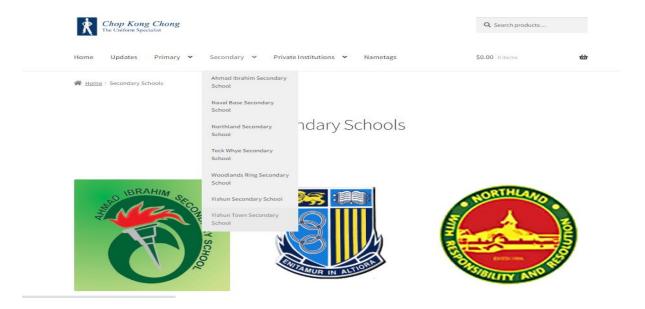
Annex C – Guide on Purchasing Uniforms Online

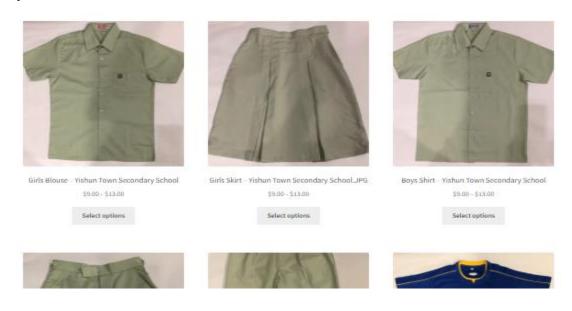
Step 1: Go to website link given below.

Website: https://www.euniforms.com.sg/shop/

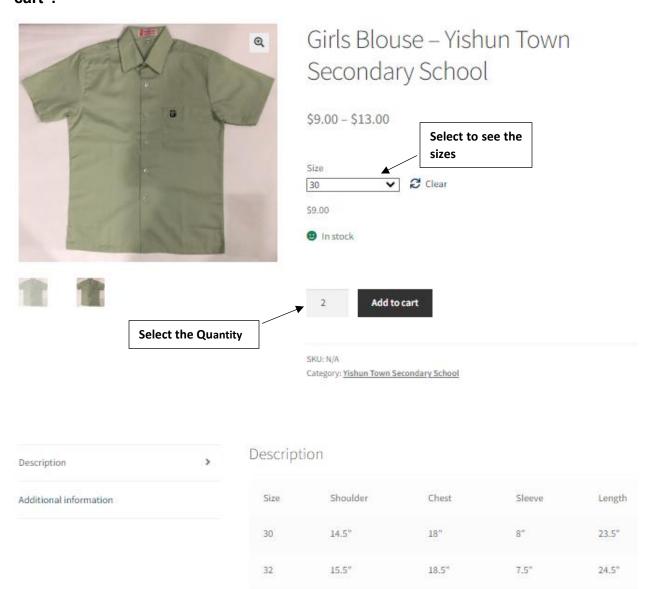
Step 2: Select the Category "Secondary" and scroll down to select "Yishun Town Secondary School"



Step 3: At the product page of the items you wish to purchase, click "Select Options".

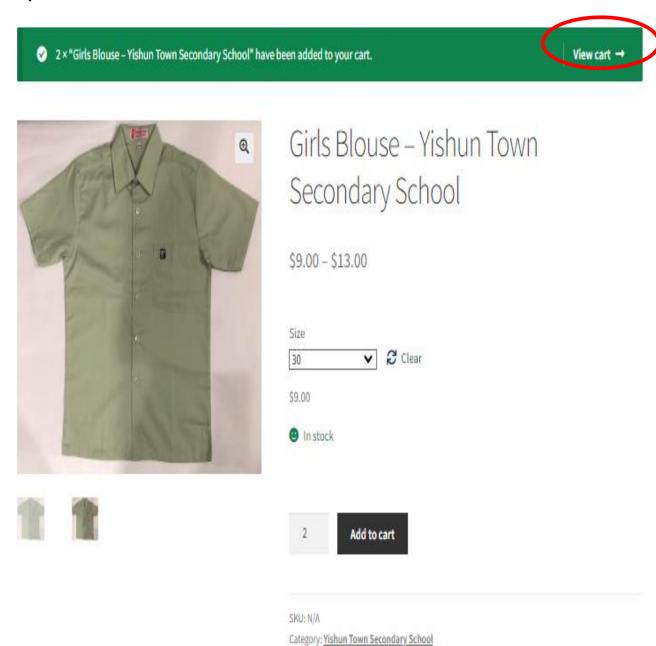


Step 4: Select the Size and fill in the Quantity of your purchase and click "Add to cart".



25.5"

Step 5: Click "View cart".



Step 6: If you wish to add more items, click "Home", and re-do Steps 1 – 4. Then click "Update cart".



Cart

	Product	Price	Quantity	Subtotal
0	Girls Blouse - Yishun Town Secondary School - 30	\$9.00	2	\$18.00
				Update cart

Cart totals

Subtotal \$18.00

Step 7: Check the Cart if it is updated.

	Product	Price	Quantity	Subtotal
8	<u>Girls Blouse - Yishun Town Secondary School - 30</u>	\$9.00	2	\$18.00
8	Girls Skirt - Yishun Town Secondary School.JPG - 23	\$9.00	2	\$18.00

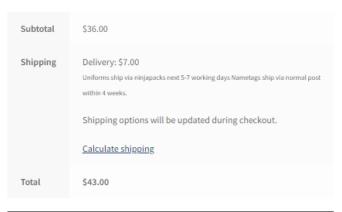
Step 8: Click "Proceed to checkout" at the bottom of the page.

0	Girls Blouse - Yishun Town Secondary School - 30	\$9.00	2	\$18.00
0	Girls Skirt - Yishun Town Secondary School.JPG - 23	\$9.00	2	\$18.00

Update cart

Update cart

Cart totals



Proceed to checkout →

Step 9: Fill in necessary particulars and click "Place Order" at the bottom of the page.

Billing details	Your order			
Student's Name **	Product	Subtotal		
Residential Address & UNIT NUMBER* Unit Number / House Number	Girls Blouse - Yishun Town Secondary School - 30 × 2	\$18.00		
Postal Code*	Girls Skirt - Yishun Town Secondary School.JPG - 23 × 2	\$18.00		
Phone <u></u>	Subtotal	\$36.00		
Email address*	Shipping	Delivery: \$7.00 Uniforms ship via ninjapacks next 5-7 working days Nametags ship via normal post within 4 weeks.		
Ship to a different address?	Total	\$43.00		
Order notes (optional)				
Notes about your order, e.g. special notes for delivery.	Paynow / Paylah	Paynow / Paylah		
	until payment has been updated within 1 workir	On placement of order, your order status will be 'On-Hold' until payment has been verified. Order status will be updated within 1 working day to 'Processing' once the funds have been received.		
		Your personal data will be used to process your order and support your experience throughout this website.		
	P	ace order		

Step 10: The Company QR Code will appear. You can choose to use the QR code or just use PAYNOW to pay for your orders. (UEN number is stated at the window).

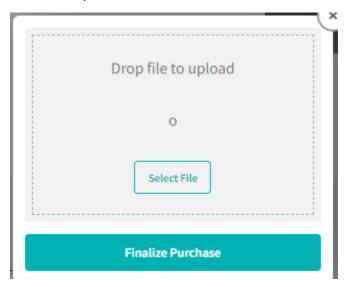
Click "Continue" at the bottom of the QR code once you have made you payment.

***Do note: DO NOT close the window as your order is not complete even after you have made the payment.



Step 11: You will see a pop-up window asking for you to upload your transaction receipt into the order system. Click "Select File".

Once completed, click "Finalize Purchase" to complete the transaction.



Step 12: Your "ORDER ID" will be generated with the page below. A copy of your order will be sent to your email.

