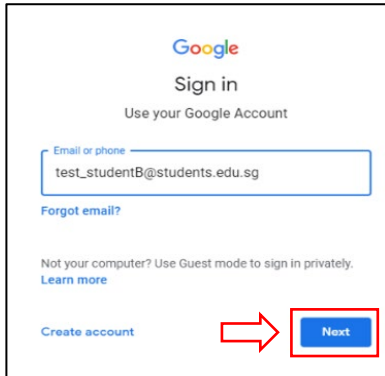


## Onboarding Guide for Student iCON

Use your web browser\*(e.g., Chrome, Safari) to access Student iCON at: <https://workspace.google.com/dashboard>

- 1 Enter your **Student iCON email address**. Click **Next**.



Google  
Sign in  
Use your Google Account

Email or phone  
test\_studentB@students.edu.sg

Forgot email?

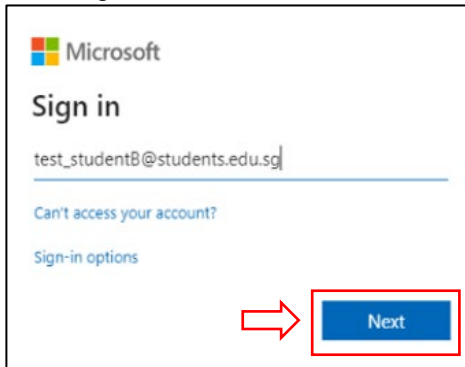
Not your computer? Use Guest mode to sign in privately.  
[Learn more](#)

Create account

Next

You will be directed to the **Microsoft sign in** page to authenticate your credential.

- 2 Enter your **Student iCON email address** again and click **Next**.



Microsoft  
Sign in

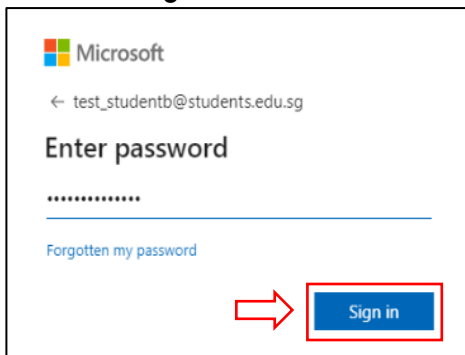
test\_studentB@students.edu.sg

Can't access your account?

Sign-in options

Next

- 3 Enter your **IAMS password** and click **Sign in**.



Microsoft  
← test\_studentB@students.edu.sg

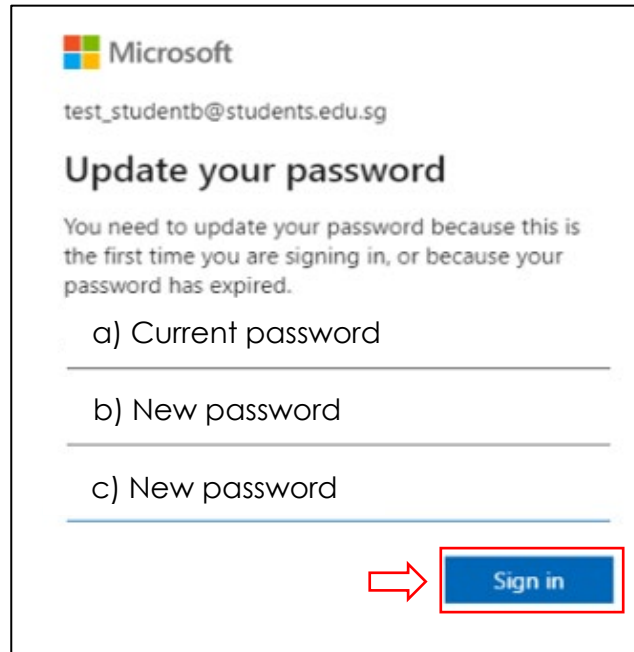
Enter password

.....

Forgotten my password

Sign in

- 4 You will be promoted to input your **current password** in the first field followed by your **new password** in the **second and third field**. Click **Sign in** to proceed.



Microsoft

test\_studentB@students.edu.sg

Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

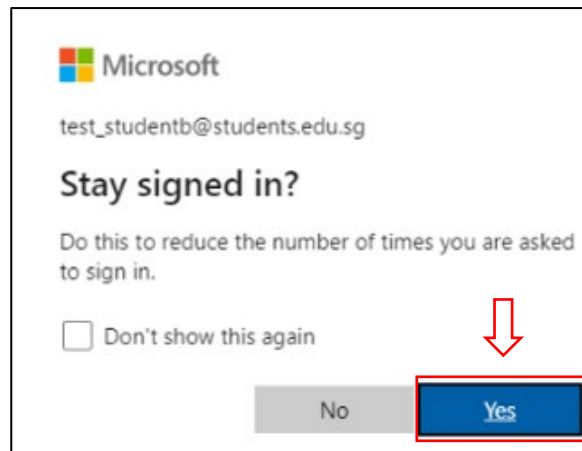
a) Current password

b) New password

c) New password

Sign in

- 5 Click **Yes** to proceed.



Microsoft

test\_studentB@students.edu.sg

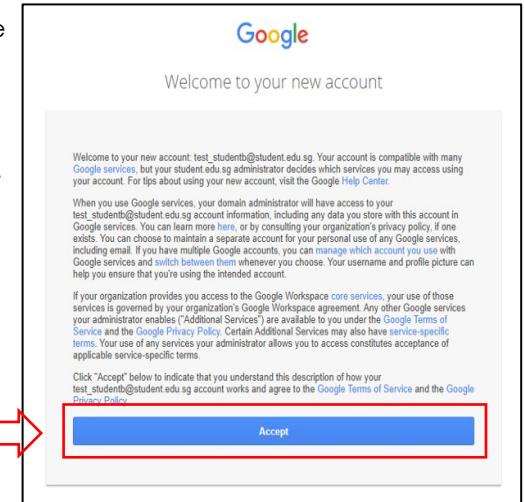
Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☐ Don't show this again

No Yes

- 6 To acknowledge the message, click **Accept**. Take note of the terms and conditions in the use of this email account.



Google

Welcome to your new account

Welcome to your new account test\_studentB@students.edu.sg. Your account is compatible with many Google services, but your student.edu.sg administrator decides which services you may access using your account. For tips about using your new account, visit the [Google Help Center](#).

When you use Google services, your domain administrator will have access to your test\_studentB@students.edu.sg account information, including any data you store with this account in Google services. You can learn more [here](#), or by consulting your organization's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can [manage which account](#) you use with Google services and [switch between them](#) whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

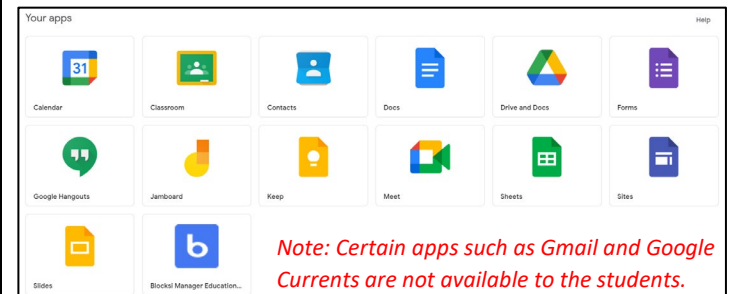
If your organization provides you access to the Google Workspace [core services](#), your use of those services is governed by your organization's Google Workspace agreement. Any other Google services your administrator enables ("Additional Services") are available to you under the [Google Terms of Service](#) and the [Google Privacy Policy](#). Certain Additional Services may also have service-specific terms. Your use of any services your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click "Accept" below to indicate that you understand this description of how your test\_studentB@students.edu.sg account works and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#).

Accept

- 7 You will be directed to **Google Workspace Dashboard** page.

### Apps available for Primary 1 to 3



Your apps

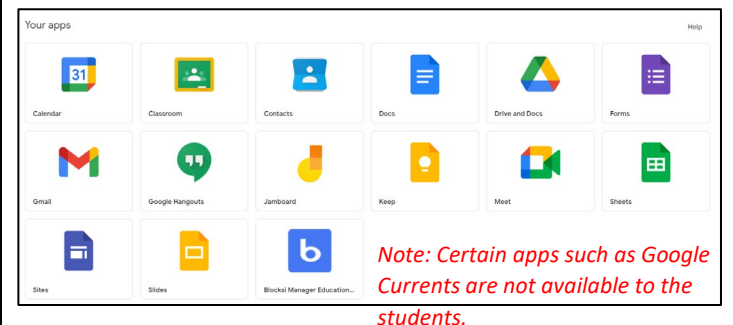
Calendar Classroom Contacts Docs Drive and Docs Forms

Google Hangouts Jamboard Keep Meet Sheets Sites

Slides Block Manager Education...

Note: Certain apps such as Gmail and Google Currents are not available to the students.

### Apps available for Primary 4 to 6



Your apps

Calendar Classroom Contacts Docs Drive and Docs Forms

Gmail Google Hangouts Jamboard Keep Meet Sheets

Sites Slides Block Manager Education...

Note: Certain apps such as Google Currents are not available to the students.