

**INFORMATION REQUIRED FROM VENDOR**

All defined terms in this Information Required from Vendor shall have the same meaning ascribed to them in Clause 1A of the Terms and Conditions.

**1. Vendor's contact information**

Name of Bus Operator/Company (to appear on the contract)	
Business Registration No./ NRIC:	
Registered Address:	
Contact number:	
Email:	
Fax:	

**2. Statutory requirements set by LTA**

In compliance with the requirement of the Motor Vehicles (Third-Party Risks and Compensation) Act 1960	(Yes/ No)*
Periodic inspections to ensure buses are maintained regularly and in roadworthy condition.	(Yes/ No)*
Seatbelts for buses, licensed attendant in each bus which has more than 30 seating capacity, installation of automatic activated hazard lights and reflective triangular "Children Crossing" sign, licensed drivers etc.	(Yes/ No)*

\*delete where applicable

**3. Capability Assessment****3.1 Proposal, bus fleet details and information on safety measures**

Proposal to optimise the deployment of drivers, and to run bus routes more efficiently.  (E.g. Use of resource planning & route planning software and other innovative solutions/ strategy to combine routes from different	<u>(Please submit a write-up of not more than 4 pages)</u>
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schools/ features to track student's locations etc.)		
Number of buses registered under the company	Up to 15 seaters : >15 seaters :	
Vehicle number and age of buses to be deployed to serve the Group of Schools	Vehicle Number	Age of bus (years)
	E.g. CB1111K	E.g. 5
Safety measures or safety Standard Operating Procedures for students and procedures & response time during breakdowns of buses, vehicular accidents, or drivers on medical leave.	<u>To attach</u>	

### 3.2 Workforce details

<p>Total workforce count (include all local and foreign full-time employees i.e., admin etc. Exclude Employment Pass Holders) and number of local drivers (including PR) registered under the company</p> <p>(To provide the following screenshot from MOM website for "Overall Quota")</p> <p>Sample:</p>	<p>Total workforce count:</p> <p>No. of local drivers :</p>
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<p>Terms And Conditions   <a href="#">Help</a>   <a href="#">Logout</a></p> <p>Name of Company : <input type="text"/></p> <p>CPF Submission No. : <input type="text"/></p> <p>Industry : <input type="text"/></p> <p>Registration No. (ACRA) : <input type="text"/></p> <p>Telephone No. : <input type="text"/></p> <p>Fax No. : <input type="text"/></p> <p>Address : <input type="text"/></p> <p>Existence of GIRO arrangement : <input type="text"/></p> <p><b>Overall Quota</b> WP Sub-Quota S pass Sub-Quota</p> <p><b>Overall Quota Details</b></p> <p>As at <input type="text"/></p> <p><b>Section A: Existing workforce profile and quota details</b></p> <table border="1"> <thead> <tr> <th>Description</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td>Number of local employees earning the Local Qualifying Salary*</td> <td><input type="text"/></td> </tr> <tr> <td>Number of Work Permit holders**</td> <td><input type="text"/></td> </tr> <tr> <td>Number of S Pass holders**</td> <td><input type="text"/></td> </tr> <tr> <td>Overall Quota Balance**:</td> <td><input type="text"/></td> </tr> <tr> <td>Additional Work Permit or S Pass holders you can employ</td> <td><input type="text"/></td> </tr> </tbody> </table>	Description	Number	Number of local employees earning the Local Qualifying Salary*	<input type="text"/>	Number of Work Permit holders**	<input type="text"/>	Number of S Pass holders**	<input type="text"/>	Overall Quota Balance**:	<input type="text"/>	Additional Work Permit or S Pass holders you can employ	<input type="text"/>	
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<p>Number of drivers you intend to deploy to serve the Group of Schools</p>													

#### 4. Vendor's Track records

<p>References – Letters from schools, testimonials, accreditations etc.</p>	<p>To attach</p>
<p>bizSAFE level</p>	<p>To attach the screenshot of an official document or certificate that indicates the company's current bizSAFE level.)</p>
<p>Number of daily school bus service contracts completed within the past 5 years.</p>	<p>Please list the names of the schools (Government Schools, Government-Aided Schools, International Schools/ Institutions of Higher Learning )</p>

## 5. Not to Exceed Price Schedule for Bus Services by Distance Range Category

- Vendors still quote a Not to Exceed Price for each Distance Range Category. The Not to Exceed Price quoted is applicable to all Schools.
- In determining which Distance Range Category applies to a student, the School Bus Operator shall calculate the distance between the proposed Pickup Address, Drop-off Address or Common Location (as the case may be) from the relevant School's address.
- While vendors may deploy buses to serve an individual School, they are expected to aggregate at least 1 bus route to serve at least 2 Schools per trip.

- A. Not to Exceed Price for sending students from their Drop-off Address, Pickup Address or Common Location (as the case may be) to each School and vice versa. Please refer to Clause 4.3 of the Call for Proposal the expected arrival and departure time for each School.

### Initial Service Period

Distance Range Category	Up to 15 seater		>15 seater	
	1 way	2 way	1 way	2 way
Up to 2km				
>2 – 4km				

### Option Period

Distance Range Category	Up to 15 seater		>15 seater	
	1 way	2 way	1 way	2 way
Up to 2km				
>2 – 4km				

- B. Not to Exceed Price for After School Services. Please refer to Clause 4.5 of the Call for Proposal for the expected departure time from each School.

### Initial Service Period

Distance Range Category	Up to 15 seater (per trip)	>15 seater (per trip)
Up to 2km		
>2 – 4km		

### Option Period

Distance Range Category	Up to 15 seater (per trip)	>15 seater (per trip)
Up to 2km		

>2 – 4km		
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