



WHITE SANDS PRIMARY SCHOOL

2 PASIR RIS STREET 11, SINGAPORE 519075

TEL: 6922-9100

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ILB / 01 / 2019

IN LINK Bulletin 09 January 2019

Dear Parents,

1. Principal Welcome

We wish you a Happy New Year and hope you had a good bonding time with your children during the December holidays. I am honoured to lead the merged White Sands Primary School and am glad to be supported by two Vice-Principals (VP), Mrs Evelyn Tay and Mr Shoeb, who were VPs of the former Coral and White Sands Primary School.

2019 is a special year for our school as we forge to create our identity as a newly merged school. All staff in the school have worked hard for more than a year to put processes in place to ensure a smooth merger and the opening of the merged school. We would like to thank you for your support and patience during this merger journey and continue to seek your support for the merged school.

As we are still in the process of crafting our new vision, mission and values, we will use the existing values of both schools to drive our programmes and guide our students in 2019. The six values are: Care, Respect, Responsible, Resilient, Rallying Together and Excellence (C4RE – pronounced as CARE). We hope that you could partner us to reinforce these values at home so that they could be imbued in our children.

Together as a White Sands family, I look forward to working with you to make White Sands Primary School a conducive and caring environment where our children forged lasting friendships and wonderful memories learning, growing and excelling together.

2. Our Key Personnel

We are pleased to introduce the key personnel of our school. Please feel free to contact them if you have enquiries pertaining to the respective areas.

Name	Designation	Email Contact
Mr Amos Sim	Head of Department (English)	amos_sim_kah_heng@schools.gov.sg
Mrs Low Chiew Chuet	Head of Department (Mathematics)	low_chiew_chuet@schools.gov.sg
Mdm Qiu Suguan	Head of Department (Mother Tongue)	qiu_suguan@schools.gov.sg
Mrs Joyce Soon	Head of Department (Science)	yeo_siok_hwee@schools.gov.sg
Mrs Joycelyn Lok	Head of Department (Character & Citizenship Education)	tay_ajing_joycelyn@schools.gov.sg
Mr Gary Peh	Head of Department (Student Management)	peh_gary@schools.gov.sg
Mrs Tan-Lim Hui Yuen	Head of Department (ICT)	lim_hui_yuen@schools.gov.sg
Mr Alvin Tan	Head of Department (PE, Aesthetics & CCA)	tan_meng_kwang_alvin@schools.gov.sg
Mdm Cheah Tze Yuen Erica	Year Head (P1)	cheah_tze_yuen@schools.gov.sg
Mdm Naziathul Suhailah Ibrahim	Year Head (P2)	naziathul_suhailah_ibrahim@schools.gov.sg
Mr Wong Yexiang	Year Head (P3 and P4) (Covering)	wong_yexiang@schools.gov.sg
Mr Faisal Hassan	Year Head (P5 and P6)	faisal_hassan@schools.gov.sg

Name	Designation	Email Contact
Ms Tham Bao Jing	School Staff Developer	tham_bao_jing@schools.gov.sg
Ms Ong Chang Ching Emmeline	Level Head (English)	ong_chang_ching_emmeline@moe.edu.sg
Mrs Daphne Seah	Level Head (Mathematics) (Covering)	wong_su-rin_daphne@schools.gov.sg
Mdm Maznah Bte Ismail	Level Head (Science)	maznah_ismail@schools.gov.sg
Mdm Lee Soon Cheng	Level Head (Chinese Language)	lee_soon_cheng@schools.gov.sg
Mdm Seah Hui Xin	Level Head (Chinese Language)	seah_hui_xin@schools.gov.sg
Mdm Rabi'ah Bte Rahmat	Subject Head (Malay Language)	rabiah_rahmat@schools.gov.sg
Mr Ismail Bin Kasim	Subject Head (Malay Language / Tamil Language)	ismail_kasim@schools.gov.sg
Mr Liew Guan Jie	Subject Head (ICT)	liew_guan_jie@schools.gov.sg
Mr Ang Chun Yong	Subject Head (Applied Learning Programme)	ang_chun_yong@schools.gov.sg
Mr Mohamed Razlee B Bidin	Subject Head (Student Leadership)	mohamed_razlee_bidin@schools.gov.sg
Mdm Roza Bte Rahman	Subject Head (Aesthetics)	roza_rahman@schools.gov.sg
Mr Foo Chun Kiat Bryan	Subject Head (CCA) (Covering)	foo_chun_kiat_bryan@schools.gov.sg
Ms Lina Tiong	Administration Manager	lina_tiong@schools.gov.sg
Mr Roy Tay	Operations Manager	tay_eng_foo@moe.edu.sg
Mr Choy Meng Hong	Operations Manager	choy_meng_hong@schools.gov.sg

3. Pupil Handbook Details

All pupils will have received the Pupil Handbook 2019. Please do spend some time to go through the details that are provided in the Handbook. We would like to draw parents' attention to the section on school rules, school procedures, school uniform and school assessment. Parents will be updated on changes to school assessment by February 2019.

4. Smart Notification Acknowledgement Console (SNAC) Registration

The school uses the Smart Notification Acknowledgement Console (SNAC) smartphone app for conveying important messages and notifications to parents. Future In-Link Bulletin will be sent via SNAC as it also supports the school's efforts in being environmentally friendly. Thus, we would like to seek your support to install and register for the SNAC app if you have not done so. Kindly refer to <http://whitesandspri.moe.edu.sg/for-parents/snac> for instructions on how to register. You may also refer to Annex A for the details. Please approach your child's C4RE teacher if you need further assistance.

5. White Sands on Social Media

Our school maintains a presence on Facebook. This is a platform for us to share on the vibrancy of learning in our school, relevant resources and interesting news. Parents can access it at <https://www.facebook.com/whitesandsprimaryschoolofficial>. Please be informed that photos of students for their involvement during various events and learning experiences will be posted on this page. Parents are to contact Mr Liew Guan Jie at liew_guan_jie@moe.edu.sg if they have any feedback on the matter.

6. Group Personal Accident Insurance for Pupils

The Ministry has purchased a Group Personal Accident (GPA) insurance plan from NTUC Income Insurance Co-operative Ltd for all pupils. Your child will be receiving a leaflet with details of the benefits of the GPA insurance, claims handling procedure and contact persons from NTUC Income. Please note that there is a change in the GPA Portal link for online submission of claims with effect from 1 January 2019. The new link is <https://studentgpa.incomegroupins.com.sg/>

7. Implementation of School Bill

The school will be implementing School Bill, a MOE-initiative, this year. School Bill is a statement issued by the school informing you of your child/ward's enrichment programme and school charges. It is separate from your payment of school fees to MOE (MOE Bill). You may refer to the attached FAQ for information (Annex B).

8. Designated Collection Time for Cash Payments

Parents who wish to make cash payments at our school's General Office may do so at the following time:

Day	Time
Monday to Friday (excluding Public Holidays)	9 am to 3 pm

A receipt will be given to parents for the cash payments made.

9. Major Events and Holidays for Term 1

Date	Event	Remarks
Friday, 1 February 2019	School-Parents Engagement and Communication Session: P5 & P6	The session will be from 3.00 pm to 5.00 pm. More details will be provided later.
Friday, 8 February 2019	P3 & P4	
Friday, 15 February 2019	P2	
Friday, 8 March 2019	P1	
Monday, 4 February 2019	Chinese New Year Celebration	School will function from 7.45 am to 10.15 am.
Tuesday, 5 February 2019 – Wednesday, 6 February 2019	Public Holiday	Chinese New Year
Thursday, 28 February 2019 – Wednesday, 6 March 2019	P5 Readiness Test P6 CA1	Details will be provided later.
Thursday, 14 March 2019	P6 Parent Teacher Meeting (8.00 am to 1.30 pm)	Primary 6 pupils need not attend school. Detailed schedule will be provided later.
Friday, 15 March 2019	Sports Carnival	Details will be provided later.
Saturday, 16 March 2019 – Sunday, 24 March 2019	Term 1 Vacation	

Your partner-in-education,

Ms Audrey Wong
Principal

School Motto – Learn Grow Excel Together

School Values – Care, Respect, Responsibility, Resilience, Rallying together, Excellence (C4RE)

First-time Registration on SNAC™ (For existing user, please proceed to Login)

To install SNAC™ communication application on your smartphone, do a keyword search “SNAC” and install (free) from your iPhone APP store or Android Play Store into your smartphone.

SNAC™ supports: Android OS 3.2 ≤ & iPhone iOS 6.0 ≤

- ***Note: iOS & Android users MUST allow ‘Push Notification’ to receive alert tone, APP badge alert of new notification.**

Step 1.1: Tap on “Register”.

Step 1.2: Enter your child’s NRIC or FIN.
(Tap on the “+” to add more. For school’s internal communication, staff please enter own NRIC/FIN.)

Step 1.3: Tap on “Next”.
- Step 2.1:** Enter your email address; re-enter to confirm.

***Optional:** You may register on behalf your spouse or guardian in the second email field provided; re-enter their email address to confirm.

Step 2.2: Once completed. Tap on “Submit”.

****Note:** Please check and ensure your email address is correct and valid. You will not be able to retrieve your Authentication Code from an incorrect or invalid email addresses.
- Step 3.1:** Check your email inbox or spam folder for the Authentication Code sent to you.

Step 3.2: Enter the 6 alpha-numeric Authentication Code from your email on SNAC™ login

Step 3.3: Tap on “Submit” to complete.

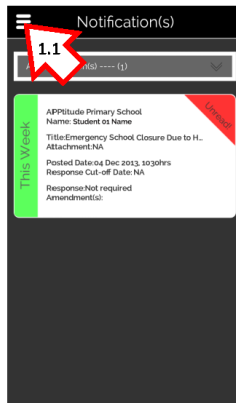
****Note:** To received future notifications from the school. You MUST login to SNAC™ after your registration.

For technical matters or registration issue(s) please refer to our FAQ page at <http://www.apptitude.sg/snac.faq.htm> or email us: snac.support@apptitude.sg

Adding another child/children on SNAC™

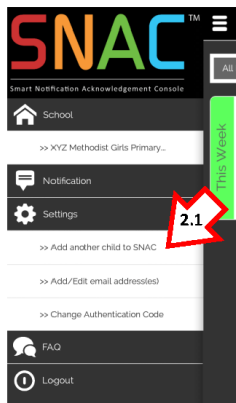
Parents who had already registered their child on SNAC™ and would like to add your second child who have just enrolled to the school using SNAC™ or the school that your second child is studying has just embarked on SNAC™ communication solution.

1.



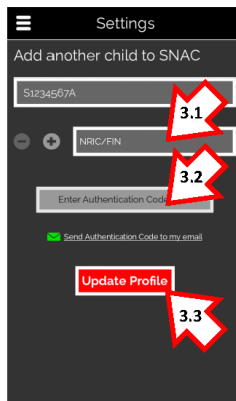
Step 1.1: Login to SNAC™ on your smartphone. Go to “Menu”

2.



Step 2.1: Go to “Settings” and tap on “Add another child/children to SNAC”.

3.



Step 3.1: Enter your child's NRIC/FIN.
(Tap on “+” to add more.)

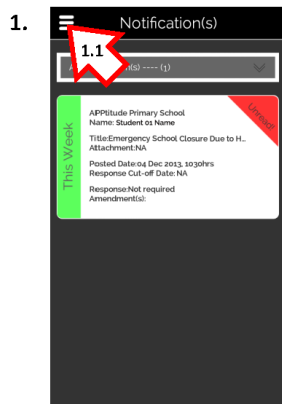
Step 3.2: Enter your Authentication Code in the field provided to authorise this action.

Step 3.3: Tap on “Update Profile” to complete.

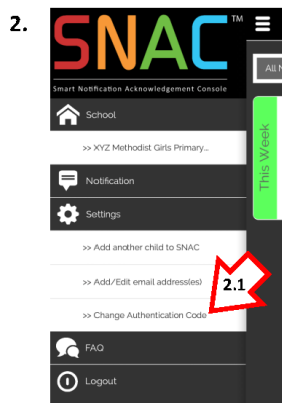
For technical matters or registration issue(s) please refer to our FAQ page at <http://www.apptitude.sg/snac.faq.htm> or email us: snac.support@apptitude.sg

Changing Your Authentication Code

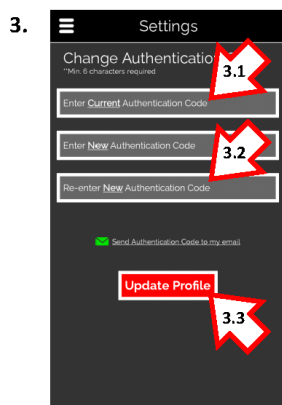
For security purpose and easy remembering on future authorisation, it is strongly recommended that you change the default system generated authentication code.



Step 1.1: Login to SNAC™ on your smartphone. Go to “Menu”.



Step 2.1: Go to “Settings” and tap on “Change Authentication Code”.



Step 3.1: Enter your current Authentication Code.

Step 3.2: Enter your new Authentication Code.
(Min. 6 characters)

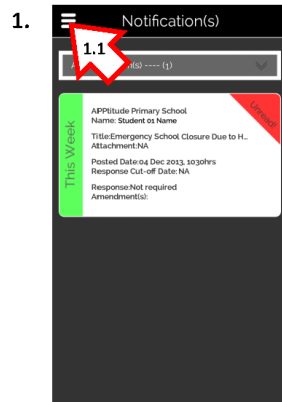
Re-enter your new Authentication Code to confirm.

Step 3.3: Tap on “Update Profile” to complete.

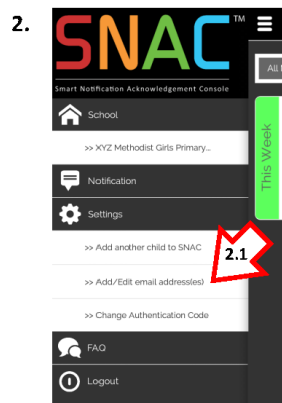
For technical matters or registration issue(s) please refer to our FAQ page at
<http://www.apptitude.sg/snac.faq.htm> or email us: snac.support@apptitude.sg

Add spouse/guardian email address or Edit email addresses

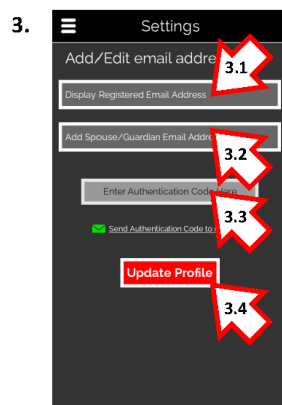
If you have skipped adding your spouse/guardian email in the earlier registration you can add your spouse/guardian email. Alternatively, you can edit email addresses from the instructions below.



Step 1.1: Login to SNAC™ on your smartphone. Go to “Menu”.



Step 2.1: Go to “Settings” and tap on “Add/Edit email address(es)”.



Step 3.1: Edit your initial SNAC™ registered email address.

Step 3.2: Add or Edit your spouse/guardian email address.

Step 3.3: Enter your Authentication Code in the field provided to authorise this action. Tap on “Update Profile” to add.

Step 3.4: Tap on “Update Profile” to complete.

For technical matters or registration issue(s) please refer to our FAQ page at <http://www.apptitude.sg/snac.faq.htm> or email us: snac.support@apptitude.sg

Frequently Asked Questions (FAQ) for Parents

General

1. What is School Bill?

Similar to MOE Bill for school and miscellaneous fees, parents will receive a School Bill for enrichment programmes and school charges prepared by their child's school. School Bill is only issued by government or government-aided schools.

2. What are the bill charges about?

The School Bill comprises enrichment programme and/or school charges

3. How will I receive the School Bill?

Your child's school will send you the bill.

4. How do I know that what I have received is a School Bill?

The School Bill will have your child's school's logo on the top left hand corner.

5. How often will I receive a School Bill?

You will receive a School Bill whenever there are new enrichment programmes and school charges, or when there are adjustments to previous bills (e.g. refunds arising from programme cancellation).

6. Why am I receiving more than one School Bill for my child?

School Bill is school-specific. Your child may have more than one School Bill if there are arrears from his previous school, in addition to charges from his current school.

7. I have two children in different schools. Why am I receiving School Bills from one school but not the other?

School Bill is being issued by schools progressively from 2017 onwards.

Notification and Parental Consent

8. What items will I be billed for?

You will only be billed for enrichment programmes which you have given consent for your child's participation, as well as school charges (e.g. hostel fees).

9. Will I be notified if there are going to be changes to the bill amount?

Your school will update you on all bill adjustments (if any).

Payment

10. How can I pay for the School Bill?

For Singaporean students:

You can authorise the Edusave Enrichment Programme Standing Order (EPSO) for the school to make withdrawals from your child's/ward's Edusave account to pay for enrichment programme charges. If your child's Edusave funds are insufficient, or if you choose not to authorise the EPSO, cash payment can be made via the following channels:

- AXS Self Service Kiosks*
- AXS e-Station (www.axs.com.sg)*
- Cash/Cheque (to be given to the school)*
- GIRO Option*

Edusave cannot be used for school charges, and so must be paid for using the cash channels above.

For non-Singaporean students:

Payment can be made via the following channels:

- AXS Self Service Kiosks*
- AXS e-Station (www.axs.com.sg)*
- Cash/Cheque (to be given to the school)*
- GIRO Option*

11. What happens if I do not pay the School Bill by the “pay by date” (shown in bottom right corner of the bill)?

If the “amount payable” on your bill is not scheduled for GIRO deduction, and is not paid in cash/cheque by the “pay by date” (i.e. the 6th of the next month), then this amount will be carried forward as an outstanding balance to the next month's bill.

Credit Balances

12. What do I when there is a credit balance on my child's school bill?

We encourage you to leave the credit balance on your child's school bill. This will be used to offset any subsequent school charges and/or new enrichment programme co-payment amounts. Otherwise, you may approach your school directly to seek a refund.

13. How will I get a refund of the credit balance if my child has graduated or left the school?

Credit balances will be refunded at the end of the year for all graduating students. If your child leaves the school before graduation, an ad-hoc refund will be done for your child.
