

## STUDENT CARE CENTRE

@ Raffles Girls' Primary School

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Knowledge Park started in 1991 as a tuition centre. Our first Student Care Centre started in 2003. We have more than 25 years of experience in providing quality educational services to thousands of students. With our pool of passionate and experienced educators, we provide a holistic care programme in our centre.

**We have 6 Community-based Student Care Centres and 3 School-based Student Care Centres.**

### Our Services and Programmes

#### MEAL (LUNCH AND TEA-BREAK)

The meals provided are varied, balanced and nutritious and have sufficient protein, carbohydrates, vitamins, and fibre. All menus are planned according to the nutrition requirement from MSF and HPB.



#### NAP TIME

Nap time is encouraged for Primary One.

#### HOMEWORK SUPERVISION (STUDY TIME)

A minimum of 1-Hour Supervised Study Time is set aside for students to complete their homework or self-revision. More time will be allocated for the self-revision nearer the examination period.



#### CHARACTER BUILDING

This programme aims to build students' characters through structured lessons focusing on value and service learning. Students will have the opportunity to demonstrate the values learned in the centre and at home.

#### ENRICHMENT PROGRAMME

Enrichment programmes seek to engage students and equip them with the relevant 21<sup>st</sup> Century Competencies skills and mind-sets for holistic development. Examples of the programmes are Speech and Drama, Arts, Music, and personal development.



#### OUTDOOR ACTIVITIES

Students will be engaged in outdoor activities to build and develop their social-emotional skills. It helps students to self-regulate their emotions, increase their imagination, contribute to their cognitive development, and facilitate their social & interaction skills.

## SCHOOL HOLIDAY PROGRAMMES

During the school holidays, we provide exciting and fun activities to establish stronger bonds among the children and staff; to create fond memories that will stay with them for life



## OUR DAILY PROGRAMME

(Timetable is subject to changes)

| TIME               | MON   | TUE                 | WED                   | THU                            | FRI                 |
|--------------------|---|---------------------|-----------------------|--------------------------------|---------------------|
| After School Hours | Lunch / Student Interaction   |                     |                       |                                |                     |
| After Lunch        | Change of SCC T-shirt / Face Clock-in / Hand Sanitization<br>Nap Time<br>(45 minutes of nap time will be allocated for Lower Primary) |                     |                       |                                |                     |
| 2.30 pm - 3.30 pm  | Homework Supervision  |                     |                       |                                |                     |
| 3.30 pm - 4.00 pm  | Indoor Free Play Activities   |                     |                       |                                |                     |
| 4.00 pm - 4.15 pm  | Tea-Break / Wipe Down / Hand Sanitization   |                     |                       |                                |                     |
| 4.15 pm - 5.00 pm  | GEMS Character (Values-In-Action) / Interaction / Free Play   |                     |                       |                                |                     |
| 5.00 pm - 6.00 pm  | Guiding, Empowering and Mentoring Students (GEMS activities)<br>(Indoor and Outdoor Programmes)                                       |                     |                       |                                |                     |
|                    | GEMS Empower<br>(IP)  | GEMS Talent<br>(IP) | GEMS Play x 2<br>(OP) | GEMS Connect<br>/ News<br>(IP) | GEMS Create<br>(IP) |
| 6.00 pm - 7.00 pm  | Home Sweet Home   |                     |                       |                                |                     |

## Schedule - School Holidays

| TIME               | MON   | TUE | WED | THU | FRI |
|--------------------|---|-----|-----|-----|-----|
| 7.30 am - 8.30 am  | Assembly / Face Clock-in /<br>Independent Reading / Interaction / Free Play     |     |     |     |     |
| 8.30 am - 9.00 am  | Homework Supervision / Interaction  |     |     |     |     |
| 9.00 am - 9.30 am  | Breakfast / Hand Sanitization / Wipe Down                                       |     |     |     |     |
| 9.30 am - 12.00 pm | GEMS Programme / Excursions   |     |     |     |     |
| 12.00 pm - 1.00 pm | Lunch / Wipe-Down / Interaction   |     |     |     |     |
| 1.00 pm - 2.00 pm  | Interaction / Rest / Nap  |     |     |     |     |
| 2.00 pm - 3.30 pm  | Homework Supervision / Reading Time / Interaction / Free Play                   |     |     |     |     |
| 3.30 pm - 4.00 pm  | Tea-Break / Wipe Down / Interaction Time  |     |     |     |     |
| 4.00 pm - 5.00 pm  | Guiding, Empowering and Mentoring Students (GEMS) Programmes                    |     |     |     |     |
| 5.00 pm - 6.00 pm  | GEMS Time<br>(Organized Activities / Outdoor Activities / Games / Reading Time) |     |     |     |     |
| 6.00 pm - 7.00 pm  | Home Sweet Home   |     |     |     |     |

## OUR STAFF

The staff would determine the overall quality of student care programmes. All our staff meet the basic qualifications and are suitable in terms of age, health, personality, knowledge, and experience in running a student care.

## OUR FEE STRUCTURE

| S/N | Types of Fees                 | Fee             | Remarks   |
|-----|-------------------------------|-----------------|---|
| 1   | Monthly Fee                   | <b>\$260.00</b> | Payable per month   |
| 2   | Registration Fee              | \$20.00         | One Time Enrolment Fee (non-refundable)   |
| 3   | Holidays Full Day Surcharge   | \$5.00          | \$5.00 per day.   |
| 4   | Uniform (3 pieces)            | \$30.00         | \$10 per piece  |
| 6   | Refundable Deposit (3 months) | \$780.00        | Payable at initial enrolment<br><i>(Refundable upon child's last day with SCC, within seven working days from last day of calendar month)</i> |

**Total Amount Payable: \$1090.00**

\* Child requires minimum 3 pieces of uniform to change daily

Student Care Fee Assistance (SCFA) is available for students in need of financial assistance. Terms and conditions apply.

## OPERATING HOURS

Our operating hours are:

- Monday to Friday (during school days) – 1.30 pm to 7.00 pm
- Monday to Friday (during non-school days) – 7.30 am to 7.00 pm
- We are closed on Saturdays, Sundays, gazetted Public Holidays and MSF's entitled centre closure days.