

Module: Collect: Summary

LITERATURE REVIEW



Where to look for data
and what to collect

NOTE TAKING



How to write notes
during literature review



Source . Understand . Research . Evaluate.

It helps you to identify what is currently available or work that has already been done.

It prevents you from duplicating areas that have already been well-researched.

It can highlight gaps in existing research.

It can introduce you to thought-leaders in the subject area.

It can provide you with new insights and sources that you may not have known existed.

1 IDENTIFY SOURCES



2 EVALUATE SOURCES



3 READ CRITICALLY



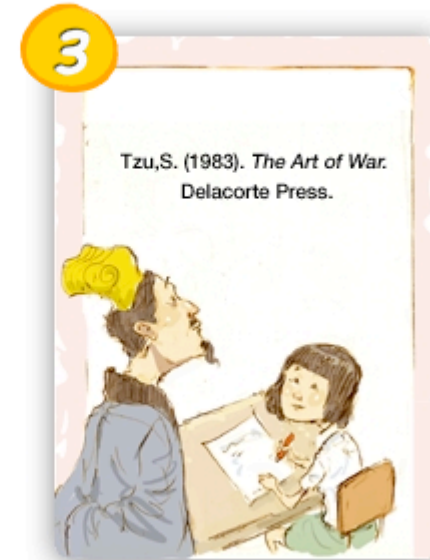
Taking notes while you read critically is important because...



Know the sources referred to



Gauge relevant information gathered



Create the bibliography quickly

BOOK

<Author's last name, first name initial>. <(Year of publication)>. <Title of book>. < City: Publisher>.

Glover, D., & Jessup, T. (1999). *Indonesia's fires and haze: The cost of catastrophe*. Singapore: Institute of Southeast Asian Studies.

JOURNAL

<Author's last name, first name initial>. <(Year of publication)>. <Title of article>. <Name of journal>. <Volume no, page no(s)>.

Lau, D. (2001). Innovative ideas to generate income. *Innovation Today*. 15, 192.

WEBPAGE

<Author's last name, first name initial>. <(Year)>. <Title of webpage>. Retrieved <month, date, year>, from <website title>, website: <full web address>.

Lai, W.K. (2001). *National Education*. Retrieved October 29, 2007, from Ministry of Education, Singapore website: <http://www.moe.edu.sg/neu>.