

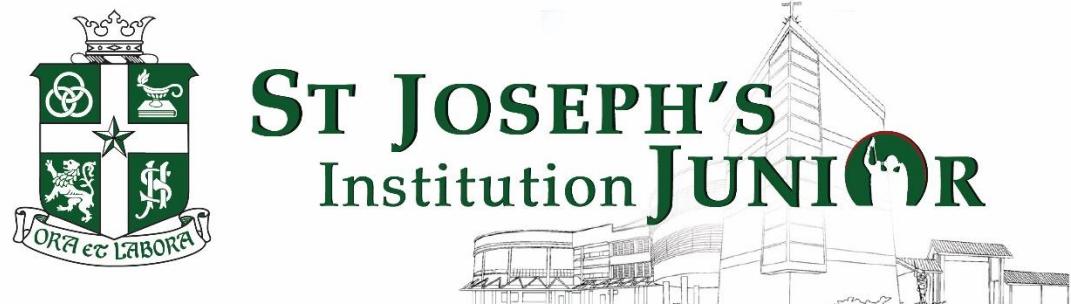
PRIMARY 1 ORIENTATION 2026
24 NOVEMBER 2025
MONDAY
1:00PM TO 3:00PM
[PART 2]



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the De La Salle Brothers

Sharing by Vice-Principal (Admin)

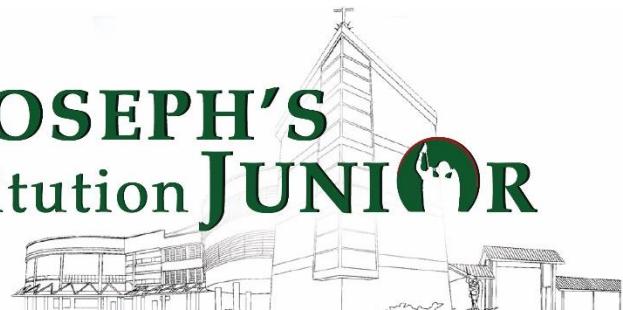


SAFETY AND SECURITY

St Joseph's Institution Junior

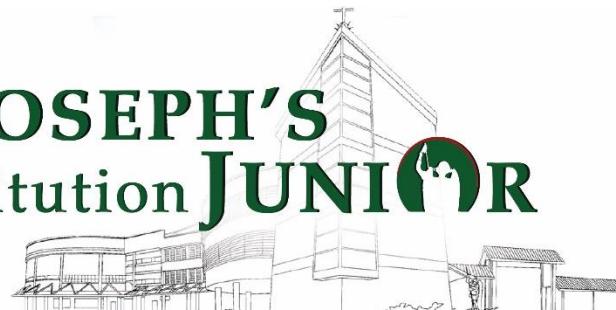


ST JOSEPH'S
Institution **JUNIOR**

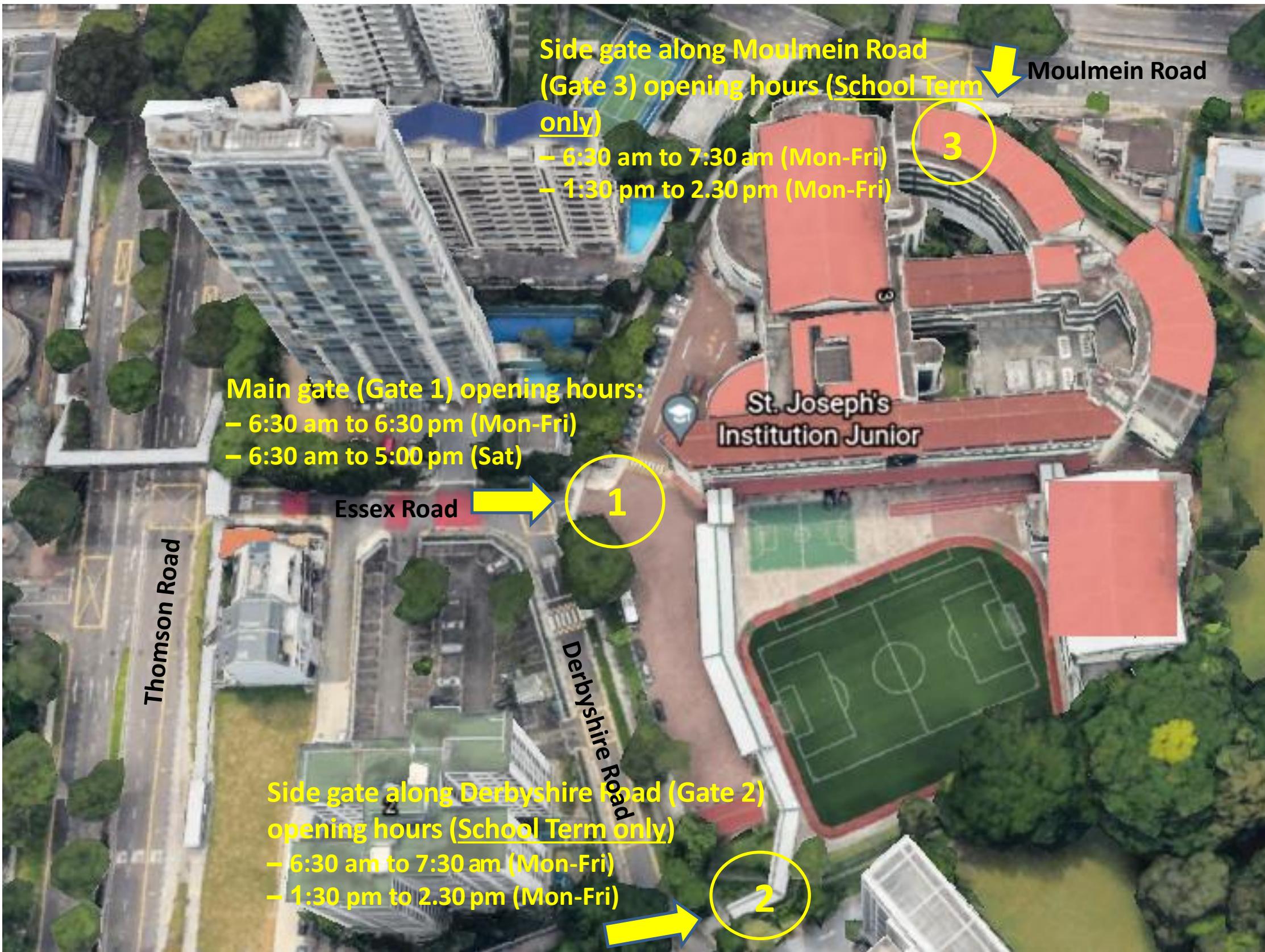


SAFETY AND SECURITY IN SCHOOL

- Safety and security of all students are paramount
- Important for all students to develop safety awareness and inculcate the right habits at the start of their school life
- Safety and security information will be shared through assembly talks, display of safety messages, screening of safety videos, conduct learning journeys, letters to parents, etc
- Regular practice of emergency drills (eg. temperature taking, evacuation drills, lockdown drills)
- Parents play an important role, we seek your co-operation to work hand-in-hand with the school



ACCESS INTO THE SCHOOL



Source: Image from Google Earth



ACCESS INTO THE SCHOOL...continue

- Main gate (Gate 1) opening hours:
 - 6:30 am to 6:30 pm (Mon-Fri)
 - 6:30 am to 5:00 pm (Sat)
- Side gates along Derbyshire Road (Gate 2) and Moulmein Road (Gate 3) opening hours (**School Term only**):
 - 6:30 am to 7:30 am (Mon-Fri)
 - 1:30 pm to 2:30 pm (Mon-Fri)
- General Office opening hours:
 - 7:00 am to 5:00 pm (Mon–Fri)



Source: Photo from Street Directory



IMPORTANCE OF SAFE MANAGEMENT MEASURES

Unwell Student

Please do not send unwell student/s to school. If found unwell the school will call the parent/guardian to bring the child home.

- WASH YOUR HANDS OFTEN**
Or use hand sanitiser
- WIPE DOWN SHARED EQUIPMENT**
Before and after use
- MONITOR YOUR HEALTH**
Take temperature when feeling unwell
- MASK ON**
Donning of mask is optional unless
the child is unwell

BASIC GUIDELINES FOR VISITORS

- All visitors must register entry at guardhouse and report to the General Office
- Movement within school for visitors is restricted
- Students leaving school before dismissal time must be accompanied by an adult. Security breaches are viewed seriously



PROCEDURE FOR VISITING THE SCHOOL



- Enter via the main gate and approach the guard post, inform of the purpose of your visit, do register at the guardhouse and obtain a sticker. The sticker is to be remained visible throughout your stay in the school.
- Proceed to General Office, office staff will assist you with your request
- If you are bringing your child out of school before dismissal time, an **Early Release Form** must be obtained from the General Office to be handed to the Security Guards upon exit
- **Note :**
 - ✎ Only allowed to visit the school bookshop after 1.30pm.
 - ✎ No entering into areas of learning, i.e. classrooms, labs, school halls, canteen without prior permission during school hours
 - ✎ no waiting at canteen, no accompanying of boys during recess

ROAD SAFETY GUIDELINES

- LTA guidelines – to contain traffic within school compound
- Waiting/parking along Thomson Road, Essex Road, Derbyshire Road, and Moulmein Road will cause inconveniences to other road users and potentially poses safety issues to students.
- Private vehicles are allowed to enter the school compound from 1.45pm after the school buses have cleared the driveway.
- Be gracious and patient at all times.

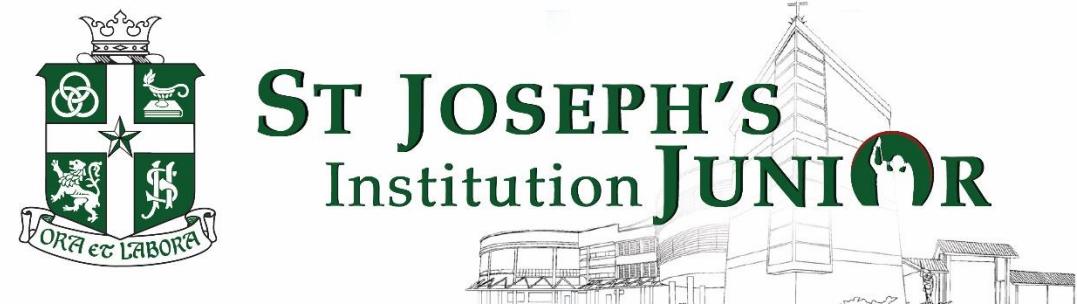
Video



MEALS IN SCHOOL

- All food must be consumed in canteen during recess time
- Delivery of home cooked lunch – arrange with him to wait at the designated waiting area for your child to collect from you during dismissal.
- Feeding your boys is not allowed
- **No handing over/consumption of fast food is allowed.**
- Healthy Meals in Schools Programme (HMSP)
 - All main meals offered in the canteen follow HPB guidelines, i.e. should consist of 4 main food groups – brown rice/ wholemeal breads, meat, fruits and vegetables.
- Snack break – 5-10 mins snack break at around noon time

PARTNERSHIP



SUPPORTIVE PARTNERSHIP

- Start of a 6-year partnership
- Best outcomes when Teachers & Parents work together and trust each other
- Seek First to Understand
- A partnership based also on mutual respect of stakeholders
- Measured and constructive feedback & NOT anonymous
- Parent involvement is a form of supportive partnership
- Never lose sight of the goal of developing each boy to become an independent and well formed person

ALUMNI

- St Michael's Alumni Association
(A Heritage of SJI Junior)
- Join via their Facebook page:

St Michael's School - SJI Jr Alumni



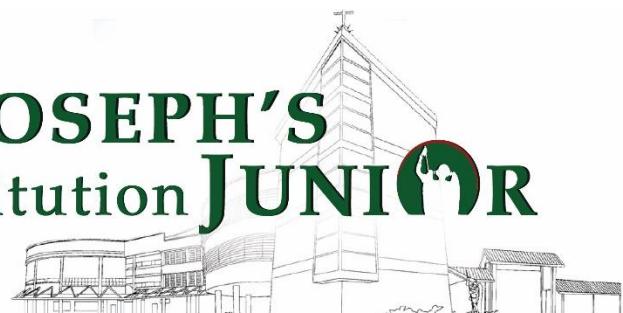
PARENT-TEACHER ASSOCIATION

- All parents are automatically members under the constitution
- Subscription Fee of \$30 for 6 years (based on a “per pupil” basis). For payment, please scan PayNow QR code; kindly input your child’s Birth Cert. no. A receipt will be issued to you when school reopens.
- AGM will be held in February 2026
- Do consider coming forward to serve



VOLUNTEER OPPORTUNITIES

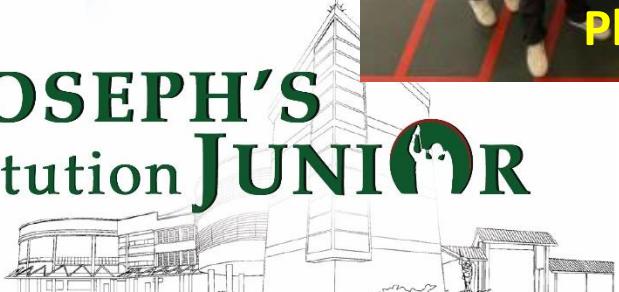
- Library Program
- English/Chinese Reading Program
- Oral Prep
- P6 Maths Supervision Programme
- Financial Literacy Programme
- Green Week
- International Friendship Day
- Mothers' Day Card Making during Recess
- Mother Tongue Fortnight Activities
- Project GOOD (Gift Of One Dollar)
- P4 Values-in-Action Learning Journeys
- Racial Harmony Day
- Children's Day
- NE Week
- Swimming/Sports Carnival
- Chaperones for Learning Journeys
- Mid-Autumn Festival Celebration
- And many other activities.....



PTA Organized Activities - 2025



Teachers' Day Project



BE A PARENT VOLUNTEER

- If you are keen to be a Parent Volunteer, please keep a look out for notification posted on the Parent Gateway when we are ready to recruit new Parent Volunteers for events

"It takes a village to raise a child"

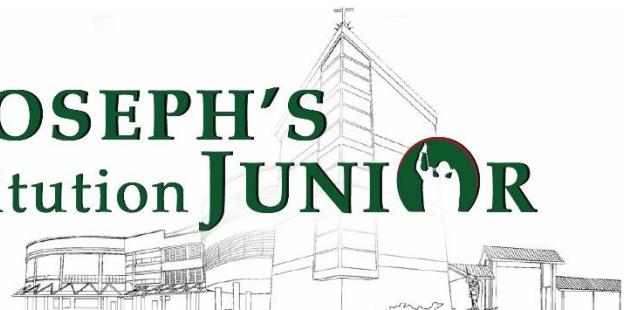




ORA et LABORA



ST JOSEPH'S
Institution JUNIOR



DISCIPLINE MATTERS

**Mr Sundaram
HOD (Discipline)**



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the De La Salle Brothers





Vision

**Every Josephian
does the right thing
even when no one
is watching!**



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the De La Salle Brothers



School Rules and Routines

- Refer to School Student Handbook
- Form and Co-Form teachers will set the class routines
- You can also approach the Form/ Subject Teachers/Year Head for any clarifications



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



Itinerary

Coming to School

Attire – Uniform / Hair

General Behaviour in class

Behaviour in the school bus

Communication



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the De La Salle Brothers



Coming to School

- Begin with the end in mind - Teach our boys to be punctual
- In the school hall/classroom by 7.20am
- Bring along a story book (everyday) to read once in school



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the De La Salle Brothers



Attire - Uniform

- School uniform with tie to be worn on all days except when there is PE
- Ties can be removed after the students return to class from morning assembly.



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



Attire - Hair

- Hair should be kept short, properly combed and kept neat to present a smart appearance
- The hair must not touch the ears and the shirt collar and must be sloped at the back.
- The fringe must not touch the eyebrows and must not cover the eyes.
- Punk hairstyles (Undercut) are strictly prohibited



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



General Behaviour in class

- Remain seated when the teachers are teaching
- Raise hand to ask question
- Speak politely to everyone
- Develop soft skills: Say ‘Please’, ‘Thank you’ and ‘Sorry’
- Avoid rough play
- Avoid borrowing or lending money
- Discipline Record - disruption, injury, rudeness



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



Behaviour in the School Bus

- Remain seated and buckled up when in the bus
- Only remove the seat belt when the bus comes to a stop at destination
- Read a book or talk to friends sitting beside in the bus – do not stand or walk around



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



Communication

- Inform the form teachers if something happens
- Allow the teachers or discipline committee some time to investigate and get back to you
- Talk to your sons about school daily, esp. about friends
- Remind your child to approach the teachers immediately, if they need help
- Parents - Do not approach other pupils
- Restorative and not revenge



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers



Communication

- Calls from teachers can be expected if a student fails to conform to school /class rules
- It does not mean teachers are picking on your son – want to change the incorrect behaviour by working with you – reinforce the correct behaviour at home
- Majority of students behave well – so teachers will not be able to call all the parents to inform them the good news
- Teachers want the best for the students – reap the maximum benefit
- Teachers – Student – Parent partnership



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers





ORA et LABORA



ST JOSEPH'S
Institution JUNIOR

