

SINGAPORE GARDEN FESTIVAL 2026 LAUNCH EVENT

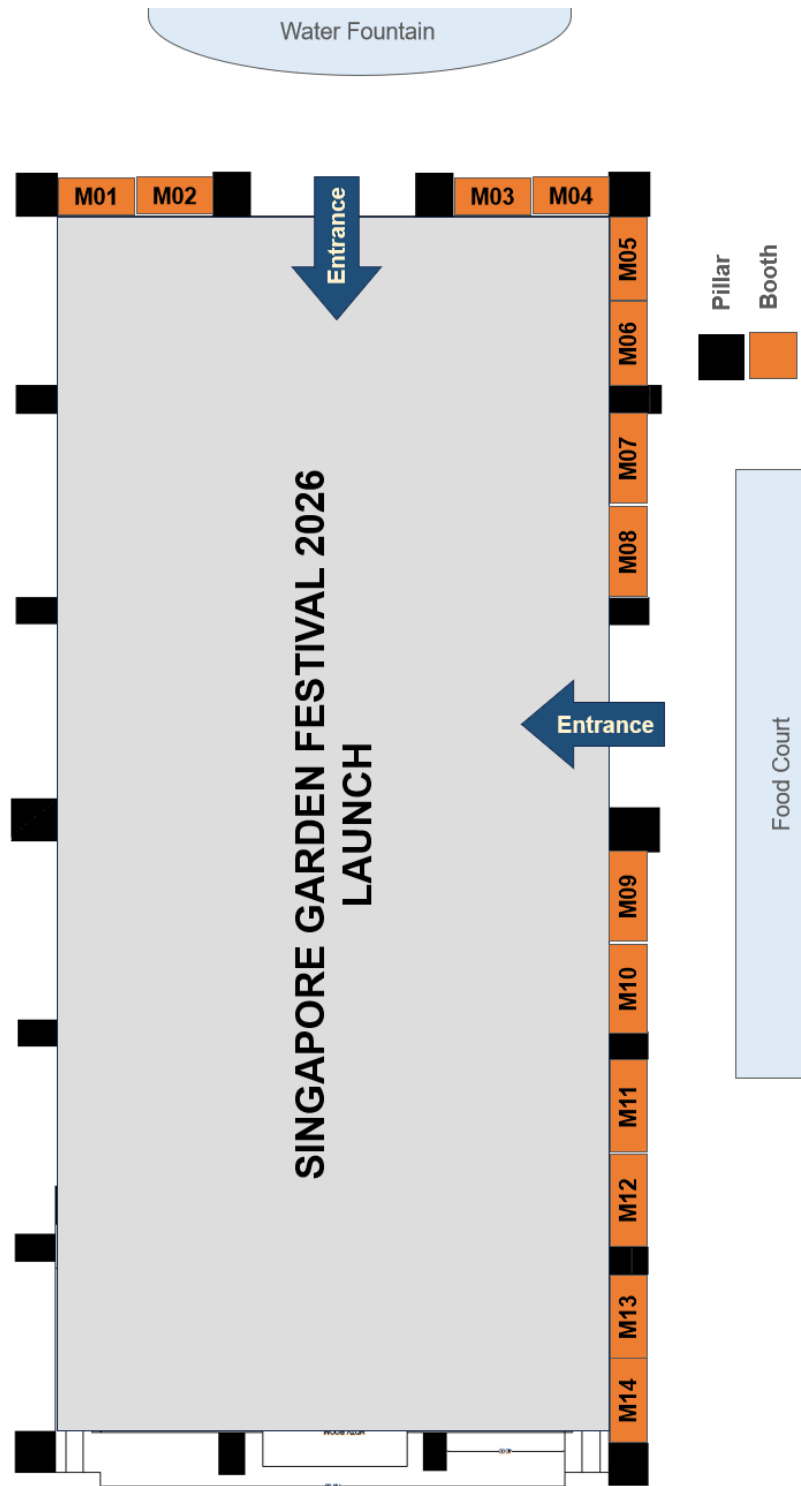
Terms and Conditions for MarketPlace Exhibitors

EVENT AND BOOTH INFORMATION			
Event Title	Singapore Garden Festival 2026 Launch Event		
Event Dates & Time	12 to 15 March 2026, 10.00am – 9.30pm		
Location	Takashimaya Square, B2		
Schedule	Setup	11 March 2026	10.30am to 9.30pm
	Event Days	12 to 15 March 2026	10am to 9.30pm
	Dismantle	15 March 2026	10pm to 10.30pm
	Goods to be moved in with trolleys from loading / unloading area.		
Booth Area	Approximately 3.3mL by 1.2mD		
Booth Rental Pricing	SGD1,090 inclusive of prevailing GST		
Storage Facilities	No		
Equipment provided	1 x 13Amp power point 1 x lockable cabinet 2 x foldable chairs 2 x metal beams across top		
Trade Fair Permit	To be coordinated by NParks-appointed contractor		
Payment	Payment details will be provided in the Organiser's email notifying a successful Applicant of its selection to be an Exhibitor and of its allocated booth number. Please note that registration is confirmed ONLY upon receipt of full payment.		

SINGAPORE GARDEN FESTIVAL 2026 LAUNCH EVENT



MarketPlace Layout @ Takashimaya Square, B2



Layout not drawn to scale

SINGAPORE GARDEN FESTIVAL 2026 LAUNCH EVENT

Definition:

In these Terms and Conditions: -

- (a) The National Parks Board shall be referred to as the "Organiser".
 - (b) The online application form (via form.gov.sg) shall be referred to as the "Application Form".
 - (c) The entity or individual submitting the Application Form shall be referred to as the "Applicant".
 - (d) The Applicant whose Application Form has been approved by the Organiser shall be referred to as the "Exhibitor".
 - (e) The Singapore Garden Festival 2026 Launch Event (SGF 2026) shall be referred to as the "Event".
 - (f) Takashimaya Square, Basement 2 shall be referred to as the "Venue"
-
- 1. The Applicant must provide the Organiser with details of the products and/or services that the Applicant wishes to promote at the Event in the Application Form, which shall be subject to approval by the Organiser.
 - 2. All products/services offered for sale or hire during the Event must be related to gardening or lifestyle. The Applicant's attention is brought to the fact that the following items are prohibited from sale or hire:
 - (a) Products and/or services of an immoral or objectionable nature;
 - (b) Products and/or services that are or may be seditious, racist or may cause public disorder;
 - (c) Products and/or services that are inimical to the interests of the Organiser;
 - (d) Products and/or services that are prohibited under the existing laws of Singapore. Such items include products and/or services that are prohibited under the Tobacco (Control of Advertisement and Sale) Act 1993, the Trade Marks Act 1998 as well as the Misuse of Drugs Act 1973;
 - (e) CITES Items (as defined in clause 4 of these Terms and Conditions), unless the relevant permits and/or approvals have been obtained in accordance with clause 4 of these Terms and Conditions.

To avoid doubt, it is the sole responsibility of the Applicant or Exhibitor (as the case may be) to ensure compliance with the above requirements.

- 3. The Organiser reserves the right to request that the Exhibitor remove from sale or hire a particular product or service if it is deemed by the Organiser (in its sole discretion) to have breached clause 2 above. The Exhibitor shall be deemed to have agreed to the same and shall remove the said product(s) or service(s) without any claim of compensation from the Organiser.
- 4. Where the Applicant is required to obtain any licence, approval, permit or authorisation from any relevant authority or organisation, such as the National Environment Agency, related to the Applicant's participation in the Event, it shall be the Applicant's responsibility to obtain such licence, approval, permit or authorisation at his own cost, prior to submitting the Application Form. The Organiser reserves the right to request the Applicant or Exhibitor to furnish proof and/or copies of the licence, approval, permit or authorisation obtained by the Applicant or Exhibitor (as the case may be) at any time after the submission of the Application Form. In the event that the Applicant or Exhibitor fails to furnish such proof and/or copies, the Organiser may reject the Applicant's Application Form or revoke approval of the Exhibitor's Application Form (as the case may be).
 - (a) If the Applicant's participation in the Event involves the importation or exportation of endangered species of plants, plant products and/or insects which requires a permit

SINGAPORE GARDEN FESTIVAL 2026 LAUNCH EVENT

pursuant to the Endangered Species (Import and Export) Act 2006 ("ESA") (which implements the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) issued by the authority based in the country of origin in charge of the import and export, it is the Applicant's responsibility to obtain the required permit(s) and pay any costs associated with the same.

5. A successful Applicant will be notified via email of its selection to be an Exhibitor, and of its allocated booth number. The Applicant must make payment to the Organiser within **5 working days** from the date of the Organiser's abovesaid email and in the manner specified therein. For the avoidance of doubt, the submission of the Registration of Interest Form by the Applicant does not amount to automatic selection to take part in the Event.
6. The Organiser shall not refund any payment made by an Exhibitor if the Exhibitor submits a written request to withdraw from participation in the Event.
7. The Organiser reserves the right to accept or reject any Registration of Interest Form submitted by the Applicant, or to revoke any approval granted to an Exhibitor without giving any reason. The Organiser's decision to accept or reject any Registration of Interest Form and/or revoke any right granted to an Exhibitor to take part in the Event shall be final and without any liability to the Applicant or Exhibitor (as the case may be) whatsoever.
8. The Organiser's decision on the allocation of the booth number and the location of the booth shall be final.
9. The Exhibitor is not allowed to sub-license or share occupation of the booth or exhibition space (or any part thereof) to any party that is not named as the Applicant in the Application Form or otherwise allow such party to occupy the booth in place of the Exhibitor without prior approval from the Organiser. The Exhibitor is not allowed to sell any product and/or provide any service that is not approved by the Organiser.
10. The Organiser reserves the right to cancel or change the date, time and location of the Event.
11. All plants, materials, and equipment shall be set up and ready for sales by **10am on 12 March 2026**. The booth must not be left unmanned by the Exhibitor at any point of time during the opening hours of the Event. The Exhibitor is not allowed to stop operating for extended periods during the opening hours of the Event without prior approval from the Organiser.
12. The Organiser reserves the right to reject the Exhibitor's application in respect of future events should the Exhibitor stop operating for extended periods during the opening hours of the Event without prior approval from the Organiser.
13. The Exhibitor shall make his own arrangements to safeguard his equipment and goods from theft, vandalism, loss or damage. The Exhibitor acknowledges that he shall be solely responsible for all of his equipment and goods and any other items (whether belonging to the Exhibitor or any of his employees, agents or contractors) placed, deposited, brought into or left in the Venue (collectively, the "Equipment and Other Items"). The Organiser shall not be responsible for the safekeeping or custody of any of the Equipment and Other Items. Under no circumstances shall the Organiser be liable to make good or accept responsibility or liability in respect of any theft, vandalism, loss or damage to the Equipment and Other Items and the Exhibitor shall hold NParks harmless in this respect.
14. The Exhibitor shall be responsible for the business viability of his allocated booth at the Event and the Organiser will not be responsible for any losses incurred by the Exhibitor.

SINGAPORE GARDEN FESTIVAL 2026 LAUNCH EVENT

15. Upon the conclusion of the Event, the Exhibitor shall dismantle (where applicable) and remove all property brought onto the Venue and ensure that all litter and debris are disposed by **10.30pm on 15 March 2026**. Any property, litter, debris or rubbish remaining on or in the Venue after such time may be disposed of by the Organiser in any manner and at the Organiser's discretion. The Organiser shall not be liable to the Exhibitor for any loss, cost, expense, damage or other consequences arising from such disposal and the Exhibitor shall reimburse the Organiser for any cost and expense incurred by the Organiser from such disposal. The Exhibitor shall, in addition, indemnify the Organiser against any liability or claim by a third party whose property was disposed of by the Organiser in the mistaken belief held in good faith (which shall be presumed unless the contrary be proven) that such property belonged to the Exhibitor.
16. The Exhibitor shall take good care of and shall not cause any damage or permit or suffer any damage to be done to the Venue or to any property belonging to the Organiser. Any such damage arising from the Exhibitor's participation in the Event howsoever caused (including without limitation accidental damage caused by any act or omission whether negligently or otherwise of the Exhibitor or any of his employees, contractors, or agents) shall be repaired, replaced and/or reinstated at the Exhibitor's cost and expense, in accordance with the Organiser's requirements, and within such time as specified by the Organiser, failing which the Organiser may carry out such repairs, replacements and/or reinstatements and in which event, all cost and expense incurred by the Organiser shall be fully recoverable from the Exhibitor.
17. The electrical consumption of each item of equipment brought into the Venue for the purposes of the Event should not exceed 13 Amps.
18. The Exhibitor shall not at any time:
 - (a) use or permit the use of open fire and/or naked flames including but not limited to the use of LPG gas cylinders, refillable gas cylinders and/or charcoal braziers;
 - (b) carry out or permit the carrying out of open-fire cooking, barbeques, or any activity that involves or makes use of open fire or flames; and
 - (c) use or permit the use of smoke or mist machines.
19. The Applicant or Exhibitor (as the case may be) shall assume all risks in respect of loss, injury or damage to any person (including the Applicant, Exhibitor and the Organiser) or property which may arise as a result of or in connection with the Applicant's application, the Exhibitor's participation in the Event and use of the Venue, and/or the non-provision of the allocated booth by the Organiser for use by the Exhibitor for the Event.
20. The Applicant or Exhibitor (as the case may be) shall be solely liable for, fully indemnify and/or hold the Organiser, its officers, employees and agents, to the maximum extent permitted by law, harmless from and against:
 - (a) all liabilities, damages, costs and expenses arising from any claims, demands, actions, proceedings, recoveries, judgment or execution, damages, costs (including legal costs on a full indemnity basis and/ or reasonable solicitor's fees), losses and expenses of any nature which the Organiser, its officers, employees or agents, may suffer or incur by, from or in connection with the Applicant's application, the Exhibitor's participation in the Event, the Exhibitor's use or failure to use the allocated booth at the Venue or the provision or non-provision of the exhibition booths by the Organiser for use by the Exhibitor or any decision, or action of the Organiser; and/ or
 - (b) all loss and damage to the Venue, its adjoining or neighbouring premises and/or all property therein whether directly or indirectly caused by the Exhibitor, including without limitation all loss and damage caused by the use, misuse, waste or abuse of water, fire or electricity by the Exhibitor.