examinations will have an impact on your child's/ward's overall marks for the year. Do encourage your child/ward to prepare him/herself in good time so that his/her performance will be an accurate measure of his/her learning.

Yours sincerely,

Mr Sim Chong Boon
Principal

¹ <https://prs.moh.gov.sg/prs/internet/profSearch/mshowSearchSummaryByName.action?hpe=SMC>

EXAMINATION RULES & REGULATIONS

1. All school rules must be observed throughout the examination period.
2. Students must attend the morning assembly either in the parade square, classroom or outside MPH/RH, if they have an examination paper starting before **0900 hrs**. Students need not attend school on days for which they have no papers. Both applies only from 25 September and onwards.
3. Students must report at the assigned examination venue at least 30 minutes before the start of the examination. Students must be seated at the assigned desk at least 15 minutes before the start of the examination. Students who report late for examination, will not be given any make-up time.
4. Students who report after the end of the examination, will be marked as absent for the paper.
5. For medical illnesses, absentees must submit original medical certificates from a medical practitioner who is registered under the Medical Registration Act on the Singapore Medical Council; Website: <https://prs.moh.gov.sg/prs/internet/profSearch/mshowSearchSummaryByName.action?hpe=SMC>. Parents' letters will not be accepted. Absentees without valid reasons will be given a zero mark for the paper.
6. Students are not allowed to go to the restroom within the first and last 30 minutes of the examination. They should use the restroom before the start of the examination.
7. In between papers for the day, students are not allowed to leave the school compound.
8. Students are allowed to leave for home after their last paper for the day. They should not loiter around the school or the neighbourhood.
9. Students are required to bring their own writing and mathematical instruments. There is strictly no sharing of writing and/or mathematical instruments during the examination.
10. Only essential writing materials and authorised materials (e.g. approved calculators and dictionaries) are allowed on the students' desks. All bags, books and unauthorised materials should be placed at the front of the examination venue.
11. Students who commit the following offences will be subjected to heavy disciplinary consequences (including being given zero marks for the paper).
 - Possess unauthorised devices (e.g. mobile phones, smart watches and/or electronic gadgets that can capture, store, display, transmit, and/or receive information), and/or unauthorised reference materials (e.g. study notes and/or formula sheet), and/or non-approved calculators or dictionaries once they are seated within the examination venue;
 - Commit or attempt any act of dishonesty, or supports such acts, e.g. giving answers to or obtaining answers from others;
 - Communicate (e.g. verbal - whisper, and/or non-verbal – signal) during the examination, or at times when communication is prohibited (e.g. when examination materials are being distributed or collected).
 - Exhibit improper conduct or misbehaviour (e.g. not facing the front during examination, disobeying instructions from invigilator, removing examination materials and/or leaving examination venue without permission)

DURING THE EXAMINATIONS

12. Students must not read or write on the question paper and/ or answer booklets until they are told to do so by the invigilator.
13. Students are to listen to the examination instructions read out by the invigilators and read the instructions stated on the question papers.
14. Students should write their answers legibly in black or dark blue ink. Use pencils for shading of Personalised Multiple Choice Answer Sheet (PMCAS). Pens or pencils of other colours may be used for maps and diagrams only.
15. Students are advised to practise good time management and not spend too much time on selected questions at the expense of other questions.
16. Students are advised to read the questions carefully. No marks will be awarded for provision of unnecessary information.

MANJUSRI SECONDARY SCHOOL
END-OF-YEAR EXAMINATIONS SCHEDULE 2023

3NT

Term 4	Date	Time	Stream	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 1	Wed 13 Sep	1400 – 1730	NT NA	1195 1190	4	English Language (Oral)	---	MPH
	Thu 14 Sep	1400 – 1730	NT NA	1202/1203 1196/1197	2 3	Basic Chinese/ Malay (Oral) Chinese/ Malay (Oral)	---	ISH
	*During MT lesson		NT NA	1202/1203 1196/1197	3	Basic Chinese / Malay (LC) Chinese / Malay (LC)	0:45	MT classrooms
Written Papers								
Wk 3	Mon 25 Sep	0810 – 0855	NT NA	1195 1190	3	English Language (LC)	0:45	3A LR4
		0930 – 1050	NT	1195	1	English Language	1:20	3A
		0930 – 1120	NA	1190			1:50	LR4
		1220 – 1340	NT	1195	2	English Language	1:20	3A
	Tue 26 Sep	1220 – 1410	NA	1190			1:50	LR4
		0810 – 0920	NT	1202/1203	1	Basic Chinese / Malay	1:10	Com Lab 1&2
		0810 – 1010	NA	1196/1197	1	Chinese / Malay	2:00	3B
	Wed 27 Sep	1110 – 1240	NA	1196/1197	2	Chinese / Malay	1:30	3B
		(1): 0800 – 0930 (2): 1030 – 1200	NT	7018	2	Computer Applications	1:30	Com Lab 1
	Thu 28 Sep	1100 – 1215	NA	5105/5107	3 & 4	Science (Chemistry)	1:15	3B
		Timetabled lessons will proceed as normal						
		Timetabled lessons will proceed as normal						
Wk 4	Mon 2 Oct	0810 – 0940	NT NA	4046 4045	1	Mathematics	1:30	3A 3B
		1040 – 1155	NT	7018	1	Computer Applications	1:15	3A
	Tue 3 Oct	0810 – 0940	NT NA	4046 4045	2	Mathematics	1:30	3A 3B
	Wed 4 Oct	0810 – 0910	NT	5148	1	Science	1:00	Com Lab 2 & ITL 2
		1010 – 1110	NT	5148	2	Science	1:00	3A
	Thu 5 Oct	(1): 0800 – 0930 (2): 1030 – 1200	NT	7018	3	Computer Applications	1:30	Com Lab 1
		0810 – 0925	NA	5105	1&2	Science (Physics)	1:15	3B
	Fri 6 Oct	0810 – 0910 0810 – 0940	NT	7062 7066	1 1	Design & Technology Elements of Business Skills	1:00 1:30	3A 3A
Wk 5	Mon 9 Oct	Marking Day						
	Tue 10 Oct	Timetabled lessons will proceed as normal (start of returning marked examination papers and doing corrections)						

NOTE:

- Students must attend the morning assembly (0730 hrs) if they have an examination paper starting before 0900 hrs. Students need not attend school on days for which they have no papers. Both applies only from 25 Sep and onwards.
- All examinations will be conducted in 3A form classroom unless stated otherwise.

3NA

Term 4	Date	Time	Stream	Subject Code	Paper No.	Subject Name	Duration	Venue	
Wk 1	Wed 13 Sep	1400 – 1730	NA	1190	4	English Language (Oral)	---	MPH	
	Thu 14 Sep	1400 – 1730	NT/NA	1202/1153	2	Basic Chinese / CLB (Oral)	---	ISH	
			NA	1196/1197	3	Chinese / Malay (Oral)			
			Exp	1160/1148	3	Chinese / Malay (Oral)			
		Exp		1184	4	English Language (Oral)		MPH	
	*During MT lesson		NT/NA	1202/1153	3	Basic Chinese / CLB (LC)	0:45	MT classrooms	
			NA	1196/1197		Chinese / Malay (LC)			
			Exp	1160/1148		Chinese / Malay (LC)			
Wk 3	Mon 25 Sep	0810– 0855	NA Exp	1190 1184	3	English Language (LC)	0:45	3BC 3E	
		0930 – 1120	NA Exp	1190 1184	1	English Language	1:50	3BC 3E	
		1220 – 1410	NA Exp	1190 1184	2	English Language	1:50	3BC 3E	
	Tue 26 Sep	0810 – 0920	NT/EXP NA	1202/1153	2	Basic Chinese / CLB	1:10	Com Lab 1&2 3BC	
		0810 – 1010		1196/1197	1	Chinese / Malay	2:00		
		0810 – 1010	Exp	1160/1148	1	Chinese / Malay	2:00	LR4	
		1110 – 1240	NA	1196/1197	2	Chinese / Malay	1:30	3BC	
		Exp	1160/1148	LR4					
	Wed 27 Sep	0810 – 0955	NA	2125 2126	2	Geography History	1:45 1:50	3BC	
		1100 – 1215		NA		5105/5107	3 & 4	Science (Chemistry)	1:15
		1100 – 1215	Exp	5086/5088	3	Science (Chemistry)	1:15	3G	
	Thu 28 Sep	Timetabled lessons will proceed as normal							
	Fri 29 Sep	Timetabled lessons will proceed as normal							
Wk 4	Mon 2 Oct	0810 – 0940 0810 – 0955	NA Exp	4045 4052	1	Mathematics	1:30 1:45	3BC MPH	
		(1): 1100 – 1245 (2): 1310 - 1455	NA	2125/2126	1	Social Studies	1:45	Com Lab 2 + ITL 2	
	Tue 3 Oct	0810 – 0940 0810 – 0955	NA Exp	4045 4052	2	Mathematics	1:30 1:45	3BC MPH	
		1100 – 1200	NA	7086	1	Principles of Accounts	1:00	3B	
	Wed 4 Oct	0810 – 1010	NA	7086	2	Principles of Accounts	2:00	3B	
	Thu 5 Oct	0810 – 0925	NA	5105 5107	1 & 2 5 & 6	Science (Physics) Science (Biology)	1:15	3BC	
		0810 – 0925	EXP	5086 5088	2 4	Science (Physics) Science (Biology)	1:15	MPH	
		1045 – 1145	Exp	5086 5088	1	Science (Phy, Chem) Science (Chem, Bio)	1:00	MPH	
	Fri 6 Oct	0810 – 0940 0810 – 0940 0810 – 1110	NA	7055 6073 6125	1 1 2	Design & Technology Nutrition & Food Science Art	1:30 1:30 3:00	3B 3B MPH	
Wk 5	Mon 9 Oct	Marking Day							
	Tue 10 Oct	Timetabled lessons will proceed as normal (start of returning marked examination papers and doing corrections)							

NOTE:

1. Students must attend the morning assembly (0730 hrs) if they have an examination paper starting before 0900 hrs. Students need not attend school on days for which they have no papers. Both applies only from 25 Sep and onwards.
2. All examinations will be conducted in their respective classrooms (3BC) unless stated otherwise.
3. Question paper for Art examination will be distributed to students three weeks prior to the examination. Art students are required to bring their own art materials for the examination.

MANJUSRI SECONDARY SCHOOL
END-OF-YEAR EXAMINATIONS SCHEDULE 2023

3Exp

Term 4	Date	Time	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 1	Wed 13 Sep	1400 – 1730	1160/1148	3	Chinese / Malay (Oral)	---	ISH
	Thu 14 Sep	1400 – 1730	1184	4	English Language (Oral)	---	MPH
	*During MT lesson		1160/1148	3	Chinese / Malay (LC)	0:45	MT classrooms
Wk 3	Mon 25 Sep	0810 – 0855	1184	3	English Language (LC)	0:45	3DEFG
		0930 – 1120	1184	1	English Language	1:50	3DEFG
		1220 – 1410	1184	2	English Language	1:50	3DEFG
	Tue 26 Sep	0810 – 1010	1160/1148	1	Chinese / Malay	2:00	3DEFG
		0810 – 1010	1116	1	Higher Chinese	2:00	
		1110 – 1240	1160/1148	2	Chinese / Malay	1:30	3DEFG
	Wed 27 Sep	1110 – 1255	1116		Higher Chinese	1:45	
		0810 – 0955	2260	2	Geography	1:45	3DEFG
		0810 - 1000	2261		History	1:50	
	Thu 28 Sep	1100 – 1215	5086/5088	3	Science (Chemistry)	1:15	3DEFG
		1100 – 1300	6092	1&2	Chemistry	2:00	
Fri 29 Sep	Timetabled lessons will proceed as normal						
Wk 4	Mon 2 Oct	0810 – 0955	4052	1	Mathematics	1:45	MPH
		1130 – 1315	2260/2261	1	Social Studies	1:45	MPH
	Tue 3 Oct	0810 – 0955	4052	2	Mathematics	1:45	MPH
		1100 – 1200	7087	1	Principles of Accounts	1:00	MPH
	Wed 4 Oct	0810 – 1010	7087	2	Principles of Accounts	2:00	MPH
			6093	1&2	Biology		
	Thu 5 Oct	1110 – 1250	2065	1	Literature in English	1:40	MPH
		1110 – 1325	4049	1	Additional Mathematics	2:15	
		0810 – 0925	5086	2	Science (Physics)	1:15	MPH
	0810 – 0925	5088	4	Science (Biology)	1:15		
	Fri 6 Oct	0810 – 1010	6091	1&2	Physics	2:00	
1045 – 1145		5086	1	Science (Phy, Chem)	1:00	MPH	
Wk 5	Mon 9 Oct	Marking Day					
	Tue 10 Oct	0810 – 1010	7059	1	Design & Technology	2:00	MPH
		0810 – 1010	6097	1	Nutrition & Food Science	2:00	
		0810 – 1110	6123	2	Art	3:00	

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- All examinations will be conducted in the MPH, unless stated otherwise.
- Question paper for Art examination will be distributed to students three weeks prior to the examination. All Art students are required to bring their own art materials for the examination.