

Navigating Ethics & Compliance Online System (ECOS) User Guide

Compliance Module: Principal Investigator Self-Assessment Form (PISAF)

[ECOS User Guide – Compliance (PISAF) Ver 1, 26 Sep 2024]

Contents

Principal Investigator Self-Assessment Form (PISAF) User Guide for:

Principal Investigator (PI) / Site Principal Investigator (Site PI)/ Co-Investigator (Co-I) and Study Team Member (STM)

1. PISAF Module General Interface
2. How to Locate the PISAF task
3. How to View/ Edit/ Submit the PISAF
4. How to View/ Reply to Query
5. How to Export the PISAF

1) PISAF Module General Interface - Columns

The screenshot displays the eSitePro interface with the 'Site Task List' tab selected. The 'Principal Investigator Self-Assessment Form' is highlighted in the top navigation bar. A table lists tasks with columns for PI/Site PI, ECOS Ref, Category, Study Site, Department, Task Status, and Action. A 'Columns' dialog box is open, showing a list of columns with checkboxes and drag handles. The 'Clear', 'Cancel', and 'Save' buttons are at the bottom of the dialog. Numbered callouts 1, 2, and 3 indicate the steps for changing the column layout.

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Status	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Hospital	Geriatric Medicine	Closed	🔍
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Hospital		Pending	🔍
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Hospital		Closed	🔍

Column Configuration Dialog:

- Selected: 15
- Columns: ECOS Ref, Study Site, PI/Site PI, Department, Task Status, Date Sent to PI, Task Due Date, Initial Submission Date, Outcome Date, PISAF Site Status, Form Ref.
- Buttons: Clear, Cancel, Save.

1. Click on “Columns” to **change the layout** of information presented.
2. You can adjust the **columns display order** by pulling the display information **up and down** and click on “Save”.
3. To reset the columns to its default view, click on “Clear”

1) PISAF Module General Interface – Export Listing

The screenshot shows the eSitePro interface. The 'Site Task List' is highlighted in the left sidebar. The main content area displays a table of tasks. The 'Export' button is highlighted with a red box and labeled '1'. A dropdown menu is shown with 'Download Original' and 'Safe Download (PDF)' options, labeled '2'.

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Status	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Hospital	Geriatric Medicine	Closed with Satisfaction	
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Hospital	Geriatric Medicine	Pending	
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Hospital	Geriatric Medicine	Closed with Satisfaction	

1. You can export the listing you are viewing by clicking on “Export”.
2. Select “Download Original” as an Excel file or “Safe Download” as PDF file.

Sheet1

Compliance Site Task - PISAF List

Downloaded By: Dr TTSH_NewPI1

Downloaded Date and Time: 25-Sep-2024 01:15:26

Category	ECOS Ref	Study Site	PI/Site PI	Department	Task Status	Date Sent to PI
UAT_Test reminders	2024-3493	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Closed with Satisfaction	23-Sep-2024
UAT_QA unlimited_scc	2024-3503	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Pending	23-Sep-2024
UAT_3B_unlimited scc	2024-3490	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Closed with Satisfaction	23-Sep-2024

1) PISAF Module General Interface – Filter

The screenshot displays the eSitePro interface. The top navigation bar includes the eSitePro logo, a 'Site Task List' tab, and user profile icons. The left sidebar contains a menu with options: Homepage, IRB, CRMS, Compliance, Site Task List (highlighted), FCOI, SDB, and Report. The main content area shows a table with columns: PI/Site PI, ECOS Ref, Category, Study Site, Department, Task Status, and Action. The table contains three rows of data. A 'Filter' dialog box is open, showing fields for Category, ECOS Ref, Study Site, PI/Site PI, Department, Task Status (with 'Pending' and 'Queried' selected), Date Sent to PI, and Task Due Date. The 'Reset' and 'Search' buttons are at the bottom of the dialog. Numbered callouts 1, 2, and 3 point to the 'Filter' button, the dialog box, and the 'Search' button respectively.

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Status	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Hospital	Geriatric		
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Hospital	Geriatric		
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Hospital	Geriatric		

1. Click on “**Filter**” to tailor the listing you wish to view.

2. The default settings for the filter show only **pending** tasks for your action (**Task Status = Pending/ Queried**). To reset to default filter settings, click on “**Reset**”.

3. After selecting the parameters to filter, click on “**Search**”.

Note: To view all assigned tasks (including completed tasks), ensure all filters are cleared.

2) Locate your PISAF task – via Homepage

The screenshot shows the ECOS Dashboard. The left navigation panel has 'Dashboard' highlighted with a red box and a green circle with the number 1. The main content area has three summary tiles: IRB (0), CRMS (0), and FCOI (0). Below these is a 'Compliance' tile with a red box and a green circle with the number 2. The 'Compliance' tile shows a list of tasks: 'Deviation/Non Compliance - Site' (0), 'Serious Adverse Event - Site' (0), 'PI Self-Assessment Form - Site' (3), and 'Study Closure Checklist - Site' (0). The 'PI Self-Assessment Form - Site' task is highlighted with a red box.

The screenshot shows the ECOS My Tasks page. The left navigation panel has 'My Tasks' highlighted with a red box and a green circle with the number 3. The main content area has four summary tiles: IRB (0), CRMS (0), FCOI (0), and 'Compliance' (2). The 'Compliance' tile is highlighted with a red box and a green circle with the number 4. Below the tiles is a table with the following data:

Form Type	Form Ref/Task ID	Study Title	PI/Site-PI	Latest Submission Date	Task Status	Action
PISAF	2024-3504/Khoo Teck Puat Hospital/PISAF/001	005	Dr KTPH_NewPI1	02-Sep-2024	Pending	
PISAF	2024-3508/Khoo Teck Puat Hospital/PISAF/001	009	Dr KTPH_NewPI1	02-Sep-2024	Pending	

The 'PI Self-Assessment Form - Site (2)' link is highlighted with a red box and a green circle with the number 5. The 'Action' column is highlighted with a red box and a green circle with the number 6.

Via Homepage > Dashboard

1. You can locate your outstanding PISAF task via “Homepage” > “Dashboard” on the left navigation panel.
2. Locate the “Compliance” tile and click on “PI Self-Assessment Form - Site”. It will lead you to “My Tasks”.
3. You can also access “Homepage” > “My Task” via the left navigation panel.
4. Click on the “Compliance” tile and locate the sub-tab “PI Self-Assessment Form - Site”.
5. To view the PISAF task, click on under the “Action” column.

2) Locate your PISAF task – via Compliance module

The screenshot shows the eSitePro 'Site Task List' interface. On the left sidebar, the 'Compliance' module is expanded, and 'Site Task List' is selected (callout 1). The main header has tabs for 'Deviation/Non Compliance', 'Serious Adverse Event', 'Principal Investigator Self-Assessment Form' (selected and highlighted with callout 2), and 'Study Closure Checklist'. Below the header is a table with columns: Category, ECOS Ref, Study Site, PI/Site PI, Department, Task Status, Date Sent to PI, Task Due Date, Initial Submission Date, and Action. The table lists five tasks, all from 'Khoo Teck Puat Hospital' and 'Anaesthesia' department. The first task has a 'Pending' status (callout 3). The 'Task Due Date' column is highlighted with callout 4. The 'Action' column contains view icons (callout 5).

Category	ECOS Ref	Study Site	PI/Site PI	Department	Task Status	Date Sent to PI	Task Due Date	Initial Submission Date	Action
NHG 3B	2024-3509	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Pending	10-Sep-2024	10-Mar-2025	-	
NHG 3B	2024-3507	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	01-Aug-2024	03-Mar-2025	03-Sep-2024	
NHG 3B	2024-3509	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	02-Mar-2024	03-Mar-2025	03-Sep-2024	
NHG 3B	2024-3505	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	02-Sep-2024	02-Mar-2025	02-Sep-2024	
Ad Hoc Unlimited Form Endorsed SCC	2024-3508	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Pending	20-Sep-2024	21-Sep-2024	-	

PISAF and Study Closure Checklist (SCC) share the same navigation panel with Compliance > Deviation/Non Compliance & Serious Adverse Event.

Only selected PIs will need to complete the SCC.



Via Compliance > Site Task List

1. You can also locate all assigned PISAF tasks via “Compliance > Site Task List”.
2. Click “PI Self-Assessment Form” sub-header.
3. By default, you will see tasks which are pending your action (Task Status = Pending/Queried).
4. The list is sorted by Task Due Date (latest to oldest).
5. Click on “ ” view button under the “Action” column to view the PISAF form.

3) How to View/ Edit/ Submit PISAF

ECOS

My Tasks

74

Homepage

Dashboard

My Tasks

My Notices

IRB

CRMS

Compliance

FCOI

Report

IRB0

CRMS0

FCOI0

Compliance2

Deviation/Non Compliance - Site (0)

Serious Adverse Event - Site (0)

PI Self-Assessment Form - Site (2)

Study Closure

Columns

Export

Filter(1)

Form Type	Form Ref/Task ID	Study Title	PI/Site-PI	Latest Submission Date	Task Status	Action
PISAF	2024-3504/Khoo Teck Puat Hospital/PISAF/001	005	Dr KTPH_NewPI1	02-Sep-2024	Pending	<div></div>
PISAF	2024-3508/Khoo Teck Puat Hospital/PISAF/001	009	Dr KTPH_NewPI1	02-Sep-2024	Pending	<div></div>

1

Note: The PI, Co-I and active Study Team Member (STM) listed in Clinical Research Management System User Authorization List (CRMS UAL) can view and edit the PISAF.

By default, only the PI can submit the form.



Locate the PISAF task through the methods described in Section 2.

1. Click the **View** button under “**Action**” column to edit the PISAF Form.

You will arrive at **Site Task Detail** page.

3) How to View/ Edit/ Submit PISAF

The screenshot shows the 'Site Task Detail' page for a PISAF form. The interface includes a top navigation bar with a 'Back to My Tasks' link and a 'Site Task Detail' tab. The main content area displays the form reference number '2024-3504/Khoo Teck Puat Hospital/PISAF/001' and the hospital name 'Khoo Teck Puat Hospital'. A 'Pending' status label with a clock icon is shown next to the reference number. A 'Submit' button is located on the right. Below the reference number, there are fields for 'ECOS Ref: 2024-3504', 'PI/Site PI: Dr KTPH_NewPI1', 'Last Updated By: -', 'Current Editor: -', and 'Study Title: 005'. A 'Quick Link' section contains a link to 'Study Summary, CRMS'. A 'Principal Investigator Self-Assessment Form' section is visible, followed by a '*PISAF Site Status' section. A 'Form History' pop-up window is open, showing a list of actions: 'PISAF was edited. Dr TTSH_STM1' at 03-Sep-2024 09:53:45, 'PISAF was created. A/Prof NHG_PISAF_3' at 03-Sep-2024 09:50:54, and 'PISAF was triggered by the system. A/Prof NHG_PISAF_3' at 03-Sep-2024 09:50:54. An 'Edit' button is located next to the 'Form History' pop-up. The bottom section is titled 'PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)' and contains a 'General Information' section with a '1. Objectives:' heading and a list of bullet points: 'To familiarise investigators with IRB & Regulatory requirements of proper research conduct.' and 'To identify areas for improvement in their conduct of research.'

1. This is the PISAF Form reference no.

2. The label indicates the task status of the PISAF. Next to label is the “Form History” icon. You can click on the icon to view form history.

3. These quick links will bring you to **IRB Module - Study Summary** and **Clinical Research Management System (CRMS)** information.

4. Click on “Edit” to start completing the form.

3) How to View/ Edit/ Submit PISAF

The screenshot shows the 'Site Task Detail' page for '2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital'. The status is 'Pending'. The form is titled 'Principal Investigator Self-Assessment Form'. A dropdown menu for 'PISAF Site Status' is highlighted with an orange box and a green callout '1'. The 'Save' button is highlighted with an orange box and a green callout '3'. The form content includes 'General Information' and '1. IRB REQUIREMENTS'. A specific question '1.1 Have you filed all the IRB related records in the investigator file?' is highlighted with an orange box and a green callout '2'. The 'Save' button is also highlighted with a green callout '3'.

2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital Pending

ECOS Ref: 2024-3501

PI/Site PI: Dr TTSH_NewPI2 Last Updated By: - Initial Submission Date: -

Current Editor: -

Study Title: 007

Quick Link: [Study Summary](#), [CRMS](#)

1 Principal Investigator Self-Assessment Form

3 Submit

1 *PISAF Site Status(Please indicate the current site status at the point of completing this form)

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have filed all IP related documents.
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g. your study involves IP but you did not maintain IP related documents.
- Please tick 'NA' if the question is not applicable. E.g. Your study does not involve IP.
- Please provide comments if further elaboration is required.

2 reference (NHG Proper Conduct of Research (PCR) SOPs, templates and logs) can be found via: [ethics.gri.nhg.com.sg/pcr-sop-templates/](#)

3 Save

1 IRB REQUIREMENTS

*1.1 Have you filed all the IRB related records in the investigator file? E.g. approval letters, approved study documents, IRB submissions, safety reports, non-compliance report (NCR).

*You may refer to NHG PCR 507-002 Investigator File Content Template for guidance on what to file.

YES

1. Indicate the **Most Current Study Site Status** by **clicking** the drop-down arrow to select site's status e.g. Ongoing , Enrolment Closed, Participant Follow Up Only.

2. Scroll down to complete the rest of the PISAF form. Fields marked with * are mandatory for completion.

3. Click on **“Save”** to ensure the edits have been saved successfully.

3) How to View/ Edit/ Submit PISAF

2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital Pending

ECOS Ref: 2024-3501

PI/Site PI: Dr TTSH_NewPI2 Last Updated By: Dr TTSH_NewPI2 Initial Submission Date: -

Current Editor: -

Study Title: 007

Quick Link: [Study Summary, CRMS](#)

Principal Investigator Self-Assessment Form Export Edit Track Changes

PISAF Site Status(Please indicate the current site status at the point of completing this form)

Approved

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

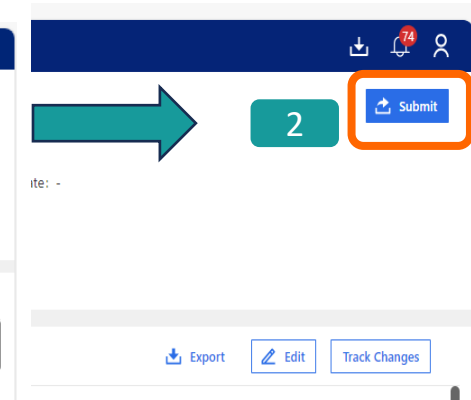
1. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have filed all IP related documents.
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g. your study involves IP but you did not maintain IP related documents.
- Please tick 'NA' if the question is not applicable. E.g. Your study does not involve IP.
- Please provide comments if further elaboration is required.

2. All reference (NHG Proper Conduct of Research (PCR) SOPs, templates and logs) can be found via:
<https://ethics.gri.nhg.com.sg/ocr-sop-templates/>

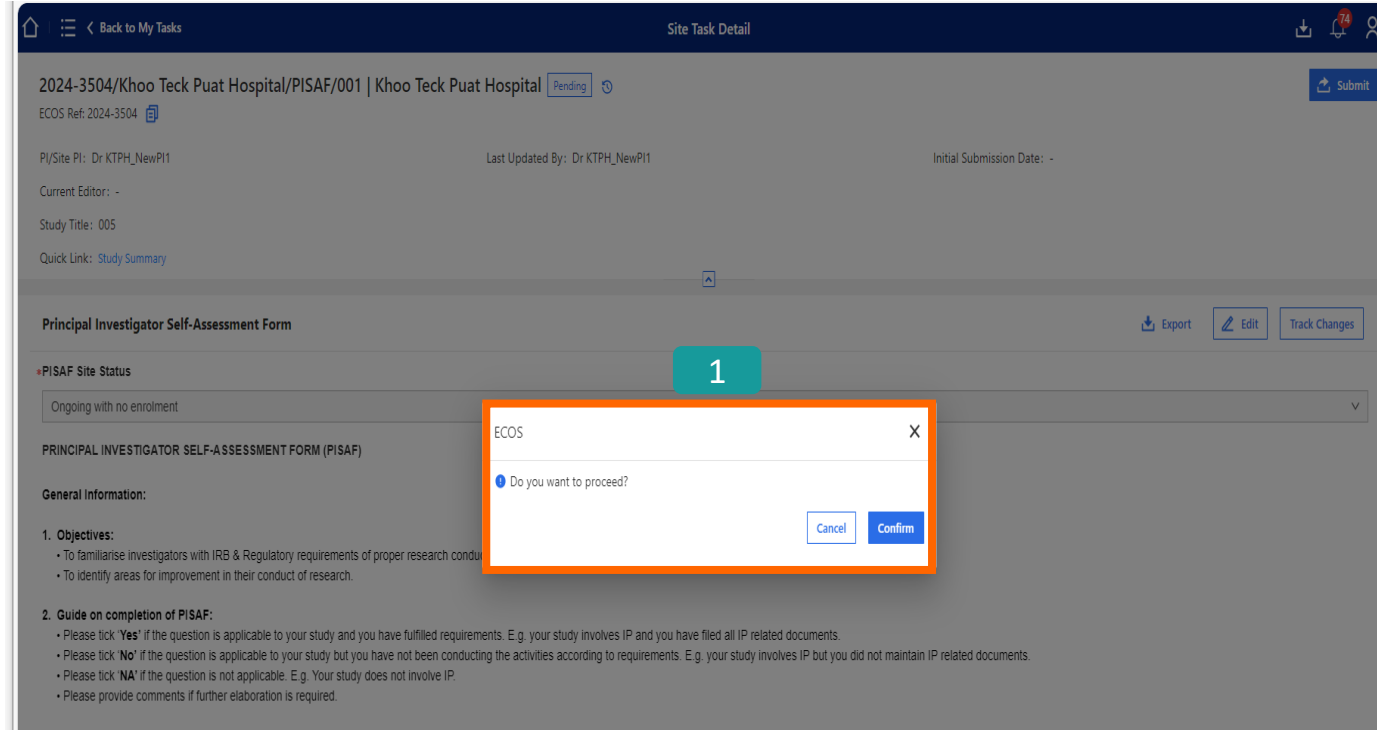
1.IRB REQUIREMENTS

1.1 Have you filed all the IRB related records in the investigator file? E.g. approval letters, approved study documents, IRB submissions, safety reports, non-compliance report (NCR).
*You may refer to NHG PCR 507-002 Investigator File Content Template for guidance on what to file.



1. After the form has been saved, the **“Submit”** button will be enabled (color change from **grey** to **blue**).
2. By default, **only the PI** can be able to see and click on the **“Submit”** button. **Co-I and active STM listed in CRMS UAL** can **only view and edit** the PISAF.

3) How to View/ Edit/ Submit PISAF

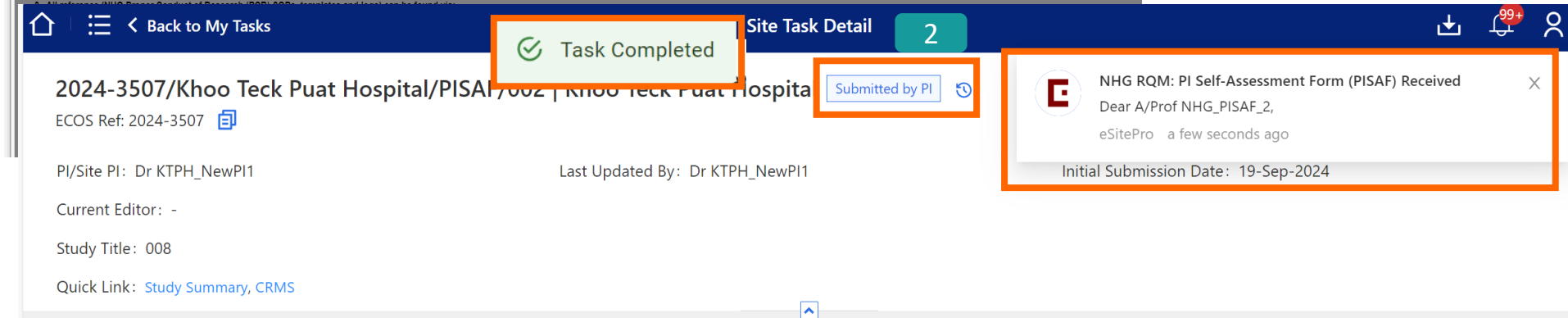


The screenshot shows the 'Site Task Detail' page for a PISAF submission. A confirmation pop-up window is displayed in the center, asking 'Do you want to proceed?' with 'Cancel' and 'Confirm' buttons. The background form is titled 'Principal Investigator Self-Assessment Form' and includes a 'PISAF Site Status' dropdown set to 'Ongoing with no enrolment'. The form also has a 'Submit' button in the top right corner.

1. After the PI clicks on the **“Submit”** button, a **pop-up window** will appear for the user’s confirmation to proceed with the task. Click on **“Confirm”** to proceed or **“Cancel”** to return to the Site Task detail page.

2. Click **“Confirm”** to proceed with the submission. The label will be changed from **“Pending”** to **“Submitted By PI”**. The form **cannot** be edited further.

3. An email notification will be triggered after the PISAF has been submitted. The task is now with the PISAF Reviewer to complete the review.



The screenshot shows the 'Site Task Detail' page for a PISAF submission. The status is now 'Submitted by PI'. A green 'Task Completed' badge is visible. An email notification pop-up is displayed, stating 'NHG RQM: PI Self-Assessment Form (PISAF) Received' and 'Dear A/Prof NHG_PISAF_2, eSitePro a few seconds ago'. The notification also shows the 'Initial Submission Date: 19-Sep-2024'.



3) How to View/ Edit/ Submit PISAF

Site Task Detail

2024-3509-Khoo Teck Puat Hospital-PISAF-001 | Khoo Teck Puat Hospital

ECOS Ref: 2024-3509

PI/Site PI: Dr KTPH_NewPI1 Last Updated By: Dr KTPH_NewPI1 Initial Submission Date: 23-Sep-2024

Current Editor: -

View Comment: [View](#)

Quick Link: [Study Summary, CRMS](#)

Principal Investigator Self-Assessment Form

Export Track Changes Query List

*PISAF Site Status(Please indicate the current site status at the point of completing this form)

Ongoing with active enrolment

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. The PISAF reviewer will indicate a **review outcome** if there is no query or all queries have been adequately addressed by the PI/ Study Team.
2. Click on “**View**” to see the comment from the PISAF reviewer (if any).

4) How to View/ Reply to Query

eSitePro My Tasks

IRB: 0, CRMS: 0, FCOI: 0, Compliance: 4

Deviation/Non Compliance - Site (0) | Serious Adverse Event - Site (0) | **PI Self-Assessment Form - Site (4)** | Study Closure Checklist - Site (0)

Form Ref/Task ID	Task Status	Latest Submission Date	Form Type	Study Title	PI/Site-PI	Action
2024-3507/Khoo Teck Puat Hospital/PISAF/002	Pending	Queried	19-Sep-2024	PISAF	008	Dr KTPH_NewPI1

Site Task Detail

2024-3507/Khoo Teck Puat Hospital/PISAF/002 | Khoo Teck Puat Hospital

ECOS Ref: 2024-3507

PI/Site PI: Dr KTPH_NewPI1

Current Editor: -

Study Title: 008

Quick Link: [Study Summary](#), [CRMS](#)

Principal Investigator Self-Assessment Form

PISAF Site Status (Please indicate the current site status at the point of completion)

Approved

Query List: 3/3 Pending

3.1 Have you recorded relevant trainings for all study team members and filed the records in the investigator file? E.g. training record form/log to record the training on the study, CITI/GCP certs, CVs.

Example Query 2

Query Round1 A/Prof NHG_PISAF_2 19-Sep-2024 10:18:04

Reply Query

done

4.3 Was the ICF personally signed and dated by all relevant parties where appropriate? I.e. subject, person taking consent, LR or partial/impartial witness.

Example Query 3

Query Round1 A/Prof NHG_PISAF_2 19-Sep-2024 10:18:04

Reply Query

done

General

Example Query 1

Query Round1 A/Prof NHG_PISAF_2 19-Sep-2024 10:18:04

Reply Query

done

Note: The PI, Co-I and active Study Team Member (STM) listed in Clinical Research Management System User Authorization List (CRMS UAL) can reply to the query.

By default, only the PI can re-submit/reply query to the PISAF reviewer.



1. Locate the PISAF task from Home page or Compliance module. The status of the form will be reflected as “Queried”. Click on “View” button to enter Site Task detail page to view the PISAF.
2. To view query(ies), click on the “Query List” button. A sliding window will appear, where you can view and respond to the query(ies). A red dot indicates that there is an action pending (i.e. to address the query).
3. Query(ies) are organised according to the respective sections of the PISAF. To address each query that is currently pending response, you will need to enter your reply under “Pending Query” tab > “Reply Query”.
4. You can view all queries throughout the review under “All Query” tab.
5. Query response will be auto-saved. Click on the background page, Site Task Detail, to close the sliding window.
6. Where needed, you will also need to make the edits onto the form directly. Click on “Edit” to make the changes and “Save”.
7. When all the query(ies) have been answered, the red dot indicator will disappear.
8. The “Reply Query” button appears at the top of the form.

4) How to View/ Reply to Query

The screenshot illustrates the workflow for viewing and replying to a query in the system. The main page shows the 'Site Task Detail' for a specific PISAF. A 'Track Changes' pop-up window is open, displaying the current and previous versions of the form. A 'Reply Query' button is highlighted with a red box and labeled '2'. A 'Track Changes' button is highlighted with a red box and labeled '1'. A 'Submitted by PI' button is highlighted with a red box and labeled '3'. A confirmation pop-up window is shown with a list of query replies and a 'Confirm' button. An email notification pop-up is shown with the subject 'NHG RQM: PI Self-Assessment Form (PISAF) Received' and is labeled '4'.

1. If changes were made to the PISAF, you can see the **prior changes** when you click on the “**Track Changes**” function.
2. **Co-I and active STM** listed in CRMS UAL can **reply to query**, but **only the PI can re-submit the form/ reply query**. Click on “**Reply Query**” button.

A **confirmation pop-up window** will appear with the list of query replies. Click “**Confirm**” to proceed or “**Cancel**” to return to **Site Task Detail** page.

3. The label will be changed from “**Queried**” to “**Submitted By PI**”. The form **cannot** be edited further.
4. An email notification will be triggered after the PISAF has been submitted. The task is now with the PISAF Reviewer to review the query response.

5) How to Export the PISAF

Home

Menu

Back to Site Task List

Site Task Detail

Download

99+

Profile

2024-3509-Khoo Teck Puat Hospital-PISAF-001 | Khoo Teck Puat Hospital

Closed with comment

🕒

ECOS Ref: 2024-3509

PI/Site PI: Dr KTPH_NewPI1

Last Updated By: Dr KTPH_NewPI1

Initial Submission Date: 23-Sep-2024

Current Editor: -

View Comment: View

Study Title: 010

Quick Link: Study Summary, CRMS

Principal Investigator Self-Assessment Form

1

Export

Track Changes

Query List

*PISAF Site Status(Please indicate the current site status at the point of completing this form)

2

Download List (2)

Delete All

×

Completed

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. Objectives:

- To familiarise investigators with IRB & Regulatory requirements of proper research conduct.
- To identify areas for improvement in their conduct of research.

2. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have f
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g.

NHG RQA PISAF2024-3570-National University Hospital-PISAF-002.pdf

Preparing for download...

Delete

NHG RQA PISAF2024-3503-National University Hospital-PISAF-006.pdf

121.61 KB

Delete

Download To Local

3

1. To export a copy of the PISAF for record keeping, click on “**Export**”.
2. The “**Download List**” will appear at the bottom of the browser.
3. When the export is complete, click “**Download To Local**”. The PDF copy of the form will be saved to your computer local drive.



Thank You

Please contact Research Quality (NHGHQ)
researchquality@nhg.com.sg if you have any question
about ECOS Compliance (PISAF) module.