

User Guide for Online Purchase of School Textbooks for P1 Orientation (5th November 2025)

Pacific Bookstores would like to propose the following procedures for the year-end book sale to all our valued customers to ensure a smooth and pleasant purchasing experience.

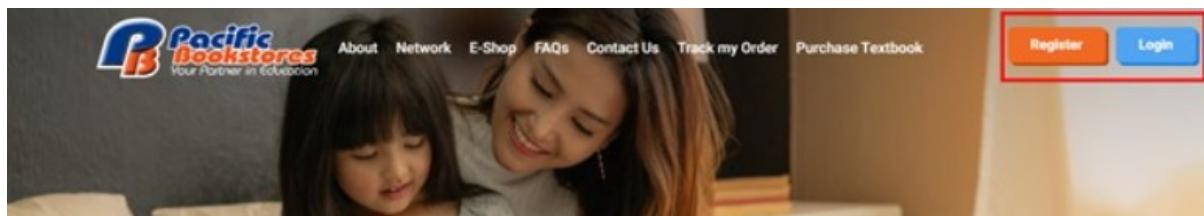
We encourage parents to make their purchases via our online platform (<https://www.pacificbookstores.com>) with effect from 27th October 2025 (for Early P1 Sales) to 1st November 2025.

This platform will enable you to purchase with the option of Self-Collection on 5th November 2025 and Home Delivery on 6th November 2025.

Please find the guided procedures for your purchases.

SELF COLLECTION/ HOME DELIVERY

- 1) Visit our website (<https://www.pacificbookstores.com>)
- 2) Go to 'Register / Login' on the top right-hand corner.
- 3) All **NEW** customers will need to create and register for an account.



- 4) Upon logging in, customer are required to fill up the below fields to proceed for purchase
 - 1) Select Education Level
 - 2) Select School
 - 3) Select Student Level (Next Year)
 - 4) Mother Tongue

Select Below

Select Education Level	
Select School	
Select Student Level (Next Year)	
Select Mother Tongue	
Entitle for FAS? <input type="button" value="▼"/>	Financial Assistance Scheme (FAS) Code <input type="text"/>

5) Select Shipment Mode

Step 1: Select Shipping Mode

Self Collection (Icon: orange bag)

Home Delivery (Icon: house)

Step 2 - Select 'Date'

Calendar for September 2021 showing the 18th highlighted.

MON	TUE	WED	THU	FRI	SAT	SUN
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

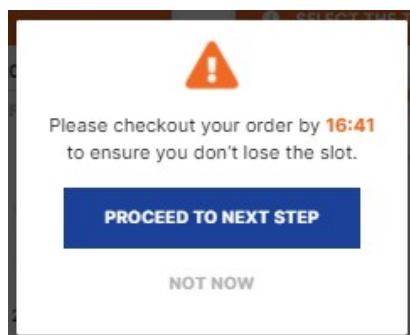
Step 3 - Select 'Time'

Time range: 10:30AM – 6:00PM

Step 4 - 'Click Next Step'

PROCEED TO NEXT STEP

Step 5 – Complete your order and checkout before the session expires within the 60 minutes.



- 6) Booklist will be shown and customer are required to **uncheck** the items that '**YOU DO NOT WANT TO PURCHASE**'. When you have completed selecting all your textbooks and stationery, proceed to click '**Next**'

Exercise Book & Compulsory Items

		Select All	Clear All		
LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	-	1	+	<input checked="" type="checkbox"/>
LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	-	1	+	<input checked="" type="checkbox"/>
LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	-	1	+	<input checked="" type="checkbox"/>

NEXT >

- 7) When you arrive at the 'Purchase Details' page, check that all your items are correct. If all items are correct, click on proceed to next step.

Purchase Details

Cart #1		<input type="button" value="Edit"/> <input type="button" value="Remove"/>
<small>SCHOOL NAME : Anchor Green Primary School</small>	<small>STUDENT LEVEL : PRIMARY 1</small>	
<small>MOTHER TONGUE : Chinese</small>		
BOOK NAME ACSP 80IBS Drawing Block	SGD 1.80	X
BOOK NAME ACSP A3 20 Pocket - My Art Portfolio	SGD 8.50	X
BOOK NAME Pilot Twin Permanent Marker Black	SGD 1.50	X
BOOK NAME Bostik Glue Stick 8g	SGD 1.20	X
BOOK NAME A3 Art Bag	SGD 7.50	X
BOOK NAME A4 Whiteboard Set	SGD 4.60	X

Order Summary

Home Delivery	18 September 2021 10:30 AM - 6:00 PM
Subtotal	SGD49.00
Total	SGD49.00

Please checkout your order by **9 September 2021, 4:44 PM** to ensure you don't lose the slot.
Time remaining : **49 minutes 0 seconds**

- 8) For Home Delivery option, customer will need to fill the shipping information. A shipping/delivery charge of \$14.90 will be added. Select your preferred mode of payment: Credit Card / PAYNOW and click 'Place Order Now'

Shipping Address

Postcode	Unit No.	<input type="checkbox"/> Do not have Unit No.
Address 1		
Address 2		
Singapore		

Payment Method

<input type="radio"/> PAYNOW	PAYNOW
<input type="radio"/> Credit Card	VISA

A processing fee of 1% will be charged for using credit card.

Order Summary

Subtotal	SGD 88.70
Shipping	SGD 14.60
Total	SGD 103.30

Inclusive GST (8%) SGD 7.65

I agree to the terms & conditions

- 9) Customer to check the ordering information is correct. Click 'Proceed to Payment' to checkout

Order Summary

EDUCATION LEVEL: Primary	STUDENT LEVEL: PRIMARY 1
SCHOOL NAME: Al Tong School	MOTHER TONGUE: Chinese
ORDER NO: PBS1000872	
FIRST NAME: U	LAST NAME: Ac
CONTACT NUMBER: 22223333	EMAIL ADDRESS: a
PAYMENT METHOD: PAYNOW	ORDER DATE & TIME: 19 September 2023, 13:22
ORDER STATUS: Pending	

Delivery Info

Delivery Method	Home Delivery
Delivery Date	26 September 2023
Delivery Time Slot	9:00 AM - 6:00 PM

Order Summary

Subtotal	SGD 88.70
Shipping	SGD 14.60
Total	SGD 103.30

Inclusive GST (8%) SGD 7.65

10) For Credit Card payments, you will have to complete your credit card / debit card details

PACIFIC BOOKSTORES PTE.LTD

Secure payment 

Card number *

 VISA
Expiry month * Expiry year *
 MM YY
Cardholder name *

Security code *
  3 digits on back of your card

Order details
Order for PBS100006039
TOTAL SGD: \$20.20

The next screen you see may be payment card verification through your card issuer.

[Cancel](#)

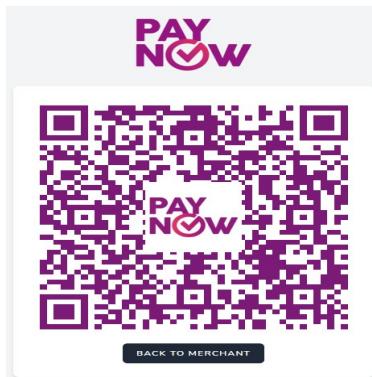
[Pay now](#)

11) For PAYNOW payments, please scan the QR code to proceed for payment.

Step 1. Login to your banking app

Step 2. Select Scan & Pay on your banking app

Step 3. Scan QR code using banking app to make payment.



11) You will receive a confirmation email once you have successfully made your payment.

An invoice will be attached together with your confirmation email. Alternatively, you may also print your invoice from Pacific Bookstores website under your User Account → Orders.

12) All purchases are final and no cancellation. No refund allowed and only exchange will be entertained within 7 days upon purchase.

13) Customer service contact

Hotline: 6929 8012 (9am to 5pm, Monday to Friday)

Email: sales@pacificbookstores.com