



(Address) 110 Woodlands Crescent Singapore 737803
(Main Line) 6365 4490 (Fax) 6365 4460
(MK line) 6362 7223 (Fax) 6362 4846
(Email) riverside_ps@moe.edu.sg (Pri Sch)
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24 October 2023

Dear Parents,

P1 ORIENTATION BRIEFING PROGRAMME FOR 2024 P1 COHORT

The details of the Orientation Programme are as follows:

Date and Time of P1 Orientation	Friday, 17 November 2023 2.15pm to 4pm (Sale of textbooks and uniform will be from 1pm to 5pm)	
Programme	Time	Programme
	1pm onwards	Sale of Textbooks and Uniform
	2.15pm	Parents to be seated at the hall for Briefing by School Leaders 2024 P1 Students will gather at the hall according to their class.
	2.30pm	Welcome Address by Principal and Briefing on Riverside Primary School, P1 Curriculum & Preparing your child for Primary 1 and School Systems for Parents Note: When the briefing starts, teachers will lead your 2024 P1 child to their respective classrooms for activities.
	3.30pm	Briefing by Student Care Centre Operator, Commit Learning Schoolhouse Pte Ltd for parents who have registered their child for SCC in 2024 Note: Parents who are not attending the SCC briefing can proceed to pick up your child at the classroom.
	4.00pm	Parents can proceed to pick up their child at the classroom after SCC briefing.
	3.30pm – 5pm	Submission of hardcopy forms (if any)

School Mission

*Inspire Learning, Nurture Character,
Build Community*

School Motto

*Learning Together, Growing Together,
Sparkling Together*

School Values

SPARKLE

*Strength of Character, Perseverance,
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Things to take note	<ol style="list-style-type: none"> 1. Sale of textbooks and uniform will be from 1pm to 5pm. 2. Parents and 2024 P1 student to be seated in the hall by 2.15pm. 3. 2024 P1 Students will be participating in classroom activities while parents attend the briefing from 2.30pm – 3.30pm (or 4pm for parents staying back to attend SCC briefing). 4. Submit all required forms online by the deadline. If you require assistance, please approach the enquiry counters at the canteen.
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ADMINISTRATIVE MATTERS


1. Parents Gateway

The Parents Gateway is a mobile app developed by MOE and GovTech for parents. It will be used by MOE and school to disseminate MOE-wide and school-wide initiatives, announcement, programmes and activities. It also allows parents to declare your child's travel plans and parents to give consent for your child to participate in school's programmes and activities. We strongly encourage you to download "Parents Gateway" on your mobile phone (available on iOS and Android platforms only). You will be required to use your SingPass 2-Step verification (2FA) to access Parents Gateway.

2. Submission of Forms

(a) Mandatory Forms

The Ministry of Education (MOE) and school would like to collect some information about you and your child/ward for the purpose of providing educational services to your child/ward during the period your child/ward is in MOE schools. Parents are required to submit the following 4 forms online (except for the GIRO application for the banks not stated in S/N 4(a).

S/N	Form	Details	Submission Link/Deadline
1.	MOE Student Details Form	Please submit the information through the online portal from 10.00 am, 27 Nov 2023 . The portal can be accessed via the given link or the QR code. Both parents must login to the portal using his/her own Singpass account to submit particulars of himself/herself. We seek your help to complete the submission by 29 Dec 2023 .	https://pg.moe.edu.sg/forms/sdf  Submission from 10am, 27 Nov 2023 to 29 Dec 2023.
2.	Riverside Primary	Please provide more information to the school such	https://go.gov.sg/rsps2024p1

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S/N	Form	Details	Submission Link/Deadline
	School Student Information Form	as arrival and dismissal arrangement, areas which you would like the school to take note for your child, name to be reflected on your child's name tag and so on.	Please submit by 6 Nov 2023
3.	Edusave Standing Order Form	Parents may apply to pay their child's Single-Tier Miscellaneous Fees and Enrichment Programmes via Parents Gateway or through an Edusave Standing Order Form.	Parents/guardians can sign up for Edusave with MOE via Parents Gateway (under Services tab). - Tap the "Services Tab", then - Tap the "Edusave Standing Order" icon For more information on edusave, you may refer to the link here .
4.	GIRO Form	<p>From 1 January 2024, the standard miscellaneous fee and second-tier miscellaneous fee will be merged into a single-tier miscellaneous fee to simplify the fee structure. The single-tier miscellaneous fee will be S\$13, and can be fully paid for by Edusave.</p> <p>If you are not using the Edusave Account to pay for the single-tier miscellaneous fee, you may pay via GIRO or other e-payment options available.</p> <p>You may refer to the link here for the User guide for eGIRO application.</p> <p>a) <u>Account holders from the following banks can sign up for the GIRO scheme with MOE through e-GIRO Portal</u></p> <ul style="list-style-type: none"> - Bank of China - DBS - HSBC - Maybank - OCBC - POSB - Standard Chartered - UOB 	<p>Parents/guardians can sign up for eGIRO with MOE via Parents Gateway (under Services tab).</p> <ul style="list-style-type: none"> - Tap the "Services Tab", then - Tap the "GIRO Setup" icon <p>For more information on School fees and eGIRO, you may refer to the link here</p>

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S/N	Form	Details	Submission Link/Deadline
		b) Other Banks not listed above will have to submit the hardcopy form to the school.	For other banks, please download the form here and submit hardcopy to the school on the P1 Orientation, 17 Nov 2023.
		For DBS/POSB, OCBC and UOB account holders, who are applying for GIRO through your respective online banking portals, please take note of the following: 1. Select billing organisation: 'Ministry of Education'. 2. Use your child's student ID as the direct debit authorisation reference number. 3. Do not set any deduction/payment limit.	

(b) Optional Form (For Parents who wish to apply for MOE Financial Assistance)

Parents may apply for the MOE Financial Assistance Scheme (FAS) if you meet the income criteria. If you are a ComCare recipient, there is no need for you to submit any application as you will be auto-granted MOE FAS. Please refer to the MOE website <https://go.gov.sg/fasmoe> for more details on the MOE FAS. Parents are reminded **not** to purchase any uniform or textbooks if you are applying for FAS. Items purchased prior to approval outcome of the application will not be reimbursed.

Parents who have applied MOE FAS for your other school-going children, you would need to include your 2024 P1 child in the same application. You need to submit only **1 application** to the school of any child.

S/N	Form	Details	Submission Link/Deadline
1.	MOE Financial Assistance	Parents may apply for MOE FAS if you meet the income criteria.	https://go.gov.sg/moe-efas  Submission deadline: 03 Nov 2023

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PURCHASE OF TEXTBOOKS AND SCHOOL UNIFORM

Parents may proceed to the school for purchase of textbooks and school uniform. Alternatively, you may order online and have them delivered to you or arrange for collection at the school. Please refer to the following guide for the purchase of textbooks and school uniform:

Purchase of Textbooks

Option	Mode of Purchase	Instructions
1	Online (Available from 6 Nov 2023 onwards)	Please order the textbooks online using this link http://www.pacificbookstores.com/ Parents may opt for delivery at a charge or self-collect in school during the orientation day on 17 November 2023 or other sales dates indicated on the booklist.
2	Purchase in School	Parents may purchase textbooks in school during the orientation day itself or other sales dates indicated on the booklist. (a) <u>Purchase on the day of Orientation (17 Nov 2023)</u> Parents who wish to purchase textbooks on the day of the orientation may purchase the books from 1.00pm to 5.00pm. (b) <u>Purchase textbooks on other sales dates</u> If you are unable to purchase the textbooks on the day of orientation, you can purchase them on the other sales dates indicated on the booklist. Please click here for P1 2024 booklist and tick the items required on the booklist before making your purchase. This will effectively reduce the waiting & queue time.

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Purchase of School Uniform

Option	Mode of Purchase	Instructions
1	Online (Available from 1 Nov 2023 onwards)	<p>Please visit the vendor's website at https://finestuniform.com/collections/riverside-primary-school for your online purchase of the school uniform. Password : RS22b</p> <p>Parents may opt for delivery or self-collection during the orientation day on 17 November 2023 or other sales dates indicated on the booklist (the uniform vendor will also be in school on these dates).</p> <p>Please click here to see the Steps on Online Ordering School Uniform for reference.</p>
2	Purchase in School	<p>Parents may purchase the uniform in school during the orientation day itself or other sales dates indicated on the booklist (the uniform vendor will also be in school on these dates).</p> <p>Please refer to the size measurement chart and fill up the order form here before you join in the queue.</p> <p>If you are unable to purchase the school uniforms on 17 Nov or other sales date on the booklist, purchases can be done through the School Bookshop from 8 January 2024 onwards.</p>

CLASS AND HOUSE

Your child will belong to a Class and House. Please refer to the email for the Class and House that your child has been allocated to. Do brief your child on his/her class and House that he/she belongs to. The House colour is the colour of the PE T-shirt you should purchase for your child. Sibling(s) should be in the same house.

House	Colour of PE T-Shirt
Sapphire	Blue
Emerald	Green
Topaz	Yellow
Ruby	Red

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NO PARKING SPACE IN THE SCHOOL

If you are driving on orientation day, please park your vehicle in the public car parks in the neighbouring estate and walk to the school. There is no parking in school.
Should you need clarification, please contact the school at (email) riverside_ps@moe.edu.sg or (tel) 63654490.

Thank you.

For Riverside and Riverians! From Good to Great!

Mr Tony Tan
Principal

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