



WELLINGTON PRIMARY SCHOOL

Empowerment Through Education

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Wellington Primary School Parent Volunteer Scheme Terms & Conditions

2024 Primary One Registration Exercise (Admission in 2025)

1. Parents whose children are Singapore Citizens or Singapore Permanent Residents, born between 02 Jan 2018 and 01 Jan 2019 (both date inclusive) are eligible to apply.
2. All application forms must be duly completed and submitted to the school by 30 June 2023, with the following supporting documents:
 - a) Copy of child's birth certificate;
 - b) Copy of both parents' NRIC
3. The cap for the number of parent volunteers is set by the school. The school reserves the right to close the application early before the stipulated date if response from parents is overwhelming.
4. The school reviews and selects applicants based on the needs of the school. Successful applicants will be notified via email within 7 working days.
5. Parents who are accepted as Parent Volunteers will start contributing their voluntary hours one year before the start of the Primary One Registration Exercise. The activities are conducted during school hours.
6. Parent volunteers are responsible for the completion of 40 hours of voluntary work from 1 July 2023 to 30 June 2024 to be eligible for Phase 2B of the Primary One Registration Exercise. Parents can share volunteering hours. For example, father completes 10 hours of service and mother completes the remaining 30 hours of service.
7. The school shall not be held responsible in the event that the parent volunteer is unable to fulfill the minimum 40 hours of voluntary services and hence not able to meet the requirement for registration at Phase 2B of the Primary One Registration Exercise. Under such circumstances, the parent may wish to register his/her child under Phase 2C.
8. Please note that a parent volunteer can be terminated by the school anytime if he/she is found to have provided false information to school and/or behaves in a manner not in line with the school values in the conduct of his/her service to the school.
9. Parent Volunteer scheme does not guarantee a place in the school but accords only an eligibility to register in Phase 2B. Should the number of Phase 2B applications exceed the number of places available for this phase, MOE will conduct a centralised balloting.
10. The Primary One Registration Exercise is subjected to the terms and conditions as stipulated by the Ministry of Education (MOE). For more information on the Primary One Registration exercise, please visit the MOE website.

