

# **Minutes of the 56<sup>th</sup> SJI Junior Parent-Teacher Association (PTA) Annual General Meeting (AGM) held on Saturday, 15 February 2025 at 9.00 a.m. in SJI Junior School Hall**

## **1. Introduction**

Mr Mohamed Fazrin, the host for today's AGM, welcomed the participants and called the meeting to order. As there were 79 participants, the quorum for the meeting was met. Mr Fazrin invited Mr Lawrence De Silva, the 55<sup>th</sup> PTA President to open the meeting with a word of prayer as is the usual practice for SJI Junior, a Catholic school.

## **2. Welcome Address by Principal**

Mr Eric, Principal of SJI Junior emphasized that the PTA plays a pivotal role in fostering a collaborative environment within the school community. By actively participating in the PTA, parents and educators come together to enhance the educational experience of the students. When parents engage with the school, it creates an atmosphere of mutual trust and understanding, allowing all stakeholders to work collectively towards our shared goal: the success and well-being of our students. Mr Eric shared that reflecting on the school's 70th anniversary celebration last year, it was heartening to witness the overwhelming support from the alumni. Their eagerness to give back exemplifies the lasting impact of a strong school community. As an alumnus himself, Mr Eric is deeply committed to ensuring that the current students excel and, in turn, continue this legacy of giving back after graduation. Mr Eric extended his heartfelt gratitude to the 2024 PTA Management Committee members for organising numerous meaningful activities. Their dedication has significantly enriched the school environment. Notably, the exemplary results of the Primary 6 cohort in 2024 stand as a testament to the power of collaboration between teachers and parents. This achievement underscores the importance of our united efforts. Mr Eric hoped for both staff and parents to continue this legacy of partnership and dedication, ensuring that our students receive the best possible support on their educational journey. Together, we can create an environment where every student thrives.

## **3. President's Address**

Mr Lawrence De Silva welcomed all the participants and thanked them for attending the meeting. He took the opportunity to thank his team from the 55<sup>th</sup> PTA Management Committee and being part of the school's 70<sup>th</sup> anniversary team. Mr De Silva looked forward to continuing to work well for the school.

## **4. Confirmation of 55<sup>th</sup> PTA AGM Minutes**

After the address by Mr De Silva, Mr Fazrin called the members' attention to the minutes of the 55th PTA AGM held on 17 February 2024. The minutes were circulated previously via the SJI Junior PTA website. Mr Fazrin presented the minutes of the meeting to the participants. After going through the main points, he asked for a proposer and seconder to confirm the minutes. He reminded the participants that only those members who were present at last year's AGM will be allowed to confirm the minutes.

As there were no amendments made, the minutes were confirmed.

Proposer: Mr Bernard Menon

Seconder: Ms Koh Feng Hui Paige

## **5. Statement of Accounts**

The Statement of Accounts was presented by Ms Irene Lee, Asst Honorary Treasurer of the PTA Management Committee for the year ended 31 December 2024. Ms Ong stated that the income for the year was \$7,870 and the expenditure was \$6,197, making a profit of \$1,673. The income came from the parents' PTA subscription and the sale of PTA T-shirts. Much of the expenditure went towards the Movie Night event and the Children's Day carnival.

After Ms Lee's presentation, the statement of accounts was passed.

Proposer: Mr Emmanuel Lim

Seconder: Ms Esther Seet

## **6. Report of 2024 PTA Activities**

Mr Fazrin then gave a report of the PTA activities organised in 2024. The report was also circulated previously and was shown on the screen. He gave a summary of the activities that were carried out in 2024. He then called for a proposer and seconder for the report.

The report was also passed.

Proposer: Mr Tan Boon Heon

Seconder: Mr Jeremy Oliveira

## **7. Election of Office Bearers for 2025 - 2026**

Mr Fazrin informed everyone that as at close of nomination on 13 February 2025, the following were received:

- 1 nomination for the position of President;
- 1 nomination for the position of Vice President;
- 1 nominations for the position of Assistant Honorary Secretary;
- 1 nomination for the position of Honorary Treasurer;
- 2 nominations for the 2 positions of Honorary Auditors; and
- 9 nominations for the 6 positions of Committee Members

However, as of 15 February 2025, 3 candidates withdrew from standing for election for the positions of Committee Members as they were unable to attend the AGM due to unforeseen circumstances. Therefore, all the positions in this election were uncontested and the following parents were elected to the PTA Management Committee for the respective positions:

President:	Mr Lawrence De Silva
Vice President:	Ms Koh Feng Hui (Paige)
Hon Treasurer:	Mr Lim Seng Chong Terence
Asst Hon Secretary	Ms Shelly Harding
Hon Auditor:	Mr Adrian Kwan
Hon Auditor:	Mr Keith Pang Qing Quan
Member:	Ms Seah Wan Peng (Gilda)
Member:	Mr Antonio Benedict Franco
Member:	Mr Emmanuel Lim Yu Chong
Member:	Mr Ng Xiang You Jonathan
Member:	Mr Toh Yew Keat
Member:	Mr Wong Dragg

Mr Fazrin invited the newly elected members to give an introduction of themselves and how they hoped to serve the school through the PTA.

Mr Fazrin informed the participants that the following school leaders and teachers of St Joseph's Institution Junior were also appointed as staff members of the PTA:

Vice-Presidents:	Mr Eric Leong	(Principal)
	Ms Faith Yak	(Vice-Principal)
	Ms Sng Wan Xian	(Vice-Principal)
	Mr Collin Lim	(Vice-Principal Admin)

Hon Secretary: Mr Jason Chee

Asst Hon Treasurer: Ms Irene Lee

Committee Members: Ms Dorothy Phng  
Ms Shannon Tan  
Mr Mohamed Fazrin

Ms Fazrin thanked all the participants for their presence and called the AGM proper to a close. After which, a "Fun with Art" workshop was conducted by Ms Irene Lee for the participants.

The AGM and the art workshop ended at 10.30 a.m.

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Minutes recorded by Ms Shannon Tan  
and vetted by Mr Collin Lim.