

# K1 Orientation 2025

## Kindergarten Care (KCare)

# About KCare

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# KCare Team



**Ms Ubaidah**  
KCare Division Manager



**Ms Nadiah**  
KCare Lead Manager



**Ms Bee Lan**  
Senior KCare Supervisor

## ★ Meet Our Leaders

Guiding and supporting our children, teachers, and families

## 人群 Our Teaching Team

More details to come later this year as we continue building our team

# Kindergarten Care (KCare)

- Provides care services in a safe and conducive environment for children to play, explore and discover through specially designed environments with carefully chosen resources^
- Time set aside for adequate rest
- Autonomy for children to decide what and how they want to play
- Situated within MK premises
- Operates from 12.30pm till 7pm, from Mondays to Fridays, including school holidays\*
- Operated by MOE-appointed service providers, based on MOE requirements and guidelines



<sup>^</sup> Please note that KCare does not offer academic-related experiences. KCare is generally available to parents who require a full-day service for their child.

\*Closes for 6 days each year, in addition to gazetted public holidays, Teachers' Day and Children's Day.

# KCare Environment

Specially designed to provide a variety of play experiences



Water Play Area



Sensory Garden



Sand Play Area

# KCare Programme

## a) Modular Activities

- Art & Craft
- Cookery
- Gardening
- Music, Movement & Dramatisation
- Sand & Water Play
- Tinkering



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## b) Free Play

- Construction & Manipulative Free Play
- Dramatic Free Play
- Outdoor Free Play
- Sand and Water Free Play



## c) Dedicated Reading Time (at least 15 minutes)

- Daily dedicated reading time
- Nurture a love for reading and develop good reading habits



# Sample KCare Timetable (School Terms)

Time	Activities
7.00 – 8.00 a.m.	Arrival and Health Check at MOE Kindergarten
8.00 a.m. – 12.30 p.m.	MOE Kindergarten
12.30 p.m. – 12.45 p.m.	Arrival and Health Check
12.45 p.m. – 2.30 p.m.	Lunch, Wipe down, Rest / Nap
2.30 p.m. – 3.30 p.m.	Modular Activities / Indoor Free Play
3.30 p.m. – 3.45 p.m.	Afternoon Snack
3.45 p.m. – 4.00 p.m.	Dedicated Reading Time
4.00 p.m. – 5.00 p.m.	Modular Activities (Indoor/Outdoor) / Indoor/Outdoor Free Play
5.00 p.m. – 7.00 p.m.	Indoor / Outdoor Free Play, Quiet Time and Dismissal

Note:

- MK will receive KCare children at arrival between 7.00 a.m. and 8.00 a.m.
- Both MK and KCare staff will work out an arrangement for the smooth handover of the children.
- Outdoor activities can only be conducted after 4.00 p.m.

# Sample KCare Timetable (School Holiday)

Time	Activities
7.00 a.m. – 9.00 a.m.	Arrival and Health Check - Breakfast and Indoor Free Play
9.00 a.m. – 11.00 a.m.	Holiday Activities (Outdoor) + Morning Snack
11.00 a.m. – 11.15 a.m.	Dedicated Reading Time
11.15 a.m. – 12.15 p.m.	Modular Activities (Indoor)
12.15 p.m. – 2.45 p.m.	Lunch, Clean-up, Rest/Nap
2.45 p.m. – 3.00 p.m.	Dedicated Reading Time
3.00 p.m. – 3.30 p.m.	Afternoon Snack
3.30 p.m. – 5.00 p.m.	Holiday Activities (Indoor)
5.00 p.m. – 7.00 p.m.	Indoor / Outdoor Free Play, Quiet Time and Dismissal

\*Outdoor activities can only be conducted before 11.00 a.m. and after 4.00 p.m.

# Meals and Menu

## KCare Meal Caterers

- **SATS**
- **SAMSUI** (subsidiary of Soup Kitchen)
- **GOURMETZ** (subsidiary of Neo Garden)
- **Foodfare** (NTUC Social Enterprise)

### Quality & Safety

- ❖ Registered with government agencies
- ❖ Follow HPB & NEA guidelines
- ❖ Halal certified
- ❖ Vegetarian options available



*\*\*Please inform the KCare Centre Supervisor if your child has any food allergies, dietary restrictions and/or medical conditions.*

# Meals and Sample Menu

## Lunch

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Week 1</b>	Mixed Grain Rice, Steam Fish in Mushroom Soya Sauce with Braised Cabbage	Mixed Grain Vegetable Porridge (Cauliflower & Carrot) with Chinese Style Braised Chicken with White Carrots and Mushroom	Mixed Grain Rice, Baked Teriyaki Sliced Chicken <i>Broccoli with Garlic Sauce</i>	Mixed Grain Rice, <i>Baked Honey Chicken</i> with Broccoli with Garlic Sauce	Mixed Grain Rice, Pan Fry Fish with Spring Onion & Light Sauce with Braised Cabbage with Carrots
<b>Week 2</b>	Mixed Grain Rice, Bulgogi Chicken with Sauteed Spinach	Pumpkin with Minced Chicken in Mixed Grain Porridge with Cabbage, Leek, Carrots & Potato Stew	Mixed Grain Rice, Baked Fish with Mushroom Sauce with Cai Xin	<i>Healthier Choice Chicken,</i> <i>Steamed Sliced Chicken</i> with <i>Sesame Oil with Cabbage</i> with Mixed Mushrooms	Mixed Grain Rice, <i>Sliced</i> <i>Fish in Dark Gravy</i> With Cauliflower with Carrots
<b>Week 3</b>	Mixed Grain Rice, Oriental Chicken and Mushroom with Broccoli with Mixed Mushrooms	Mixed Grain Fish Fillet Porridge with Braised Cabbage & Carrots	Mixed Grain Rice, Chicken Stew Potage With Spinach with Minced Garlic	Mixed Grain Rice, Baby Ginger Chicken with Xiao Bai Cai and Carrots	Mixed Grain Rice, Fish in Honey Soy Sauce with Cabbage, Carrots and Mushrooms
<b>Week 4</b>	Mixed Grain Rice, Minced Chicken in Dark Sauce with Stir Fry Chopped Spinach & Scrambled Egg	Pumpkin with Sliced Fish in Mixed Grain Porridge with Braised Cabbage	Mixed Grain Rice, Chicken with BBQ Sauce and Spinach with Minced Garlic	Mixed Grain Rice, Braised Sliced Fish with Cabbage with Mixed Mushrooms	Mixed Grain Rice, Chicken in Zha Jiang Sauce with Sautéed Garlic with Cauliflower

# Meals and Sample Menu

## Lunch - Vegetarian

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>	Mixed Grain Rice, Braised Cabbage with Taukee with Steam Tofu with Mixed Vegetables	Mixed Grain Vegetable Porridge (Cauliflower & Carrot), Stir Fry Double Mushroom with Shanghai Green and Honey Vegetarian Char Siew	Mixed Grain Rice, Tri Style Spinach with Braised Pumpkin	Mixed Grain Rice, Stir Fry Chap Chye with Steam Tofu with Soy Sauce and Braised Vegetarian Chicken with Potatoes	Vegetarian Bee Hoon, Luo Han Chai and Bean Paste Beancurd
<b>Week 2</b>	Mixed Grain Rice, Stir Fry Celery with Sliced Carrots and Braised Beancurd	Mixed Grain Porridge with Hong Kong Style Caixin, Stir Fry Lotus Root and Snow Pea with Veg Shrimp	Mixed Grain Rice, Golden World and Stir Fry Cabbage	Vegetarian Fried Rice with Stir Fry Shredded Potatoes and Baby Kailan	Stir Fry Mee Tai Mak with Tri Style Spinach and Sa Cha Stir Fry Beancurd
<b>Week 3</b>	Mixed Grain Rice, Braised Brinjal with Mixed Beans and Stir-Fry Xiao Bai Cai	Mixed Grain Vegetable Porridge (Long Cabbage & Carrot), Mushroom with Shanghai Green and Braised Beancurd	Hometown Fried Rice, Spinach and Beancurd in BBQ Sauce	Mixed Grain Rice, Braised White Carrots, Broccoli with Corn and Rong Song Brinjal	E-fu Noodle, Braised Soy Knot with Beancurd and Baby Kailan
<b>Week 4</b>	Mixed Grain Rice, Bean Paste Cauliflower and Hairy Gourd with Vermicelli	Mixed Grain Porridge, Braised Long White Cabbage and Sweet and Sour Veg Meat	Mixed Grain Rice, Stir Fry Abalone Mushroom and Stir Fry Caixin	Mixed Grain Rice, Sliced Ginger Stir Fry King Oyster Mushroom, Stir Fry Spinach and Yellow Bean with Veg Luncheon Meat	Vegetarian Hor Fun, Cabbage with Tomatoes and Braised Yam

# Meals and Sample Menu

## Afternoon Snack

	Monday	Tuesday	Wednesday	Thursday	Friday
Tea Break	Assorted Sunshine Buns	Steamed Red Bean Bun	Steamed Mantou	Assorted Sunshine Buns	Oatmeal with Milk Porridge
Fruits	Apple	Banana	Watermelon	Banana	Honeydew

# A Typical Day

## Suggested Packing List

### Clothing

- 1 extra set of MK uniform + undergarment (in case of soilage)

### Essentials

- 1 water bottle with sling

### If requesting for wipe-down:

- 1 extra set of MK uniform + undergarment
- 1 ziplock bag/wet bag (1 for clean clothes, 1 for soiled clothes)
- Small towel

### Reminder

- Label all your child's belongings clearly

# Suggested Packing List

## 📘 Sleeping Bag

- Thin blanket / small pillow
- To be brought home daily



**CUBBY HOLE - Measurement is 30cm x 30cm**

# **Schedule For First 2 Days of School**

(Note: This is a sample timetable.)

<b>Time</b>	<b>Programme</b>
8.30 a.m. – 10.30 a.m.	MK
10.30 a.m. – 12.00 p.m.	KCare

# KCare Fees

Singapore Citizen	Singapore Permanent Resident
\$200	\$350
(Fee shown above is after \$150 basic subsidy*)	

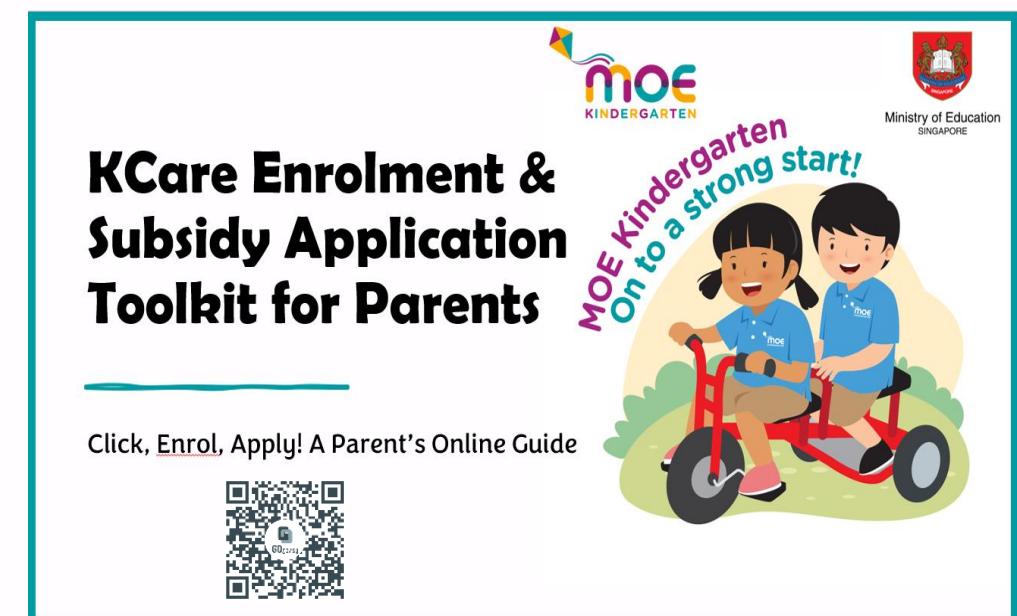
You may utilise the KCare Eligibility Calculator available on the MOE website to determine if your child qualifies for the KCare additional subsidy:

<https://moe.gov.sg/preschool/moe-kindergarten/kindergarten-care>

\*Child must meet the minimum attendance requirement of one day per month at the centre to receive subsidies.

# KCare Enrolment Requirement

- All children enrolling in KCare must submit an enrolment application
- Applicants are required to submit the application for their child's KCare enrolment online via [go.gov.sg/kcare-application](http://go.gov.sg/kcare-application)
- For step-by-step instructions, please refer to the "**KCare Enrolment & Subsidy Application Toolkit for Parents**" in the orientation package (see cover page on the right)
- Authentication through **Singpass login** is required
- One application is required for each child



# KCare Enrolment Requirement

- If you are **eligible for KCare Additional Subsidies** (covered in the following slides), please select the **"KCare Enrolment and Additional Subsidy Application"** option to submit both applications **concurrently**.

ONLINE APPLICATION

<https://go.gov.sg/kcare-application>

## Application Type

Note: The KCare centre may contact you for further documentation if required for the enrolment process.

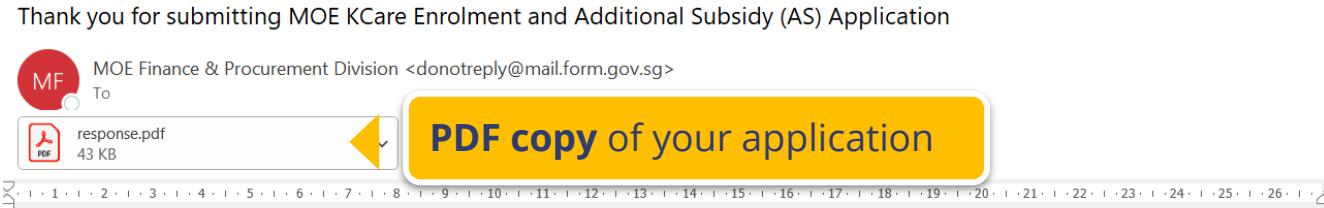
1. Please select the type of application you are submitting

- KCare Enrolment application
- KCare Additional Subsidy application
- KCare Enrolment and Additional Subsidy application

- If you are **not eligible for KCare Additional Subsidy**, please select "**KCare Enrolment Application**".
- If you have earlier enrolled your child into KCare and subsequently become eligible for KCare Additional Subsidy, you may apply by selecting the "**KCare Additional Subsidy Application**" option.

# KCare Enrolment Requirement

- Upon successful submission of your child's enrolment application, a copy of the application will be sent to your registered email address.
- Provide a copy of your **acknowledgment PDF** (refer to sample below) to your KCare centre.



Response ID:

Dear Parent/Guardian (Applicant)

We have received your child/ward's KCare enrolment and/or KCare AS application.

Please be informed that the KCare centre will contact you directly to confirm your child/ward's enrolment. Enrolment confirmation is subject to the KCare centre's available vacancies and the KCare operator's policies, which may include the payment of a registration fee, deposit, and/or the first month's KCare fee, etc.

If you have also applied for the KCare AS, subject to the confirmation of KCare enrolment, please note that we will review your application based on the eligibility criteria and inform you of the outcome within 8 weeks from the point of form submission or ECDA KifAS subsidy approval, whichever is later. The processing duration may be longer if additional supporting documents and/or clarifications are required.

Parent/guardian of child, who is an ECDA KifAS subsidy beneficiary, may submit a new application for the KCare AS if there are any subsequent changes in the Household Income (HHI) or Per Capita Income (PCI), or changes in applicant's working status.

[redacted] email address.

Regards,  
Finance and Procurement Division  
Ministry of Education

# KCare Subsidies

**KCare subsidy is administered by MOE and provided in 2 tiers:**

## **Basic Subsidy (BS)**

- All Singapore Citizen (SC) children are eligible for and automatically given a Basic Subsidy of \$150 per month.
- No separate application is required

## **Additional Subsidy (AS)**

- Provided in addition to Basic Subsidy upon approval of the AS application
- Tiered according to income level and provided to eligible applicants who meet the eligibility criteria

# KCare Additional Subsidy

## Eligibility Criteria for KCare Additional Subsidy (AS)

- Child must be a **Singapore Citizen** and an **existing beneficiary of the ECDA KiFAS subsidy\*** upon subsidy application
- The applicant for the application must be the **mother or single father**
- The applicant must work **56 hours or more per month**
- Gross monthly household income of \$12,000 and below or per capita income of \$3,000 and below for larger families (5 or more family members in the same household with at least 3 dependents without income)

With effect from 9 December 2024, under the enhanced eligibility criteria, all families of Singaporean children with a gross monthly household income of up to \$6,000, or a PCI of up to \$1,500, will be eligible, regardless of the applicant's employment status.

\*The Kindergarten Fee Assistance Scheme (KiFAS), which is administered by ECDA, is a means-tested subsidy to assist families in subsidising Kindergarten fees. The evaluation and eligibility of KCare AS depend on the outcome of ECDA KiFAS application.

# KCare Additional Subsidy Eligibility Checker

You may utilise the KCare Eligibility Calculator available on the MOE website to determine if your child qualifies for the KCare additional subsidy:

<https://moe.gov.sg/preschool/moe-kindergarten/kindergarten-care>

## KCare subsidy eligibility checker (applicable for SC child only)

An additional subsidy is also provided and this is tiered according to income levels. Enter the details to check whether your child is eligible for the additional subsidy:



The screenshot shows a web-based form for checking KCare subsidy eligibility. It includes fields for monthly household income (\$0), household size (0 people), and employment status (Select... dropdown). A blue button at the bottom says "SHOW ME MY OPTIONS".

My monthly household income is \$ 0

There are 0 people in my household.

I am a working mother or single father of my child. Select...

**SHOW ME MY OPTIONS**

# Special Approval for KCare Additional Subsidy

- KCare AS can be granted with special approval, on a case-by-case basis. If granted, the **amount and duration will depend on your circumstances.**
- For applicants who are not working\*, you may apply for KCare AS (with supporting documents) if you are:
  - Seeking employment
  - Enrolled in course / training that is at least 56 hours a month
  - Medically certified unfit for work (e.g. due to pregnancy complications, hospitalisation, illness and/or permanent disability etc)
  - Caring full-time for family member due to medical reasons
  - Caring full-time for younger child aged 24 months & below
  - Receiving MSF's ComCare or under HDB Public Rental Scheme

\*If the **applicant is on No-Pay Leave**, you will be considered as non-working as you do not meet the required criteria of working at least 56 hours per month.

# KCare Subsidies

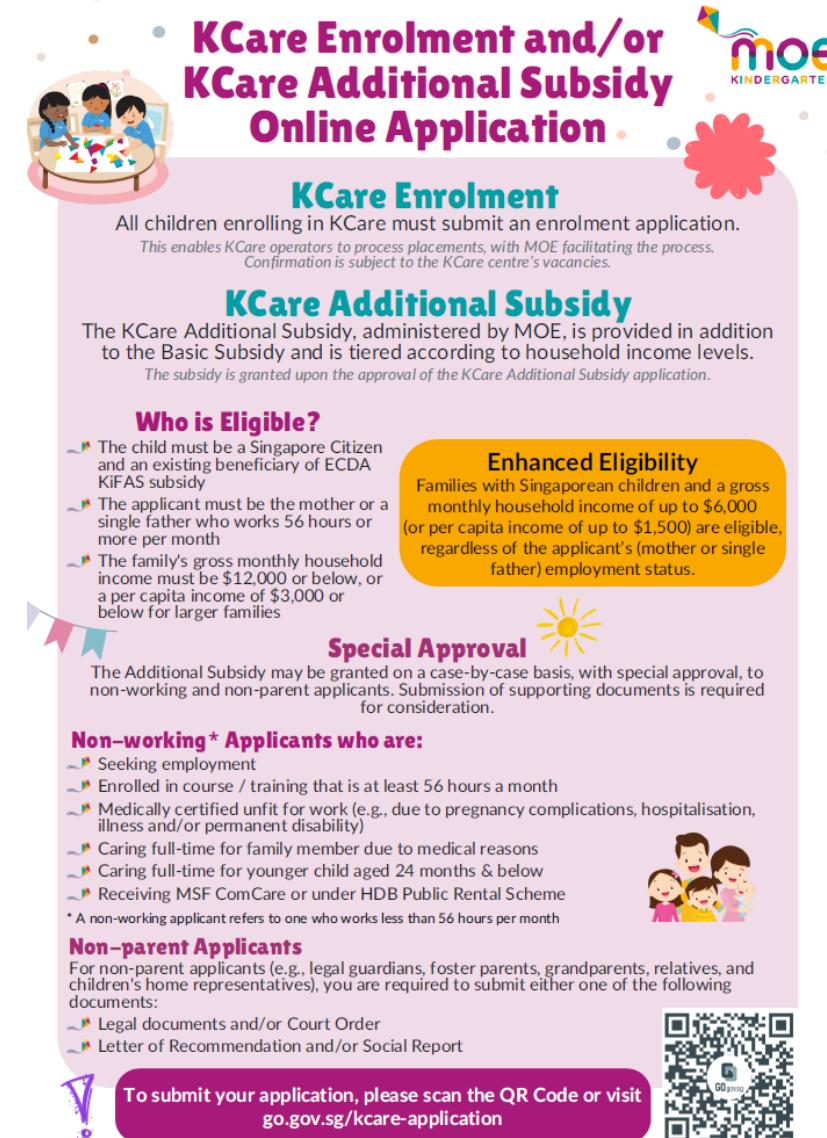
## Minimum Attendance Requirement

- The child must meet the **minimum attendance requirement of one day per month** at the centre to receive subsidies, unless a valid medical certificate (MC) covers the entire month's absence (subject to MOE's approval). **MC must state the period of absence for the entire month.**
- MCs for 1 or 2 days will not be substantial to justify a full month's absence.
- Failure to meet the attendance requirement will result in the full KCare fee being payable for that month.

# KCare Additional Subsidy

## How do I apply for KCare Additional Subsidy (AS)?

- Applicants must submit their application for KCare AS online via [go.gov.sg/kcare-application](http://go.gov.sg/kcare-application)
- For step-by-step instructions, please refer to the "**KCare Enrolment & Subsidy Application Toolkit for Parents**"
- Authentication through **Singpass** login is required
- One application is required for each child
- To access the application via QR code, please refer to the "**KCare AS Application**" brochure provided in your orientation package (see brochure on the right)



The brochure cover features the MOE Kindergarten logo at the top right. The title "KCare Enrolment and/or KCare Additional Subsidy Online Application" is prominently displayed in pink and purple. Below the title is a small illustration of three children playing at a table. The main content area has a light purple background with white text. It includes sections for "KCare Enrolment", "KCare Additional Subsidy", "Who is Eligible?", "Enhanced Eligibility", "Special Approval", "Non-working \* Applicants who are:", and "Non-parent Applicants". Each section contains a bulleted list of requirements or descriptions. At the bottom, there is a QR code and the text "To submit your application, please scan the QR Code or visit go.gov.sg/kcare-application".

**KCare Enrolment and/or KCare Additional Subsidy Online Application**

**KCare Enrolment**  
All children enrolling in KCare must submit an enrolment application.  
*This enables KCare operators to process placements, with MOE facilitating the process. Confirmation is subject to the KCare centre's vacancies.*

**KCare Additional Subsidy**  
The KCare Additional Subsidy, administered by MOE, is provided in addition to the Basic Subsidy and is tiered according to household income levels.  
*The subsidy is granted upon the approval of the KCare Additional Subsidy application.*

**Who is Eligible?**

- The child must be a Singapore Citizen and an existing beneficiary of ECDA Kifas subsidy
- The applicant must be the mother or a single father who works 56 hours or more per month
- The family's gross monthly household income must be \$12,000 or below, or a per capita income of \$3,000 or below for larger families

**Enhanced Eligibility**  
Families with Singaporean children and a gross monthly household income of up to \$6,000 (or per capita income of up to \$1,500) are eligible, regardless of the applicant's (mother or single father) employment status.

**Special Approval**

The Additional Subsidy may be granted on a case-by-case basis, with special approval, to non-working and non-parent applicants. Submission of supporting documents is required for consideration.

**Non-working \* Applicants who are:**

- Seeking employment
- Enrolled in course / training that is at least 56 hours a month
- Medically certified unfit for work (e.g., due to pregnancy complications, hospitalisation, illness and/or permanent disability)
- Caring full-time for family member due to medical reasons
- Caring full-time for younger child aged 24 months & below
- Receiving MSF ComCare or under HDB Public Rental Scheme

\* A non-working applicant refers to one who works less than 56 hours per month

**Non-parent Applicants**  
For non-parent applicants (e.g., legal guardians, foster parents, grandparents, relatives, and children's home representatives), you are required to submit either one of the following documents:

- Legal documents and/or Court Order
- Letter of Recommendation and/or Social Report

To submit your application, please scan the QR Code or visit [go.gov.sg/kcare-application](http://go.gov.sg/kcare-application)



# KCare Additional Subsidy

## Special Cases

- Non-parent applicants (e.g., legal guardians, foster parents, grandparents, relatives, and children's home representatives) will be required to submit relevant supporting documents.

## Subsidy Assessment and Processing Timeline

- The commencement date for the KCare AS is determined based on the enrolment date, ECDA KiFAS subsidy effective start date or application date, whichever is later.
- **Backdating of the KCare AS start date is not permitted.** To avoid delays in receiving the KCare AS, please **submit your application as early as possible**.
- The average processing time is about **8 weeks from the point of application submission or ECDA KiFAS subsidy approval**, whichever is later.

# **Communication**

At Commit Learning School House KCare, we encourage and appreciate frequent communication between the KCare operator and parents.

## **Contact Operating Hours**

Mondays to Fridays\*: 9.00 a.m. to 7.00 p.m.

School Closure Days/School Holidays: 7.00 a.m. to 7.00 p.m.

\*Closed on Saturdays, Sundays, Public Holidays, Teacher's Day, Children's Day and up to 6 additional days each year

## **Contact Details**

Email: **[admission\\_cls\\_pps\\_kcare@commitlearning.com.sg](mailto:admission_cls_pps_kcare@commitlearning.com.sg)**



Ministry of Education  
SINGAPORE

