

## School Canteen Advertisement

Type of Stall	Closing Date	Operational Date	Proposed Menu
Malay Cooked Food Stall (Muslim-owned or Halal-certified)	30 Aug 2023 before 5pm	12 Sep 2023 (preferably)	Mee Soto, Mee Goreng, Mee Rebus, Mee Siam, Fried Bee Hoon, Mee Hokkien. Lontong Goreng, Tahu Goreng, Prata with Chicken Curry

### Requirements

- Singapore Citizens or Singapore Permanent Residents, applicable to both stall holder and assistant(s). Must be age 21 years old or above.
- Able to provide good service and quality food at reasonable prices in consultation with the School.
- Able to observe high standard of food and personal hygiene that meet Singapore Food Agency (SFA) requirements.
- Has catering experience, preferably with running a stall in a school canteen.
- Both applicant and stall assistant(s) must have completed the WSQ Basic Food Hygiene Course conducted by any of the accredited training providers appointed by WDA (Workforce Development Agency). Upon successful application, the applicant will be required to apply for an operating licence from Singapore Food Agency (SFA).
- Able to comply with the latest Healthy Meals in Schools Programme (HMSP) guidelines. For more details please refer HPB's website @ [HMSP Guidelines](#)
- Must be able to operate till 5pm on days whenever there are lessons and CCAs as required by school.
- Must be able to operate during school holidays for 2 to 3 weeks whenever there are lessons and activities as required by the school.
- Must be in personal attendance at the stall during operating hours.
- If successful, stallholder can commence canteen service from the above stated operational date onwards.
- Financial position (if applicable) of the applicants will be given due consideration upon meeting all of the above criteria.
- Food must be served hot.
- The above proposed menu list is negotiable and is subject to change by the School Canteen Committee.

### Application and Submission

1. Download and complete the application form. You may also request for a hardcopy from the School's General Office.
    - [Application Form](#)
  2. Attached the following documents together with the application form:
    - One recent passport-sized coloured photograph
    - Photocopy of NRIC (front and back)
    - Proposed Healthy Set meal menu and price list of each set meal size
    - Photocopy of Basic Food Hygiene Certificate and Certificate of Participation for Culinary Training Workshop for HMSP by HPB (if any)
  3. The completed application form with the required documents must be submitted to the school General Office by closing date either by hand or post.
    - Address: 11 Woodlands Circle, S738907
    - Contact No: 6362 0598
    - Contact Person: Mdm Maziah
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1. Late or incomplete applications will be rejected.
  2. Only shortlisted applicants will be required to attend an interview and food-tasting session where applicable at his/her own expense.

#### **How to get there?**

- Nearest MRT: Admiralty MRT Station (NS10) – 10 minutes walking distance
- Bus number:
  - 913 – 3 minutes walking distance
  - 904, 964, 965, 965A, 965T and 969 – 10 minutes walking distance