

Updated as of 23 Aug 2024

TRAINING DIRECTORY

2024 / 2025

CET PROGRAMMES		
Programme Title	Duration	Schedule
Diploma		
Higher Diploma in Social Service	18 months	Intake 6: Aug 2024 - Dec 2025
Certificates		
Advanced Certificate in Social Service	13 months	Intake 4: Aug 2024 – Sep 2025
Advanced Certificate in Supported Employment	6 months	TBC
Certificate in Para-counselling in Community Setting (Classroom & Synchronous	60 hrs	Intake: 9 Sep 2024 - Nov 2024
Certificate in Peer Support ¹	180 hrs	TBC
Certificate in Residential Care for Children and Young Persons (e-learning)	10 hrs	Intake: May 2024 - Nov 2024
Professional Certificate in Casework (NSWCF Foundational) ²	3 months	TBC
Professional Certificate in Group Work ²	2 months	TBC

¹ Please find other related Peer Support Specialist Programmes under the Mental Health section in the Training Directory.

² The National Social Work Competency Framework (NSWCF) is jointly developed with the Ministry of Social and Family Development (MSF) and Ministry of Health (MOH).

Short Courses

CAREGIVING

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CHILDREN, YOUTH & FAMILY

Course Title	Modality				Duration	2024												2025		
	C	B	E (Async)	E (Sync)		Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		
Engagement	*	*	*	*	15.5				✓							✓				
Apply Development Theories when Working with Children and Youngs (Classroom & Asynchronous)	*	*	*	*	15.5				✓							✓				
Therapeutic Techniques to Engage and Motivate Resistant Youth (Classroom, Synchronous & Asynchronous)	*	*	*	*	7			✓					✓							
Developments in Residential Care for Children and Young Persons (Asynchronous E-learning)	*	*	*	*	21															
Certified User for Child and Adolescents Needs and Strengths (CANS) (Synchronous E-learning)	*	*	*	*	21															
Certified User for Youth Level of Services/Case Management Inventory (YLS/CMI) (Synchronous & Asynchronous E-learning)	*	*	*	*	21					16-17 & 23-24 Jul	12-13 & 19-20 Aug		10-11 & 17-18 Oct			16-17 & 23-24 Jan		3-4 & 10-11 Mar		
Delivering Impactful Training to Youth	*	*	*	*	14.5						✓									
Developing Youth Outreach Plans (classroom and asynchronous)	*	*	*	*	20.5						✓									
Engaging Youth At-Risk Through Counselling Techniques (Classroom, Synchronous & Asynchronous)	*	*	*	*	14											✓				
Helping Youth Cope with Anger (Synchronous E-learning)	*	*	*	*	28					1 Jul							✓			
Introduction to Trauma Informed Positive Behavioural Interventions and Supports for Children and Young Persons in Residential Care	*	*	*	*	21					9-9 & 15-16 Jul	16-17 & 23-24 Sep	4-5 & 11-12 Nov				17-18 & 24-25 Feb				
Implementing Trauma Informed Positive Behaviour Interventions & Supports for Children and Young Persons in Residential Care	*	*	*	*	35						15-16, 19 Aug					6-8 Jan				
Integrated Structured Decision Making (SDM) and Partnering for Safety (PFS) for Out-of-Home Care (OHHC) Case Management	*	*	*	*	14.75					✓							✓			
Support the implementation of youth outreach plans to work with clients in social service sectors (classroom and asynchronous)	*	*	*	*	21							✓								
Intervention and Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
As introduction to Family Therapy	*	*	*	*	1.5					24-26 Jun				13-15 Nov			26-28 Feb			
(E-Learning) Child Abuse Reporting Guide (CARG)	*	*	*	*	1															
(E-Learning) Introduction to Child Protection Framework	*	*	*	*	1															
(E-Learning) Sector-Specific Screening Guide (SSSG)	*	*	*	*	1															
Family & Adult Support Tool (FAST) - User (Synchronous & Asynchronous)	*	*	*	*	14															
Family-based Casework Training for Family Service Centres	*	*	*	*	40															
Family Therapy: Intermediate	*	*	*	*	21						21-23 Aug				15-17 Jan					
Helping Family Members Cope with Issues Arising from Incarceration of a Loved One	*	*	*	*	22															
Management of Family Violence: Working with Couples in Violent Relationships	*	*	*	*	55															
Management of Family Violence: Intervention in Family Violence Cases	*	*	*	*	18															
Management of Family Violence: Introduction (Synchronous E-learning)	*	*	*	*	13.5															
Management of Family Violence: Organisational Approaches to Child Safe Practices for Centre and Team Leads	*	*	*	*	9															
Management of Family Violence: Organisational Approaches to Child Safe Practices for Frontline Staff	*	*	*	*	14	11-12 Apr	8-May			8 Aug			8-Nov				8-Feb			
Management of Family Violence: Supporting Clients in their Trauma Recovery (Synchronous E-learning)	*	*	*	*	14															
Management of Family Violence: Talking to Children and Managing Abuse-Related Disclosure (Synchronous E-learning)	*	*	*	*	43		✓						3-4 & 17-18 Oct	✓			✓			
Management of Family Violence: Understanding Mental Health and Vulnerable Adult Issues in Protection Work	*	*	*	*	21			10-12 Jun				23-25 Oct	✓				12-14 Feb			
Management of Family Violence: Working with Couples in Violent Relationships	*	*	*	*	21						✓		✓							
Mentoring and Coaching Youth Effectively (Classroom & Asynchronous)	*	*	*	*	21						✓		✓							
Rehabilitation and Re-integration Needs of Former Drug Offenders	*	*	*	*	14	✓		✓			✓	✓					✓			
Safety Planning and Monitoring: A 5-Step Model	*	*	*	*	21			27-29 May			4-6 Sep				8-10 Jan					
Techniques in Couple Counselling	*	*	*	*	20.5															
Working with Youth on Cyber-Witnessing Issues (Classroom, Synchronous & Asynchronous)	*	*	*	*	14															
Youth Work: Introduction to an Evidence-based Approach	*	*	*	*	14															
Youth Work: Identify and Apply Effective Intervention Programme	*	*	*	*	14															
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Applying Theory of Change and Logic Model in Programme Planning (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services	*	*	*	*	8															
Building Rapport with and Creating Supportive Environment for Children (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services	*	*	*	*	8															
Developing Readiness and Positive Tolerating Behaviour of Children with Special Needs - by Rainbow Centre	*	*	*	*	8															
Facilitate Group Work Intervention - by SHINE Children and Youth Services	*	*	*	*	18															
Individualised Education Planning for children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy	*	*	*	*	16															
Strategies on caring for Children with Mild Intellectual Disability (IMDI) - by APSN Limited	*	*	*	*	17															
Supporting Children with Attentional and Hyperactivity Issues (Classroom, Synchronous & Asynchronous E-learning) - by DAS Academy	*	*	*	*	16															
Supporting Students with Special Education Needs Through Collaborative Approach using Sensory Play (Classroom and Asynchronous E-learning) - by APSN Limited	*	*	*	*	14															
Understanding & supporting Children with Learning & behavioural needs (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services	*	*	*	*	8															
Working Systemically with School Systems (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services	*	*	*	*	12															

CROSS SECTOR

Course Title	Modality	Duration	2024												2025			
Ethics, Values & Legislation	C, B, E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Family Law for Social Service Professionals	*		8															
Family Legislation and Ethical Challenges	*		16															
Juvenile Law for Social Service Professionals	*		15															
Reflecting Ethical Challenges: A Social Worker's Perspective	*		14															
Environmental Systems & Social Policies	C, B, E (Async) <td>E (Sync)</td> <td>Hours</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td> <td>Oct</td> <td>Nov</td> <td>Dec</td> <td>Jan</td> <td>Feb</td> <td>Mar</td>	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Cultural Competency: Engaging with and Bridging across Differences	*		3															
E-learning: Understanding Singapore's Social Services - Singapore's Social Compact	*		4															
May I Help You? Bohm Sayu Bantu Anda? (Conversational Malay for Social Service Practitioners) (Synchronous E-learning)	*		21															
Sgarah Family Law for Social Service Professionals	*		14															
Understanding and Working with the Malay-Muslim Clients (Synchronous E-learning)	*		14															
Understanding the Social Service Sector	*		7															
Manage Stakeholders Effectively	*		7															
Research and Programme Evaluation	C, B, E (Async) <td>E (Sync)</td> <td>Hours</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td> <td>Oct</td> <td>Nov</td> <td>Dec</td> <td>Jan</td> <td>Feb</td> <td>Mar</td>	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Enhancing Effectiveness of Social Service Programmes	*		26.5															
Qualitative Research Methods and Analysis	*		14.5															
Survey Research and Quantitative Analysis	*		14.5															
Generic Intervention Techniques	C, B, E (Async) <td>E (Sync)</td> <td>Hours</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td> <td>Oct</td> <td>Nov</td> <td>Dec</td> <td>Jan</td> <td>Feb</td> <td>Mar</td>	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Building Emotional Resilience in Caregiving	*		14															
Case Management in Practice: Introduction	*		14															
Certificate in Para-Counselling	*		53															
Cognitive Behaviour Therapy: Introduction	*		14															
Counselling Skills and Practice: Introduction	*		14															
Counselling Skills and Practice: Intermediate	*		14															
Deliver Evidence-based Psychological Interventions	*		21															
Develop an Individualised Care Plan	*		14															
Develop a Social Service Programme (Classroom & Asynchronous)	*																	
Implement a Social Service Programme (Classroom & Asynchronous)	*																	
Financial Planning for Low-income Clients	*		8															
Fundamentals in Developing Community Work Programme (NSWCF Foundational)	*		14															
Mathematical Literacy for Social Service Practitioners (Classroom & Asynchronous E-learning)	*		15															
Promote Diversity and Inclusion in Social Work (Classroom & Asynchronous E-learning)	*		15															
Provide Support to Social Service Staff in Managing Stress and Burnout (Classroom and Synchronous e-learning)	*		17															
Relate Happiness to Self-Care at Work for Performance	*		15															
Resilience and Self-Care for Social Service Professionals	*		14															
Solution Focused Brief Therapy: Introduction	*		15															
Solution Focused Brief Therapy: Intermediate	*		14															
Support Development of Case and Care Plans	*		14															
Understanding and Supporting People in Journey of Loss and Grief (Synchronous E-learning)	*		14															
Supervision	C, B, E (Async) <td>E (Sync)</td> <td>Hours</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td> <td>Oct</td> <td>Nov</td> <td>Dec</td> <td>Jan</td> <td>Feb</td> <td>Mar</td>	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Supervise Effectively with Fieldwork Education Concepts and Tools	*		14															
Training Network Model (TNM) 2.0	C, B, E (Async) <td>E (Sync)</td> <td>Hours</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td> <td>Oct</td> <td>Nov</td> <td>Dec</td> <td>Jan</td> <td>Feb</td> <td>Mar</td>	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Basics of Literacy Support for Children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by D&S Academy	*		24															
Conducting Effective Programme Evaluation for SSA (Classroom, Synchronous & Asynchronous E-learning) - by D&S Academy	*		24															
Educational Psychology for Special Education (Classroom, Synchronous and Asynchronous E-learning) - by D&S Academy	*		16															
Executive Function Skills for Children with SEN (Classroom, Synchronous & Asynchronous E-learning) - by D&S Academy	*		16															
Onboarding for New Social Service Supervisors (Classroom and Asynchronous E-learning) - by SHINE Children and Youth Services	*		18.5															
Planning Literacy Lessons for Children with Special Educational Needs (SEN) (Classroom, Synchronous and Asynchronous E-learning) - by D&S Academy	*		24															
Supporting the mental well-being of adolescents with intellectual disability (ID) (Classroom, Synchronous E-learning) - by APSN Limited	*		13.25															
Workplace Literacy (WPL) to Persons with Mild Intellectual Disability (Classroom and Aevnchronous E-learning) - by APSN Limited	*		14															

DISABILITY

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Working with Persons with Autism	*			17.5						2, 9, 23 Jul & 6, 13, 26-27 Aug 2024						7, 14, 28 Jan 11, 18 Feb 3-4 Mar 2025	
WSQ Principles and Practices of Early Intervention for Children with Special Needs - Module 1	*			16.5		17-19 & 25-26 Apr 2024						3 - 4 Sep & 1-2 Oct 2024					
WSQ Principles and Practices of Early Intervention for Children with Special Needs - Module 2 (New)	*			15						9, 10 Jul & 1, 2 Aug 2024							
Intervention & Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Use of Client Assessment Form-Revised for Adult Disability Services e-Learning	*			2-3 (1+A)	*				*			*			*		
Introduce Classroom and Behaviour Management Strategies in Early Intervention Teaching (NEW)	*			15.5		16 - 17 Apr & 14 - 15 May 2024				22-23 Aug & 17-18 Sep 2024							
Reflexive Practice for Special Needs and Early Intervention Professionals (Classroom, Synchronous & Asynchronous) (NEW)	*			15.25					17, 24 Jul & 2 Aug 2024					2, 10 & 18 Oct 2024			
Strategies for Development of Hand Function, Pre-writing and Handwriting Skills for Children (NEW)			*	8		16 - 17 Apr & 14 - 15 May 2024				22-23 Aug & 17-18 Sep 2024							
WSQ Develop an Inclusive Lesson Plan in Early Intervention Teaching (NEW)	*			19.5		8, 9, 11 Apr & 6-7 May 2024				5-7, 20-21 Aug 2024							
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Adapting Programmes for Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													
Applying Basic Positive Behavioural Support Strategies to Meet Diverse Needs (Level 1) (Classroom) - by Rainbow Centre	*			8													
Applying Positive Behavioural Support Strategies for Persons with Complex Needs (Level 2) (Classroom) - by Rainbow Centre	*			8													
Applying Strategies for Engaging and Teaching Persons with Learning Disabilities - by Rainbow Centre	*			8													
Enhancing work outcome together for Person with Mild Intellectual Disability (MID) (Classroom and Asynchronous E-learning) - by APSN Limited	*			12													
Facilitating Communication, Language and Social Skills Development Using A Multi-modal Approach with AAC (Classroom) - by Rainbow Centre	*			8													
Intellectual Disability: Person-Centred Lifespan Support (Classroom and Asynchronous E-learning) - by APSN Limited	*			15													
Interacting and Working with Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													
Interpreting Disability in Social Work Practice - by Rainbow Centre	*			8													
Interpreting Quality of Life for Persons with Disabilities - by Rainbow Centre	*			8													
Nurturing Healthy Sexual Development in Persons with Developmental Disabilities (Classroom) - by Rainbow Centre	*			8													
Understanding the Needs of Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													
Working Collaboratively with Families: Understanding and Communicating with Families of Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													
Nurturing Healthy Sexual Development in Persons with Developmental Disabilities (Classroom) - by Rainbow Centre	*			8													
Understanding the Needs of Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													
Working Collaboratively with Families: Understanding and Communicating with Families of Persons with Disabilities (Classroom) - by Rainbow Centre	*			8													

Refer to : <https://www.ssi.gov.sg/training/tnm-courses/>

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ELDERCARE

Course Title	Modality	Duration	2024												2025		
Engagement	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Counselling for Seniors	*				14								10-Nov				
Introduction to Art Therapy for Seniors (Mandarin) (Synchronous E-learning) 老年人艺术治疗：初級	*				14												
Support Seniors to Meet Their Physical, Emotional, Psychological, Cognitive and Spiritual Needs	*				16												
Intervention & Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Practising Person-Centred Care Approach (Synchronous E-learning)	*				14												
Using Activities in Therapy with Seniors	*				8												
Using Creative Arts in Therapy: Understanding and Programme Planning for Work with Seniors	*				17.5												
Using Reminiscence in Therapy for Seniors (Synchronous E-learning)	*				8												
Case Management for Seniors Using Action Learning Approach	*				14												
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
A Spotlight on Dementia (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				8												
A Spotlight on the Palliative Care Approach (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				8												
Dementia- Practising Person-Centred Care Intermediate Level (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				64.5												
Dementia- The Essentials of Person-Centred Care (Basic Level) (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				44.5												
Leadership and Management for Community Care Services (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				24.5												
Leadership and Management for Dementia Care Services (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				24.5												
The Palliative Care Approach (Basic Level) (Classroom and Asynchronous E-learning) - by The Salvation Army Peacehaven	*				44.5												

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MENTAL HEALTH

Course Title	Modality	Duration	2024												2025		
Intervention & Treatment	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Applied Suicide Intervention Skills Training (ASIST)	*		*	*	14					7-8 Aug	9-10 Sep	9-10 Oct	7-8 Nov	5-6 Dec	6-7 Jan	20-21 Feb	6-7 Mar
E.M.B.A.C.C.E Mental Health	*		*	*	14						2-3 Sep						
Foundation of Psycho-Social Rehabilitation and Recovery	*		*	*	14							2-3 Oct					
Introduction to Trends and Approaches for Youth Mental Health	*		*	*	15				✓							✓	
Management of Depression in Seniors (Synchronous E-learning)	*		*	*	14							28-29 Oct	4-5 Nov				
Mental Illness and Family (Synchronous E-learning)	*		*	*	14												
Mental Illness and Recovery (Synchronous E-learning)	*		*	*	14												
Skills-Based Psychiatric Rehabilitation	*		*	*	22					26,29 Aug	2-Sep					3,6,10 Feb	
Suicide Prevention and Management for Seniors (Synchronous E-learning)	*		*	*	10.5							10-11 Oct					
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Managing Suicide Crisis Over Phone (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				16												
Managing Suicide Crisis Over Text-based Platforms (Synchronous and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				13												
Providing Emotional Support to Persons with Potential Suicidality (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				20												
Suicide Intervention Skills Workshop (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				17												
Suicide Loss: post-crisis management (Level 1) (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				8												
Suicide Loss: post-crisis management (Level 2) (Classroom and Asynchronous E-learning) - by Samaritans of Singapore (SOS)	*				9												

Refer to : <https://www.ssi.gov.sg/training/tnm-courses/>

VOLUNTEER DEVELOPMENT & MANAGEMENT

Course Title	Modality	Duration	2024												2025		
Volunteer Development	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
(E-Learning) Briefing 101 (For Volunteers)	*		*	*	7												
Volunteer Management	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Design and Develop an Effective Volunteer Work Programme	*				8												
Plan and Strategies for an Effective Volunteer Engagement Programme	*				8												
Volunteer Management Practices: Connect, Engage, Develop	*				23					2-Sep					24-Feb		
(E-Learning) Volunteer Management 101																	
Training Network Model (TNM) 2.0	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Strategic Volunteer Partnerships for Impact (Classroom) - by SHINE Children and Youth Services (SOS)	*				15												
	*				12												

Refer to : <https://www.ssi.gov.sg/training/tnm-courses/>

BOARD DEVELOPMENT

Course Title	Modality	Duration	2024												2025		
Governance for Organisation	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Essentials of Non-Profit Board Leadership (SGD1 by SID)	*				4	23-Apr											
Board Dynamics (SGD2 by SID)	*				4			6-Jun									
Board and Management Dynamics (SGD3 by SID)	*				4			6-Jun									
Talent and Volunteer Management (SGD4 by SID)	*				4					6-Aug							
Strategy and Board Performance (SGD5 by SID)	*				4					6-Aug							
Financial Management and Accountability (SGD6 by SID)	*				4							3-Oct					
Fundraising, Outreach & Advocacy (SGD7 by SID)	*				4							3-Oct					
Social Trends (SGD8 by SID)	*				4								5-Nov				

MANAGEMENT & ORGANISATIONAL DEVELOPMENT

Course Title	Modality				Duration	2024												2025		
	C	B	E (Async)	E (Sync)	Hours	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Financial Management																				
Budgeting for Charities				*	8						✓									
Making Sense I: An Introduction to Fund Raising	*			*	8						✓									
Making Sense II: Fund-Raising Strategy Development	*			*	8									✓						
Charities Accounting Standard and its Application				*	14						✓					✓				
Internal Controls (I): An Introduction to its Guidelines and Applications	*			*	8						✓									
Internal Controls (II): Implementing Internal Controls for Revenue to Receivable Process, including Fund-raising	*			*	8						✓									
Internal Controls (III): Implementing Internal Controls for Procurement to Payable Process	*			*	8							✓								
Internal Controls (IV): General Accounting, Fixed Assets, Inventory and Human Resource Management	*			*	8								✓							
Leadership Development																				
Authentic Leadership Conversations (by Erenia Leadership)	C	B	E (Async)	E (Sync)	Hours															
Leadership Milestone Programme: Lead Self	*			*	14		9-10 May									20-21 Feb				
Leadership Milestone Programme: Lead People	*			*	64															
Leadership Milestone Programme: Lead Managers	*			*	64															
Leading Workplace Transformation: People Management (by Franklin Covey)	*			*	17		8-May													
Leading Workplace Transformation: Resource Management (by Franklin Covey)	*			*	17		16-May													
Principles of Persuasion (by Erenia Leadership)	*			*	14	18-19 Apr	15-16 May	27-28 Jun							23-24 Jan		13-14 Mar			
Strengthening Governance by Leveraging The Outward Mindset for Non-Profit Organisations (by Arlinger Institute)	*			*	14															
People Development & Management																				
Branding Non-Profits: An Introduction	C	B	E (Async)	E (Sync)	Hours															
Developing your coaching and mentoring skills for NPO Managers	*			*	8															
Donor Outreach Through Social Media	*			*	14															
Effective supervisory skills for NPO Managers	*			*	8															
Introduction to Occupational Health & Safety Management System (by Singapore Institute of Technology)	*			*	24															
Maintain Workplace Safety and Health (WPSH) in Social Service Agencies (by Singapore Institute of Technology)	*			*	24															
Manage Challenge Social Services and NPOs	*			*	8							✓								

Strategy Formulation (by DPI Asia)	•			8												
Teambuilding and Leadership Development for NGO Leaders	•			14						5-6 Sep						
Multitallers: How the Best Leaders Unite Everyone's Intelligence (by Franklin Covey Singapore)	•		•	8												
The 7 Habits of Highly Effective People (by Franklin Covey Singapore)	•			14												

Legend (for Modality)

C = Classroom Learning

B = Blended Learning [A combination of 2 or more modalities - C, E(Async), E(Sync)]

E (Async) = E-learning (Asynchronous), Self Directed Learning

E (Sync) = E-learning (Synchronous)