



31 December 2025

INFORMATION AND PROGRAMMES FOR TERM 1 - SECONDARY 4 and 5

Dear Parents / Guardians,

Happy New Year!

We look forward to welcoming our Navalites back to school and would like to share some information with you for Term 1 of 2025.

1. Daily Reporting Time to School

Please take note of the revised daily reporting time to school for our Navalites. With effect from Jan 2026, the school has introduced a late reporting day on Wednesday to encourage Navalites to have adequate sleep time as part of a healthy routine.

Monday	Tuesday	Wednesday	Thursday	Friday
7.30am	7.30am	8.00am (Late Reporting Day)	7.30am	7.30am

2. Secondary 4 Level Camp 2026 - Camp Valiant - Looking Forward, Staying Connected (13 January to 15 January)

As a start to the new academic year, our Sec 4 Navalites will be participating in a 3-day camp from Tuesday 13 Jan to Thursday 15 Jan. On the second day, 14 Jan, your child/ward will be staying overnight in school.

Besides building on the camaraderie and friendships forged from Sec 3 within the class, the camp aims to strengthen students' growth mindset and equip them with the skills to excel. Students will also be equipped with etiquette skills to be able to present themselves confidently in social settings such as dining. The camp programme and packing list is provided as Annex A for your reference.

As the Sec 5 Navalites attended a similar camp in 2025, they would be supporting the Sec 3 Level Camp (non-residential). They will thus be required to be in school from 7.20am - 5.30pm on 13 and 14 Jan, and from 7.20am to 12.30pm on 15 Jan.

For any queries, please contact your child's/ward's form teachers or email Mr Tharmendra at tharmendra.jeyaraman@schools.gov.sg.





3. Fortnightly Home-Based Learning (HBL) Days

In secondary schools, fortnightly HBL days are part of MOE's efforts to develop students as self-directed and independent learners, and HBL lessons are considered as part of the school curriculum.

In NBSS, HBL days generally take place on Even Fridays. Navalites are expected to learn from home under minimal supervision and to complete any assigned work at their own time. Form teachers will check in with the class online via MS Teams, and students will also have time to embark on their Student-Initiated Learning Projects. You can find the schedule in the table below.

Term	Week	Date
1	2	16 Jan
	4	30 Jan
	7*	16 Feb* (<i>Monday: 0800-1030</i>)
	8	27-Feb
	10	13-Mar
2	2	No HBL - Good Friday Public Holiday
	4	17-Apr
	6	No HBL - Labour Day Public Holiday
	8	15-May
	10	29-May
3	1	3-Jul
	3	14-Jul
	3	15-Jul
	3	16-Jul
	5	31-Jul
	6	No HBL - National Day celebrations in school
	9	28-Aug
	10	No HBL - Teachers' Day Holiday
4	1	18-Sep



4. Department Programmes

a) English Language and Literature Department - Reading Programme

The school aims to develop good reading habits and a love for reading in Navalites through its reading programme. When Navalites read widely, they develop competency and confidence in using the English language, as well as widen their general knowledge.

All Navalites will be scheduled for school library visits and participate in related reading activities throughout the year, as part of the reading programme. With their Personal Learning Devices (PLD), Navalites are also encouraged to access free e-books via the National Library e-book application - Libby. Hence, all Navalites should have a book with them every day, as time will be set aside for reading in the morning.

Beyond curriculum hours, Navalites are strongly encouraged to read the books / articles recommended in their English Language Resource Packages.

b) Mother Tongue Languages Department - Chinese New Year Celebrations

The school will celebrate Lunar New Year on 13 February Friday. More details on the celebrations will be provided nearer to the day.

c) Humanities Department - Geographical Investigation

An integral part of the Geography curriculum, Geographical Investigation (GI) offers Navalites the opportunity to carry out geographical inquiry and participate in fieldwork. In doing so, Navalites learn to transfer what they have learnt from their geography lessons to real world issues. These activities will be conducted towards the end of Term 1 and more details will be shared closer to the date of the activities.





5. Table of Events for Term 1

Programme / Activity	Dates
Sec 3 Level Camp	13 Jan (Tue) to 15 Jan (Fri)
Total Defence Day Commemoration	10 Feb (Tues)
Lockdown Drill	13 Feb (Fri)
Chinese New Year Celebrations	
HBL Days	16 Jan (Fri) 30 Jan (Fri) 16 Feb (Mon) 27 Feb (Fri) 13 Mar (Fri)
March School Holidays	16 to 20 Mar

6. School Policy on the Use of Mobile Phones (revised for 2026)

Following MOE's guidelines, the school has put in place a policy to guide the use of mobile phones in school to support the well-being and development of our Navalites, with the aims of reducing screen time and excessive access to mobile gaming and social media, and to encourage physical social interactions and activities during self-study periods, recess, lunch breaks and during after-school activities.

- Navalites are not allowed to use mobile phones when they are in school. If Navalites bring mobile phones to school, they are required to switch it off and keep it in their bags at all times.
- If you need to contact your child during school hours, you could call the General Office at Tel: 62571996. Navalites are allowed to make calls from the General Office to parents and guardians with permission from teachers.
- If Navalites are caught using their mobile phones without permission, their mobile phones may be confiscated but would be returned at the end of the day, and parents would be informed.

We seek your support and partnership in helping your children develop healthy routines and lifestyle choices for their physical, social and mental well-being.

Resource for Parents:

"Low-tech, that is. No smart phones for tech-savvy dad Ian Tan, who gave his kids basic phones which could only make calls. It was part of his plan to limit their exposure to the Internet and social media." Read on to find out some pointers to prevent your child from being addicted.

<https://www.schoolbag.edu.sg/story/my-secret-to-curbing-my-kids-screen-time-go-low/>





7. Administrative Matters

a) Level T-shirt

All Navalites are required to purchase the level T-shirt as they would need to wear it for school events such as level camp, Road Run and Sports Carnival as a means to promote unity and sense of identity as a cohort level. They can also wear it in lieu of the PE t-shirt on school days.

The cost would be either \$8.30 for sizes XS to 4XL or \$12.00 for sizes 5XL & above. Navalites can purchase the level T-shirt in school. Details are as follows:

Sales dates: 5th to 9th January 2026 and 22nd to 23rd January 2026

Time: 9am to 3pm (Mon - Thur) / 9am to 1pm (Fri)

Venue: Classroom L1-02 (opposite Library)

b) First Day of School Attire

Navalites are to report to school, properly groomed according to school guidelines, on Tuesday 2 January at 7.20am at the multi-purpose hall in their PE t-shirt and school pants/ skirts.

b) Absences from School

Since 2025 Term 3, PG automatically sends notifications each morning when your child is absent. These notifications go to all official caregivers and parents listed in School Cockpit, ensuring you're immediately informed of any absence.

Parents are encouraged to use the feature on Parents Gateway to:

- Upload medical certificates (MC) and supporting documents
- Submit letters explaining their child's absence (restricted to ten per year)
- Track the attendance records of their child

How to Submit Absence Documentation:

1. Open Parents Gateway app
2. Tap 'Services'
3. Select 'Student Absence'
4. Upload the required documents

All absences must be supported by either a medical certificate or an absence letter submitted through PG. Unsupported absences will be recorded as truancy and may result in consequences based on our school rules.



This streamlined process provides greater convenience to parents, cuts down on the need for hardcopy documents, and helps us maintain accurate attendance records.

c) **Photographs / Images Taken During School Events**

Please note that photograph(s) and video image(s) of your child/ward may be captured during school events. These images may be published in school publications, websites, social media and other school communication channels. If you do not wish to have these photographs and images published, you may write to the school at nbss@moe.edu.sg.

We look forward to a positive and collaborative school-parents partnership as your child/ward continues with their educational journey with NBSS in 2025. Thank you!

This termly letter can be downloaded from the Parents Gateway (PG) and the school's website:

<https://navalbasesec.moe.edu.sg/parents-at-nbss/termly-letters>

If you need further clarifications, please send an email to:

nbss@moe.edu.sg





[Annex A - Camp Valiant Programme](#)

Naval Base Secondary - Secondary 4 Camp Programme 2026

Reporting Time : 7.20am (13 & 14 Jan)

Dismissal Time : 5.30pm (13 Jan); 12.30pm (15 Jan)

Attire : Naval Base Secondary School PE T-shirt and shorts/skirts

Time / Day	13 Jan (Tue) Lunch & Tea Provided		14 Jan (Wed) Lunch, Tea, Dinner & Supper Provided		15 Jan (Thu) Breakfast provided			
0500 - 0600					Rise and Shine Wash up/ Pack up			
0600 - 0615					Morning Assembly & warm-up exercises			
0615 - 0700					Walk to Lower Seletar Reservoir Watching Sunrise Circle Time			
0700 - 0740	Report to School @ Hall for morning assembly		Report to Classroom to deposit bags		Reflections Breakfast Walk to NBSS			
0740 - 0800	P Address & Admin Briefing		Morning assembly					
0800 - 0830	FT Time (mock results)		YH Briefing in Hall					
0830 - 0930	<i>Classes 4A, 4B, 4C & 4D</i> Business Etiquette 1	<i>Classes 4E, 4F & 4G</i> Personal Mastery 1	<i>Classes 4A, 4B, 4C & 4D</i> Personal Mastery 2	<i>Classes 4E, 4F & 4G</i> Business Etiquette 2	Goal Setting Consolidation of learning			
0930 - 1030					Team Bonding Activities - Telematch			
1030 - 1100	Recess @ Canteen							
1100 - 1130	Personal Mastery 1	Business Etiquette 1	Business Etiquette 2	Personal Mastery 2	Recess			
1130 - 1200					Area Cleaning & Pack up			
1200 - 1230					Closing address & Dismissal			
1230 - 1300								
1300 - 1345	Lunch		Lunch					
1345 - 1500	Inter Class Games		Witnessing release of O Level results					
1500 - 1600			Team bonding (FTs)					
1600 - 1700			Getting ready					
1700 - 1730	Return to school & Dismissal		Departure to Temasek Club					
1730 - 1800			Arrival at Temasek Club					
1800 - 1830			Cocktail					
1830 - 2030			Dinner					
2030 - 2130			Arrival in school					
2130 - 2200			<i>Shower</i>	<i>Reflection,</i>	<i>Supper</i>			
2200 - 2230			4A & 4E	4B, 4C & 4F	4D & 4-G			
2230 - 2300			4B, 4C & 4F	4D & 4-G	4A & 4E			
2300			4D & 4-G	4A & 4E	4B, 4C & 4F			
			Lights out					



Packing List

Day Pack	
<ul style="list-style-type: none">• Water bottle• Writing materials• iPad• Personal medications (if necessary).	
For Overnight stay on Wednesday 14 January 2026	
CLOTHING:	School T-Shirt and PE shorts for 11 Jan Formal clothes for Fine Dinning Undergarments Socks Formal shoes
TOILETRIES:	Towel Shampoo Soap Conditioner Facial Wash Sandals/Slippers Plastic bag for wet/soiled clothes Comb Toothpaste Toothbrush
SLEEPING GEAR:	Comfortable T-shirts Shorts/Sweatpants Sleeping Bag
OTHERS:	Personal Medication (if required) Thermometer (working) Insect repellent