



義安公司主辦 義安小學

NGEE ANN PRIMARY SCHOOL

344 Marine Terrace, Singapore 449149

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Established 1940

24 December 2025

## COMMUNICATION 1/2026

Dear Parents/Guardians,

Warm greetings! As we begin our journey into 2026, we wish you a year filled with happiness, success and fulfillment.

We extend a warm welcome to all our students, especially to the new students who have just joined us. We are delighted to have you with us and look forward to a year of growth, learning and meaningful experiences together.

### 1. School Personnel Update

We are also pleased to welcome the following officers who have joined the Ngee Ann family:

- Mdm Leow Ling Ling
- Mdm Norseha Bte Sa'at
- Mdm Suryanti Binte Fathillah
- Mdm Ang Ying Chuang Angelia
- Ms Neo Jia Hwee
- Mdm Ho Lee Ling
- Miss Yvonne Koh Siew Meng

We bid farewell to the following officers and would like to wish them all the best in their new endeavours:

- Mr Chan Boon Keat, Andrew
- Mdm Liyana Bte Sajupri
- Ms Hannah Yeoh Shih En
- Mr Ng Gem Peng, Derick
- Ms Nur Amirah Binte Azman
- Mr Chan Sin Liang

### 2. First Day of School

**Only Primary 1 students** are to report on the first day of school on **Friday, 2 January 2026**.

Please refer to the packing list provided in Para 4 of the *Information for P1 (2026) Parents/Guardian*, previously sent via Parents Gateway (PG).

**Primary 2 to 6 students** will begin school on **Monday, 5 January 2026**. On this day, P2 to P6 students are to bring the following items to school:

- Storybook
- Water bottle
- Pencil case and colour pencils
- Report Book
- Snacks for snack break

The class timetable will be distributed to all students on their first day. We would like to remind students of the importance of packing their school bags according to the timetable to avoid carrying excessive weight. As young growing students, it is essential that they avoid heavy loads that could cause strain or injury. We recommend that school bags do not exceed 10% of each student's body weight. Your attention to this matter is greatly appreciated to support our students' well-being.

### **3. School and Student Care Centre Support for P2- P6 Students on Friday, 2 January 2026**

For parents/guardians who are unable to arrange alternative childcare **in the morning of Friday, 2 January 2026**, in-school support will be provided for a small group of students. If you have a genuine need, please submit a request via email to [naps@moe.edu.sg](mailto:naps@moe.edu.sg) by 12 p.m. on Monday, 29 December 2025.

Our school-based Student Care Centre (SCC), *Ace@Work*, will also be in operation on 2 January in the afternoon. SCC staff will follow up with parents/guardians regarding SCC attendance separately.

### **4. Commuting To and From School**

#### **By private transport**

As Marine Terrace is a designated silver zone area, the speed limit is set at 30 km/h. We kindly request all parents and guardians to strictly observe this speed limit when driving your child/ward to school or picking them up after dismissal.

To ensure the safety of all students and road users, kindly refrain from dropping off your child/ward outside the school's front gates, at the bus stop or along Marine Terrace Road. U-turns are also strictly prohibited outside the school's front gate.

For smoother traffic flow, we encourage you to alight or pick up your child/ward at the nearby HDB carparks, particularly those serving Block 5-8 and Block 52, to alleviate congestion within the carpark at Block 4. During school dismissal times, please park your cars at the designated parking lots while waiting for your child/ward to reduce congestion within the carpark. Illegal parking and continuous honking are strongly discouraged at all times.

#### **By foot**

Parents/Guardians who accompany their child/ward to school on foot are kindly requested to escort them to either Gate 1 or 4. We strongly encourage parents to promptly move away from the gate areas to prevent congestion at the gates, ensuring the safety of students crossing outside the school gate and facilitating the movement of vehicles entering the school compound.

#### **By bicycle or scooter**

Students who commute to and from school by bicycle or scooter may register and park their bicycles or scooters at the waiting area near Gate 4. If you plan for your child/ward to commute to and from school by bicycle or scooter in 2026, please complete the registration form via this [link](#). Registered students will be required to attend a safety briefing at the start of the school year. Do note that parking within the school is at your own risk and is granted on a first-come, first-served basis, as parking spaces are limited. Students with successful registration will receive a label, which must be affixed to their bicycle or scooter for identification purposes.

Students who cycle or ride a scooter to school must:

- Label, secure and lock their bicycles and scooters at all times.
- Dismount and push their bicycles or scooters while within the school compound.
- Observe road safety when riding on pedestrian pathways and designated areas.
- Refrain from using mobile phones and earphones while riding.
- Always wear protective gear and check that their bicycles and scooters are in good working condition.

**5. School Hours, Co-Curricular Activities (CCA), Remedial/Higher Mother Tongue Lesson/Mother Tongue Lesson Schedule**

The curriculum hours for the new school year are as follows:

<b>School Hours</b>		
7.30 a.m.		Flag Raising Ceremony
9.30 – 10.00 a.m.		^Recess for Primary 1 and 4
10.00 – 10.30 a.m.		^Recess for Primary 2 and 5
10.30 – 11.00 a.m.		^Recess for Primary 3 and 6
1.30 p.m.		End of school for Mondays to Thursdays
1.00 p.m.		End of school for Fridays
<b>CCA</b>		
2.00 – 4.00 p.m. or 4.30 p.m.		Mondays and / or Wednesdays
<b>* Remedial Lessons</b>		
2.00 – 4.00 p.m.		Tuesdays
1.30 – 3.30 p.m.		Fridays
<b>+ Curriculum Lessons in the afternoons</b>		
• Higher Mother Tongue	Tuesdays	2.00 – 4.00 p.m.
• Mother Tongue		
• Foundation English	Fridays	1.30 – 3.30 p.m.
• Foundation Mathematics		

A simplified canteen price guide is attached in **Annex A** for your reference.

\*Parents of students involved in remedial lessons will be notified and given the details prior to their commencement.

\*Higher Mother Tongue, Mother Tongue, Foundation English and Foundation Mathematics lessons for selected students will be conducted after lunch as indicated in the class timetable. Details will be communicated to the selected students by their subject teachers. **Please note that these curriculum lessons in the afternoons, commencing in Term 1 Week 1, will continue on days when there are no CCAs or remedial lessons.**

All CCAs will commence on **Monday, 12 January 2026**, unless otherwise informed by the respective CCA teachers. The teachers-in-charge of the respective CCAs will provide their students with the CCA schedule. We appreciate your ongoing support in ensuring that your child/ward attends CCA sessions regularly.

Our school bus service operator, Steadfast Transport Service, will continue to offer a special bus service to transport students home after CCAs and remedial lessons in the afternoons. The fare starts at \$6.00 per trip and may vary based on distance and demand of the specific bus route. If you are interested in taking up this service, please contact Steadfast Transport Service directly at 6747 4825 for enquiries and arrangements.

**6. School Attendance**

Regular school attendance is essential for your child's/ward's learning and development. We request your cooperation in ensuring your child/ward attends school daily unless they are unwell.

In the event of your child's/ward's absence, please inform his/her form teachers via email on the same working day, providing the reason for the absence. If your child/ward is unwell, seek

medical attention and submit the medical certificate (MC) to the form teachers upon their return to school. For digital MCs, please email them to the form teachers and copy [naps@moe.edu.sg](mailto:naps@moe.edu.sg).

Unless there are urgent family matters justifying your child's absence or your child is unwell, we expect regular attendance throughout the year. Do schedule vacation breaks only during school holidays. Absences without valid reasons will be documented as 'Absence without valid reason' and may impact the student's conduct grade and awards/bursary applications.

**7. Grow Well SG**

Grow Well SG is a national strategy by the Ministry of Health (MOH), the Ministry of Education (MOE) and the Ministry of Social and Family Development (MSF) to promote preventive care and healthy habits in children aged 0–12. It addresses risks like poor nutrition, inadequate sleep, low activity and excessive screen time, focusing on Eat Well, Sleep Well, Learn Well, Exercise Well and Bond Well. Key efforts include purposeful screen use, personalised health plans and stronger school support. The school will implement this in 2026 through activities that reinforce Eat Well, Learn Well, Sleep Well and Bond Well for all students.

**8. Ngee Ann Lympics**

Ngee Ann Lympics, a termly recess activity designed for all Primary 1 to 6 students that will be held in Term 1 Week 5 (Monday to Friday). During this event, students will take part in a variety of fun and engaging mini sports activities, representing their house colours as they compete and earn points for their houses. This initiative aims to promote active play, teamwork and school spirit, while providing students with an enjoyable platform to develop confidence and sportsmanship. We look forward to seeing our students giving their best, cheering for one another and fostering stronger house pride through this event.

**9. Lunar New Year Celebration**

The school will celebrate the Lunar New Year on **Monday, 16 February 2026**. On this day, students will attend school from 7.30 a.m. to 10 a.m. There will be **no school on Tuesday, 17 February 2026 and Wednesday, 18 February 2026**. School will resume on **Thursday, 19 February 2026**.

**10. School-Home Partnership**

Fostering a sense of responsibility for one's own learning and belongings is a vital life skill that we aim to instill in our students. We appreciate working together with parents to help our students develop self-management skills and resilience.

To support this, we kindly request that parents refrain from delivering items, such as lunchboxes, water bottles, books, and homework, to the General Office for their children. This practice will encourage students to become more responsible and accountable for their actions. If students need assistance, they are encouraged to seek help from their teachers or the General Office directly. Please note that our security guards and General Office staff have been instructed not to accept the delivery of these items. Your support in promoting these values is appreciated.

**11. Visitor Management Procedure**

Parents who wish to meet with teachers are encouraged to make an appointment before coming to the school. All visitors are required to enter through Gate 1 and register with the security guard at the guard post.

Upon registration, visitors and parents will be issued a Visitor Pass, which must be prominently displayed at all times while on school premises. Visitors are kindly requested to

proceed directly to the General Office for assistance. For the safety of our students, visitors should not go beyond the General Office area. The Visitor Pass must be returned to the guard post during the sign-out process.

## 12. Communication

We have established various channels of communication with parents/guardians to strengthen our partnership in providing a holistic educational experience for our students, as outlined in the table below. Please note that teachers may not be able to respond to messages or phone calls immediately nor meet with you without prior appointments, as they are often engaged in class with students. Your understanding and cooperation are greatly appreciated.

Announcements and certain administrative tasks, such as providing consent for school trips and declaring travel plans, will be managed through the Parents Gateway mobile app. To avoid missing any important messages, we strongly encourage you to download the app, keep it updated and enable notifications.

Channels of Communication	School with Parents	Parents with School
Telephone: 6441 8677	✓	✓
Email Address: naps@moe.edu.sg	✓	✓
Website: <a href="http://www.ngeeannpri.moe.edu.sg">www.ngeeannpri.moe.edu.sg</a>	✓	
Facebook: Ngee Ann Primary School 爱我義安	✓	✓
Termly School Communication Letter to Parents	✓	
Termly Level Letter	✓	
Parents Gateway	✓	
Student Handbook <i>[Students are to bring Handbook to school on every school day.]</i>	✓	✓
Parents' Briefing / Parent-Teacher Meeting	✓	✓
Meeting with Form/Subject Teacher or Staff Member: <i>[To facilitate a productive discussion, kindly schedule an appointment to ensure that our teachers/staff are available to meet with you.]</i>	✓	✓

Similarly, school leaders can be reached at [naps\\_sl@moe.edu.sg](mailto:naps_sl@moe.edu.sg).

## 13. Bringing Electronic Devices to School

The school strongly advises students against bringing electronic devices, including smartwatches and mobile phones, to school. All electronic devices are strictly prohibited during curriculum time and examinations.

Students can only use their handphones strictly for communication with parents/guardians on urgent matters at the designated student waiting area beside Gate 1 or Gate 4 after school dismissal. Students are not allowed to take photographs or videos within the school compound without the school's permission. Please refer to 2026 Student Handbook, Page 10, Para 4.

## 14. Photography and Videography

We would like to inform you that photographs or video recordings of you and your child may be captured at various school events throughout the year. These visuals may be used and published in our school publications, websites, posters, banners or any other official school communication channels.

We respect your privacy preferences. If you wish to exclude your child's/ward's photographs or videos from the school's publicity channels, please email us at naps@moe.edu.sg.

**15. Use of Students' Works for Competitive and Non-competitive Purposes**

Throughout the academic year, students will engage in creating various works, including literary, dramatic or musical works. These creations may manifest as art pieces, drawings, penmanship or music lyrics. The school reserves the right to use these works for both competitive and non-competitive purposes. Your child's creative expressions may contribute to events, competitions or displays, promoting their talents and enhancing the overall school experience.

If you have any concerns or specific preferences regarding the use of your child's work, please feel free to communicate with us.

**16. 2026 Term 1 Calendar of Activities**

The Calendar of Activities for Term 1 is attached for your information. We will notify you if there are any changes.

We look forward to partnering with you to provide a meaningful and holistic learning experience for your child/ward at Ngee Ann Primary. Wishing everyone all the best in the new academic year!

Thank you.

Yours faithfully,

**Mdm Pang Siu San  
Principal**

# NGEE ANN PRIMARY SCHOOL

## CALENDAR OF ACTIVITIES 2026 (TERM 1)

Week	Date	Day	Activities	CCA (Mon &/or Wed)	Remedial/ Curriculum# (Tue &/or Fri)
0	1 Jan	Thu	<b>Public Holidays – New Year's Day</b>	No	No
	2 Jan	Fri	• P1 students reporting to school		
1	5 Jan	Mon	• P2 to P6 students reporting to school	Yes (Selected CCAs only)	No <sup>#</sup>
	6 Jan	Tue			
	7 Jan	Wed			
	8 Jan	Thu			
	9 Jan	Fri			
2	12 Jan	Mon		Yes	No <sup>#</sup>
	13 Jan	Tue	• Photo-taking for School Smart Card – P1 & P6*		
	14 Jan	Wed	• Photo-taking for School Smart Card – P1 & P6*		
	15 Jan	Thu			
	16 Jan	Fri			
3	19 Jan	Mon	• Class Photo-taking* • P4 Museum-Based Learning for Art - P4U & P4R*	Yes	Yes
	20 Jan	Tue	• P4 Museum-Based Learning for Art - P4H & P4L*		
	21 Jan	Wed	• P4 Museum-Based Learning for Art - P4J & P4T*		
	22 Jan	Thu			
	23 Jan	Fri	• Class Photo-taking*		
4	26 Jan	Mon		Yes	Yes (Except Fri) <sup>#</sup>
	27 Jan	Tue			
	28 Jan	Wed			
	29 Jan	Thu			
	30 Jan	Fri	• P1 Parents' Engagement* • P4 SBB Parents' Briefing* • P3 LJ to Geylang Serai Heritage Gallery - P3U* • P4 LJ to Kreta Ayer Heritage Gallery - P4U*		
5	2 Feb	Mon	• Ngee Ann Lympics	Yes	Yes
	3 Feb	Tue	• Ngee Ann Lympics		
	4 Feb	Wed	• Ngee Ann Lympics		
	5 Feb	Thu	• Ngee Ann Lympics		
	6 Feb	Fri	• Ngee Ann Lympics • Parent Support Group Annual Gathering*		
	7 Feb	Sat	• Art Community Outreach* • Chingay NE Show*		
6	9 Feb	Mon		Yes	Yes
	10 Feb	Tue	• Commemoration of Total Defence Day*		
	11 Feb	Wed			
	12 Feb	Thu			
	13 Feb	Fri			
7	16 Feb	Mon	• Lunar New Year Celebration • (School Dismissal: 10am)	No	Yes (Except Tue)
	17 Feb	Tue	<b>Public Holidays - Lunar New Year</b>		
	18 Feb	Wed	<b>Public Holidays - Lunar New Year</b>		
	19 Feb	Thu			
	20 Feb	Fri			
8	23 Feb	Mon		Yes	Yes
	24 Feb	Tue			
	25 Feb	Wed			
	26 Feb	Thu			
	27 Feb	Fri			
9	2 Mar	Mon		Yes	Yes
	3 Mar	Tue			
	4 Mar	Wed			
	5 Mar	Thu			

<b>Week</b>	<b>Date</b>	<b>Day</b>	<b>Activities</b>	<b>CCA</b> (Mon &/or Wed)	<b>Remedial/ Curriculum<sup>#</sup></b> (Tue &/or Fri)
	6 Mar	Fri			
10	9 Mar	Mon	• P6 LJ to Asian Civilisations Museum – P6U, P6R, P6H*	Yes	Yes
	10 Mar	Tue			
	11 Mar	Wed			
	12 Mar	Thu			
	13 Mar	Fri			

School Term: Fri, 2 Jan 2026 – Fri, 13 Mar 2026

School Vacation: Sat, 14 Mar 2026 – Sun, 22 Mar 2026

*School activities will be carried out during curriculum time, unless otherwise specified.*

*\* More details will be provided to the levels/students involved closer to the date*

*# Even though there are no remedial lessons this week, curriculum lessons (e.g. Higher Mother Tongue, Mother Tongue, Foundation English lessons, Foundation Mathematics) for selected students will still be held on Tuesday or Friday afternoon, as indicated in the class timetable.*

**Canteen Stall and Price Guide****Stall 1 – Drink Stall**

	Items	Price Range
1.	Packet Drinks	\$0.70 - \$1.20
2.	Bottled Drinks	\$1.10 - \$1.20

**Stall 2 – Snack and Fruits Stall (Halal)**

	Items	Price Range
1.	Sandwich / Buns / Steamed items	\$0.70 - \$1.30
2.	Fruits	\$0.60 - \$1.30
3.	Snacks with healthier choice label	\$0.50 - \$0.90

**Stall 3 – Western Food Stall**

	Items	Price Range
1.	Gratinated Potatoes and Cheese	\$1.20
2.	Spaghetti / Rice	\$1.90 - \$2.10
3.	Burgers	\$2.20

All rice/noodles dishes will be served with a substantial portion of vegetables and fruits required by HPB.

**Stall 4 – Mixed Rice Stall**

	Items	Price Range
1.	Fish Set (Rice, vegetable, potato, egg)	\$1.90 to \$2.10
2.	Chicken Set (Rice, vegetable, potato, egg)	\$1.90 to \$2.10

All rice dishes will be served with a substantial portion of vegetables and fruits required by HPB.

**Stall 5 – Dry Noodle Stall**

	Items	Price Range
1.	Noodles: Bee Hoon / Macaroni / Kway Teow All noodle dishes contain egg and cabbage.	\$1.90 to \$2.10

All noodle dishes will be served with a substantial portion of vegetables and fruits required by HPB.

**Stall 6 – Noodle with soup Stall**

	Items	Price Range
1.	Fish Ball Noodles Soup / Laksa / Tom Yum Noodles Soup / Wanton Mee Soup	\$1.90 - \$2.10

All noodle dishes will be served with a substantial portion of vegetables and fruits required by HPB.

**Stall 8 – Noodles Stall (Halal)**

	Items	Price Range
1.	Noodles Set	\$1.90 - \$2.10
2.	Prata with dalca	\$1.00

All noodle dishes will be served with a substantial portion of vegetables and fruits required by HPB.