## HOUSEKEEPING MATTERS

- Participants are muted upon entry. Please keep your microphone muted when you are not speaking.
- You may turn off your video function in the main room.
- Please help us to identify you by indicating your child's full name e.g. John Koh
- During Q&A segment, we will be addressing the questions we have gathered from you previously via Form SG.





# **ORIENTATION DAY**

MOE Kindergarten @ North View 12 Nov 2021



## **TODAY'S PROGRAMME**

#### **Outline of Programme**

- Welcome Address by Principal
- Orientation Briefing by MK Centre Head
- Q&A session
- KCare Briefing (For parents with children in KCare)
- Q&A session
- End of Programme



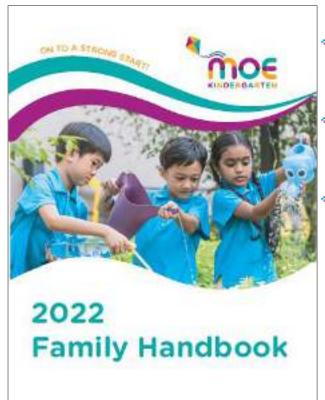


## **OVERVIEW**

- 🍶 🏴 Family Handbook
- ... ! Our Team
- ... MK Learning Environment
- Arrival and Dismissal
- Authorisation Pass
- .... ▶ Safe Management Measures
- ... Features of MK Curriculum
- ... 🕨 Typical Day
- .... 🐕 Snacks
- 💴 🏴 First 2 Days of School
- Calendar of Events
- ... Paily Checklist
- ... ▶ Well-Being of Children
- ... Transition into MOE Kindergarten
- 💴 🏴 MK-Parent Partnership
- ... Communication
- 💴 🏴 Your Orientation Package
- MK Fees / Kindergarten Financial Assistance Scheme
- .... Kindergarten Uniform
- MK@North View's Admin Day



## **FAMILY HANDBOOK**



- Information and practices in MOE Kindergarten
- Each family will be issued one copy of the handbook by the first week of school
- Read and return acknowledgement form



## **OUR TEAM**



Ms Dian (ML)



Ms Meng Xianfang (CL)



Ms Yahthavi (Devi) (TL)



Ms Lu Min (CL)



Ms Hidayah (EL)



Ms Audrey (EL)



Ms Rachel (EL)



Ms Letchmi (EL)



Ms Geetha (MK Centre Head)



Ms Nazierah (KCare Supervisor)



## MK LEARNING ENVIRONMENT



Sample Learning Environment















#### **MOE KINDERGARTEN @ NORTH VIEW**

The classrooms will have learning centres which will help children to develop knowledge, skills and dispositions according to the six learning domains such as language and literacy, numeracy, discovery of the world, motor skills development, aesthetics and creative expressions and social and emotional development.



## MK LEARNING ENVIRONMENT

Link	QR Code
Every Space is a Learning Space	Transport Andrews (1990)
360 Degrees MK Tour	Constitution of the consti

## MK@NORTH VIEW



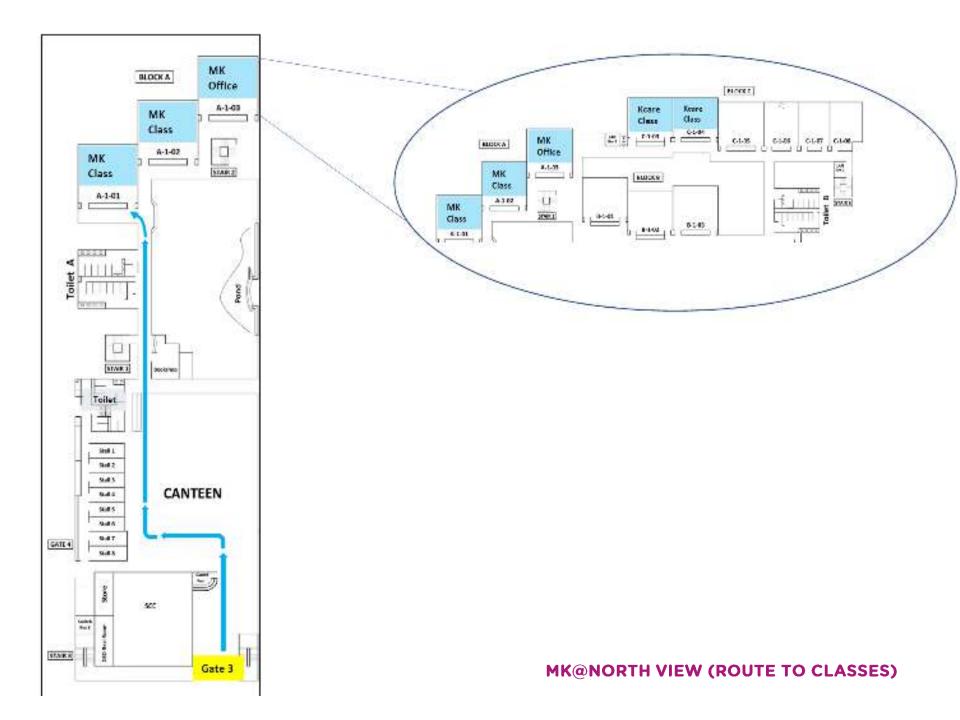


New building will be ready next year (2022) \*Tentatively towards end of Semester 1



MK and KCare will use existing classrooms at North View Primary School (level 1)





## **ARRIVAL AND DISMISSAL**

- Children should attend kindergarten daily and be present for the entire programme.
- AM session: 8.00AM to 12.00PM (7.50 am arrival begins)
  PM session: 1.00PM to 5.00PM (12.50 pm arrival begins)
- Gate 3 will be used for arrival and dismissal





# ENTRY POINT FOR ARRIVAL/DISMISSAL





Enter using Gate 3 only.

For security purposes, caregivers need to present their Authorisation Pass to the security guard on duty when dropping off or picking up their children at all times.







Upon entering from Gate 3, follow the pedestrian footpath to the health screening area for health screening.





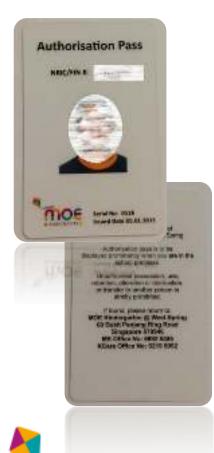
#### Health Screening Area:

Temperature and visual check will be conducted here. Teachers will bring the children to the classes.



## **AUTHORISATION PASS**

- Each family will be issued 2 authorisation passes.
- Passes are required for parent/caregiver to have access to the designated entry point in the school during drop-off and dismissal times.
- Passes are to ensure safety of all children and we seek your cooperation to ensure the security of the MK by having your authorisation passes with you for entry into the MK.
- Parents should have provided the required information and photos for the passes via the online Child Data Form.
- You will receive the authorisation passes on 4 Jan 2022.





## **IMPORTANT TO NOTE:**

- Parents with primary school siblings and MK child in the morning will be allowed to enter the driveway.
- One parent/caregiver has to bring child to the heath screening area while the other adult has to drive off.
- There will be strictly no parking in the school carpark and no waiting at the driveway.
- For caregivers who drive, you are strongly encouraged to park at the nearest carpark (BLK 403).





#### **Nearest**

Block 403 (beside the school)







#### SAFE MANAGEMENT MEASURES

MOE Kindergarten and KCare

Adapted from Sale Hungarrant
Hungara (SHH) for HOS Redorgation
and Ware updated in Oct 2021

#### ARRIVAL AND DISMISSAL

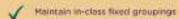
- Separate queues for KI and K2 children at health check area, im aport
- Ensure no congestion outside the gate
- Temperature and health checks for all children, staff and viators
- Children to proceed directly to HX Classrooms and KCare Homercoma
- / Stagger MK and KCare arrival/ dismissal times
- No parents/guerdians and casual vieltor may enter MK and KCare premises
- Visitors performing necessary functions and who may have interactions with children must be fully incomated, or have obtained a negative result on an Antigen Repid Test (ART)

#### **DAILY ACTIVITIES**

- Staff to remind and ensure that children observe good personal hygiene
- All children wear face masks and staff are to wear surgical/reusable masks of equivalent effectiveness
- All children and staff are to keep their volume low, with no loud singing or actions that increase expulsion of air/droplets
- Fixed groupings (MK-only and KCsre-only children is separate groups) within each class
- / Ensure I'm between groups
- Staff to monitor children's well-being throughout the day
- > Whole level and cross level activities
- Interaction between MK children and Primary School students
- Mass movement of children to different venues

The SMMs are dependent on the prevailing national posture and take reference from measures recommended by ECDA for preschools.

#### **OUTDOOR ACTIVITIES**



- Stagger and separate groups to avoid mixing across fixed groups when preparing to go out/return from outdoors
- Practise hand hygiene before and after autdoor activities
- Wipe down and clean equipment after use
- In public space, ensure no more than 2 children from the same class
- Sand and water play
- Learning journey





- Masks may be removed when eating and drinking
- Haintain fixed groups and stagger timings for different clases as far as possible
- Children to refrain from talking
- Wipe down and clean tables before and after snack and meal time
- Children should wash their hands before putting on their face masks
- Interaction between support staff/food handler and children





## SAFE MANAGEMENT MEASURES

#### **ARRIVAL/DISMISSAL ROUTINES**







## SAFE MANAGEMENT MEASURES

#### **SNACK ROUTINES**











## KEY FEATURES OF THE MK CURRICULUM

- Two flagship programmes: HI-Light Programme and Starlight Literacy Programme
- Activities organised around four broad themes set within the local context
- Activities with a distinctive Singapore flavour
- Weeks of Wonder (WoW) projects which encourage selfmotivated learning through exploration and discovery



### **TERM 1 - THEME**

#### WHO AM I?

As part of preparing the children for kindergarten, the topic for Term 1 will be on 'Who Am I'.

Activities will help to develop your child's self concept, selfesteem and self-confidence



## MK CURRICULUM VIDEO



Exclusive video for our MK Parents

URL Link: <a href="https://go.gov.sg/nwvideo">https://go.gov.sg/nwvideo</a>



https://go.gov.sg/nwvideo

## **TYPICAL DAY**

			,				
	2022 Timetable (For K1 Class)						
Time (AM)	Mon	Tue	Wed	Thu	Fri		
7.50 - 8.00	Arrival / Health Check						
8.00 - 8.30	Outdoor Play / Sand & Water Play / Playground & Trikes						
8.30 - 9.20	HI-Light / Motor Skills Development / Music and Movement						
9.20 - 10.00	Snack / Learning Centre						
10.00 - 11.00	Starlight (Mother Tongue Language)						
11.00 - 11.50	Starlight (English Language)						
11.50 - 12.00	Dismissal / KCare Transition						
Time (PM)	Mon	Tue	Wed	Thu	Fri		
12.50 - 1.00	Arrival / Health Check						
1.00 - 1.50	Starlight (English Language)						
1.50 - 2.50	Starlight (Mother Tongue Language)						
2.50 - 3.30	Snack / Learning Centre						
3.30 - 4.20	HI-Light / Motor Skills Development / Music and Movement						
4.20 - 4.50	Outdoor Play / Sand & Water Play / Playground & Trikes						
4.50 - 5.00	Dismissal / KCare Transition						

Note: Sequence of activities may differ from class to class



#### **SNACKS**

(REFER TO PG 20 OF THE HANDBOOK FOR OUR GUIDELINES ON SNACKS)

- Snacks are served every day
- A variety of snacks is served, e.g. bread rolls, buns, cereal, milk
- Menu will be available for reference on the first day of school
- Snacks served follow Health Promotion Board guidelines, e.g. "Healthier Choice" symbol







#### FIRST 2 DAYS OF SCHOOL

- A significant milestone for each child
- Preparing your child for the transition

Dates	MK	KCare	
3 <sup>rd</sup> Jan 2022 Monday	No MK	No KCare	
4 <sup>th</sup> and 5 <sup>th</sup> Jan 2022	AM Session 8.00 am – 9.30 am	-	
Tuesday and Wednesday	PM Session 1.00 pm - 2.30 pm	PM Session 2.30 pm - 4.00 pm	
6 <sup>th</sup> Jan 2022 onwards	Usual School Hours	Usual School Hours	





<sup>\*</sup>Plans are subjected to the development of the COVID-19 situation.

## **CALENDAR OF EVENTS**

Date	Description	Remarks			
Term 1 – 4 <sup>th</sup> January to 11 <sup>th</sup> March					
1 Jan 2022	New Year's Day	Public Holiday			
4 and 5 Jan 2022	First 2 days of School – Getting to know you programme ©	<ul><li>1.5 hours of schools each day</li><li>8:00am to 9.30 am (AM Session)</li><li>1.00 pm to 2.30 pm (PM Session)</li><li>(KCare: 2.30 pm to 4.00 pm)</li></ul>			
19 Jan 2022	January Birthday Celebrations	MK will celebrate birthday for all children born in January			
1 and 2 Feb 2022	Chinese New Year	Public Holiday			
16 Feb 2022	February Birthday Celebrations	MK will celebrate birthday for all children born in February			
11 Mar 2022	Tea Session with Parents (LIFE@MK)	Date and mode of event to be confirmed			
12 to 20 Mar 2022	Term 1 School Holidays	School Holidays (KCare remains open)			

## DAILY CHECKLIST

Your child should bring the following to kindergarten daily:

1 extra set of uniform

1 set of undergarment

Water bottle with sling filled with plain water

Face mask to be worn

Empty face mask holder (for used face mask)

Extra face masks (keep in another face mask holder)

**Communication Book** 

(will be issued on first week of school)

Please label all your child's belongings (including bag and shoes).

#### **WELL-BEING OF CHILDREN**

- Health screening will be conducted daily upon arrival
- Please keep your child at home if he/she is unwell:
  - High fever (above 37.5 ° C)
  - Throat infection
  - Conjunctivitis (sore eyes)
  - Diarrhoea
  - Vomiting
  - Head lice
  - Communicable diseases such as chicken pox, gastric flu, hand-foot-and-mouth disease, measles, mumps, rubella
- MK will not administer medication to your child.

#### **WELL-BEING OF CHILDREN**

Children who return to kindergarten after recovering from an infectious disease will need to produce a certificate of health from the medical practitioner for the child to return to the kindergarten.



## WELL-BEING OF CHILDREN

#### <u>Oral Digital Thermometer</u>:

Each child will be given an oral digital thermometer on the first week of school. This is to encourage families to develop the habit of taking your child's temperature before coming to school. Should your child be unwell, please take your child to see the doctor.

#### **Group Accident Insurance:**

Upon registration and starting school, your child will be covered by Group Accident Insurance. This insurance is paid by the kindergarten. Coverage includes accidents that may occur within the premises of the MOE Kindergarten or during activities organised by the kindergarten (e.g. during field trips). More information will be provided on the first week of school.



# TRANSITION INTO MOE KINDERGARTEN

#### Possible signs during period of adjustment:

- Separation Anxiety (2 weeks or more)
- ✓ Lose his/her appetite
- → Nightmares
- → Fall sick
- Slight changes in behaviour



#### TRANSITION INTO MK

#### Tips to help your child adjust:

#### Talk to your child about going to kindergarten

- Inform your child that he/she is going to kindergarten
- Show him/her pictures/videos of the kindergarten
- Read books about going to school
- Assure your child that kindergarten is a good and fun place
- Tell your child that he/she will make new friends

#### **Develop consistent routines**

Develop a daily activity schedule including a consistent morning and bedtime routine. This ensures that your child develops a regular sleep patterns and has sufficient rest.

#### TRANSITION INTO MK

#### **Tips for parents:**

#### **Punctuality**

Ensure that your child is punctual and regular in attending kindergarten

#### Preparing your child for school

- Spend some time with your child in the morning to help him/her feel settled for the day
- → Pack his/her clothes, school bag and water bottle together

#### Communicating with your child's teacher/Centre Head

- Share with the teacher or Centre Head your child's habits (eating, playing, toileting)
- Discuss any concerns/suggestions related to your child or the kindergarten with the teacher or Centre Head

#### **Bidding your child goodbye**

- Bid your child goodbye when you leave the kindergarten and say when you will be back to pick him/her.
- Never use the kindergarten or teachers as a threat or means to change your child's behaviour

Parents should display a positive attitude as children pick up on your anxieties.

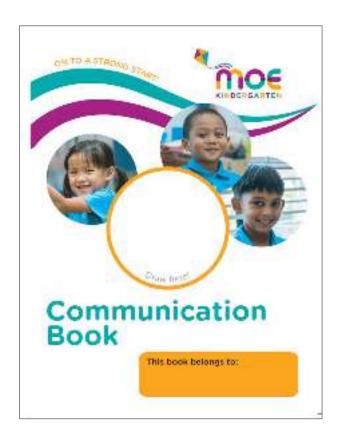
### **MK-PARENT PARTNERSHIP**

Children are curious, active and competent learners

- → Partner us to support the transition of your child
- Prepare your child for lifelong learning by being a part of their discovery of the world around them. Encourage their natural sense of curiosity to learn
- Support them in understanding their feelings and experiences to build their confidence, and develop social and emotional skills over time.
- Resist pushing your child to learn what he/she is not ready for.



## **COMMUNICATION BOOK**



- Each child will be issued one Communication Book at the start of the year
- When necessary, you may also leave our teachers a message in your child's Communication Book.



## COMMUNICATION

School/Child Updates	
1. Parents Gateway (PG)	
<ul> <li>Letter will be sent to parents via email in early Dec</li> <li>Parents Gateway will be available for download from 16<sup>th</sup> December 2021</li> <li>Announcements, official letters, surveys, etc. will be shared via PG</li> </ul>	pg (
2. ClassDojo	
<ul> <li>Invitation link will be sent via email by early Dec</li> <li>Updates regarding school programme and children's participation in activities will be shared via ClassDojo</li> <li>Can be used for direct messages to teachers / Centre Head</li> </ul>	ClassDojo
3. Learning Portfolio	
Parents-Teacher Conference will be held twice a year to provides updates to parents regarding child's progress in his/her learning and development	



### YOUR ORIENTATION PACKAGE

- MK Online Child Data Form Link (submission by 15<sup>th</sup> November 2021)
- Interbank GIRO Form
- KiFAS Application Form
- Self-Declaration Form
- Explanatory Notes and Supporting Document Checklist for KiFAS application
- Additional Supporting Document for KiFAS application
- KCare (Big Heart): KCare Letter / Additional Subsidy Form (Yellow)
   (applicable to children enrolling for KCare Service)



## MK SCHOOL FEES

Monthly Fees		
Singapore Citizen	Permanent Resident	
\$160	\$320	
Fees for Jan and Feb are collected in the month of Feb		
Fees for Nov and Dec are collected in the month Nov		

- Fees are also payable during the June and December School Holidays
- Fees are payable via GIRO using your bank account or Child Development Account (CDA)
- For those not on GIRO or using CDA, you may also pay school fees via SAM Kiosk, SAM Web or SAM Mobile (scan/screenshot the SAM receipt and email to MK)

## KINDERGARTEN FEE ASSISTANCE SCHEME (KIFAS)

Gross Monthly Household Income	Gross Per Capita Income	Monthly Kindergarten Fee after Subsidy* (With effect from Jan 2020)
\$3,000 and below	\$750 and below	\$1
\$3,001 - \$4,500	\$751 - \$1,125	\$15
\$4,501 - \$6,000	\$1,126 - \$1,500	\$60
\$6,001 - \$7,500	\$1,501 - \$1,875	\$80
\$7,501 - \$9,000	\$1,876 - \$2,250	\$100
\$9,001 - \$10,500	\$2,251 - \$2,625	\$120
\$10,501 - \$12,000	\$2,626 - \$3,000	\$150

- Families of children who are Singapore Citizens who need kindergarten fee assistance can apply for KiFAS provided by the Early Childhood Development Agency (ECDA) through MK.
- The family needs to satisfy either the Gross Monthly Household Income (HHI) or the Gross Monthly Per Capita Income (PCI) criterion.





MK uniform supplier is <u>Jeep Sing Fashion</u>.

Description	Cost per piece	Sizes	Remarks
Polo T-shirt (top)	\$7		Unisex
Shorts (boys' bottom)	\$8	S to 5XL	For boys
Skorts (girls' bottom)	\$8		For girls
Per set	<ul> <li>\$15</li> <li>Each child is recommended to have 3 sets of uniform.</li> <li>Parents of children enrolling in KCare may wish to purchase more than 3 sets of uniform.</li> </ul>		



#### Sale of uniform is available on/at:

Online purchase is recommended.

- 1. Supplier's website -www.jeepsinguniform.com
  - Home delivery at \$5 delivery fee is applicable per shipping address
  - Make your purchase early:

Period	Estimated Delivery Lead Time*	
Non-peak: Before 15 Nov 2021	3 – 5 working days	
Peak: 16 Nov 2021 – End Jan 2022	10 – 14 working days	

<sup>\*</sup>Subject to courier partners' (e.g. NinjaVan and Pickupp ) delivery schedules

- 2. Supplier's retail store at Ang Mo Kio Ave 10
  - New! Dedicated retail store for MK at #01-06B
  - New! e-Appointment booking system





Jeep Sing Fashion 4012 Ang Mo Kio Ave 10, #01-06B, Techplace 1, S(569628) Tel: 6456 3198

#### **Opening Hours:**

Mon - Fri: 10am - 6pm

Sat: 10am - 2pm

Sunday & Public Holiday: Closed

Jeep Sing Fashion accepts cash, NETS and PayNOW.

\*Please call Jeep Sing Fashion to check on sizes before going down to their office.



#### KINDERGARTEN UNIFORM SUBSIDY

Parents who wish to apply for the MK uniform subsidy must satisfy the following eligibility criteria.

- They have submitted the Application Form for the Kindergarten Fee Assistance Scheme (KiFAS) to the school, AND
- Their estimated gross monthly household income is up to \$1900 or per capita income per family member is not more than \$650.
- MK will issue a MOE KINDERGARTEN UNIFORM SUBSIDY LETTER for parents to claim their subsidised uniforms from the vendor.
- Parents will be informed of their KiFAS application outcome by ECDA.
   Parents are liable to pay \$45 for the 3 sets of uniforms directly to the vendor if they are not eligible for the uniform assistance after the applications are processed.



## KINDERGARTEN UNIFORM SUBSIDY ORDER AND COLLECTION

#### For email order and delivery of uniforms:

- Please email the completed MK Uniform Subsidy letter to mk@jeepsinguniform.com.
- \$5 delivery fee is applicable per shipping address
- You should receive an acknowledgement email within 3 working days.

#### For uniforms claim at retail store:

- Please bring either a printed or email copy of the MK Uniform Subsidy letter to Jeep Sing Fashion retail store.
- The uniform supplier shall retain the claim slip of the printed letter (bottom of the letter) as a supporting document.
- For email copies, you should forward the email from the school with the PDF letter to <a href="mailto:mk@jeepsinguniform.com">mk@jeepsinguniform.com</a>. Please ensure the email subject contains the MK name and child's name.

## MK@NORTH VIEW'S ADMIN DAY

Admin Days on 25 or 26 November 2021	Remarks
• Enter North View Primary School via Gate 3, located near Blk 403, Yishun Avenue 6	If any further clarifications about the
<ul> <li>Proceed to the Security Guard Counter to complete</li> <li>TraceTogether check-in and Temperature Check.</li> </ul>	forms, please contact MK.
Proceed to School Hall (Level 2)	
Submit the completed forms at the admin booth	

#### No Parking Space in the School:

If you are driving to the school during MK@North View's Admin Day, please park your vehicle at the public carparks.

## REMINDERS

- ☐ Submit the Online Child Data Form by 15<sup>th</sup> November 2021.
- ☐ Follow the time slot allocated (MK@North View's Admin Day) for the form submission
- Fill up the necessary forms in the Orientation Package prior to MK@North View's Admin Day.
- Only 1 parent will be allowed to submit the forms on MK @ North View's Admin Day.
- → We strongly encouraged you to keep your child at home during MK@ North View's Admin Day.
- Place your uniform orders online or purchase it in-store.



# Q&A SEGMENT - CONSOLIDATED QUESTIONS

#### **Questions for MK**

- 1. Curriculum and timetable
- 2. Progress update of child
- 3. Transfer of session



- www.moe.gov.sg/mk
- **▶ Tel: 6759 3235**



