

# NORTHLAND PRIMARY SCHOOL

## Firm Foundations, Future Learnings

15, Yishun Avenue 4, Singapore 769026 Tel 6759 8884 • Fax: 67559196 • Email: northland\_ps@moe.edu.sg

29 September 2023

Letter to Parents: 68/2023

Through the Principal

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Dear Parents/Guardians,

#### Letter to Parents/Guardians of Primary One Cohort (2024)

On behalf of our staff, we welcome all of you to Northland Primary School. To better prepare your child for school next year, we have the following administrative information to share with you.

- a. **Communication channel**: MOE and schools have established a common channel of communication with our school stakeholders. It is done via the use of **Parents' Gateway (PG)**. Administrative and operational matters with regards to student management matters will be sent via PG to parents/guardians for information and necessary actions. Details on its operations will be disseminated to all parents /guardians by early October.
- b. Procurement of books, uniform, school-based student care & school bus services: Online services will be available and officially commence from 13 October 2023. The following links or email address for each service as follows for your easy reference.

	Services	Links / Email address	Contacts
1	CASCO Bookshop	nlps.cascoedusupply.com.sg	6322 4332
2	Chop Kong Chong Uniform	Nametag: Name Tags - Northland Primary School (set of 5) - euniforms- nametag  Uniform: Northland Primary School - Chop Kong Chong (euniforms.com.sg)	6753 1489
3	Student Care Centre	https://shorturl.at/nGOT8	8686 0460
4	Sky Transport Services (School Bus)  skyoperation15@gmail.com  672 672		6721 9581 6721 9582 Ms Chan Poh Lin
5	Uncle Lim Private Bus Service (pls contact directly for alternative transport arrangement)  NA  906142		90614278

#### Footnote:

- Vendors will be present during the P1 Admin Day on 13 October 2023, to provide advice on online orders or sign ups. Please contact vendors directly for any further queries/clarifications.
- Please do not purchase any books and uniform if you are applying for financial assistance support. The school will contact you and advise you accordingly.

c. P1 Admin Day: This meeting serves to update parents/guardians on the first day/week in school for their children. It also serves to inform parents on the auxiliary services provided and other Admin and finance related matters. Please refer to the table below for details of the meeting.

Date/Time	Venue
Friday, 13 October 2023 (2.30pm to 4.30pm)	School Hall

### **Programme**

Time	Activity
2.00pm	Registration & Arrival of Parents/Guardians at the School Hall
2.30pm	Parents to be seated
2.35pm	Opening brief by School Leader
2.45pm	Address by Pri 1 (2024) Year Head
3.00pm	Administration Segment by AE
3.15pm	Briefing by CHAMPS and NASCANS student care
3.45pm	School related services (Uniform, books, student care and school bus) will be available in the canteen for further enquiries.
4.30pm	End of P1 Admin Day

- All parents/guardians are strongly encouraged to attend. Owing to space constraints, we would like to request only for both parents, together with the P1 child to attend this meeting.
- Please bring along your child's medical/ special needs documentations (if any).

If you have any further clarifications, please contact your liaison officer as listed below:

Class/Group	Liaison Officer	Email Address (Tel:67598884)
Group 1	Mr Noor	muhammad_noor_nordin@moe.edu.sg
Group 2	Ms Leita	leita_rosanna_redwan@moe.edu.sg
Group 3	Ms Zuraida	siti_zuraida_ali@moe.edu.sg
Group 4	Ms Jessie	wong_lian_hoe@moe.edu.sg
Group 5	Ms Zan	rohaidzan_mohamed_pilus@moe.edu.sg
Group 6	Ms Eileen	tan_lay_geok_b@moe.edu.sg
Group 7 and Group 8	Ms Seri	seri_hidayu_shaleh@moe.edu.sg

Thank-you and regards,

Mr Richard Chong Vice-Principal