

## APPLY FOR FUNDING FROM PRESIDENT'S CHALLENGE 2025

### Notes to Applicants:

1. You may apply if you represent a charity that is an Institution of a Public Character (IPC).
2. Your proposal must exclusively benefit the community in Singapore and not be for a foreign charitable purpose.
3. To apply, you must submit the following documents, via Form.sg <https://go.gov.sg/pc2025grant>.
  - a. Acceptance of Terms and Conditions signed by the Executive Director/Head of the agency
  - b. Your agency's audited financial statements for the past 2 Financial Years.
  - c. The project budget, using the excel form in Section C.
  - d. Documents that explain why your project should receive funding, such as evaluation findings, data from end users and/or key partners, and case studies.
  - e. (For Category 2) Endorsement form from the relevant government agency or President's Challenge Sector Administrator.
4. Only completed application forms with a full set of supporting documents will be considered.
5. Your agency may only submit one application form, even if you are applying for funding for more than one project. If we receive multiple application forms from your agency, we will assess only the latest.
6. You will be informed via email by Q2 2025 (indicative) if your application is successful.

### About President's Challenge

1. President's Challenge provides funding to support charities with IPC status to deliver projects that aim to uplift the aspirations, abilities and potential of those who start with greater odds, including nurturing talent in the arts and sports, through upstream preventive and/or direct intervention.

Consideration will be given to whether proposals activate the community by involving volunteers, and/or promoting multiracialism, cross-cultural appreciation etc.

2. President's Challenge supports qualifying proposal(s) in either of the following two categories:
  - i. **Category 1** - Project that meets the objectives of President's Challenge, have good project design and relevant team experience to address an issue/gap in the landscape, and require funding to pilot or stabilise and move to the next stage of growth; or
  - ii. **Category 2** - Project that meets the objectives of President's Challenge, and have been endorsed by a relevant government agency or President's Challenge Sector Administrator to have consistently achieved good results in addressing an issue/gap in the landscape, and to have the potential to scale and become self-sustaining.
3. All proposals will be assessed based on the criteria below. Proposals that promote multiracialism, cross-cultural appreciation and volunteerism will be assessed favourably. Additional criteria apply for Category 2 projects, with priority given to proposals that demonstrate exceptional quality. Fundraising events, religious activities or proposals that propagate a specific faith will not be supported.

Assessment Criteria for Cat 1 and Cat 2 Projects	Elaboration
Clear Objective of Supporting Upliftment	<ul style="list-style-type: none"><li>• Proposal clearly describes the issue/gap it aims to address and produces credible evidence to justify the need for this project.</li></ul>

Community Activation	<ul style="list-style-type: none"> <li>Project involves volunteers and clearly describes how the use of volunteers will benefit the service users.</li> <li>Project promotes multiracialism and/or cross-cultural appreciation and clearly explains how this will be achieved.</li> </ul>
Project Design	<ul style="list-style-type: none"> <li>Proposal clearly describes how the activities/interventions lead to the intended outcomes.</li> <li>Project's timelines to achieve the intended outcomes are realistic.</li> </ul>
Team's Experience	<ul style="list-style-type: none"> <li>Project team understands or has experience serving the target group.</li> </ul>
<b>Additional criteria for Category 2 Projects</b>	
Endorsement from government agency/ President's Challenge Sector Administrator	<ul style="list-style-type: none"> <li>The project receives support from a relevant government agency or President's Challenge Sector Administrator that the project is: <ul style="list-style-type: none"> <li>i. performing and delivering good outcomes <u>and</u></li> <li>ii. addressing a clear need within the community or the target population and is a value-add to existing landscape of support.</li> </ul> </li> </ul>
Project Past Performance	<ul style="list-style-type: none"> <li>The project has consistently shown good outcomes.</li> </ul>
Project Impact	<ul style="list-style-type: none"> <li>The proposal identifies suitable output and outcome indicators to measure the impact to beneficiaries.</li> </ul>
Project Sustainability	<ul style="list-style-type: none"> <li>The proposal clearly articulates how the project will be sustainable beyond the funding period.</li> </ul>

4. The Singapore Totalisator Board is a major donor of President's Challenge.

### **Terms and Conditions to be Accepted by Applicant (**

*Please download form from <https://www.presidentchallenge.gov.sg/quick-links/forms> and attach in your application via form.sg*

- The information provided by your agency in the application form is complete and accurate.
- Your proposal meets the objective of President's Challenge in uplifting aspirations, abilities and of those who start with greater odds, including nurturing talent in the arts and sports, through upstream preventive and/or direct intervention.
- Your proposal exclusively benefits the community in Singapore and not be for a foreign charitable purpose.
- If your application is approved, you must ensure that your agency submits the required deliverables to receive funding. The details are as follows:
  - Funding for Category 1 projects** will start in Q2 2025 (indicative), and is capped at up to \$100,000 per year, and up to a total amount of three years' worth of funding. You will receive the full amount in two tranches.

S/N	What you must submit by when	Amount and timing of funding
1.	Nil, as the funding will be automatically given upon approval of application	30% of approved project funding amount By Q2 2025 (indicative)

2.	<p>At the end of the first year of the funding period</p> <ul style="list-style-type: none"> <li>• Annual fund utilisation and outcome report</li> <li>• Annual certified Income and Expenditure statements, which must be endorsed by Agency's President, Treasurer and Executive Head, if not their equivalents.</li> </ul>	<p>70% of approved project funding amount</p> <p>At the end of Year 1, by Q2 2026 (indicative)</p>
<p>Note:</p> <ul style="list-style-type: none"> <li>• Applicant must also submit the fund utilization and outcome report and Certified Income and Expenditure Statements annually until the end of the project.</li> <li>• Certified Income and Expenditure statements shall include the President's Challenge funds as a separate income line item, as well as state the specific components President's Challenge fund has supported and their respective expenses. If the Project is receiving different sources of funding for the purposes of operating the Project, it should be itemised and disclosures on the Funding should be included.</li> <li>• Where required, applicant shall provide other supporting documents which show evidence of expenditure to receive funding.</li> <li>• All unutilised funding shall be returned at the end of the approved funding period.</li> </ul>		

- ii. **Funding for Category 2 projects** will start from 1 July 2025 (indicative), and is capped at up to \$300,000 per year, for up to three years. Where applicable, the funding for the fourth and fifth year will be up to \$200,000 and \$150,000 respectively. You will receive the funding twice a year for each year of the approved funding duration e.g. six tranches for a three-year project.

S/N	What you must submit by when	Amount and timing of funding
1.	<p>Within 2 weeks of issuance of Funding Addendum by President's Challenge Secretariat</p> <ul style="list-style-type: none"> <li>• Signed Funding addendum and where applicable, self-assessment of National Council of Social Service (NCSS) service standards</li> </ul>	<p>30% of approved project funding for first year</p> <p>Within first three months from the start of funding period</p>
2.	Nil	<p>30% of approved project funding for each year (for second year onwards)</p> <p>Within first three months from the start of each funding year</p>
2.	<p><u>Every six months during project duration</u></p> <ul style="list-style-type: none"> <li>• Half-yearly reporting of mandatory client outcomes and output indicators. (Note: While there are proposed targets in the application form submitted, final targets to be reported will be decided subsequently between President's</li> </ul>	<p>70% of approved project funding for each year</p> <p>At the end of each funding year, after the President's Challenge Secretariat has assessed that the reported outcomes (half-yearly) is satisfactory, and verified the certified income and expenditure statements</p>

	<p>Challenge Secretariat and successful applicants)</p> <p><u>Annually at end of each funding year</u></p> <ul style="list-style-type: none"> <li>• Certified Income and Expenditure statements, which must be endorsed by Agency's President, Treasurer and Executive Head, if not their equivalents.</li> </ul>	
3.	<p>At the end of the approved funding duration, for the final tranche</p> <ul style="list-style-type: none"> <li>• <u>Half-yearly reporting</u> of mandatory client outcome and output indicators. (Note: While there are proposed targets in the application form submitted, final targets to be reported will be decided subsequently between President's Challenge Secretariat and successful applicants.)</li> <li>• <u>Annual Certified Income and Expenditure statements</u> endorsed by President, Treasurer and Executive Director, or their equivalents, if the approved funding amount for the first three years averages out to less than \$250,000 a year;</li> </ul> <p><u>or Annual Audited Income and Expenditure statements by certified Auditors</u>, if the approved funding amount for the first three years averages out to \$250,000 or more a year.</p> <ul style="list-style-type: none"> <li>• Self-Assessment of NCSS Service Standards for applicable projects</li> </ul>	<p>Actual expenditure incurred during the approved funding period, up to 70% of approved project funding for the final year</p> <p>At the end of funding period, after the President's Challenge Secretariat has assessed that the reported outcomes (half-yearly) is satisfactory, and verified the certified Income and Expenditure statements/ audited financial statements, NCSS Service Standards (for applicable projects).</p>
<p>Note:</p> <ul style="list-style-type: none"> <li>• Applicant shall submit audited Income and Expenditure annually if the approved funding amount for the first three years averages out to \$250,000 or more a year.</li> <li>• The annual Certified and annual Audited Income and Expenditure statements must include the President's Challenge funds as a separate income line item, as well as state the specific components President's Challenge fund has supported and their respective expenses. If the Project is receiving different sources of funding for the purposes of operating the Project, it should be itemised and disclosures on the Funding should be included.</li> <li>• Where required, applicant shall provide other supporting documents which show evidence of expenditure to receive funding.</li> <li>• All unutilised funding shall be returned at the end of the approved funding period.</li> </ul>		

5. You must ensure that all funds received are used within the approved funding period, in accordance with what you had submitted in the application for President's Challenge funding, approved by the President's Office. We may otherwise request that you return the funds to President's Challenge.
6. Your agency must remain registered as a charity with IPC status during the entire funding period. If not, President's Challenge funding may be withheld or terminated.
7. Your agency must retain proper written records, for a period of at least five (5) years after the record was made to allow proper assessments to be made as to whether your agency has complied or is complying with the conditions as set out in this Terms and Conditions.
8. During the approved funding period for each project, your agency undertakes to give access at any time to any persons authorised by President's Challenge Secretariat, President's Office to any premises where any operations relating to that Project are carried out (the "Premises"). Your agency must also allow inspection of all relevant documents, copies of documents to be made at your agency's cost and/or removed from the Premises, and interview of any staff of your agency and person making use of that Project during such visits. Your agency is to facilitate such interviews.
9. Presidents Challenge funds are not intended as a form of recurrent funding. It is your responsibility to ensure the sustainability of the supported project after the end of funding period. For example, if President's Challenge had supported your agency to hire additional staff, you should ensure that your agency is able to secure income to sustain the hiring of the staff. If continuation of the project is not possible, you need to ensure a responsible and smooth transition for your service users and staff.
10. In the event that the President's Challenge Secretariat, NCSS and/or President's Office are informed of any governance issues that arise during the point of application till the disbursement, President's Challenge funds may be withheld till the case is satisfactorily resolved. We may also request that the funds be returned to President's Challenge.
11. In the event that the President's Challenge Secretariat and/or NCSS is made aware of any breach of this set of Terms and Conditions, President's Challenge Secretariat and/or NCSS is entitled to take the necessary disciplinary and/or legal action(s) in order to recover part or all the sums of funding previously disbursed to your agency. President's Challenge Secretariat and/or NCSS may, at its sole discretion, forbid your agency from applying to be a benefitting agency of President's Challenge for a period of two (2) years, or such other period deemed fit by the Secretariat and/or NCSS. All decisions by the President's Challenge Secretariat and/or NCSS are final and binding on all applicants.
12. In the event that a donor specifically designates a donation to a particular benefitting agency (who is a Recipient), President's Challenge Secretariat reserves the right to direct such designated donations to other causes supported by the President's Challenge accordingly, if the amount of such designated donation has exceeded the recommended allocation for that Applicant.
13. You must not use NCSS, President's Challenge logo or make reference to NCSS or President's Challenge without prior written approval from President's Challenge Secretariat.
14. President's Challenge Secretariat and/or NCSS reserves the right to update this set of Terms and Conditions from time to time, and will inform you of all updated versions as soon as practicable. President's Challenge Secretariat and/or NCSS further reserves the right to issue any further directions or regulations to all applicants in relation to and/or in connection with the use of the respective funding

to applicants, which shall be binding on applicants. Continued acceptance of the respective funding to applicants is hereby deemed as acceptance to any and all revised versions of this set of Terms and Conditions and/or said further directions or regulations, for the respective time being in force.

☐ *(Please tick accordingly)* I have read, understood, and agree to undertake the requirements provided in Terms and Conditions.

Name of Executive Director/ Head of Agency	
Email of Executive Director/ Head of Agency	
Signature of Executive Director/ Head of Agency	
Date	

## Section A – Particulars and Brief Description of Applicant

<b>Entity Name</b>	
<b>Entity Address</b>	
<b>Entity UEN</b>	
<b>Name of Submitter/Contact Person</b>	
<b>Designation of Submitter/Contact Person</b>	
<b>Telephone Number of Submitter/Contact Person</b>	
<b>Email of Submitter/Contact Person</b>	
<b>IPC Approval Period</b>	<p>Please specify latest IPC Approval Period: from _____ to _____ (dd/mm/yy)</p> <p><i>You may check your agency's latest IPC Approval Period at <a href="http://www.charities.gov.sg">http://www.charities.gov.sg</a></i></p>
<b>President's Challenge Sector Administrator</b>	<p>*MOE / MOH / MCCY/ MSF<sup>1</sup>/ Yellow Ribbon SG / Sport Singapore / Singapore Prison Service/ SG Enable</p> <p><i>* Please select your Sector Administrator</i></p>

<sup>1</sup> President's Challenge Applications from Social Service Agencies and social-related projects under Sector Administrators MSF and MCCY will be assessed by NCSS.

**Section B – Financial Information of Agency** (Please provide the latest available financial statements)

Please provide a breakdown of the information below:

<b>Financial Year: DD/MM/YY to DD/MM/YY</b>	<b>Please provide the figures from the latest audited financial statements (\$)</b>
<b>Total Agency Income</b>	
<b>Agency Total Operating Expenditure</b>	
<b>Agency Surplus / (Deficit) (Total Agency Income less off Agency Total Operating Expenditure)</b>	
<b>Agency Total Unrestricted Reserves</b>  (This includes Unrestricted Fund, General Funds, Accumulated Funds)  Unrestricted Fund refers to funds that are not specifically designated for particular use(s) by the donor, e.g. building fund	
<b>Agency Reserves Ratio (rounded up to 2 decimal place)</b>  (Agency Total Unrestricted Reserves divided by Total Operating Expenditure)	



## Section C: Project Funding

### Notes:

- Each table captures information on **ONE** project. If you are applying for more than one project, please choose the number of projects accordingly in the **form.sg application form** and answer the questions accordingly. There is a cap of 3 project requests per agency.

Please indicate no. of projects that your agency is applying for President's Challenge Funds:

<b>Project category my agency is applying for:</b>	<b>Please indicate by putting a tick (✓):</b> <input type="checkbox"/> Category 1 project <input type="checkbox"/> Category 2 project
<b>Project Name/Title</b>	
<b>Project Duration</b> (indicate estimated project duration to be funded under President's Challenge – e.g., 01/06/2025 – 31/05/2026)	
<b>End User(s)/ Target Group</b> (Note: Project should directly benefit the local community)	Please tick and describe the profile of the target group: <input type="checkbox"/> Children and Youth-at-Risk <input type="checkbox"/> Families in Need <input type="checkbox"/> Seniors in Need <input type="checkbox"/> Persons with Mental Health Conditions <input type="checkbox"/> Persons with Disabilities <input type="checkbox"/> Others: ____ (describe target group)
<b>Target number of end users benefitting from this project</b>	
<b>Project Description and Desired Outcomes:</b>	
<b>Project Objectives</b> <ul style="list-style-type: none"> <li>Explain the need/issue the project will address and its relevance to PC objective of supporting upliftment.</li> <li>Include evidence to justify the need for the project.</li> </ul>	

<b>Project Design:</b> <ul style="list-style-type: none"> <li>• Explain the activities/interventions and how these will lead to the intended project outcomes.</li> <li>• Describe the project key milestones and timeline to achieve the intended outcomes for the end users.</li> </ul>	
<b>Project Theory of Change</b>	Provide a Theory of Change to show how the activities/interventions lead to the outcomes.  You may refer to Page 20 to 22 of the NCSS Service Standards Playbook: <a href="https://go.gov.sg/ncssservicestandardsplaybook">https://go.gov.sg/ncssservicestandardsplaybook</a>
<b>Does your project promote community activation?</b> (including but not limited to volunteerism, multiracialism and/or cross-culturalism)	<b>If Yes, go to next question for elaboration.</b>
<b>Community Activation (if applicable):</b> <ul style="list-style-type: none"> <li>• Explain how your project will involve volunteers and how the volunteers will benefit the end users</li> <li>• Explain how the project will promote multiracialism and/or cross-cultural appreciation</li> </ul>	
<b>Team's Experience:</b> <ul style="list-style-type: none"> <li>• State who will be in the project team, including role and any relevant experience/ skills and/or qualification.</li> </ul>	
<b>If the application is for a Category 2 Project, the following questions will appear in the form:</b>	
<b>Endorsement from relevant government agency / President's Challenge Sector Administrator</b> <ul style="list-style-type: none"> <li>• Please download endorsement form (<a href="https://www.presidentchallenge.gov.sg/quick-links/forms/">https://www.presidentchallenge.gov.sg/quick-links/forms/</a>) to seek support relevant government agency or President's Challenge Sector Administrator.</li> <li>• State the contact person of the government agency that has endorsed the project.</li> </ul>	Name of government agency: Name of contact person and designation: Email address: Remarks/supporting document:

<ul style="list-style-type: none"> <li>• Include remarks/ supporting document from the government agency for this endorsement.</li> </ul>	
<p><b>Project's Past Performance:</b></p> <ul style="list-style-type: none"> <li>• Describe your project's past achievements and provide relevant supporting document(s). This can include evaluation findings, survey/ testimonials from end users and/or key partners, and case studies.</li> </ul>	
<p><b>Please state the <u>current output and outcome</u> of the project using average performance of the past 3 years and;</b></p> <p><b>the <u>desired output and outcome indicators</u> of the project if the project is supported under President's Challenge</b></p> <p>Indicate the <u>targets</u> for each of the indicators your project hopes to achieve.</p>	<ul style="list-style-type: none"> <li>• Agencies are encouraged to refer to the Sector Evaluation Framework (available <a href="#">here</a>) and use the recommended metrics to measure the programme outcomes,.</li> <li>• Agencies are to adhere to the NCSS Service Standards (available <a href="#">here</a>) to ensure good quality in service delivery, where relevant.</li> </ul>
<p><b>How would you continue to resource the project after the funding from President's Challenge ends?</b></p>	
<p><b>Projected Income and Expenditure for Project in the Year</b></p>	<div data-bbox="804 1451 1011 1581" data-label="Image"> </div> <p>(Please download the Budget form Template from <a href="https://www.presidentschallenge.gov.sg/quick-links/forms/">https://www.presidentschallenge.gov.sg/quick-links/forms/</a> )</p>