

# NOTICE TO MINISTER BY LEVEL "A" CONTROLLER

Significant Investments Review Act  
2024, Section 18(1)

Version 1  
29 May 2024

## *Description*

1. When a person becomes, on or after the designation date, a Level A controller of a designated entity as defined under Section 18(1) of the Significant Investments Review Act ("SIRA"), the Level A controller is required to notify the Minister in writing within 7 days.
2. Please complete this form and submit all relevant documents by email to [submissions@osir.gov.sg](mailto:submissions@osir.gov.sg).
3. At any point, during the application process, you may be required to provide additional information.

## Notice to Minister by Level "A" Controller

### *Explanatory Notes*

1. All questions must be answered. If a question is not applicable, please mark "N.A." in the space provided. If there is insufficient space for your answers, please attach the relevant annex(es) to this application.
2. Where there is an asterisk (\*), please delete whichever is inapplicable.
3. This application is to be signed as indicated and must be accompanied by the relevant documents and information requested under Annex A and list the attachments accordingly using Annex B.
4. This application form is to be completed electronically. OSIR will not accept hard copies or scanned copies of this application form. Annexed documents may be scanned and attached.

### **To the Minister**

#### **Section A: Date of notice** (DDMMYYYY)

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#### **Section B: Particulars of notifying party**

##### **I. For all applicants - Full name of person/entity**

(Please underline last name if applicable)

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##### **II. For all applicants - Full name of person/entity in native language**

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##### **III. For all applicants - Date of birth/incorporation (DDMMYYYY) and nationality/country of incorporation**

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##### **IV. For individuals - Sex (M/F)**

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##### **V. For all applicants - Identification details**

Identification Document	Identification Number
Singapore issued identity (NRIC/FIN)	
Passport/Issuing Country	
UEN	

##### **VI. For individuals - Singapore permanent resident (Yes/No)**

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**VII. For all applicants - Citizenship** *(if natural person)* **/current country of registration***(if entity)*

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**VIII. For all applicants – Address/registered address**

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**IX. For all applicants - Contact details**

Contact Number	
Email Address	

**X. For entities - Ownership structure**

*(Please include shareholdings/interest in the designated entity held by the proposed acquirer as well as associates up to the ultimate beneficial owner)*

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**Section C: Particulars of authorised representative**

**I. Full name of person** *(Please underline last name if applicable)*

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**II. Full name of entity**

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**III. Registered address**

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**IV. Contact details**

Contact Number	
Email Address	

**Section D: Transaction details**

**I. Full name of designated entity**

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**II. Date of transaction (DDMMYYYY)**

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**III. Amount of shares/voting power being obtained**

*(Please also indicate the shares/voting power being obtained as a percentage of total shares/voting power of the designated entity)*

Control	Number and % of Shares	Voting Power %
Direct		
Indirect		

**IV. Amount of shares/voting power after the transaction**

*(Please also indicate the shares/voting power held as a percentage of total shares/voting power of the designated entity)*

Control	Number and % of Shares	Voting Power %
Direct		
Indirect		

**V. Value of the transaction**

SGD
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**VI. Source of the funding for the transaction**

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**VII. Name and identification number of persons/entities holding shares/voting power in the designated entity on applicant's behalf**

*(Please indicate holdings from 1% and above)*

#	Full Name	Identification No.	Number and % of Shares	% of Voting Power
1				
2				
3				
4				
5				

**Section E: Declaration**

I/We declare that all information given in this application and in the attached annexes (if any) are true and correct.

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**Signature of Notifying Party/Authorised Representative\***

<b>Signatory Name:</b>	
<b>Title:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	
<b>Date (DDMMYYYY):</b>	

### **Annex A**

#### **Attachments for submission with application**

1. Please attach a copy of the following documents:
  - a. Identification documents where available:
    - NRIC (Front and Back)
    - Passport (For foreign applicants)
    - Work Permit (Front and Back)
    - Any other identification document
  - b. Register of Registrable Controllers (RORC) of Applicant, if any.
  - c. The Ownership Structure of the parties to the transaction, including information on persons participating in the capital of the undertaking and persons exercising control over the parties
  - d. Proof of Transaction
  - e. Certificate of Incorporation, if any
  - f. Company Constitution, Memorandum, Articles of Association, if any
  - g. Shareholder agreements concerning the shareholdings of the acquirer, if any
  - h. Any other information deemed necessary for the Minister to review the transaction under this Act
  - i. Annex B - List of Attachments
2. If you are attaching more than one document, please label the attachments with the name of the notifier followed by the consecutive file number. Please list the attachments accordingly in a table (**using Annex B**) to be attached to this application. A sample is listed below for reference:
  - a. Example of attachment table

Attachment	Name of Document	Name of Attachment
1	Identification document ( <i>to list individually if more than one</i> )	NRIC_File 1
2	Proof of Transaction	Transaction document_File 1

**Annex B – List of Attachments**

<b>Attachment</b>	<b>Name of Document</b>	<b>Name of Attachment</b>
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		
<b>9</b>		
<b>10</b>		
<b>11</b>		
<b>12</b>		
<b>13</b>		
<b>14</b>		
<b>15</b>		