



YEW TEE PRIMARY SCHOOL

10, Choa Chu Kang Street 64, Singapore 689100

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ADVISORY NOTE: CYCLING TO SCHOOL

1 January 2022

Dear Parent / Guardian

1. You are receiving this advisory note because your child is cycling to school.
2. Given the hazards that cyclists may encounter, the school is concerned about the safety of students who cycle to school.
3. It is thus important for you to remind your child to take the necessary safety precautions, including but not limited to the following:
 - a. Before cycling to school, always make sure that the bicycle is in good working condition. Bicycles **should** ideally be fitted with front and rear lights and a bell. You or your child **should** ensure that the bicycle's brakes, chains, tires, lights and bell are well-maintained and are in good working order.
 - b. Your child **should always** wear protective gear, such as a helmet, and proper shoes (if there are shoelaces, they should be properly tied) to protect against injuries.
 - c. Your child should be reminded **not to** use his or her mobile phone, even with an in-ear attachment, or listen to music through earphones while cycling.
4. Your child is advised to secure his or her bicycle at the bicycle racks located on the school premises. The school **will not** be responsible for the loss of, or any damage to, your child's bicycle.
5. Please endorse the attached form and return it to your child's Form teacher or Mr. Alam Bin Naser within 3 days upon receipt of this advisory for record purposes. Thank you.

Your Partner-in-Education

Mr. Alam Bin Naser
HOD Student Management

Acknowledgement Slip

ADVISORY NOTE: CYCLING TO SCHOOL

To: Mr Alam Bin Naser

Head of Department (Student Management)

From: *Mr/Mrs/Mdm _____ Contact No: _____ (hp)

Student's Name: _____ Class: Pri _____

I have read and noted the details of the above Advisory Note on cycling to school dated 1 January 2022.

I will ensure that my child complies with the school safety procedures and be mindful of his / her personal safety and that of others.

Thank you.

Signature of *Parent / Guardian

Date

****Delete accordingly***

Please return this acknowledgement slip to the Form Teacher or Mr. Alam Bin Naser. Thank You.