



Established 1938

Qihua Primary School 启化小学
5 Woodlands St 81 Singapore 738525
Tel: 62696250 Fax: 62693114
Email: qihua_ps@moe.edu.sg

NQHPS/2020/046

29 May 2020

Dear Parents,

Greetings from the Qihua Family. We trust that you and your family are keeping well, and the children are looking forward to coming back to school. My staff and I are waiting in anticipation to see the smiling faces on 2 June or 8 June.

As a follow-up from the previous letter issued on **22 May 2020 (NQHPS/2020/044)**, we would like to provide more details on the re-opening of school in Term 3 and some of the changes you need to take note of.

To recap, students will come back to school based on the arrangement in the table below:

Week	In-School	HBL
T3W1	Primary 4, 5, 6	Primary 1, 2, 3
T3W2	Primary 1, 2, 3, 6	Primary 4, 5
T3W3	Primary 4, 5, 6	Primary 1, 2, 3
T3W4	Primary 1, 2, 3, 6	Primary 4, 5

The arrangement for Term 3 Week 5 onwards will be decided by MOE in due course depending on the national posture.

Safe Management Measures

The school has put in place various enhanced measures for Safe Management.

We would like all students returning to school to take note of the following:

Before Leaving from Home

- Students should come to school only if:
 - ✓ They are **feeling well**; and
 - ✓ They are **not placed on** Home Quarantine Order (**HQO**), Stay Home Notice (**SHN**) or Leave of Absence (**LOA**).
 - ✓ **No adults in the same household have flu-like symptoms.**
- Wear a **Face Mask / Face Shield when they leave their house**. The school bookshop will sell Face Masks at \$0.50 - \$0.60 per piece (depending on size) if they need a replacement during the school day.
- Check that they have brought along their **Oral Digital Thermometer** for temperature taking.



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- Students returning on 2 June will wear school uniform as teachers will be conducting the Start It Right programme with them. They will just need to bring writing materials, a water bottle, student handbook and a story book.
- Students returning on 8 June will receive their new Term 3 timetable from their Form Teacher through SLS. They will bring the books and wear the appropriate attire depending on the lessons they have on 8 June.

On the Way to School

- Students should board the school bus / public transport **only if they are well.**
- Students taking school bus should sit at **designated seats** assigned by the school bus auntie.
- Students taking public transport should practise **safe-distancing** from other members of the public.
- Students should **avoid talking / mingling with others** for the duration of the journey.

Upon Arriving in School

- School staff will direct students to different washing points to **wash their hands.**

Point of Entry	Washing Point
Gate B	Canteen basin next to Parade Square
Gate C	Canteen basin next to ISH
School Bus / Private Vehicles	Toilets next to Reception Room

- Each student will be given the following on the first day of their return to school:
 - ✓ A 50 ml bottle of **hand sanitiser** (bring to school daily)
 - ✓ A 500 ml bottle of hand sanitiser (put at home and used to refill the 50 ml bottle)
 - ✓ A **Face Shield** (this can be used as an alternative to Face Mask if needed)
 - ✓ A **Ziplock Bag** (for keeping their face mask when they have their meals)
 - ✓ A **Microfiber Cloth** (for cleaning their tables / chairs before lesson starts)
- Students **arriving in school before 6.50am should sit in the canteen** (1 student per bench). At 6.50am, they will be directed to the classroom while practising safe-distancing during movement.
- Students will be **seated in exam-style** in the classroom to maximise the distance between students.
- Students will be guided to **clean their tables / chairs** before lessons, when changing classrooms, and at the end of the school day.
- Students will have their **recess as a cohort** to minimise inter-mingling.
- From 3 June, students will be allowed to play on their own at designated play zones during recess (rostered by class) while maintaining a safe distance from their classmates. They can bring items such as **skipping ropes or chapteks**. There will be no sharing of these items.
- School cleaners will clean high-touch areas such as door handles more frequently for better hygiene.



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Dismissal from School

- The school will practise **staggered dismissals** to avoid congestion at the school gates.
- Please refer to **Annex A - Staggered Dismissal Plan** for more details.
- We strongly appeal to parents to come to school at the staggered timing indicated in the plan and to **wait across the road at Blk 822 or Blk 875**.
- Lines have also been marked outside the school gates and at the waiting area next to the security post. We appeal to parents / caregivers to **practise safe distancing while waiting for the children**.

Visitor Management

- Parents who wish to enter the school will need to do the following at the security post:
 - ✓ **Scan the QR Code / your NRIC** for SafeEntry when entering and leaving the school.
 - ✓ **Fill in the Travel Declaration form**.
 - ✓ Have your temperature taken by our security officers. Visitors with a temperature of **37.5 degrees or higher will not be allowed into the school**.
 - ✓ Obtain and wear the **Visitor Pass**
- **Please proceed straight to General Office / Bookshop (for purchases)**.

Teaching and Learning

Lessons and Assignments

We will be adopting a Blended Learning approach comprising of:

- Face to Face Lessons (when student are back in school)
- Self-directed Learning through SLS (when students are at home. i.e. Home-Based Learning (HBL)) and / or Online Live Lessons. Please refer to **Annex B - HBL schedule**, and **Annex C - Live Lessons Schedule**.

The school is cognizant that our students have been away from school for an extended period of time and may have difficulty getting used to school again. Not only will the school be mindful of our pace of teaching, there will be a constant focus on students' well-being. For students in school, teachers will be mindful of the need to re-connect with students and re-establish classroom routines. For the students at home, teachers will be mindful to design HBL lessons that are engaging and manageable for the students.

*Note: As 2 Jun (Tue) is Start It Right for all students (including those at home), P1-P3 students will be assigned shorter HBL assignments on that day. **P1-P3 Live Lessons will also be replaced with Start It Right Live Lessons conducted by the Form Teacher.***



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Assessment

With the ad-hoc removal of the Mid-Year Exam in Term 2, there will be some implications to our school's Weighted Assessment (WA) plan. Please refer to **Annex D - Revised Weighted Assessment Plan** for the revisions.

Do note that for WA, students will be informed of the dates, topics tested, format through subject teachers. For the P6 Prelim, an exam schedule will be given to the students in due course.

Do also note that due to the earlier disruptions to assessment, the school will be planning to **issue the report book only in the middle of Term 3**. This will allow teachers to have sufficient time to assess students on their attainment of learning outcomes.

After-School Programmes and Activities

The school will cautiously resume after-school programmes and activities under the guidance of MOE. Priority will be given to programmes and activities that are part of the national curriculum. Safe-management measures will continue to be enforced even with the resumption of these activities.

Please refer to **Annex E - After-School Programmes and Activities Schedule** for a tentative resumption schedule. The teachers overseeing these activities will provide more details as necessary.

Please note that the school will continue to suspend mass activities such as Assemblies and there we will also continue to suspend external school activities such as Learning Journeys.

Co-Curricular Activities (CCA)

The school will explore an alternative mode of CCA by delivering CCA lessons via **digital means** (eCCA) such as live lessons and SLS lesson packages. This will ensure students continue to be meaningfully engaged in their CCAs and be developed holistically.

P3 to P5 students will participate in eCCA from home on **Tuesdays 3pm to 4pm through SLS**. The detailed schedule will be shared with students when they are back in school.

Term 3 Start It Right (SIR)

On the **first day of Term 3, 2 June (Tue)**, Form Teachers will conduct the **Start It Right (SIR)** programme with students. The SIR programme will cover these essential areas to help them start the term well:

- Personal Protection
- Personal Hygiene
- Safe Distancing
- Dismissal Arrangements
- Students' Well-being (with a focus on Resilience)
- Behavioural Standards
- Reflections and Sharing



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For The P4, P5 and P6 students who are in school, they will have a full day's programme based on the above.

For the P1, P2 and P3 students who are at home, they will follow the schedule below for their **SIR Live Lesson assigned in the SLS**. Please remind your child to **log in 10 minutes before** the schedule time.

Level	Time
P1	10.15am – 12.15pm
P2	8.00am – 10.00am
P3	12.30pm – 2.30pm <i>*Please have your lunch first</i>

**There will not be any other subjects' Live Lessons for P1-P3 on 2 Jun (Tue).*

Working with Parents

We seek our parents' support to reinforce **Personal Responsibility** and **Social Responsibility** with your child at home.

Personal Responsibility

- Taking responsibility for their own learning when they are at home for HBL.
- Being punctual for Live Lessons (log in 10 minutes before lesson time).
- Complete their SLS assignment promptly and carefully.
- Managing their own screen time and take vision breaks regularly.
- Use the Internet responsibly and learn to protect themselves online.
- Taking care of their personal hygiene.

Social Responsibility

- Stay at home if they are unwell.
- Wear a face mask / face shield at all times when they are out of the house.
- Practise social distancing at all times when they are out of the house.
- Go straight home after school and do not loiter around in public.

We aim to provide a safe and secure environment for our students to return to and continue to have a meaningful learning experience in Term 3. We thank parents for your understanding and support thus far and we look forward to working closely with you to keep our students safe and engaged.

If your child has any **difficulty accessing HBL**, please **contact the respective Form Teachers** who will provide the necessary guidance for your child to complete their work independently and confidently. For any other general enquiries, please contact the school at **62696250**.

Thank you and keep safe!

Mrs Lee Hui Feng
Principal

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Respect • Responsibility • Resilience • Integrity • Care • Teamwork

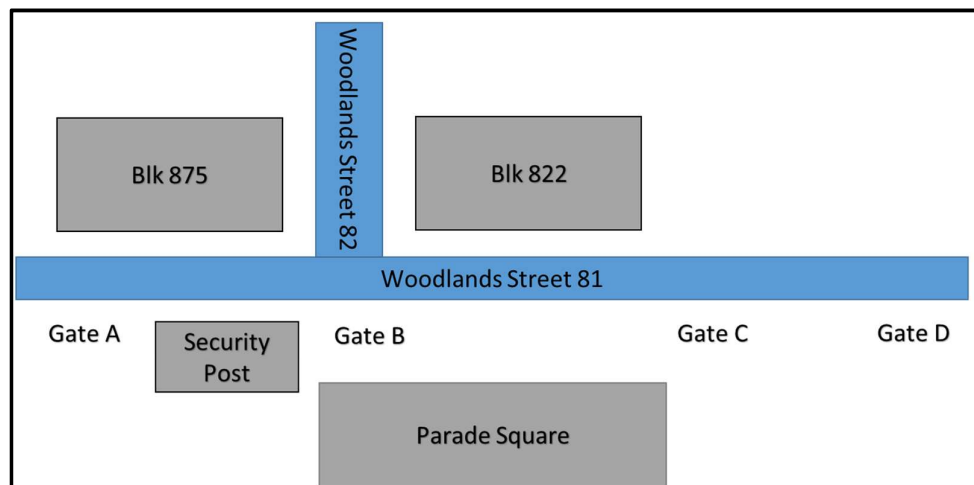


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Annex A
Staggered Dismissal Plan

Time	Odd Week P4 – Gate C P5 – Gate D P6 – Gate A	Even Week P1 – Gate C P2 – Gate D P3 – Gate B P6 – Gate A
1.25pm	<ul style="list-style-type: none"> P4 to P6 School buses P4/1 – P4/3 P5/1 - P5/2 	<ul style="list-style-type: none"> P1/1 to 1/3 P3 & P6 School buses
1.30pm	<ul style="list-style-type: none"> P4/4 – P4/5 P5/3 – P5/6 	<ul style="list-style-type: none"> P2/1 to 2/4 P3/1 – P3/3
1.35pm	<ul style="list-style-type: none"> P6/1 – P6/3 	<ul style="list-style-type: none"> P1/4 to 1/6 P2/5 to 2/8 P3/4 – P3/6 P6/1 – P6/3
1.40pm	<ul style="list-style-type: none"> P6/4 – P6/6 	<ul style="list-style-type: none"> P6/4 – P6/6





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**Annex B HBL Schedule
 P1 & P2**

	Mon	Tue	Wed	Thu	Fri	Subject Weekly Total
Subject / Time Allocated	English	English	English	English	English	English 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Maths	Maths	Maths	Maths	Maths	Maths 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Mother Tongue	Mother Tongue	Mother Tongue	Mother Tongue	Mother Tongue	Mother Tongue 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Art	Music	SS	PHE	PHE	PHE 2 hrs, SS 1 hr Art 1 hr, Music 1 hr
	1 hr	1 hr	1 hr	1 hr	1 hr	
Total Time	4 hrs	4 hrs	4 hrs	4 hrs	4 hrs	

P3 to P4

	Mon	Tue	Wed	Thu	Fri	Subject Weekly Total
Subject / Time Allocated	English	English	English	English	English	English 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Maths	Maths	Maths	Maths	Maths	Maths 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Mother Tongue	Mother Tongue	Mother Tongue	Mother Tongue		Mother Tongue 4 hrs
	1 hr	1 hr	1 hr	1 hr		
				Science	Science	Science 2 hrs
				1 hr	1 hr	
	Art	SS	Music		PHE	PHE 1 hr, SS 1 hr Art 1 hr, Music 1 hr
	1 hr	1 hr	1 hr		1 hr	
Total Time	4 hrs	4 hrs	4 hrs	4 hrs	4 hrs	

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P5

	Mon	Tue	Wed	Thu	Fri	Subject Weekly Total
Subject / Time Allocated	English	English	English	English	English	English 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Maths	Maths	Maths	Maths	Maths	Maths 5 hrs
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Mother Tongue	Mother Tongue	Mother Tongue	Mother Tongue	Higher MT (HMT) only	Mother Tongue 4 hrs Higher MT (HMT) 1 hr
	1 hr	1 hr	1 hr	1 hr	1 hr	
	Science		Science		Science	Science 3 hrs
	1 hr		1 hr		1 hr	
		Art		SS	PHE	PHE 0.5 hr, SS 1 hr Art 0.5 hr, Music 0.5 hr
		0.5 hr		1 hr	0.5 hr	
		Music				
		0.5 hr				
Total Time	4 hrs	4 hrs	4 hrs	4 hrs	3.5 hrs (non-HMT) 4.5 hrs (HMT)	



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Annex C
Live Lessons Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
P1	English (8.30am-9.30am)	Mother Tongue (9.45am-10.45am)	Math (1.00pm - 2.00pm)	Mother Tongue (10.00am-11am)	English (8.30am-9.30am)
	Math (1.00pm - 2.00pm)				
P2	English (9.45am - 10.45am)	Mother Tongue (8.00am-9.00am)	Math (10.45am - 11.45am)	Mother Tongue (8.00am-9.00am)	English (9.45am- 10.45am)
				Math (11.00am - 12.00pm)	
P3	English (11.00am - 12.00pm)	Mother Tongue (12.15pm-1.15pm)	Mother Tongue (8.30am - 9.30am)	Science (9.00am - 10.00am)	Math (11.00am - 12.00nn)
		Math (2.00pm - 3.00pm)	English (9.45am - 10.45am)		
P4	Math (8.00am - 9.00am)	Mother Tongue (8.00am-9.00am)	Math (12.30pm - 1.30pm)	Mother Tongue (8.00am-9.00am)	English (11.15am - 12.15pm)
	English (12.00pm - 1.00pm)				Science (2.00pm - 3.00pm)
P5		English (10.15am-11.15am)	Science (8.00am - 9.00am)	Mother Tongue (12.30pm-1.30pm)	Math (8.45am - 9.45am)
		Mother Tongue (11.30am-12.30pm)			English (12.30pm - 1.30pm)
		Math (2.00pm - 3.00pm)			Science (3.00pm - 4.00pm)

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Annex D
Revised Weighted Assessment Plan

2020 ASSESSMENT WEIGHTING (REVISED)					
	Term 1	Term 2	Term 3A*	Term 3B*	Term 4
Primary 1	Class-based Assessment (0%)				
Primary 2	Class-based Assessment (0%)				
Primary 3	Class-based Assessment (0%)	-	Weighted Assessment (10%)	Weighted Assessment (20%)	End-of-Year Exam (70%)
Primary 4	Class-based Assessment (0%)	-	Weighted Assessment (10%)	Weighted Assessment (20%)	End-of-Year Exam (70%)
Primary 5	Weighted Assessment (10%)	-	Weighted Assessment (10%)	Weighted Assessment (20%)	End-of-Year Exam (60%)
Primary 6	CA1 (0%)	-	Timed Practice (0%)	Prelim Exam (100%)	PSLE LC PSLE
*Term 3A (before Term Break) : 7 weeks Term Break: 18-26 July Term 3B (after Term Break): 6 weeks					

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Annex E
After-School Programmes and Activities Schedule

MOE After-School Curriculum Programmes	Resumes from
P5 & P6 Higher Mother Tongue (HMT)	Term 3 Wk 1
P5 & P6 Foundation Math Lessons	Term 3 Wk 1
P4 Reading Remediation Programme (RRP)	Term 3 Wk 1
P3 & P4 School-based Dyslexia Remediation (SDR)	Term 3 Wk 1
MOE After-School Co-Curriculum Programmes	Resumes from
CCA	E-CCA to be implemented. More details will be provided by teacher in charge
School-based After-School Enrichment / Support Programmes	Resumes from
P1 – P5 Mastery-Based Learning (MBL)	Term 3 Wk 5
P6 Remedial	Term 3 Wk 2
P3-P5 Remedial	Term 3 Wk 5
P6 Supplementary Class	Term 3 Wk 3
ICAN for P1/P2 LSM student	Term 3 Wk 5
Thumbs Up / Qian Ju Wen	Suspended
BICEP	E-Lesson
CCM	E-Lesson
MA / SC Olympiad Trainings	E-Lesson for Math Suspended for Science
S4	Term 3 Wk 3
Heartware	E-Lesson
iBEEP	Term 3 Wk 5
IVP (P5-1)	E-Lesson
Speech Therapy	E-Lesson