



31 December 2025

INFORMATION AND PROGRAMMES FOR TERM 1 - SECONDARY 1

Dear Parent / Guardian,

Happy New Year and a warm welcome to our Navalite family!

As your child/ward embarks on his/her educational journey with us, we would like to share with you about the key programmes and activities for the start of Term 1.

1. Daily Reporting Time to School

Please take note of the daily reporting time to school for our Navalites. With effect from Jan 2026, the school has introduced a late reporting day on Wednesday to encourage Navalites to have adequate sleep time as part of a healthy routine.

Monday	Tuesday	Wednesday	Thursday	Friday
7.30am	7.30am	8.00am (Late Reporting Day)	7.30am	7.30am

2. Secondary 1 Orientation Programme (2, 5 to 7 January)

Our Sec 1 orientation programme is specially crafted to ensure your child's successful transition to secondary school life. Through engaging activities and meaningful interactions, we aim to help every new Navalite:

- **Adapt** - Confidently navigate their new academic and social environment
- **Bond** - Form lasting friendships and positive relationships with peers and teachers
- **Connect** - Embrace NBSS's proud naval heritage and become part of our vibrant school community". Assimilate the students into their new school environment.

Daily reporting time: 7.20am at the Multi-Purpose Hall (MPH)

Dismissal time:

2 January: 12.30pm

5 to 7 January: 1.05pm

Attire: PE t-shirt and school pants / skirt





Programme outline:

2 January (Friday)	Welcome and Initial Settling In <ul style="list-style-type: none">• Principal's welcome address• Time with Form Teachers• "Getting to Know You" activities and canteen familiarization• School tour to help students navigate their new environment
5 January (Monday) & 6 January (Tuesday)	Safety, Environment and School Systems <ul style="list-style-type: none">• Year Head address• Guidance issues• Road safety and environmental awareness talks• Time with Form Teachers - covering school rules, routines and expectations• Timetable distribution
	School Culture and Expectations <ul style="list-style-type: none">• ICT Startup• Introduction to school heritage and school song• Team building activities• Introduction to our Applied Learning Programme in Art
7 January (Wednesday)	Camp Preparation and Programme Closure <ul style="list-style-type: none">• Secondary One camp briefing• Final team building and school traditions activities• Cohort bonding activities and group photography• Principal's closing address• Programme feedback and reflection• Closing of Orientation

3. CCA Exhibition (9 January, 3.30pm - 5.30pm)

There will be a CCA Exhibition organised for Sec 1 Navalites on Friday, 9 January as follows:

- 3.30pm Briefing to students
4.00pm CCA exhibition
5.00pm Dismissal

Please note that students will be dismissed after the CCA exhibition and do **not** need to remain for the Parents' Meet and Greet session.



4. Parents' Meet and Greet (9 January, 5.00pm - 6.30pm)

We warmly invite parents and guardians to join us in school to learn about your child's upcoming journey at NBSS. During this session, we'll share insights into your child's experiences and explore how we can work together to support their learning and development.

The programme includes:

- Sharing on CCAs
- Briefing on Personal Digital Learning Devices
- Principal's Address
- Meeting with the Form Teachers

This is a valuable opportunity to connect with our school community and gain a deeper understanding of how we'll nurture your child's growth throughout their time with us.

5. Camp Victory - Embarking on a New Journey (13 - 15 January)

Sec 1 Navalites will participate in Camp Victory, a 3D2N residential camp from Tuesday 13 January to Thursday 15 January, at BB/GB (Sembawang) Campsite. The objectives of the camp are to:

- Develop the sense of identity and belonging as a Navalite
- Develop social-emotional competencies and build resilience in Navalites through outdoor education
- Forge camaraderie and friendships within the class through team activities

The camp includes activities such as low obstacles, orienteering, cycling, rafting, kayaking, outdoor cooking, tent-pitching and campfire. More details will be provided during the Parents' Meet and Greet on 9 January.

The program and packing list is provided as **Annex A and B** for your reference. If you have any queries, please email either Mr Andrew Lim (Year Head) at andrew_lim_swee_leong@schools.gov.sg or Ms Magdalene Tan at tan_xiao_juan@schools.gov.sg.





6. Fortnightly Home-Based Learning (HBL) Days and Personal Digital Learning Device

In line with the National Digital Literacy Programme, MOE has included Blended Learning as a regular feature of the curriculum. Beyond preparing students for the event of school closure during exigencies, students and teachers now view Blended Learning as a pedagogical strategy. Fortnightly Home-Based Learning (HBL) days are part of the overall effort to encourage students to be self-directed and independent learners, and to develop passionate and intrinsically motivated learners.

In NBSS, fortnightly HBL days generally take place on Even Fridays. Navalites are expected to learn from home under minimal supervision; they will meet their form teachers virtually via MS Teams at the start of the day, before going on to complete their assigned learning activities at their own time. HBL Day components include a Student-Initiated Learning component where they are encouraged to pursue an identified interest of their own. You can see the list of HBL dates in the table attached.

Term	Week	Date
1	2	16 Jan
	4	30 Jan
	7*	16 Feb* (<i>Monday: 0800-1030</i>)
	8	27-Feb
	10	13-Mar
2	2	No HBL - Good Friday Public Holiday
	4	17-Apr
	6	No HBL - Labour Day Public Holiday
	8	15-May
	10	29-May
3	1	3-Jul
	3	14-Jul
	3	15-Jul
	3	16-Jul
	5	31-Jul
	6	No HBL - National Day celebrations in school
	9	28-Aug
	10	No HBL - Teachers' Day Holiday
4	1	18-Sep

To support learning, every Navalite is to purchase an Apple iPad as a personal learning device. More information about this will be provided during the Parents' Meet and Greet Session on 9 January 2026.



7. Department Programmes

a) English Language and Literature (ELL) Department - Reading Programme

The school aims to develop good reading habits and a love for reading in Navalites through its reading programme. When Navalites read widely, they develop competency and confidence in using the English language, as well as widen their general knowledge.

All Navalites will be scheduled for school library visits and participate in related reading activities throughout the year, as part of the reading programme. With their Personal Learning Devices (PLD), Navalites are also encouraged to access free e-books via the National Library e-book application - Libby. Hence, all Navalites should have a book with them every day, as time will be set aside for reading in the morning.

Beyond curriculum hours, Navalites are strongly encouraged to read the books/articles recommended in their English Language Resource Packages.

b) Mother Tongue Languages (MTL) Department -Chinese New Year Celebrations

The school will celebrate Lunar New Year on Friday, 13 February. More details about the celebrations will be provided nearer to the day.

c) Aesthetics Department- Application for Music Elective Programme (MEP) for 2026

If your child/ward exhibits interest, ability, and potential for Music and would like to develop their musical understanding, they can apply for the two-year GCE O-Level Music Course. The course engages students through rich and integrated musical learning experiences, with exposure to a diverse range of musical styles and traditions. Students with a musical background from Music CCAs or other music programmes (school or external) are encouraged to apply. Successful applicants will attend weekly music lessons held in the afternoon at one of the ten centres. The application period is from 2 to 15 January 2026, and more information will be sent via Parents Gateway at the start of the year. We will also be conducting a briefing for them during their orientation.





8. Summary Table of Key Events for Term 1

Programme / Activity	Dates
Sec 1 Orientation Programme	2 Jan (Fri) to 7 Jan (Wed)
CCA Exhibition	9 Jan (Fri), 3.30 - 5.00pm
Sec 1 Parents' Meet and Greet	9 Jan (Fri), 5.00 - 6.30pm
Total Defence Day Commemoration	10 Feb (Tues)
Lockdown Drill	13 Feb (Fri)
Chinese New Year Celebrations	
HBL Days	16 Jan (Fri) 30 Jan (Fri) 16 Feb (Mon) 27 Feb (Fri) 13 Mar (Fri)
March School Holidays	16 to 20 Mar

9. School Policy on Use of Mobile Phones

Following MOE's guidelines, the school has put in place a policy to guide the use of mobile phones in school to support the well-being and development of our Navalites, with the aims of reducing screen time and excessive access to mobile gaming and social media, and to encourage physical social interactions and activities during self-study periods, recess, lunch breaks and during after-school activities.

- Navalites are not allowed to use mobile phones when they are in school. If Navalites bring mobile phones to school, they are required to switch it off and keep it in their bags at all times.
- If you need to contact your child during school hours, you could call the General Office at Tel: 62571996. Navalites are allowed to make calls from the General Office to parents and guardians with permission from teachers.
- If Navalites are caught using their mobile phones without permission, their mobile phones may be confiscated but would be returned at the end of the day, and parents would be informed.

We seek your support and partnership in helping your children develop healthy routines and lifestyle choices for their physical, social and mental well-being.

Resource for Parents:

"Low-tech, that is. No smart phones for tech-savvy dad Ian Tan, who gave his kids basic phones which could only make calls. It was part of his plan to limit their exposure to the Internet and social media." Read on to find out some pointers to prevent your child from being addicted. <https://www.schoolbag.edu.sg/story/my-secret-to-curbing-my-kids-screen-time-go->



10. Administrative Matters

a) Level T-shirt

All Navalites are required to purchase the level T-shirt (Red for Sec 1) along with their school uniforms as they would need to wear it for school events such as level camp, Road Run and Sports Carnival as a means to promote unity and sense of identity as a cohort level. They can also wear it in lieu of the PE t-shirt on school days.

The cost would be either \$8.30 for sizes XS to 4XL or \$12.00 for sizes 5XL & above. Navalites can purchase the level T-shirt in school. Details are as follows:

Sales dates: 5th to 9th January 2026 and 22nd to 23rd January 2026

Time: 9am to 3pm (Mon - Thur) / 9am to 1pm (Fri)

Venue: Classroom L1-02 (opposite Library)

b) Sec 1 Students using Primary School's School Smart Cards (SSCs)

All 2026 Sec 1 Navalites can continue to use their primary school SSCs for concessionary travel till end April while waiting for their secondary level SSCs to be ready. They can still purchase the Bus Concession Pass (BCP) using their primary level SSCs, but they would need to purchase the BCP for secondary school students.

c) Absences from School

When students are absent from school, a PG notification will be sent in the morning to parents / guardians for alert.

Parents are encouraged to use the feature on Parents Gateway to:

- Upload medical certificates (MC) and supporting documents
- Submit letters explaining their child's absence (restricted to ten per year)
- Track the attendance records of their child.

How to Access:

1. Open Parents Gateway app
2. Tap on 'Services'
3. Select 'Student Absence'

This streamlined process provides greater convenience to parents, cuts down on the need for hardcopy documents, and helps us maintain accurate attendance records.

Please note that failure to submit an MC or letter of excuse will deem the child to be absent without reason (equating to truancy) and consequences would follow based on school policy.



d) Photographs / Images Taken During School Events

Please note that photograph(s) and video image(s) of your child/ward may be captured during school events. These images may be published in school publications, websites, social media and other school communication channels. If you do not wish to have these photographs and images published, you may write to the school at nbss@moe.edu.sg.

Thank you very much for your attention to the above information and matters. We look forward to partnering you as your child/ward embarks on their educational journey with NBSS.

This termly letter can be downloaded from Parents Gateway (PG) and the school's website:

<https://navalbasesec.moe.edu.sg/parents-at-nbss/termly-letters>

If you need further clarifications, please send an email to:

nbss@moe.edu.sg



Annex A - Camp Programme for Camp Victory

Class	Wave 1		Wave 2		Wave 3		
	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7
0745 - 0815	Attendance taking						
0815 - 0830	Journey to campsite						
0830 - 0845	Opening						
0845 - 0900	Journey to Punggol	Briefing					
0900 - 0930		Outdoor Cooking	Low Elements	Kayaking	Rafting		
0930 - 1100	Cycling	Low Elements	Outdoor Cooking	Rafting	Kayaking	Kayaking	
1100 - 1230							
1230 - 1300	Journey to campsite						
1300 - 1330	Lunch	Lunch					
1330 - 1400							
1400 - 1415	Preperations	Safety Briefing		Briefing			
1415 - 1600	Trekking	Kayaking	Rafting	Outdoor Cooking	Low Elements		
1600 - 1730		Rafting	Kayaking	Outdoor Cooking	Outdoor Cooking		
1730 - 1800							
1800 - 1900	Dinner						
1900 - 2030	Check in & Tent Pitching						
2030 - 2130	Shower	Debrief & Supper					
2130 - 2230	Debrief & Supper	Shower					
2230	Lights off						



**NAVAL
BASE
SECONDARY
SCHOOL**

	DAY 2									
	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7			
0630 - 0700	Rise & Shine / Swap Accommodation									
0700 - 0745	Breakfast									
0745 - 0800	Briefing			Journey Out to Locations	Preparation					
0800 - 0900	Outdoor Cooking	Low Elements	Kayaking		Trekking					
0900 - 1000				CYCLING						
1000 - 1200	Low Elements	Outdoor Cooking	Rafting							
1200 - 1230	Lunch			Journey back to campsite	Lunch					
1230 - 1245										
1245 - 1300	Safety Briefing		Briefing	Lunch			Move to Punggol			
1300 - 1330	Kayaking	Rafting	Outdoor Cooking							
1330 - 1500				CYCLING						
1500 - 1700	Rafting	Kayaking	Low Elements							
1700 - 1730	Campfire Preparation			Trekking						
1730 - 1800							Journey back to campsite			
1800 - 1900	Dinner									
1900 - 2100	Campfire									
2100 - 2200	Supper & Debrief			Shower						
2200 - 2300	Shower			Supper & Debrief						
2300	Lights Off									

	DAY 3	
0700 - 0730	Rise & Shine	
0730 - 0830	Breakfast	
0830 - 1000	Strike down Tents & Area Cleaning	
1000 - 1100	Final Debrief & Survey Evaluations	
1100 - 1200	Closing & Prize Presentation	
1200	Back to School	





Annex B - Packing List for Camp Victory

Items	Quantity	Remarks
CLOTHING		
T-Shirts	3	PE/House T-shirt
Shorts/ Bermudas	3	
Track Pants	2	1 for Kayaking & 1 for Cycling
Shower Towel	1	
Undergarments	Sufficient	At least 3 sets
Socks	Sufficient	At least 2 pairs
Sweater/ Wind Breaker	1	<i>Optional</i>
Cap	1	<i>Optional</i>
Wet Attire	1	1 T-shirt (preferably dark) & 1 Trackpants & Undergarments
Wet Shoes	1	Water Booties/Spare Shoes
FOOTWEAR		
Sandals/ Slippers	1 pair	
Track Shoes	1 pair	
PERSONAL ITEMS		
Small Day Bag	1	Able to put all the items listed in (DAY PACK)
Sleeping Bag	1	
Poncho/Raincoat	1	
Plastic Bags	3	For soiled clothes & wet clothes
Torch Light	1	
Water Bottle	1	At least 500ml (preferably 1 liter)
Fork, Spoon, Plate, Mug	1	Non-Disposable
Writing Materials	1	Example: Pen/Pencil, Eraser/Correction Pen
Sun Block	1	
Thermometer	1	
Mosquito Patch	Sufficient	
Personal Medication	Sufficient	
Toiletries	Sufficient	Eg: Toothbrush, Toothpaste, Shampoo, Soap, Toilet Paper
INSIDE THE DAY PACK		
1. Water Bottle 500ml		
2. Personal Medication		
3. Poncho/Raincoat		
4. Torch Light		
5. Utensils (Fork, Spoon, Plate, Mug)		
6. Writing Materials (Pen/Pencil, Eraser/Correction Pen and Booklet)		
7. Wet Attire (If you are heading to the activity on the day)		

- This list serves only as a guide. Please adjust the quantity accordingly.
- Students are encouraged to label all their personal items where possible.
- Students are to take responsibility for their belongings.