

**Teck Whye Primary School** would like to invite applicants to operate a **Halal Western Food stall**.

**School Information:**

Teck Whye Primary School is a single-session school with an enrolment of about 1,100 pupils and 120 staff. The canteen operating hours during the school term are Mondays to Fridays from 6.30am to 4.00pm. However, school may request stall to operate during school holidays, when necessary.

**Basic Requirements:**

- Stallholder and assistant(s) must be a Singapore Citizen or Singapore Permanent Resident.
- Able to start operation from **Monday, 24 June 2024**.
- Able to provide food that meet the health/ nutritional standards set by Health Promotion Board.
- Able to provide good service and quality food at reasonable prices.
- Able to observe a high standard of food and personal hygiene.
- Must be in personal attendance at the stall during operating hours.
- Must always maintain the stall cleanliness, including the designated food preparation area and the canteen area (where applicable).
- Prior experience in catering or operating a stall in school canteen will be an advantage.
- Both stallholder and assistant(s) should be healthy and fit.
- Any other criteria set by School.

**Health and Hygiene Requirements:**

- Both applicant & stall assistant(s) must have passed the WSQ Basic Food Hygiene Course conducted by any of the accredited training providers appointed by Workforce Development Agency (WDA)
- Successful applicant will be required to apply for a hawker license from National Environment Agency (NEA) at their own expense.
- Stall holder must comply with the Healthy Meals in Schools Programme Guidelines stated in [Healthy meals programme in Schools](#)

**Procedures for application and food tasting**

Application form can be obtained from the School's General Office or downloaded from the MOE website, via the link, [School Canteen Stall Application Form](#). Application form must be completed and submitted to the school by **Friday, 05 April 2024**, together with:

- Copies of NRICs for applicant and assistant (front and back).
- One recent passport-sized colored photograph.
- Copies of certificates for the courses mentioned above and any other relevant courses of all food handlers.
- Proposed menu and prices at which items would be sold.

Incomplete applications will not be considered. Only shortlisted applicants would be invited for an interview session with the School's Selection Committee and may be required to prepare a food tasting session (at applicant's own expense). Shortlisted applicants are required to produce original NRIC for school's verification of personal particulars against the information on the physical NRIC at the point of interview session.

**PLEASE SUBMIT THE COMPLETED FORM TO THE SCHOOL BY THE CLOSING DATE.**

TECK WHYE PRIMARY SCHOOL  
11, TECK WHYE WALK  
SINGAPORE 688261

For other enquiries, you may contact the General Office or the Administrative Executive Miss Nurul Amira at **6769 1025**.