



SPRINGFIELD SECONDARY SCHOOL

30 Tampines Avenue 8 Singapore 529593 • Tel: 63183053 • Fax: 63183050

27 June 2022

Dear Parents/Guardians of Springfielders,

Welcome back to Term 3 in 2022!

We hope that you have had time to enjoy the break with your family and loved ones.

This year, Springfield is celebrating 30th Anniversary, also known as Pearl Anniversary since the founding of the school in 1993. The theme of this Pearl Anniversary is

Reminisce the Past, Celebrate the Present, Explore the Future.

Since Term 2 this year, we have lined up a series of programme to hype up this celebration with the launch of Instructional Programme Throwback, detailing 30 milestone global and local events and curated lessons across the three decades to provide the global and local contexts of life for our Springfielders. We also take stock of key student development experiences including Level Camps, CCA Passing Out Parade, Sec 1 to 4 Team Challenges and Mass Run to celebrate Springfield milestones in these 30 years of school-building. All these learning and experiences will climax in a culminating extravaganza, with Mr Masagos Zulkifli Bin Masagos Mohamad, Minister for Social and Family Development, Second Minister for Health & Minister-in-charge of Muslim Affairs and Member of Parliament of Tampines GRC, as Guest-of-Honour, gracing the Springfield Pearl Anniversary celebrations, on 1 September.



Vision: Lifelong Learners, Exemplary Leaders

Values: Graciousness, Resilience, Responsibility, Integrity, Diligence



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1. Updates on Staff Movement

We bid farewell to Mdm Nur' Zuzillati Binte Zulkifli, formerly a Food & Nutrition Science teacher, Mr Abbas Amir, formerly a Mathematics and Science teacher, and Mr Sim Chua Bee, formerly a Physical Education teacher who resigned from the service in Semester 1. We thank them for their years of service and contribution to the school and the Service.

We have internally appointed the following staff to the following positions after 2022 Term 1:

Ms Rabiya Bte Ismail	HOD/ Education Support (Ag)
Ms Ng Zhao Ying	SH/CCA (Ag)
Miss Lim Hui Leng	SH/Science (Ag)

2. Safe Management Measures

Since the easing of the community Safe Management Measures (SMMs) on 26 April 2022, the local pandemic situation has been relatively stable. However, as reported recently, Singapore has witnessed a 23 per cent week-on-week increase in Covid-19 community cases, driven largely by the new Omicron subvariants. We are also expecting that a new wave of infection may emerge in July or August.

We therefore have to continue to stay vigilant to ensure the well-being of our students and staff. As part of our existing SMMs in place, masks must be worn at all times in school, except when eating, drinking or during strenuous physical activities. The masks must cover the nose and mouth properly.

We will continue to remind our students of the importance of personal hygiene (i.e. hand washing, wipe down of desk areas and common areas) and social responsibility (i.e. staying at home when unwell). If your child/ward is unwell, please bring him/her to see a doctor as soon as possible. Your child/ward should rest at home and only return to school when he/she has recovered. If he/she has been placed on any of the MOH Protocols, please kindly ensure that he/she adheres to the instructions outlined for each protocol. Please kindly refer to <https://www.covid.gov.sg/> for more information on the MOH Protocols.

The school is also conducting a temperature-taking exercise on **29 June 2022, Wednesday**. We seek your co-operation to ensure that your child/ward brings along a working Oral Digital Thermometer (ODT) on the day of the temperature-taking exercise. If he/she wishes to purchase an ODT to replace their lost or faulty ODT, he/she can do so at the school bookshop from 27 June 2022. As a good practice, your child/ward should keep the ODT in his/her bag at all times, in the event that he/she becomes unwell in school and need to check his/her temperature.

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3 General School and Administrative Matters

3.1 Official School Hours

- CCA days will continue to take place on Monday and Wednesday afternoons in Semester 2;
- With the school continuing its practice of running a 10-day timetable, Home-based Learning (HBL) Days will happen on even-week Fridays (i.e. Weeks 2, 4, 6 etc) in Semester 2, except in Term 3 Week 10 Friday (Teachers' Day) and during school-based and national examination seasons;
- HBL Days in 2022 are therefore scheduled on
 - Term 3: 8 July, 22 July, 5 August, 19 August
 - Term 4: 23 September, 21 October
- In view of the conduct of national examinations in Semester 2, HBL Days will **not** apply to S4/5 levels, i.e. all graduating level students will attend school on all school days in Semester 2 till the end of their national examinations, unless otherwise instructed.

The official school hours in 2022 are as follows:

- Class-based morning assembly and flag raising will commence at 0730 hr and students are expected to be seated in class by 0725 hr;
- Dismissal times will range from 1305 to 1600 hr in general for all levels from Mondays to Thursdays, and the whole school will be dismissed at 1230 hr on odd-week, non-HBL Fridays. For actual dismissal times and timetable of each class, please refer to the school website at

<https://springfieldsec.moe.edu.sg/students/class-timetable-2022>

Please note that hours may differ for upper secondary students offering Higher MTL, Out-of-stream subjects or an 8th subject in their subject combination.

- In Semester 2, there are some changes to the recess and lunch breaks for each level. For all levels, recess breaks will take place in one of the periods each school day: 0900 – 0935 hr, 0935 – 1010 hr, 1010 – 1045 hr or 1045 – 1120 hr. Lunch breaks will take place in one of the periods, only from Mondays to Thursdays, in one of the periods: 1155 – 1230 hr, 1230 – 1305 hr, 1305 – 1340 hr, 1340 – 1415 hr. Please note that lunch is not timetabled on Fridays.
- As Mondays and Wednesdays are designated CCA days, students who have CCA sessions on Mondays and/or Wednesdays can consume lunch in school after their last period prior to the start of their CCA.

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3.2 10-day Timetable

The school continues to implement the 10-day timetable in 2022 Semester 2. The odd weeks in each term are Weeks 1, 3, 5, 7 and 9, while the even weeks in each term are Weeks 2, 4, 6, 8 and 10. The students' timetable would indicate the odd and even weeks as well as the Day Number clearly, with Days 1 to 5 representing Mondays to Fridays on odd weeks, and Days 6 to 10 representing Mondays to Fridays on even weeks. Please note that the scheduling of subject lessons may be different for odd and even weeks, and the number of periods per subject may differ between odd and even weeks.

3.3 Punctuality and Absence from School

We would like to stress the importance for our students to report to school punctually every day. Students who arrive in school without a valid reason after 0750 hr will be sent home. Recalcitrant latecomers will be subjected to consequences listed in the School Rules found on our school website (<https://springfieldsec.moe.edu.sg/students/school-rules-2022>). Students' presence for lessons in school or any school-organised activity is compulsory. Students are reminded to submit a medical certificate or an excuse letter from their parent/guardian to their Form Teacher upon their return to school to account for their absence.

3.4 Updating of Change in Personal Information

Students are reminded to inform and update their Form Teacher should there be a change in their personal information e.g. contact details of Next-Of-Kin or residential address. This will ensure that the school keeps an updated record and we are able to establish contact with parents/guardians especially in the event of an emergency or for contact tracing purposes.

3.5 Visitors to Springfield Secondary School

As part of the school's security measures, all visitors to the school, including parents, are required to register at the security booth located beside the school's main entrance. Upon registration, all visitors will be directed to the school's General Office where they will be attended to by a school staff at the reception. We appeal to all parents/guardians for your understanding and adherence to the measures put in place to ensure the safety of all students in the school.

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3.6 Vehicular Movement In/Out of School

The safety of our students coming to and leaving the school is of utmost importance to us. Hence, we will continue to engage our students and reinforce proper road safety behaviours such as using the pedestrian crossings, refrain from jaywalking and using a mobile phone or listening to music while crossing the road or cycling. To ensure the safety of all students, we would like to seek the cooperation of parents/guardians who drive to keep to the speed limit of 15 km/h when you enter the school compound every morning and during dismissal times, and to follow the instructions of our security and school personnel.

3.7 Driving and Carpark Arrangements

Only staff members and service providers who are working at our school premises and are season parking holders will be allowed to park in the season parking lots drawn in red. All visitors to the school should park in the visitor lots drawn in white subject to availability.

Please take note of the access arrangement into our school premises:

- a) Only vehicles with the Springfield Parent car decal will be allowed into the school premises to **drop off and pick up** your child/ward. If you require a car decal, please approach your child's/ward's Form Teacher for details on how to request for the car decal valid for 2022.
- b) Our school's main gate will close at 0730 hr from Mondays to Fridays during term time.
- c) Our school's main gate will re-open for dismissal from 1300 to 1600 hr from Mondays to Thursdays and 1230 hr to 1315 hr on Fridays. Parents/Guardians who wish to pick up their child/ward during these timings are only allowed to pick up their child/ward and not allowed to park and wait.
- d) Vehicles are not allowed entry into the school premises at other times.
- e) Parents/Guardians with official reasons to visit school e.g. to meet their child's/ward's teachers during school hours or to pick up their child/ward who is unwell may park their cars at the visitors' lots subject to availability.

3.8 Cycling to School

As Tampines is a cycling town, we will have students who cycle to school daily either using the public roads or the cycling paths of the Park Connector Network.

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Parents/Guardians whose child/ward is cycling to school, please remind him/her to take note of the following:

- a) Student cyclists should register themselves as cyclists at the security post if they have not previously done so and take note to park their bicycles at the designated bicycle parking lot.
- b) Should any student cycle on the public roads, he/she must obey the same rules as other vehicles. A cyclist may be punished under the Penal Code/Road Traffic Act should he/she act rashly or negligently so as to endanger human life or the personal safety of others.
- c) For students cycling on the cycling paths of the Park Connector Network, they must observe the speed limit of 25km/h. For cycling on foot paths, the speed limit will be 10km/h.
- d) Prior to entering the school compound, student cyclists should slow down and dismount safely before pushing their bicycles to the designated bicycle parking lot.
- e) More information about cycling rules on paths and roads can be found in the following link: <http://www.go.gov.sg/amrules>

4 Weighted Assessment 3 (WA3), Preliminary Examinations and End-of Year Examinations (SA2)

WA3 will be conducted for all Secondary 1, 2 and 3 students in Term 3. The Secondary 4 and 5 students will sit for **their Preliminary Examination**, which will take place from **1 to 12 August for the N-level cohort**, and from **18 to 30 August for the O-level cohort**. Students who are unable to sit for a paper due to medical reasons are to inform the school through their Form Teacher on the day of the paper or earlier and to submit a valid Medical Certificate upon their return. Please note that parent letters or Medical Certificates issued by traditional Chinese medical (TCM) practitioners will not be accepted. There will be no arrangements for re-examination.

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5 Student Development Matters

Some students may face **adjustment issues** transiting back to school. It is normal for some students to feel anxious as they may be concerned about the uncertain future, catching up with their studies, and become stressed by the amount of schoolwork, or high expectations from self or others.

When school re-opens, Form Teachers will check in with their class using the Back-to-School lesson package and a survey to encourage their students to reflect on their experiences during the June holidays, and transition back to school. The key learning outcomes are for students to:

- *Understand the impact of new norms on self and others;*
- *Consider the need for personal responsibility and resilience in the current context; and*
- *Support and rally their peers and the larger community to emerge stronger together.*

6 School Events and Key Dates for Semester 2

Please refer to Annex A for the major school events and key dates for your child/ward in Semester 2.

6.1 Mass Run 2022

In conjunction with our school's 30th Anniversary Celebrations, we will be organising a Mass Run at Bedok Reservoir. Besides instilling healthy lifestyle habits amongst our Springfielders and staff, we want to build a strong school identity and school spirit.

Details of the Mass Run are as such:

Mass Run Date: 1 July 2022, Friday

Assembly Area: Temasek Polytechnic Sports & Arts Centre Gallery Stand
(Enter via Temasek Polytechnic East Gate)

Programme:

- | | |
|------|--|
| 0730 | Sec 4/5 classes to gather at Assembly Area.
Attendance taking by FTs. Warm-up and move to Start Point |
| 0750 | Flag off for Sec 4/5 cohort
Sec 3 classes to gather at Assembly Area |
| 0815 | Flag off for Sec 3 cohort
Sec 2 classes to gather at Assembly Area |

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0840	Flag off for Sec 2 cohort Sec 1 classes to gather at Assembly Area
0905	Flag off for Sec 1 cohort Sec 1 classes to gather at Assembly area
0910	Sec 4/5 students to collect Finisher medal and be dismissed
0935	Sec 3 students to collect Finisher medal and be dismissed
1000	Sec 2 students to collect Finisher medal and be dismissed
1035	Sec 1 students to collect Finisher medal and be dismissed
1035	End of Event

To recognise their efforts and active participation, Springfielders will receive a Finisher Medal at the end of the run.

Pending weather forecast for the morning on 1 July, all students and parents will be informed by 9 pm on 30 June, Thursday, whether the planned Mass Run will take place. If the forecast shows that there is a high possibility of rain in the morning of 1 July, information on the cancellation of the Mass Run will be disseminated, and students will stay at home for home-based learning.

Should the weather forecast be inaccurate and that showers occur during the course of the event, students who have reported for the event will stay put at the Assembly Area for further instructions.

6.2 Springfield's 30th Anniversary (PEARL Anniversary)

The school is celebrating 30 years of good schooling and character development interwoven within the CCA and Level student development programmes. Pearls have been associated with purity, integrity, loyalty, wisdom, patience and peace. A single pearl takes years to cultivate. Like a strand of pearls, Springfield is both an investment in time lived and timeless in our impact.

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In commemorating our 30th year, celebratory events and activities will adopt the theme: *Reminisce the Past, Celebrate the Present and Explore the Future*. The Student Executive Committee, comprising Student Leaders, makes presentations with the focus – “30 years ago, this week!” – on Mondays in Semester 1 during morning assembly as a teaser to begin the week and continue the spirit of the Pearl Anniversary..

All these learning and experiences will climax in a culminating extravaganza which will take place at the end of Term 3, to coincide with Teachers’ Day celebrations. We firmly believe that the school exists to nurture our numerous cohorts of Springfielders, past, present and future, and the teachers, alongside executive and administrative staff and allied educators, are the key to our Springfielders’ growth and development.

Mr Masagos Zulkifli, Minister for Social and Family Development and Second Minister for Health and MP for Tampines GRC, will grace the Pearl Anniversary celebrations on 1 September 2022. There will be a full parade and concert in celebration of the Pearl Anniversary. In addition, to empower Springfielders to seize this opportunity to be part of this milestone in the history of Springfield, Student Leaders will be leading this event guided by their teachers and we hope that it will be a magnificent success!

7 School Publicity, Photography and Videography of students

Throughout the year, photographs and video clips of our students participating in school events may be taken and be used for the purpose of school publications, school website, school outreach and other school related information. Should you have any objection to the school using photographs and/or video clips of your child/ward, please contact the respective Year Head.

Please feel free to contact your child/ward’s Form Teachers or the respective Year Heads (Mr Eddie Chong Suan Yan, Year Head for Lower Secondary or Miss Tan Chna Huang, Year Head for Upper Secondary) at 63183053 if you have any queries or concerns.

Yours sincerely,

Mrs Mabel Leong,
Principal

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2022 Term 3			
Date		School Event/Activity School/National Examinations	Level Involved
27	Jun	Start of Term 3 Week 1 & Return to School	All levels
1	Jul	Mass Run	All levels
4		Scheduled School Holiday, as 3 July is Youth Day	All levels
5		GCE O-Level MTL and MTL B Listening Comprehension Exam	Sec 3 Express students offering HCL; Sec 4 Express, Sec 4 N(A), 4N(T) & 5 N(A) students offering O-level MTL & MTL B
6		GCE O-level MTL B Oral Exam	Sec 4 Express, Sec 5 N(A) & Sec 4 N(A) students offering O-level MTL B
7-18		GCE O-level MTL Oral Exam	Sec 3 Express students offering HCL; Sec 4 Express, Sec 4 N(A), 4N(T) & 5 N(A) students offering O-level MTL & MTL B
10 – 11		Hari Raya Haji (Public Holiday on 11 July as Hari Raya Haji falls on Sunday)	All levels
12-18		GCE N-level English Language (EL) Oral Exam	Sec 4 N(A) & Sec 4 N(T) students
12		GCE N(T)-level Food Studies and Nutrition & N(A)-level Food Science (NFS) Coursework submission	Sec 4 N(A) & Sec 4 N(T) students offering N(T)-level Food Studies and N(A)-level NFS
15		GCE N-level Design & Technology Coursework submission	Sec 4 N(A) & Sec 4 N(T) students offering N-level Design & Technology
15		Parent Engagement on S2 Streaming Exercise	for Parents of Sec 2 students
29		GCE O-level D&T Coursework submission	Sec 4 Express & Sec 5 N(A) students
21 July – 1 Aug		GCE O-level EL Oral Exam	Sec 4 Express, Sec 4 N(A) & Sec 5 N(A) students offering O-level EL
1	Aug	GCE N(T)-level Music Coursework submission	Sec 4 N(T) students offering N(T)-level Music
1		GCE O-level NFS Coursework submission	Sec 4 Express & Sec 5 N(A) students offering O-level NFS
1		GCE O-level Pure Physics Practical Preliminary Exam	Sec 4 Express students offering Pure Physics
2		GCE N(A)-level Art Coursework submission	Sec 4 N(A) students offering N(A)-level Art
2 – 12		N-level Preliminary Exam	Sec 4 N(A) & Sec 4 N(T) students

3	Aug	GCE O-level Pure Chemistry Practical Preliminary Exam	Sec 4 Express students offering Pure Chemistry
3 - 5		GCE N-level MTL & MTL B Oral Exam	Sec 4 N(A) & Sec 4 N(T) students
9 – 10		Scheduled School Holiday, as 9 Aug is National Day	
11		GCE O-level Science Practical Preliminary Exam	Sec 4 Express & 5 N(A) students offering Science
15 – 19		GCE O-level HMTL Oral Exam	Sec 4 Express students offering O-level HMTL
17		GCE O-level Pure Biology Practical Preliminary Exam	Sec 4 Express students offering Pure Biology
23 – 30		O-level Preliminary Exam	Sec 4 Express & Sec 5 N(A) students
1	Sep	PEARL Anniversary cum Teachers' Day Celebrations	
2		Teachers' Day/End of Term 3	All levels
3 -11		Term 3 Break	All levels

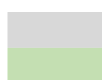
2022 Term 4			
Date		School Event/Activity School/National Examinations	Level Involved
12	Sep	Start of Term 4	All levels
12		GCE N(A)-level EL Listening Comprehension Exam	Sec 4 N(A) & 4N(T) students offering N-Level EL
12		GCE N(T)-level Basic MTL Listening Comprehension Exam	Sec 4 N(T) students
13		GCE N(A)-level MTL Listening Comprehension Exam	Sec 4 N(A) & 4N(T) students offering N(A)-Level MTL
13		GCE N(T)-level EL Listening Comprehension Exam	Sec 4 N(T) students
14 – 22		GCE N-level Written Exam Part I	Sec 4 N(A) & Sec 4 N(T) students
20		GCE O-level Art Coursework submission	Sec 4 Express & Sec 5 N(A) students offering O-Level Art
20 & 22		GCE N(T)-level Computer Application Practical Exam	Sec 4 N(T) students
26		GCE O-level MTL B Oral Exam	Sec 4 Express & Sec 5 N(A) students offering O-level MTL B
27 Sep – 7 Oct		End of Year Exam (SA2)	Sec 1, 2 & 3 students
3	Oct	GCE O-level Pure Physics Practical Exam	Sec 4 Express students offering Pure Physics
3 – 13		GCE N-level Written Exam Part II	Sec 4 N(A) & Sec 4 N(T) students

6	Oct	GCE O-level Science Practical Exam	Sec 4 Express, Sec 4 N(A) & Sec 5 N(A) students offering O-level Science
10 – 11		Marking Day	No school for Sec 1, 2 & 3 students
11		GCE O-level Pure Biology Practical Exam	Sec 4 Express students offering Pure Biology
13		GCE O-level Pure Chemistry Practical Exam	Sec 4 Express students offering Pure Chemistry
14		GCE O-level EL Listening Comprehension Exam	Sec 4 Express, Sec 4 N(A) & Sec 5 N(A) students offering O-level EL
14		GCE O-level MTL B Listening Comprehension Exam	Sec 4 Express, Sec 4 N(A) & Sec 5 N(A) students offering O-level MTL B
17 Oct – 11 Nov		GCE O-level Written Examination	Sec 4 Express, Sec 4 N(A) & Sec 5 N(A) students offering O-level subjects and Sec 3 HCL students offering O-level CL
28	Oct	Last Day of Final School Term	All levels



denotes Start/End of Term

denotes School or Public Holiday



denotes National Exams

denotes school-based Exams