

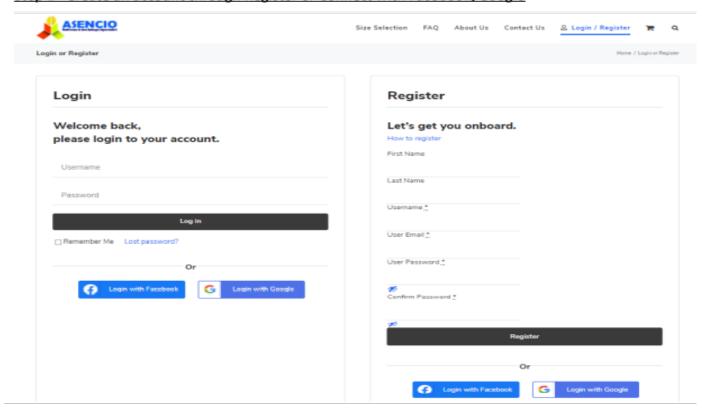
# **ONLINE ORDERING GUIDE FOR FAS**

- 1) Please go to our website www.asencio.com.sg/
  - For first time user: Click on Login/Register for a one-time registration.\*
  - For repeat users: Please login with your ID and password.
- \* You <u>MUST provide your child's details in your account</u> in order to view and purchase the required items.

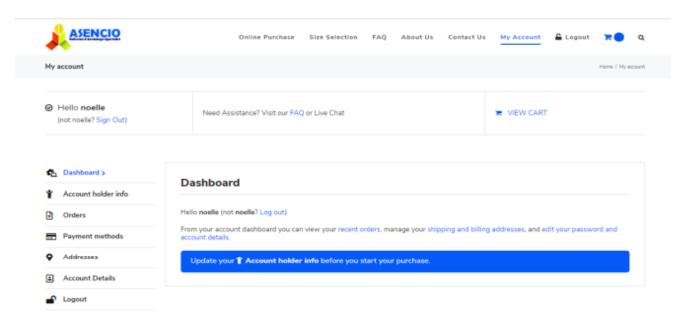
Below are the steps to register an online account:

## **How to Register**

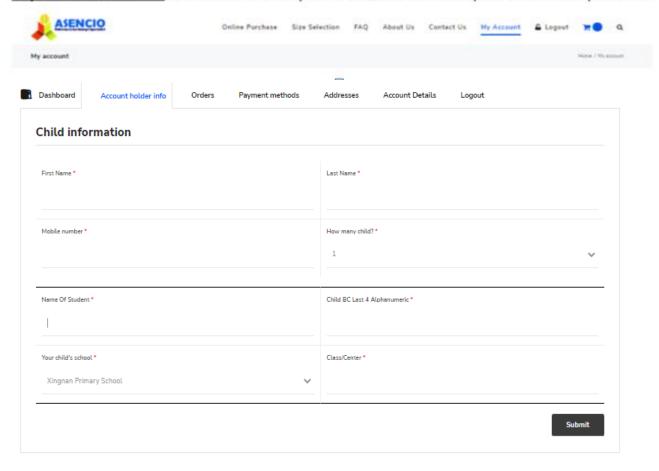
### Step 1 - Create an account through Register or Connect with Facebook/Google



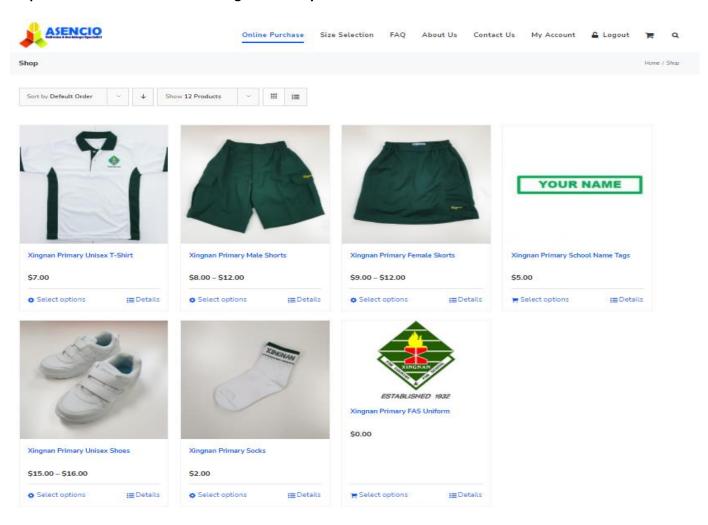
### Step 2 - After login to your Dashboard, click on Account Holder Info



Step 3 - Enter child's info., then Click Submit and you will be able to browse the products related to your school



# Step 4 - Online Purchase - Select Xingnan Primary FAS Uniform



Step 5 – Choose Gender then select size and enter child's name in the name tag box if needed.

# **Xingnan Primary FAS Uniform**

Choose Gender*		
○ Boy ○ Girl		
Unisex T-Shirt 1st piece*		
Select Size	4	\$0.00
Hairry T Chiet 2nd aircre		
Unisex T-Shirt 2nd piece*  Select Size	,	\$0.00
Jetect Size		Ç
Socks 1st pair*		
Select Size	4	\$0.00
Socks 2nd pair*		
Select Size	4	\$0.00
Shoes (White)*		
Select Size	4	\$0.00
Name Tag  Name to be embroidered  Max 16 characters in BLOCK LETTERS including spacing and punctuation's.		
School Level	_	
Choose level	*	
Student's next year class		
Name Tag Quantity I set of 6 pieces		
1 Set (\$5.00)	₩	\$5.00

Name Tag delivery is estimated to be between 4 to 6 weeks. Please check and confirm the colour before purchase.

Step 6 – Input Personal Information then add to cart.

# Personal Information Your Name\* Email\* Contact Number\* Student's Full Name\* BC Last 4 Alphanumeric\* Class/Center\* FAS Reference Number\*

Step 7 – Repeat step 4 to step 6 if you have more than one child.

Step 8 - Items appear in the cart then apply Promo Code once completed the submission for all your children.

