

**INFORMATION REQUIRED FROM VENDOR****1. Vendor's contact information**

Name of Bus Operator/Company (to appear on the contract)	
Business Registration No/ NRIC:	
Registered Address:	
Contact number:	
Email:	
Fax:	

**2. Vendor's Past Track records**

No. of years serving MOE schools and other institutions in providing daily school bus service:	
Name of schools/institutions being served /last served:  <i>(Bus operators to attach letters from parents/schools as references)</i>	Name of school: Period:  Name of school: Period:

**3. Bus Fleet Details**

Number of buses registered under the company	Up to 15 seaters : >15 seaters :
Age of these buses	<input type="checkbox"/> Below 3 years <input type="checkbox"/> 3 - 10 years <input type="checkbox"/> > 10 years
Number of buses you intend to deploy to serve the school	Up to 15 seaters : >15 seaters :
Insurance Policy coverage for each bus	Yes/ No*
Vehicle Inspection Frequency	Quarterly/ half yearly/ annually
Specific maintenance plan for each vehicle	Yes/No*

#### 4. Maximum Bus Fare Prices Schedule for Bus Services by Distance

##### Notes:

- The unit bus fare price for all categories of bus seating capacity should be quoted as '**Not to Exceed**' price (i.e. maximum price) for each distance range (i.e. Up to 2km and >2 - 4km).
- Please quote the bus fares on the basis that in respect of all the services provided under the Contract in a calendar year, the appointed school bus operator shall only collect bus fares from Parents in respect of the months of January, February, March, April, May, July, August, September and October. For the avoidance of doubt, no Parent shall be required to pay bus fares in respect of school bus services provided on every School Day in the months of June, November and December.

#### A. Daily School Bus Services **based on Not to Exceed Price** (i.e. for sending students from home to school and vice versa)

##### Initial Contract Period

Distance	Up to 15-seater		>15-seater	
	1 way	2 way	1 way	2 way
Up to 2km				
>2 – 4km				

##### Option Period

Distance	Up to 15-seater		>15-seater	
	1 way	2 way	1 way	2 way
Up to 2km				
>2 – 4km				

#### B. Bus Services for after school activities (i.e. sending students home from school after supplementary lessons /enrichment programmes and Co-Curricular Activities) departing before 4 pm

##### Initial Contract Period

Distance	Up to 15 seater	>15 seater
Up to 2km		
>2 – 4km		

##### Option Period

Distance	Up to 15 seater	>15 seater
Up to 2km		
>2 – 4km		

5. Actual Bus Fare Prices

For 2-way trips, if there is any difference in the Distance of each leg of the trip (same location for pick-up and drop-off), the School Bus Operator shall use the shorter Distance to determine the price of the bus fare.

For the avoidance of doubt, “Actual Bus Fare Prices” refers to the actual bus fares charged by the School Bus Operator to Parents under the Terms and Conditions Governing Request for Services.

\* *Pls refer to **Para 6.2 of the “Call for Proposal”** for the list of documents to be submitted.*