

17 May 2021

Dear Parents / Guardians

Full Home-Based Learning (FHBL) from 19 to 28 May 2021

With the recent increase in the number of community cases, including the spike in unlinked cases, the Ministry of Education will step up precautionary measures to safeguard the well-being of all students and staff.

2. From Wed 19 May 2021, primary, secondary, junior college and Millennia Institute students will shift to Full Home-Based Learning (FHBL) till the end of term on Fri 28 May 2021.

Full Home-based Learning Matters

3. From Wed 19 May 2021, the FHBL timetable will follow the Term 2 Timetable. FHBL days will start at 7.45 a.m. with attendance taking and check in by the Form Teachers, and lessons will start at 8.00 a.m and follow the timetable for the rest of the day.

4. A copy of the **weekly lesson schedule will be made available on this [link](https://www.zhonghuasec.moe.edu.sg)**. Students may also access the schedule via **the school website (<https://www.zhonghuasec.moe.edu.sg>)** under *Announcements > FHBL from 19 to 28 May*. Please refer to the weekly lesson schedule for the instructions for each lesson and the HBL platform(s) to be used, if any.

5. During the period of FHBL, the school will provide instructions and support for your child to access a range of both online and hardcopy learning material and resources so that learning can continue.

6. Information and instructions on FHBL have been sent to the students via their ICON email. A copy is appended for your reference.

7. With the announcement, I understand that some parents may have questions and perhaps some anxieties regarding the FHBL, in particular parents and guardians of our Secondary One students who are new to doing FHBL in a secondary school. Allow me to share with you our HBL experience on Tue 13 Apr 2021 which I hope will provide you with some reassurance. We gathered feedback from the students through a survey, and their overall HBL experience was generally positive with about 96% agreeing that they were able to follow the teachers' instructions and 91% agreeing that they were able to access the online activities and tasks. 90% also agreed that they were able to complete the assigned work.

8. The teachers' observations were consistent, with 92% agreeing that students were able to complete the assigned work independently. Teachers were also mindful about the amount of screen time for the students when planning the lessons, and 78% of students spent less than 2 hours on their computers, with only about 5% of students spending more than 4 hours on their computers.

9. The survey findings affirmed the school's efforts to prepare our students for learning from home. The survey also identified areas which require strengthening and we will continue to work on these areas so as to improve our students' HBL experience and learning.

10. Our teachers will continue to monitor the progress of your child through HBL homework, learning tasks and assignments. If your child/ward requires additional learning or emotional support, kindly inform your child's/ward's Form Teachers and/or Subject Teachers. Our school personnel such as our allied educators and school counsellors are also available to provide additional support.

11. If you have any queries on FHBL, please contact the Year Heads of the respective levels:

Levels	Year Heads	Email Address	Contact Number
Sec 1	Ms Estee Teo	teo_kexin_estee@schools.gov.sg	6593 8177
Sec 2	Mr Ron Low	low_yao_ming@schools.gov.sg	6593 8156
Sec 3	Ms Rozianna	rozianna_mohammed_affendi@schools.gov.sg	6593 8144
Sec 4&5	Mr Ang Chun Hua	ang_chun_hua@schools.gov.sg	6593 8155

Examination and Assessment Matters

12. Script checks for Secondary Two and Secondary Four/Five Mid-Year Examinations will be completed by Tue 18 May 2021. Teachers will go through more detailed feedback with the students during the HBL lessons.

13. The GCE O-Level Mother Tongue Language Examination will proceed as planned on Mon 31 May. It will be held in classrooms with the necessary precautions in place for invigilators and students.

14. During this period of FHBL, to ensure that we break the chain of transmission, the graduating students will carry out Home-Based Learning. Teachers will provide support for our students online.



15. Graduating students may return to school in small groups (e.g. to work on their coursework submissions) during the first two weeks of the Jun holidays. We will continue to monitor the situation and provide more information in due course.

Updates on Key Events/Programmes

15. The online Meet-the-Parents-Session (e-MTPS) will take place on Mon, 31 May 2021 and Tue, 1 Jun 2021 from 8.00am to 4.30pm. Please refer to the letter sent on 10 May 2021 for more information.

16. We will be sharing further updates on the National Digital Literacy Programme (NDLP) and the Personalised Digital Learning Programme (PDLP). Students will be briefed on Tue 18 May 2021 and parents will be informed via PG by Wed 19 May 2021.

Safe Management Measures

17. Please ensure that your child/ward stays at home and continues to observe good hygiene practices such as washing his/her hands frequently with soap. If he/she feels unwell, please seek medical attention promptly.

18. Should you have further queries or require any assistance, please contact our General Office at 6282 4339.

Thank you for your continued support and partnership. Stay healthy and safe.

Yours sincerely



Ms Cindy Low
Principal



Dear Zhonghuarians

Instructions on Full Home-based Learning (FHBL)

1. With the recent increase in the number of community cases, including the spike in unlinked cases, the Ministry of Education will step up precautionary measures to safeguard the well-being of all students and staff. **From Wed 19 May 2021, primary, secondary, junior college and Millennia Institute students will shift to Full Home-Based Learning (FHBL) till the end of term on Fri 28 May 2021.**

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3. A copy of the **weekly lesson schedule will be made available on this [link](#)**. Students may also access the schedule via **the school website (<https://www.zhonghuasec.moe.edu.sg>)** under *Announcements > FHBL from 19 to 28 May*. Please refer to the weekly lesson schedule for the instructions for each lesson and the HBL platform(s) to be used, if any.

1. **Please prepare for all HBL lessons and log in to your computer and SLS or other online platforms by 7.45 a.m.**

2. If you are required to join in face-to-face online lesson through Google Meet or Zoom platform, **log in 5 minutes before the lesson starts**. If you are unsure, please check with your subject teachers directly. The guides on the use of Google Meet, Google Classroom and Zoom can be downloaded from the school website under *Announcements > FHBL from 19 to 28 May*.

3. **Students are expected to complete the learning material and assignments as instructed by the teachers**. You may be required to upload or print certain assignments to be submitted to your respective teachers.

4. The school will remain open for those who require additional support for HBL, such as access to digital devices or internet connection. **If you require such support, please inform your Form Teachers before you come to school.**

5. Please test out your login to SLS account and ICON email. To access the student ICON email, students should log into <https://workspace.google.com/dashboard>. Students who have forgotten their password to SLS and/or ICON email may reset their password via the request form which can be found on the school website under *Infolinks > ICT e-Office*.



6. FHBL is but one of the many adjustments we have had to make over the past year and more. I am confident that you will be able to manage it if you set your minds to doing it well, just like how you have managed the various disruptions resulting from the pandemic. If you are unsure about anything, please check with your teachers. We are all here to support you during this period.

7. Lastly, take care of yourselves, and look out for one another – be they your classmates or your CCA mates – and alert your teachers if you think anyone requires more support. Show your appreciation to your teachers too, as they try their best to ensure you are learning well while at the same time, attend to their own family needs such as young children and elderly parents. Together as one Zhonghua community, we will overcome all the challenges.

Wishing all an enriching and fruitful FHBL experience.

Yours sincerely

Ms Cindy Low
Principal