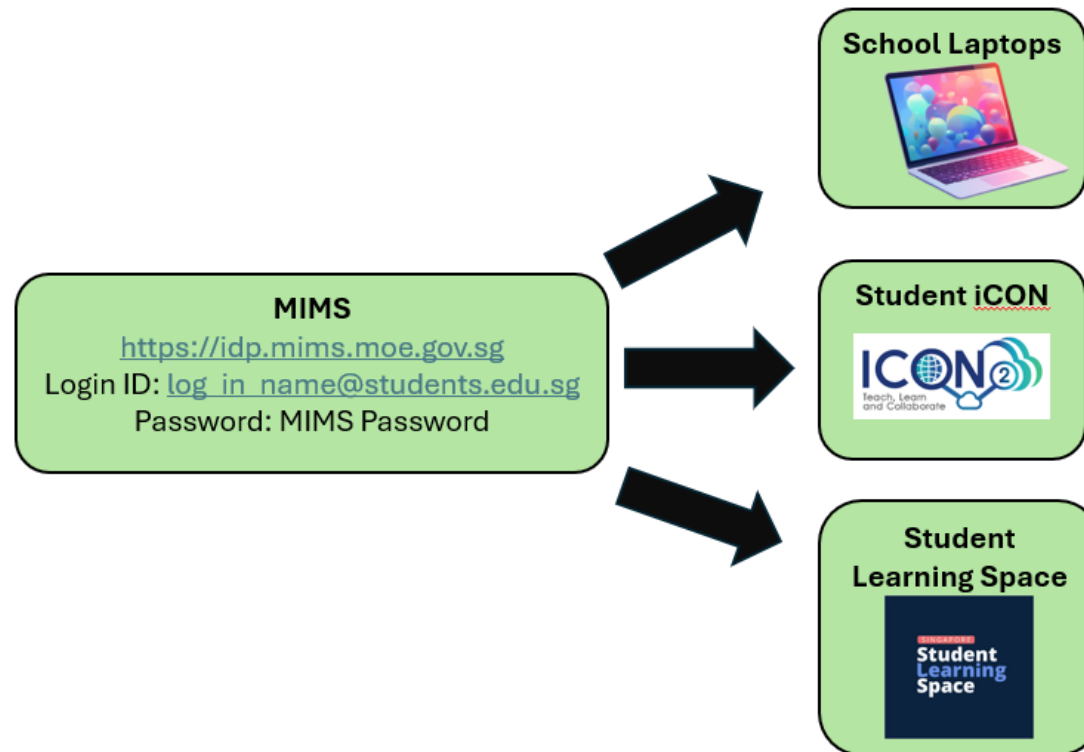




MIMS Student Self-Service Password Reset Service

Perform a one-time set up of answers to challenge questions in your MIMS Portal to enable student self-service password reset when required.

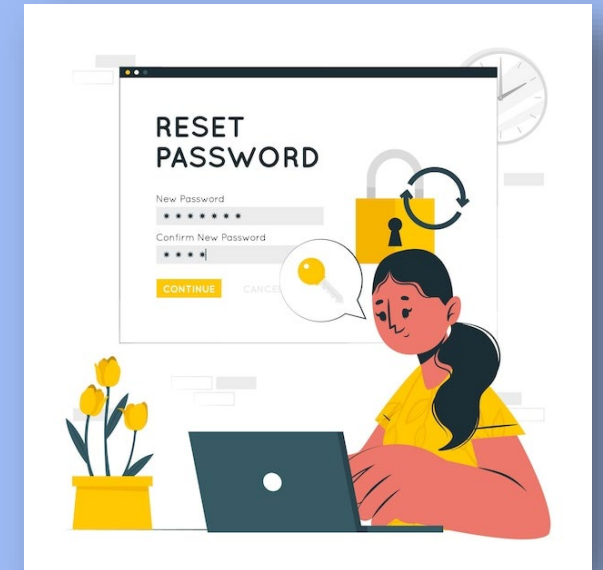
1. What is MIMS used for?



Your MIMS account gives you access to your SSOE **school laptops**, school accounts like **Student iCON**, **Student Learning Space**, etc. If you forget your MIMS password, you would not be able to access these accounts.

2. What is this about?

- Currently, you would have to approach your Form Teachers or MIMS Student Administrator to perform a password reset for you. However, this is inconvenient and the process is not immediate.
- With the **MIMS Student Self-Service Password Reset Service**, you would be able to perform the password reset **yourself** if you forget your password.

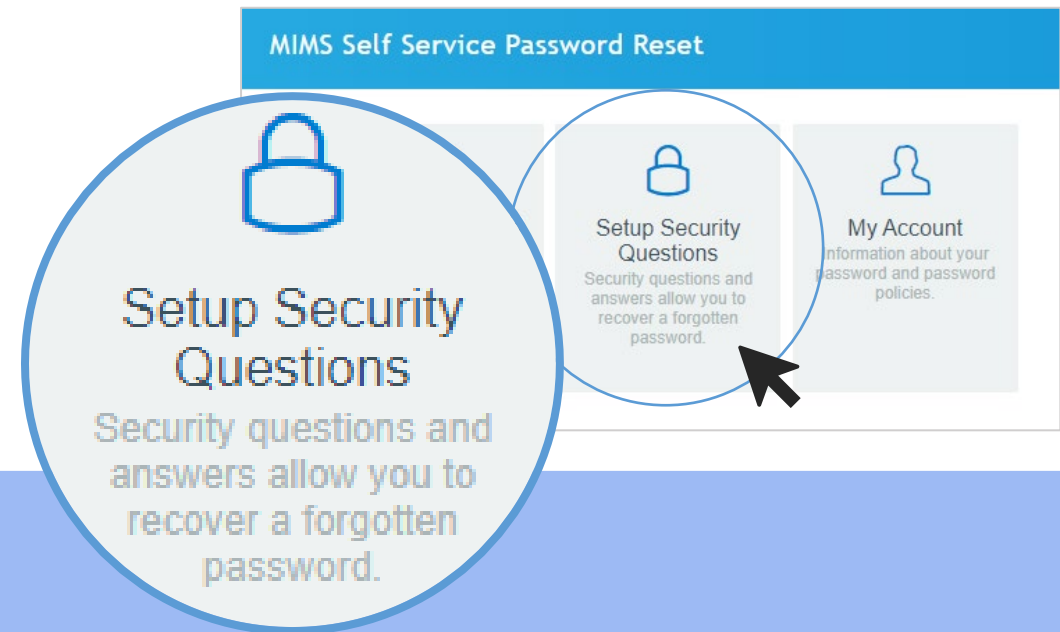


3. How do I enable this?

You will need to perform a **one-time set up of answers to challenge questions** in your MIMS Portal to enable student self-service password reset when required.

1. Log in to MIMS Portal

On the main menu, click on **Setup Security Question**.



3. How do I enable this?

2. Set challenge questions

Choose 3 questions and set the answers to them. After setting the answers, click **Save Answers**.

Self Service Password Reset

Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

- ☒ — Please select a question item from the list —
- ☐ What is your favourite animal?
- ☐ What is your favourite colour?
- ☐ What is your favourite sport or hobby?
- ☐ What is your favourite food?
- ☐ What is your favourite cartoon hero/pop group?
- ☐ What is your favourite toy?
- ☐ What is your favourite movie?
- ☐ What is your favourite book?

Save Answers

Thank you