

## GETTING STARTED WITH SINGAPORE STUDENT LEARNING SPACE

### Instructions for Students

#### SYSTEM REQUIREMENTS

1. The Singapore Student Learning Space (SLS) is accessible through the internet browsers on Windows PC, Mac, tablets and mobile devices.

#### INITIAL LOGIN

2. SLS can be accessed from <https://learning.moe.edu.sg>. The username can be found in the cover letter while the password will be communicated to you separately.

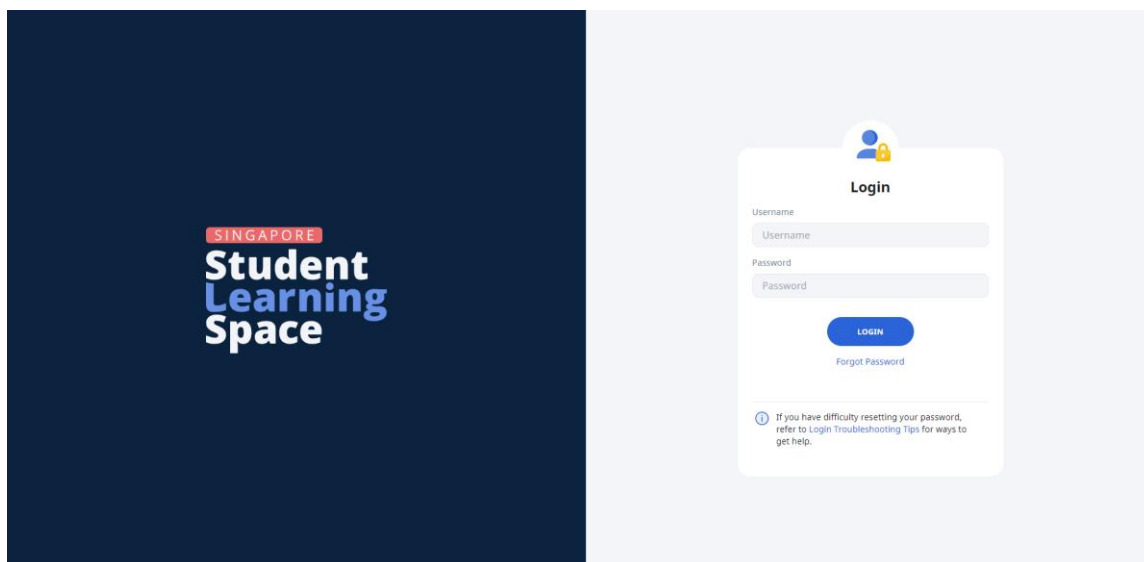


Fig. 1a: Login Page

3. During your **FIRST** login, you will be prompted to change your password (refer to **Fig. 1b**). You will need to key in your new password twice. Please note that the password must contain alphanumeric characters and is **case-sensitive**. It should:
  - a. be **8 characters or longer**;
  - b. contain **at least 1 letter and 1 digit**; and
  - c. be **changed every year** (you will be directed to the change password page automatically)

**Welcome to Student Learning Space!**

This is your first login, please...

STEP 1 / 3

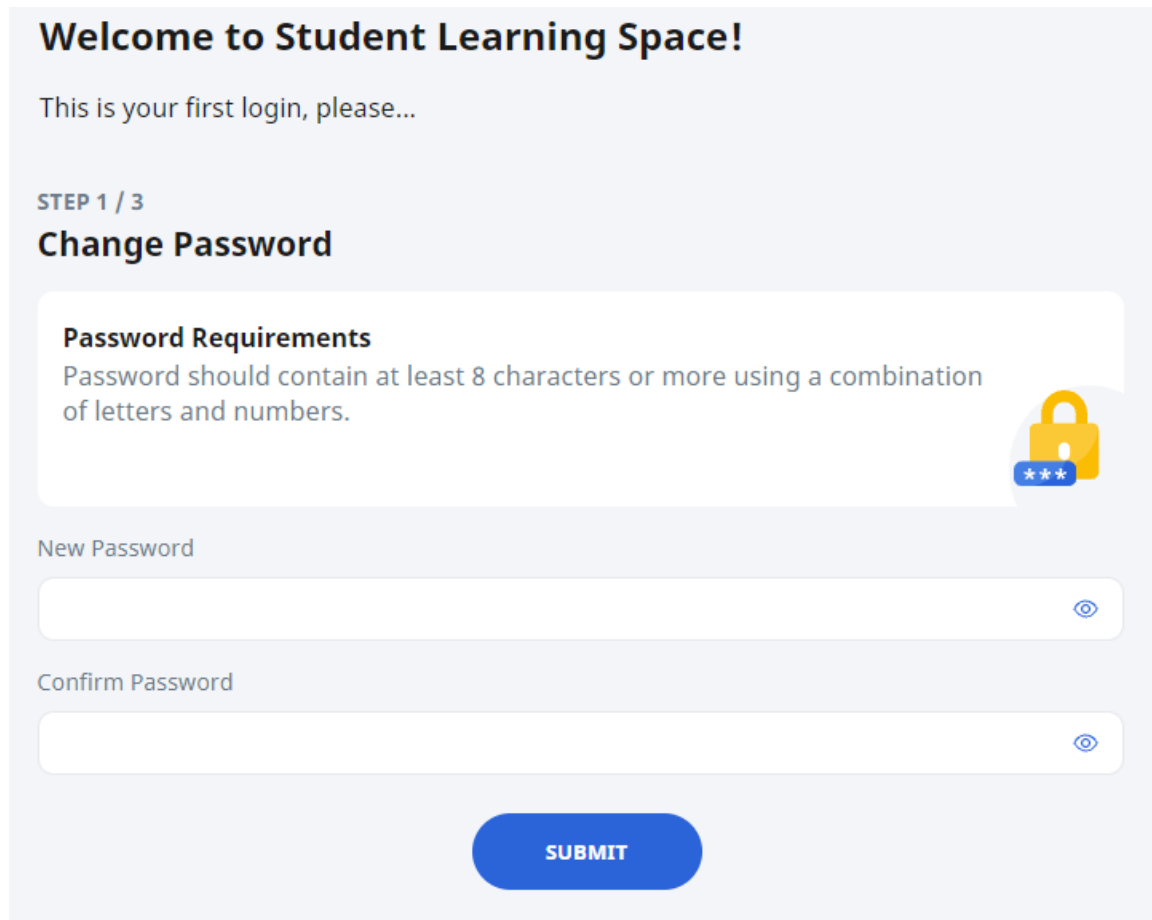
**Change Password**

**Password Requirements**  
Password should contain at least 8 characters or more using a combination of letters and numbers.

New Password

Confirm Password

**SUBMIT**



**Fig. 1b: Change Password Page**


4. After you have changed your password, you will be prompted with an option to enter an email address in the **Password Reset Email Address** field (refer to **Fig. 1c**). Note that this email address will be used if you have forgotten your password and require assistance to reset it.

STEP 2 / 3

### Password Reset Email Address (Optional)

**Email Address Guidelines**

A verification code will be sent to the email address provided. If you do not receive an email, check your spam/junk mail folders and check that the email address has been keyed in correctly.



Email Address

**SAVE**

**SKIP**

**Fig. 1c: Password Reset Email Address Page**

After you have clicked on **Save**, a verification code will be sent to the email address you have provided. Enter the verification code into the prompt (refer to **Fig. 1d**) and click **Proceed**. Note that the code is only valid for 10 minutes.

**Verification Code** ×

Key in the verification code received in your email.

Verification Code

Please wait for ⌚ 02:00 before using the Resend Verification Code option.

**CANCEL** **PROCEED**

**Fig. 1d: Verification Code Prompt**

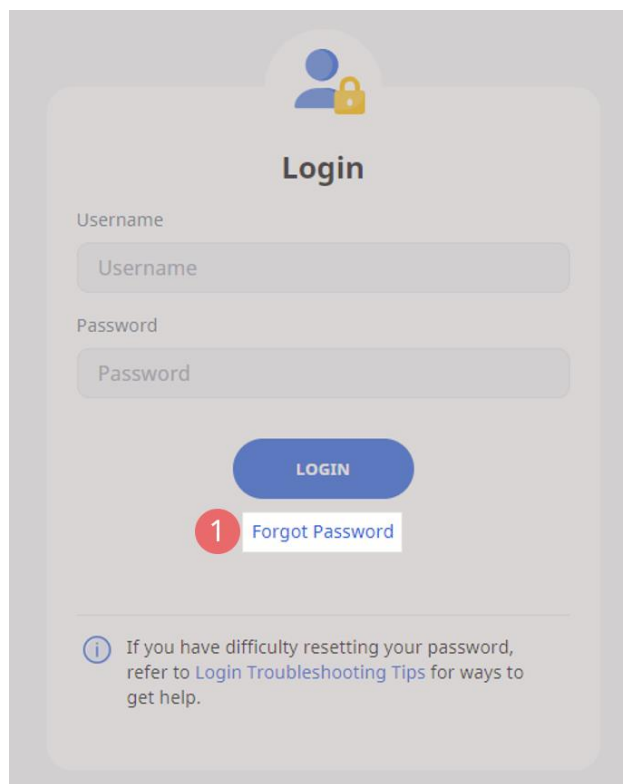
- The next step would be to set up your answers to the Security Questions. You will **need to answer these questions** to verify that you are the legitimate account holder when you need to perform a password reset via self-help or by calling Helpdesk.

## PASSWORD RESET

6. If you have forgotten your password, you can reset it via the following methods:
  - a. password reset through email,
  - b. password reset by answering security questions,
  - c. contact your School-based Helpline, or
  - d. contact the SLS Helpdesk.

### Password Reset through Email

7. Perform the following steps to reset your password through email:
  - a. Click the **Forgot Password** link at the login page (refer to **Fig. 2a**).



**Fig. 2a: Forgot Password Link**

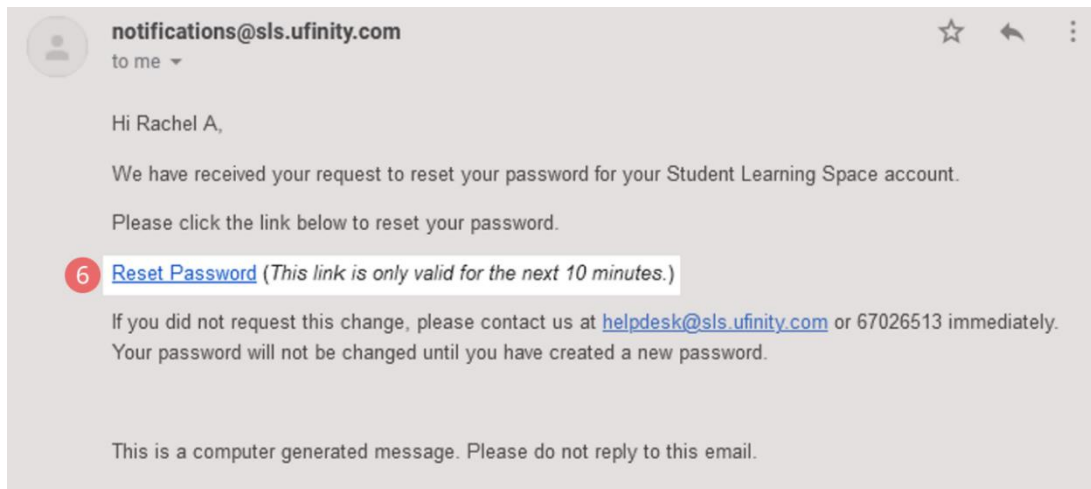
- b. Enter your username and click **Submit** (refer to **Fig. 2b**).

**Fig. 2b: Enter your Username**

- c. Select “**Receiving a password reset link in my email**” and click **Submit** (refer to **Fig. 2c**).

**Fig. 2c: Password Reset Link via Email**

- d. An email with the password reset link will be sent to your email address (refer to **Fig. 2d**). Click the reset password link in the email to bring you to the **Reset Password** Page. The link is valid for 10 minutes.



**Fig. 2d: Reset Password Link**

- e. On the **Reset Password** page, enter a new password (refer to **Fig. 2e**). You will need to enter the new password twice to confirm that you have entered it correctly. Then click **Submit**.

The image shows a web page titled "Reset Password / Account Activation". Under the heading "Password Requirements", it states: "Password should contain at least 8 characters or more using a combination of letters and numbers." To the right of this text is a yellow padlock icon with three asterisks below it. Below the requirements are two input fields: "New Password" and "Confirm Password". Each input field has a blue eye icon to its right, indicating a toggle for password visibility. At the bottom of the form is a blue button with the word "SUBMIT" in white capital letters.

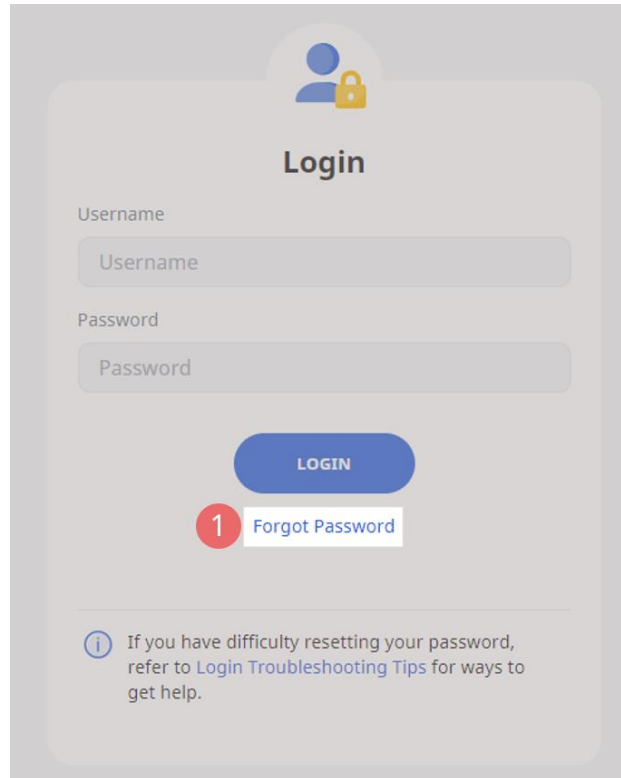
**Fig. 2e: Reset Password Page**

- f. If your password was successfully reset, you will be brought to the SLS login page.

### Password Reset by Answering Security Questions

8. Perform the following steps to reset your password by answering the security questions:

- a. Click the **Forgot Password** link at the login page (refer to **Fig. 3a**).



**Fig. 3a: Forgot Password Link**

- b. Enter your username and click on **Submit** (refer to **Fig. 3b**).

The screenshot shows a user interface for password reset. At the top, there is a header with a user icon and a lock icon. Below it, a link labeled 'Back to Login' is visible. The main heading is 'Reset Password / Activate Account'. A text input field labeled 'Username' contains the placeholder text 'Your Username'. A red circle with the number '2' is placed to the left of this field. Below the field is a blue button labeled 'SUBMIT' with a red circle and the number '3' to its left. At the bottom, there is a help section with an information icon and text: 'If you have difficulty resetting your password, refer to [Login Troubleshooting Tips](#) for ways to get help.'

**Fig. 3b: Username Field**

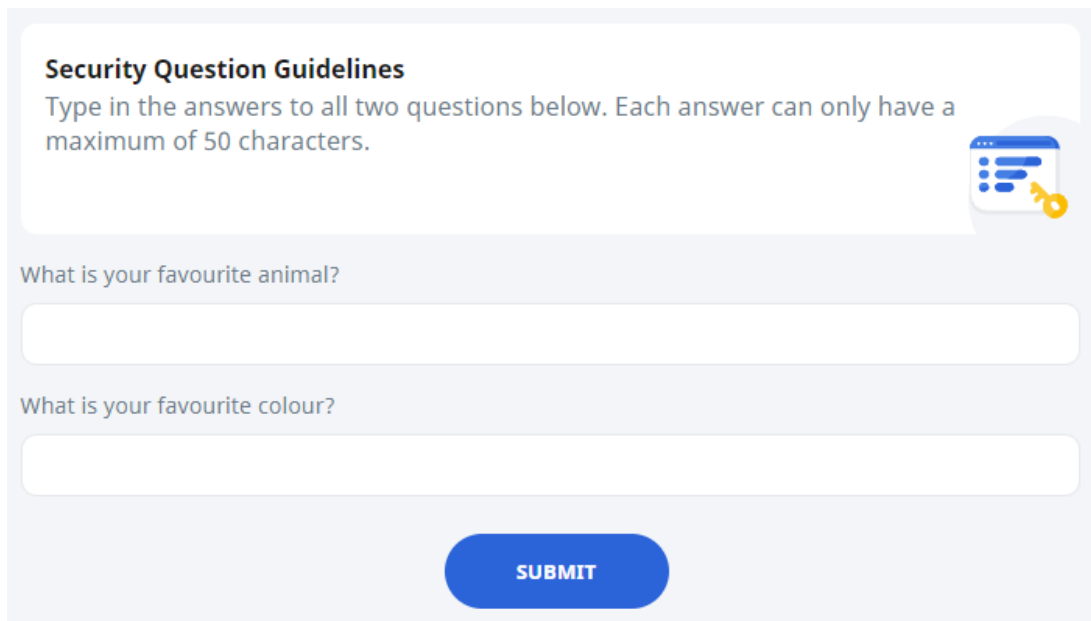
- c. Select “**Answering my security questions**” and click **Submit** (refer to **Fig. 3c**).

The screenshot shows a user interface for password reset. At the top, there is a header with a user icon and a lock icon. Below it, a link labeled 'Back to Login' is visible. The main heading is 'Reset my password by'. There are two radio button options: 'Receiving a password reset link in my email.' (which is unselected) and 'Answering my security questions' (which is selected). The selected option is highlighted with a red circle and the number '4'. Below the options is a blue button labeled 'SUBMIT' with a red circle and the number '5' to its left. At the bottom, there is a help section with an information icon and text: 'If you have difficulty resetting your password, refer to [Login Troubleshooting Tips](#) for ways to get help.'

**Fig. 3c: Password Reset via Security Questions**



- d. In the **Security Questions** page, key in the answers to the security questions (refer to **Fig. 3d**). Please note that the answers are case-sensitive. Click **Submit**.

The image shows a web form titled "Security Question Guidelines". Below the title, it says "Type in the answers to all two questions below. Each answer can only have a maximum of 50 characters." To the right of this text is an icon of a document with a key. There are two text input fields. The first is labeled "What is your favourite animal?" and the second is labeled "What is your favourite colour?". At the bottom of the form is a blue button with the word "SUBMIT" in white capital letters.

**Security Question Guidelines**

Type in the answers to all two questions below. Each answer can only have a maximum of 50 characters.

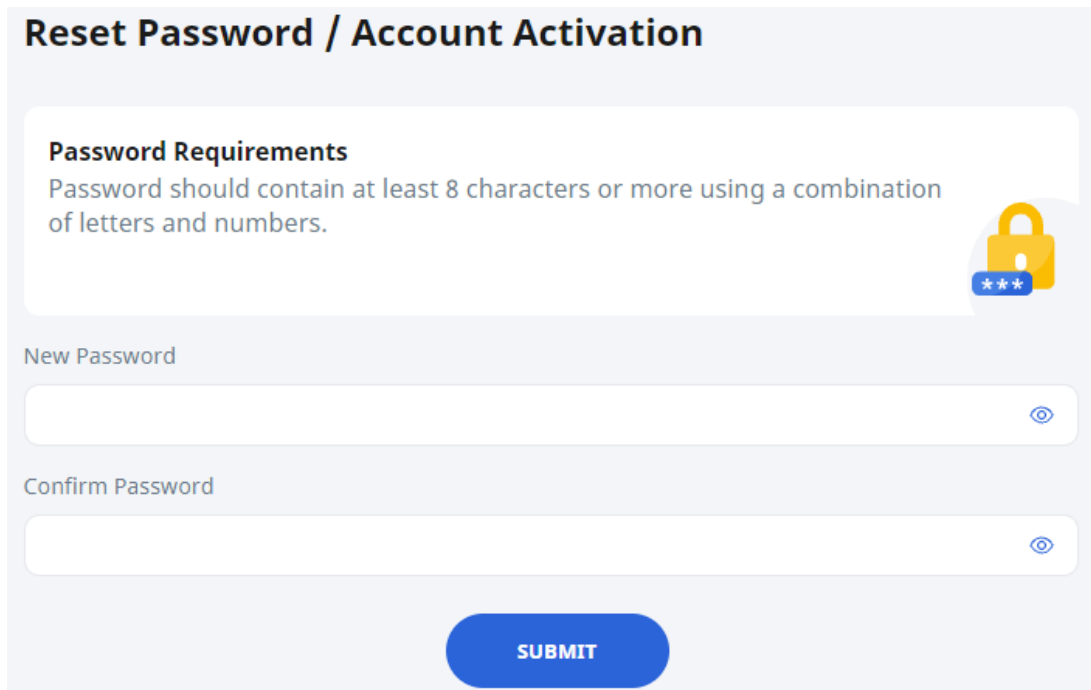
What is your favourite animal?

What is your favourite colour?

**SUBMIT**

**Fig. 3d: Security Questions Page**

- e. If you have answered the security questions correctly, you will be brought to the **Reset Password** page (refer to **Fig. 3e**). You will need to enter the new password twice to confirm that you have entered it correctly. Then click **Submit**.

The image shows a web form titled "Reset Password / Account Activation". Below the title, there is a section titled "Password Requirements" which states "Password should contain at least 8 characters or more using a combination of letters and numbers." To the right of this text is an icon of a padlock with three asterisks. There are two text input fields. The first is labeled "New Password" and the second is labeled "Confirm Password". Both input fields have an eye icon to the right of them. At the bottom of the form is a blue button with the word "SUBMIT" in white capital letters.

**Reset Password / Account Activation**

**Password Requirements**

Password should contain at least 8 characters or more using a combination of letters and numbers.

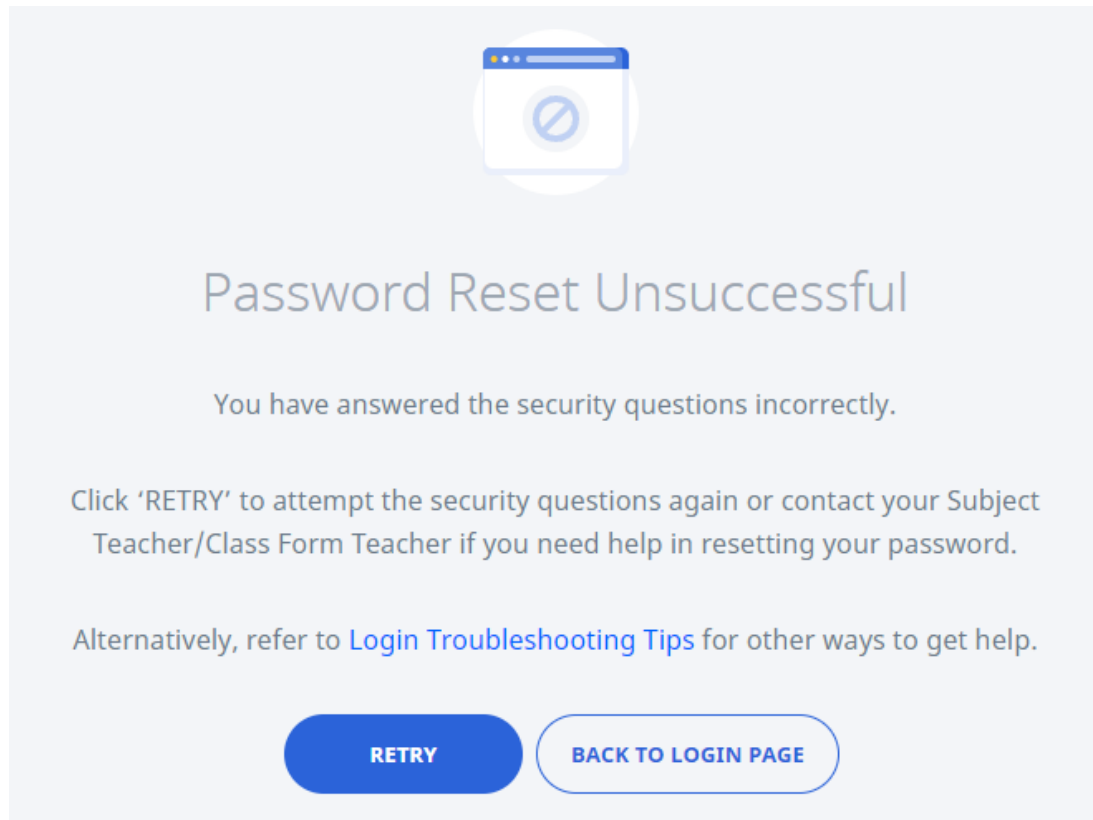
New Password

Confirm Password

**SUBMIT**

**Fig. 3e: Reset Password Page**

- f. If your password was successfully reset, you will be brought to the SLS login page.
- g. If you have answered the questions incorrectly, you will be brought to the **Password Reset Unsuccessful** page (refer to **Fig. 3f**). Click on the **Retry** button to answer the security questions again. You can attempt this up to **6 times** before your account will be soft-locked for security reasons.



**Fig. 3f: Password Reset Unsuccessful Page**

## SLS SUPPORT

### School-based Helpline

9. If you are experiencing any login issues, please contact your School-based Helpline first. The School-based Helpline contact details can be found at [go.gov.sg/slsloginhelp](https://go.gov.sg/slsloginhelp).

### SLS Helpdesk

10. Alternatively, you may contact the SLS Helpdesk. You will need to answer the security questions to verify that you are the legitimate account holder.

Email: [helpdesk@sls.ufinity.com](mailto:helpdesk@sls.ufinity.com)

SLS Helpdesk Tel: (65) 6702 6513

### **Operating Hours**

Mondays — Fridays:

4:00 pm — 9:00 pm (School Days)

9:00 am — 9:00 pm (School Holidays)

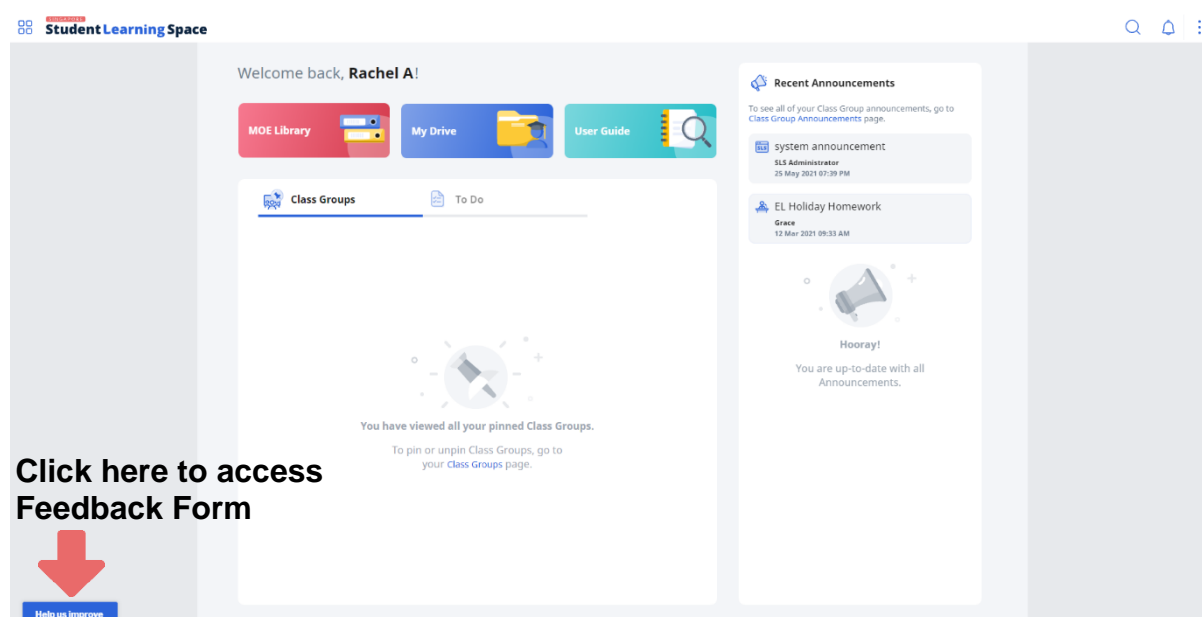
Saturdays:

9:00 am — 3:00 pm

\*Closed on Sundays & Public Holidays

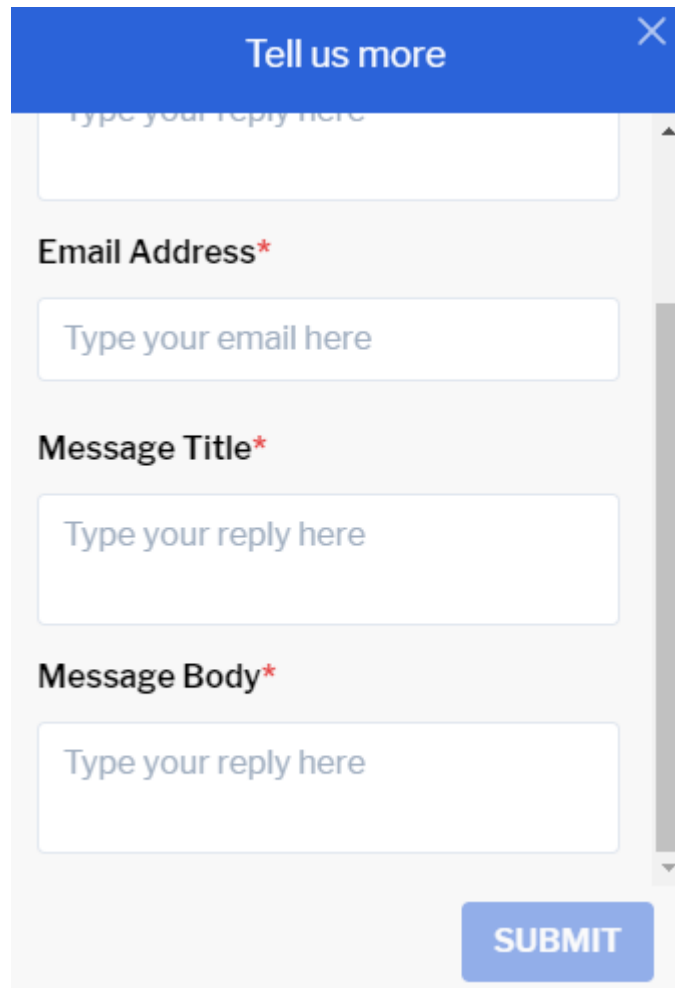
## PROVIDING FEEDBACK

11. You are encouraged to use the feedback feature in the system to provide your views on the learning resources and your experience with the system. The **Feedback** button can be found at the bottom left of the website (refer to **Fig. 4a**).



**Fig. 4a: Providing feedback on SLS system and learning resources**

12. Key in your contact details and feedback in the **Feedback Form** (refer to **Fig. 4b**) and click **Submit**.



The image shows a mobile application feedback form titled "Tell us more" in a blue header bar with a close button (X) on the right. The form is a vertical scrollable container with a light gray background. It contains four input fields, each with a label and a red asterisk indicating it is required: "Type your reply here" (top), "Email Address\*", "Message Title\*", and "Message Body\*". Each label is followed by a white input box with a light blue border and placeholder text "Type your reply here" or "Type your email here". A blue "SUBMIT" button is located at the bottom right of the form. A vertical scrollbar is visible on the right side of the form container.

**Fig. 4b: Feedback Form**

## FREQUENTLY ASKED QUESTIONS

### **Q1: I have forgotten my password. What should I do?**

Please refer to **paragraphs 6-10** in **Annex A**. You may refer to [go.gov.sg/slsloginhelp](https://go.gov.sg/slsloginhelp) for all login issues.

### **Q2: I have forgotten my username. What should I do?**

The format of your username is a combination of the first 5 characters of your Name, the last 4 digits and the letter of your NRIC/FIN/BC, e.g. (RACHE1234Z).

In rare cases, two or more students might share the same 10 characters. In such cases, their username may be affixed with a number, e.g. (RACHE1234Z\_01).

If you are still not sure of your username, please approach your teacher.

### **Q3: My account has been locked. What should I do?**

Your account will be locked if you try to log in with an incorrect password too many times.

Please approach your teacher to [unlock your account](#).

### **Q4: I chose to reset my password through email but I cannot find the password reset email. What can I do?**

If you cannot see the email in your inbox, it may be in the spam or junk email folder.

Note: The link in the email will expire within 10 minutes. If the link has expired, go to the login page and select **Forgot Password** to try again.

### **Q5: Can I change the security questions?**

Students can log in to SLS to change the answers to their security questions. However, the questions are fixed.

**Q6: What are the Operating System and Browser Requirements for SLS?**

SLS is accessible through internet browsers on Windows PC, Mac, tablets and mobile devices. The recommended operating systems and browsers are:

<b>Operating System</b>	<b>Browser</b>
Microsoft Windows 7 SP1 and Windows 8.1	<ul style="list-style-type: none"><li>• Google Chrome 75 and later</li></ul>
Microsoft Windows 10	<ul style="list-style-type: none"><li>• Google Chrome 75 and later</li><li>• Microsoft Edge 18 and later</li></ul>
Mac OS 10.12 and later	<ul style="list-style-type: none"><li>• Safari 13 and later</li><li>• Google Chrome 75 and later</li></ul>
iPadOS 13 and later	<ul style="list-style-type: none"><li>• Safari 13 and later</li><li>• Google Chrome 75 and later</li></ul>
iOS 13 and later	<ul style="list-style-type: none"><li>• Safari 13 and later</li><li>• Google Chrome 75 and later</li></ul>
Android 10 and later	<ul style="list-style-type: none"><li>• Google Chrome 75 and later</li></ul>
ChromeOS 87 and later	<ul style="list-style-type: none"><li>• Google Chrome 87 and later</li></ul>