



22 March 2022

Dear Parents / Guardians,

## **SCHOOL MID-YEAR EXAMINATIONS FOR SECONDARY FOUR/ FIVE STUDENTS**

Please be informed that the School Mid-Year Examinations for the Secondary Four/ Five students will take place from **28 Apr to 12 May**. Students need not report to school on Marking Day (**13 May 2022**).

The examination timetable and the examination rules and regulations are attached for your reference. Students must attend the morning assembly either in the classroom or outside MPH, if they have an examination paper starting at or before 0900 hrs. Students need not attend school on days for which they have no papers.

We would also like to draw your attention to the following:

### **Failure to Comply with Examination Rules and Regulations**

Students who fail to comply with the examination rules and regulations in the Annex, will be subjected to disciplinary action (e.g. may be given a zero mark for the paper).

### **Absentees**

Students who report after the end of the examination, will be marked as absent for the paper. Aligning to the national healthcare protocols, students who are tested positive for COVID-19 and absent from the examination would not be required to produce a medical certificate, doctor's letter or recovery memo to cover their absence. Absentees must submit the SMS from MOH or photo evidence of the Ag+ test result.

For other medical illnesses, absentees must submit original medical certificates from a medical practitioner who is registered under the Medical Registration Act on the Singapore Medical Council Website<sup>1</sup>. Parents' letters will not be accepted. Absentees without valid reasons will be given a zero mark for the paper.

### **Checking of Scripts**

Your child/ward will be checking his/her examination scripts from **17 to 19 May**. It is essential that your child/ward is present during this post-examination period as teachers will be going through answers to the respective papers.

The school seeks your support in supervising your child/ward closely during this examination period and to ensure that your child/ward reports punctually for each paper. The Mid-Year Examinations will have an impact on your child's/ward's overall grades for the year. Do encourage your child/ward to prepare themselves in good time so that their performance will be an accurate measure of their learning.

Yours sincerely,

***Sim Chong Boon***  
Principal

<sup>1</sup> <https://prs.moh.gov.sg/prs/internet/profSearch/mshowSearchSummaryByName.action?hpe=SMC>

## **EXAMINATION RULES & REGULATIONS**

1. All school rules must be observed throughout the examination period.
2. Students must attend the morning assembly either in the classroom or outside MPH, if they have an examination paper starting at or before **0900 hrs**. Students need not attend school on days for which they have no papers.
3. Students must report at the assigned examination venue at least 30 minutes before the start of the examination. Students must be seated at the assigned desk at least 15 minutes before the start of the examination. Students who report late for examination, will not be given any make-up time.
4. Students who report after the end of the examination, will be marked as absent for the paper.
5. Aligning to the national healthcare protocols<sup>2</sup>, students who are tested positive for COVID-19 and absent from the examination **would not** be required to produce a medical certificate<sup>3</sup>, doctor's letter or recovery memo to cover their absence. Absentees must submit the SMS from MOH or photo evidence of the Ag+ test result.
6. For other medical illnesses, absentees must submit original medical certificates from a medical practitioner who is registered under the Medical Registration Act on the Singapore Medical Council; Website: <https://prs.moh.gov.sg/prs/internet/profSearch/mshowSearchSummaryByName.action?hpe=SMC>. Parents' letters will not be accepted. Absentees without valid reasons will be given a zero mark for the paper.
7. Students are not allowed to go to the restroom within the first and last 30 minutes of the examination. They should use the restroom before the start of the examination.
8. In between papers for the day, students are not allowed to leave the school compound.
9. Students are allowed to leave for home after their last paper for the day. They should not loiter around the school or the neighbourhood.
10. Students are required to bring their own writing and mathematical instruments. There is strictly no sharing of writing and/or mathematical instruments during the examination.
11. Only essential writing materials and authorised materials (e.g. approved calculators and dictionaries) are allowed on the students' desks. All bags, books and unauthorised materials should be placed at the front of the examination venue.
12. Students who commit the following offences will be subjected to harsh disciplinary action (including being given zero marks for the paper).
  - Possess unauthorised devices (e.g. mobile phones, smart watches and/or electronic gadgets that can capture, store, display, transmit, and/or receive information), and/or unauthorised reference materials (e.g. study notes and/or formula sheet), and/or non-approved calculators or dictionaries once they are seated within the examination venue;
  - Commit or attempt any act of dishonesty, or supports such acts, e.g. giving answers to or obtaining answers from others;
  - Communicate (e.g. verbal - whisper, and/or non-verbal – signal) during the examination, or at times when communication is prohibited (e.g. when examination materials are being distributed or collected).
  - Exhibit improper conduct or misbehaviour (e.g. not facing the front during examination, disobeying instructions from invigilator, removing examination materials and/or leaving examination venue without permission)

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<sup>2</sup> May change depending on the COVID-19 situation nearer to the examinations.

<sup>3</sup> The duration for the absence recognised will be based on national guidelines during the examinations.

## **DURING THE EXAMINATIONS**

13. Students must not read or write on the question paper and/ or answer booklets until they are told to do so by the invigilator.
14. Students are to listen to the examination instructions read out by the invigilators and read the instructions stated on the question papers.
15. Students should write their answers legibly in black or dark blue ink. Use pencils for shading of Personalised Multiple Choice Answer Sheet (PMCAS). Pens or pencils of other colours may be used for maps and diagrams only.
16. Students are advised to practise good time management and not spend too much time on selected questions at the expense of other questions.
17. Students are advised to read the questions carefully. No marks will be awarded for provision of unnecessary information.

**MANJUSRI SECONDARY SCHOOL**  
**MID-YEAR EXAMINATIONS SCHEDULE 2022**

4NT

Term 2	Date	Time	Stream	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 5	Wed 20 Apr	*During MT lesson	NT NA	1202/1203 <del>1196/1197</del>	3	Basic Chinese/Malay (LC) <del>Chinese (LC)</del>	0:45	MT Rms
		1400 – 1730	NT NA	1195 1190	4	English Language (Oral)	---	ISH
	Thu 21 Apr	1400 – 1730	NT NA	1202/1203 1196/1197	3	Basic Chinese/Malay (Oral) Chinese/Malay (Oral)	---	MPH (CL) Lg 1 (ML)
<b>Written Papers</b>								
Wk 6	Thu 28 Apr	0815 – 0930	NT	1195	1	English Language	1:15	5A
		0815 – 1005	NA	1190			1:50	RH
		1115 – 1235	NT	1195	2	English Language	1:20	5A
		1115 – 1305	NA	1190			1:50	RH
	Fri 29 Apr	0815 – 0905	NT	1202/1203	1	Basic Chinese / Malay	0:50	5A
		0815 – 1015	NA	1196/1197	1	Chinese / Malay	2:00	RH
		1115 – 1245	NA	1196/1197	2	Chinese / Malay	1:30	RH
Wk 7	Mon 2 May	<b>Labour Day (Public Holiday)</b>						
	Tue 3 May	<b>Hari Raya Puasa (Public Holiday)</b>						
	Wed 4 May	0815 – 0915	NT NA	1195 1190	3	English Language (LC)	1:00	5A RH
	Thu 5 May	0815 – 0945	NT	4046	1	Mathematics	1:30	5A
		0815 – 1015	NA	4045			2:00	RH
		1115 – 1230	NT	5148	2	Science	1:15	5A
Wk 8	Fri 6 May	<del>S1</del> : 0800 – 0930 <del>S2</del> : 1030 – 1200	NT	7018	2	Computer Applications	1:30	Com Lab 2
	Mon 9 May	<del>S1</del> : 0800 – 0930 <del>S2</del> : 1030 – 1200	NT	7018	3	Computer Applications	1:30	Com Lab 2
	Tue 10 May	0815 – 0915	NT	5148	1	Science	1:00	5A
		1115 – 1245 1115 – 1315	NT NA	4046 4045	2	Mathematics	1:30 2:00	5A RH
	Wed 11 May	0815 – 0930	NT	7018	1	Computer Applications	1:15	5A
	Thu 12 May	0815 – 0915 0815 – 0945	NT	7062 7066	1 1	Design & Technology Elements of Business Skills	1:00 1:30	5A
Wk 9	Fri 13 May	<b>Marking Day</b> (Students need not attend school)						
	Mon 16 May	<b>Vesak Day (Public Holiday)</b>						
	Tue 17 May	Timetabled lessons will proceed as normal (Checking of scripts)						
	Wed 18 May							
	Thu 19 May							
	Fri 20 May	Timetabled lessons will proceed as normal						

**NOTE:**

1. Timetabled lessons will proceed as normal on EL/MT Oral Examination Dates.
2. Students must report to school by 0730 hrs; Sec 4/5 recess is from 1020 – 1055 hrs.
3. All examinations will be conducted in **5A** form classroom unless stated otherwise.

**MANJUSRI SECONDARY SCHOOL**  
**MID-YEAR EXAMINATIONS SCHEDULE 2022**

**4NA**

Term 2	Date	Time	Stream	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 5	Mon 18 Apr	*During MT lesson	Exp	1153	1	Chinese ‘B’	0:50	MT Rm
	Wed 20 Apr	*During MT lesson	NA Exp	<del>1196/1197</del> 1160/1148	3	Chinese / Malay (LC)	0:45	MT Rooms
			Exp	1153	1	Chinese ‘B’ (LC)		
		1400 – 1730	NA	1190	4	English Language (Oral)	---	ISH
	Thu 21 Apr	1400 – 1730	Exp	1128	4	English Language (Oral)	---	ISH
			Exp	1153 1160/1148	3	Chinese ‘B’ (Oral) Chinese/Malay (Oral)	---	MPH (CL) Lg 1 (ML)
			NA	1196/1197	3	Chinese/Malay (Oral)	---	
Written Papers								
Wk 6	Thu 28 Apr	0815 – 1005	NA Exp	1190 1128	1	English Language	1:50	RH MPH
		1115 – 1305	NA Exp	1190 1128	2	English Language	1:50	RH MPH
	Fri 29 Apr	0815 – 0915	Exp	1153	2	Chinese ‘B’	1:00	MPH
		0815 – 1015	NA	1196/1197	1	Chinese / Malay	2:00	RH
		0815 – 1015	Exp	1160/1148	1	Chinese / Malay	2:00	MPH
1115 – 1245	NA Exp	1196/1197 1160/1148	2	Chinese / Malay	1:30	RH MPH		
Wk 7	Mon 2 May	Labour Day (Public Holiday)						
	Tue 3 May	Hari Raya Puasa (Public Holiday)						
	Wed 4 May	0815 – 0915	NA Exp	1190 1128	3	English Language (LC)	1:00	RH MPH
	Thu 5 May	0815 – 1015	NA Exp	4045 4048	1	Mathematics	2:00	RH MPH
		1115 – 1300	NA	2175/2176	1	Social Studies	1:45	RH
	Fri 6 May	0815 – 0955	NA	2175/2176	2	Geography / History Elective	1:40	RH
		1115 – 1215	NA	7086	1	Principles of Accounts	1:00	RH
Wk 8	Mon 9 May	0815 – 0930	NA	5105/5107	3 & 4	Science (Chemistry)	1:15	RH
	Tue 10 May	0815 – 0930	NA	5105	1 & 2	Science (Physics)	1:15	RH
		1115 – 1315	NA	4045	2	Mathematics	2:00	RH
		1115 – 1345	Exp	4048			2:30	MPH
	Wed 11 May	0815 – 0930	NA	5107	5 & 6	Science (Biology)	1:15	RH
	Thu 12 May	0815 – 1015	NA	7086	2	Principles of Accounts	2:00	RH
		1115 – 1245	NA	7055	1	Design & Technology	1:30	RH
		1115 – 1315	Exp	7059	1	Design & Technology	2:00	MPH
1115 – 1245		NA	6073	1	Nutrition & Food Science	1:30	RH	
1115 – 1415	NA	6125	2	Art	3:00	RH		
Marking Day (Students need not attend school)								
Wk 9	Mon 16 May	Vesak Day (Public Holiday)						
	Tue 17 May	Timetabled lessons will proceed as normal (Checking of scripts)						
	Wed 18 May							
	Thu 19 May							
	Fri 20 May	Timetabled lessons will proceed as normal (GCE O Levels MT Intensive Programme)						

**NOTE:**

1. Timetabled lessons will proceed as normal on EL/MT Oral Examination Dates and Science Practical (Science SBB).
2. Students must report to school by 0730 hrs; Sec 4/5 recess is from 1020 – 1055 hrs.
3. All examinations will be conducted in Reflection Hall (RH) unless stated otherwise.
4. Question paper for Art examination will be distributed to students three weeks prior to the examination. Art students are required to bring their own art materials for the examination.

**MANJUSRI SECONDARY SCHOOL**  
**MID-YEAR EXAMINATIONS SCHEDULE 2022**

4E5N

Term 2	Date	Time	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 4	Thu 14 Apr	<b>S1:</b> 1315 - 1505 <b>S2:</b> 1530 - 1720	6092	3	Chemistry (Practical)	1:50	Science Labs
Wk 5	Mon 18 Apr	*During MT lesson	1153	1	Chinese 'B'	0:50	MT Room
	Tue 19 Apr	<b>S1:</b> 1315 - 1505 <b>S2:</b> 1530 - 1720	6093	3	Biology (Practical)	1:50	Science Labs
	Wed 20 Apr	*During MT lesson	1160/1148 1153	3 1	Chinese / Malay (LC) Chinese 'B' (LC)	0:45	MT Rooms
		1400 – 1730	1153 1160/1148 1116	3	Chinese 'B' (Oral) Chinese/Malay (Oral) Higher Chinese (Oral)	---	MPH (CL) Lg 1 (ML)
	Thu 21 Apr	1400 – 1730	1128	4	English Language (Oral)	---	ISH
	Fri 22 Apr	<b>S1:</b> 1315 - 1445 <b>S2:</b> 1500 - 1630	5076 5078	5	Science (Phy, Chem) (Pract) Science (Chem, Bio) (Pract)	1:30	Science Labs
Wk 6	Wed 27 Apr	<b>S1:</b> 1315 - 1505 <b>S2:</b> 1530 - 1720	6091	3	Physics (Practical)	1:50	Science Labs
	<b>Written Papers</b>						
	Thu 28 Apr	0815 – 1005	1128	1	English Language	1:50	MPH
		1115 – 1305	1128	2	English Language	1:50	MPH
	Fri 29 Apr	0815 – 0915 0815 – 1015 0815 – 1015	1153 1160/1148 1116	2 1 1	Chinese 'B' Chinese / Malay Higher Chinese	1:00 2:00 2:00	MPH
		1115 – 1245 1115 – 1300	1160/1148 1116	2	Chinese / Malay Higher Chinese	1:30 1:45	MPH
Wk 7	Mon 2 May	<b>Labour Day (Public Holiday)</b>					
	Tue 3 May	<b>Hari Raya Puasa (Public Holiday)</b>					
	Wed 4 May	0815 – 0915	1128	3	English Language (LC)	1:00	MPH
	Thu 5 May	0815 – 1015	4048	1	Mathematics	2:00	MPH
		1115 – 1300	2272/2273	1	Social Studies	1:45	MPH
	Fri 6 May	0815 – 0955	2272/2273	2	Geography / History Elective	1:40	MPH
		1115 – 1215 1115 – 1215	6092 7087	1 1	Chemistry Principles of Accounts	1:00 1:00	MPH
Wk 8	Mon 9 May	0815 – 0930 0815 – 1000	5076/5078 6092	3 2	Science (Chemistry) Chemistry	1:15 1:45	MPH
		1115 – 1255 1115 – 1330	2065 4049	1 1	Literature in English Additional Mathematics	1:40 2:15	MPH
	Tue 10 May	0815 – 0930 0815 – 0930 0815 – 1000	5076 5078 6093	2 4 2	Science (Physics) Science (Biology) Biology	1:15 1:15 1:45	MPH
		1115 – 1345	4048	2	Mathematics	2:30	MPH
	Wed 11 May	0815 – 0915 0815 – 0915 0815 – 0915	5076 5078 6093	1 1 1	Science (Phy, Chem) Science (Chem, Bio) Biology	1:00 1:00 1:00	MPH
		1115 – 1245 1115 – 1330	2065 4049	2 2	Literature in English Additional Mathematics	1:30 2:15	MPH

Term 2	Date	Time	Subject Code	Paper No.	Subject Name	Duration	Venue
Wk 8	Thu 12 May	0815 – 1000 0815 – 1015	6091 7087	2 2	Physics Principles of Accounts	1:45 2:00	MPH
		1115 – 1215	6091	1	Physics	1:00	MPH
		1115 – 1315	7059	1	Design & Technology	2:00	
		1115 – 1315	6097	1	Nutrition & Food Science	2:00	
		1115 – 1415	6123	2	Art	3:00	
	Fri 13 May	Marking Day (Students need not attend school)					
Wk 9	Mon 16 May	Vesak Day (Public Holiday)					
	Tue 17 May	Timetabled lessons will proceed as normal (Checking of scripts)					
	Wed 18 May						
	Thu 19 May						
	Fri 20 May	GCE O Levels MT Intensive Programme					

**NOTE:**

1. Timetabled lessons will proceed as normal on the Science Practical and EL/MT Oral Examination Dates.
2. Students must report to school by 0730 hrs; Sec 4/5 recess is from 1020 – 1055 hrs.
3. All examinations will be conducted in Multi-Purpose Hall (MPH) unless stated otherwise.
4. Question paper for Art examination will be distributed to students three weeks prior to the examination.  
All Art students are required to bring their own art materials for the examination.