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4 January 2021

Dear Parents/Guardians

NOTIFICATION TO PARENTS (TERM 1/2021)

- 1. A Happy New Year and a very warm welcome to all who are returning to Montfort Junior after the holidays. We especially welcome our new students and our Primary 1 students. Welcome to the Montfort family!
- 2. As we begin the year, we like to remind you of our school's Mission, Vision and Values (MVV):
 - <u>Mission:</u> Montfort is a Catholic School. Guided by our Montfortian values, and spirituality, we nurture each individual to realise his potential and inspire him to be a Man for Others.
 - <u>Vision:</u> A Montfortian, A Man for Others Scholar, Sportsman, Gentleman, Leader, Maker.
 - Values: Compassion, Humility, Respect, Integrity, Service, Team spirit, Excellence (CHRISTE).

The MVV guide us in the work that we do and with your partnership, we have confidence in being able to provide an educational experience that will enable us to fulfill them.

Communication with Parents

- 3. The annual Parents' Engagement session for the different levels to better understand how we can support one another to help your child/ward achieve his fullest potential is scheduled on 15 Jan 2021 (Fri) from 3.30pm to 4.30pm via Zoom. All P2 to P6 parents/guardians are invited to the session. The details will be sent out separately.
- 4. To maintain close communication with parents, the school will be using the Students Handbook. The Students Handbook is used for parents to note the homework assigned for the day and any other messages between the teacher and the home. We seek your cooperation in checking the Handbook daily, and ensuring that all homework assigned is completed and all reply slips are returned by the deadlines given.
- 5. You may also communicate with our teachers via their official phone numbers and emails. Our teachers are unable to take any phone calls when they are in class. They will respond to emails/calls after lessons, during school hours. Should you wish to meet the teachers, please do make an appointment with them to ensure that they are available at the time of the meeting.

Academic Matters/School Programmes

6. Holistic Assessment. For P1-P5 students, there will be bite-sized assessments for each subject area throughout the term. This will enable teachers to better assess students' level of attainment in specific topics and areas of concern, and provide timely remediation to close learning gaps. It will also prevent over-testing and allow for more curriculum time to be utilised for teaching and learning. Continual

Assessments will, however, be carried out for P6 students to give them greater practice in examination skills.

- 7. CCA Day will be held on 13 Jan 2021 (7.40am to 9.10am). Students can choose to sign up for one CCA.
- 8. CCA and Modular CCA (MCCA). CCA/MCCA will begin on 20 Jan 2021. CCA is compulsory for all P3 to P6 students. MCCA will be conducted during curriculum hours on Wednesdays. P3 and P4 students will be exposed to different MCCAs which aim to expose the boys to sports, appreciation of visual/performance arts and computational thinking
- 9. Chinese New Year. Chinese New Year will be celebrated on 11 Feb 2021 (Thu). Students are encouraged to wear Chinese traditional costumes and bring two oranges to exchange with their teachers and classmates. Students will be dismissed at 10.00am.

Spiritual Programme

10. We will be having Masses on the first Friday of every month for all Catholic boys from 7.00am to 7.30am. Due to Safe Management Measures, students will have to register if they will like to attend Mass and the numbers will be capped at 50. More information will be sent out to all catholic students.

Values Education

- 11. Respect & Responsibility. To instill a sense of responsibility in our students, kindly ensure that your child/ward packs his bag daily according to the timetable given. This will enable him to have all that he needs for learning while preventing an excessively heavy bag. In the event that he has forgotten something, we strongly discourage parents from bringing these items to school. The General Office will not send up any items that he has forgotten to bring to school. Your child will also not be asked to come down to the office to collect the items unless it is an emergency or a medical requirement. This is to prevent disruptions in classroom teaching for your child and the rest of the class.
- 12. Attendance in School. Please note that regular attendance in school is very important for students' learning and socialisation. Please refrain from taking your children out of school during curriculum time for holidays or other events, including overseas travel. This is disruptive to their learning and teaches children that school is not important. Should you still proceed to take your child out of school during curriculum time for no valid medical reasons, please note that you will need to take responsibility for ensuring that your child catches up with the learning he has missed. We seek your co-operation and understanding in this matter.
- 13. <u>Punctuality</u>. It is important that parents work with the school to reinforce the value of punctuality. This teaches the boys to be responsible and to show respect for the flag raising ceremony which is intended to instill in them a sense of pride and affiliation to the nation. School begins punctually at 7.30am. Please ensure that your son is in school and seated in class by 7.15am for silent reading. He will also need to have a story-book with him at all times.

Health and Safety Matters

- 14. <u>Safe Management Measures (SMM)</u>. The school will continue with the SMM that have been put in place due to Covid-19 pandemic. The measures are:
 - Daily temperature-taking with additional visual and question screening for all students and staff. Students and staff who are unwell, or who have adult (18 years old & above) household members on Home Quarantine Order (HQO)/Stay Home Notice (SHN) or have flu-like symptoms such as fever and cough will be required to stay away from school. They are only allowed to return to school upon expiry of the HQO or SHN, or when the adult members have been tested negative for Covid-19.

- b All students and staff are required to wear their face masks and/or shield. During in-class lessons, students and staff may opt to wear a face shield but once they are out of the classroom, they must wear a face mask at all times.
- c Intermingling across classes and levels will be minimised. There are fixed seating in classrooms and spaced seating in the canteen.
- d Dismissal and recess timings are staggered to reduce congestions.
- e We will continue to clean high-touch surfaces more frequently and disinfect the premises daily.
- f Please do help us remind your child to wash their hands frequently and to provide a small bottle of hand sanitizer for their use.
- 15. We need your cooperation to prevent an accident from happening at the front gate. As cars are turning in from the opposite side of the road, and there is traffic moving along Hougang Ave 8, dropping your son off at the front gate is a major safety concern. On some occasions, the cars are blocking the entrance and cause congestion on the road. Please note that there is no U-turn in front of the school gate from 6.30am to 7.45am from Mondays to Fridays. This is sanctioned by the traffic police and violation of this may result in a fine and demerit points imposed by the traffic police. We strongly urge you to drop your sons/wards off at the HDB car park next to the side gate. There is a grace period of 10 minutes at the HDB car park where no parking fees will be charged.
- 16. For students and parents who cycle to school, please note that cycling should not take place along the pedestrian pavements just outside the school. The pavements are rather narrow and cycling on them is dangerous and can cause harm to others.
- 17. For parents whose children are taking the school bus, please be informed that it is a requirement that all children wear seat belts when in the school bus. All the buses have seat belts fitted in them. We seek your help in reminding your children the importance of wearing their seat belts and remaining seated at all times while in the school bus. This is to ensure their safety at all times. Repeated failure to wear the seat belts may result in the bus company taking action against your child and preventing him from using the school bus services. The contact person of the school bus operator is Mr Yap Poh Chuan (Contact No: 92370292).

Parents Support Group

- 18. We encourage you to join the school's Montfort Junior Parents Connection (MJPC) so that you can get involved in the school's activities and get to know other parents and your son's friends in school. You can sign up for activities that suit your schedule. More information are available at MJPC Facebook (https://www.facebook.com/groups/MJPConnection) page.
- 19. We look forward to working with you in 2021 to provide the best learning environment and experiences for our students. May God bless you and your family abundantly.

Age Quod Agis!

Yours sincerely,

Wilbur Wong

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Principal

Annex A

Term 1 Calendar 2021

	EVENT
*4 - 7 Jan (Mon – Thu)	Orientation Week ('Start Right' Programme) 4 Jan: P1 Orientation. P2 to P6 students do not attend school. 5 Jan onwards: All students return to school.
8 Jan (Fri)	Start of the Year Mass
13 Jan (Wed)	CCA Day (7.40am to 9.10am)
13 Jan (Wed)	Photo-taking for School Smart Card for P1 and P6 students
15 Jan (Fri)	Parent Engagement Session (P2-P6) via Zoom, 3.30pm to 4.30pm
22 Jan (Fri)	Montfortian Dedication of School Mass (Catholic staff and P2 to P6 Catholic students), 12.00pm to 1.00pm
5 Feb (Fri)	Total Defence Day
11 Feb (Thu)	Chinese New Year Celebrations (Dismissal at 10.00am)
12 Feb – 15 Feb (Fri – Mon)	Chinese New Year - Public Holidays
1 Mar (Mon)	P6 CA1 - English Language
2 Mar (Tue)	P6 CA1 - Mathematics
3 Mar (wed)	P6 CA1 - Mother Tongue Languages
4 Mar (Thu)	P6 CA1 - Science
5 Mar (Fri)	P6 CA1 - Higher Mother Tongue Languages
15 - 19 Mar (Mon – Fri)	Term 1 School Holidays
22 Mar (Mon)	First Day of Term 2