



Letter To Parents (Term 1)

5 January 2026

Dear Parents/Guardians,

We are happy to welcome the Primary 1 students to our school on 2 January 2026 and Primary 2 to 6 students back to school on 5 January 2026. The children have been looking forward to reconnecting with their friends and teachers, and we are excited to have them back with us again.

As we start the new year in 2026, I am pleased to share our refreshed vision and mission that will shape how we nurture and guide your child in the years to come. This new direction builds on everything we love about our West Grove school community while looking ahead to new possibilities.

Our Vision and Mission for every West Grovian

Our refreshed vision and mission reflect our unwavering commitment to nurturing every child in our West Grove family. Our vision, "**Active Minds, Gracious Hearts**", captures what we believe every child can become. We see each of our children developing into:



Passionate Lifelong Learners

They will approach learning with wonder and curiosity.



Cross-Cultural Communicators

They will embrace diversity, build bridges and collaborate with others.



Values-Centred Leaders

They will lead and make decisions guided by reflection and our school values.



STEM+ Innovators

They will think critically and inventively to solve tomorrow's challenges with perseverance.



This vision comes to life through our mission:

“Creating a culture of innovation and excellence in our caring learning community, where collaboration among school, family and partners empowers every child to flourish.”

The word "flourish" is particularly meaningful to us—it speaks to our belief that every child has unique gifts waiting to be developed.

We also believe that when families and school collaborate, our children will thrive. Open, respectful communication creates the foundation for this partnership, allowing us to share insights about each child's unique strengths and needs. By listening to one another and collaborating with mutual respect, we can create a supportive environment that will enable your child to flourish academically, socially, and emotionally.

Parent Engagement Sessions

To strengthen this partnership, we would like to invite you to our upcoming Parent Engagement Sessions in January. The objective of the face-to-face Parent Engagement Sessions is to provide information pertaining to school and level learning programmes. Parents will get to meet with the Form Teachers who will share about curriculum and assessment, as well as class matters and communication. More information will be sent to parents via Parents Gateway (PG).

Level	Date	Time
Primary 6	9 January 2026 (Friday)	3.00pm to 4.45pm
Primary 4 & 5	16 January 2026 (Friday)	3.00pm to 4.30pm
Primary 2 & 3	23 January 2026 (Friday)	3.00pm to 4.30pm

We look forward to seeing you in January.

Here's wishing you and your family a year filled with joy, peace and wonderful memories.
Happy 2026!

Yours sincerely,

Mabel Goh (Mdm)
Principal



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PSLE Results 2025

We would like to celebrate our Primary 6 cohort of 2025 for their dedication and growth throughout their learning journey. They have done very well in Mathematics, Science and the Mother Tongue Languages, attaining above National results. They have also made improvements in the English Language. We wish them continued joy in learning as they progress to secondary school.

PSLE Results	2025
% Students eligible for Secondary School	99.5%
% Students eligible for G3	70.4%
% Students eligible for at least G2	88.3%
Number of Successful DSA applicants	21



Staff Movement

We are excited to welcome new colleagues who will join us in building a culture of care, innovation and excellence.

1. Mrs Charmaine Lee – Vice-Principal
2. Ms Farah Nadiah – HOD ICT
3. Mr Christopher Wong – LH Science
4. Mdm Norain Bte Bakadool – Mathematics and Science teacher
5. Mdm Tang Lai Peng – English and Mathematics teacher
6. Ms Farhanah Binte Effendi – English and Mathematics teacher
7. Mr Brandon Quek – PE and Mathematics teacher
8. Mdm Saheeta Nisvaan D/O Syed Maidin – English and Mathematics teacher
9. Ms Vijayakumar Shrinithi – Tamil Language teacher
10. Ms Ng Yan Ting Cheryl – English and Mathematics Teacher

At the same time, we bid farewell to colleagues whose dedicated service have left a lasting impact on our school community.

1. Mrs Nicole Chua – HOD Mathematics
2. Ms Tan Su Hua – HOD ICT
3. Mrs Jessica Lai – English and Mathematics teacher
4. Mr Saw Jin Teik – PE and Mathematics teacher



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To better support student learning and enhance the overall functioning of the school, several role reassessments have been made within the School Management Team.

1. Mrs Michelle Sim– Covering HOD Mathematics
2. Mr Teo Jia Jun – LH Mathematics
3. Ms Er Ka Hui – SH ICT
4. Mdm Chew Pei Xi – Assistant Year Head (Lower Pri)
5. Mdm Wu Xiaowei – SH Publicity & Communications
6. Mdm Mindy Neo – SH Environmental Education



School Hours and Dismissal Arrangements

School hours are as follows.

Monday - 7.30 a.m. to 12.30 p.m.

Tuesday to Friday - 7.30 a.m. to 1.30 p.m.

We strongly encourage students reach school by **7.20 a.m.** so that they have sufficient time to settle down and be ready for morning assembly at **7.30 a.m.**

We seek your support in ensuring that your child/ward reports punctually to school.

Venues for Dismissal

Gate	Levels using the gate for dismissal	Remarks
Big Gate 1	P3 to P6	This vehicular gate will be out of bounds to traffic from 12.15 – 12.45 p.m. (Mon) and 1.15 – 1.45 p.m. (Tue – Fri).
Small Gate 1A	P1 and P2	
Gate 3	All levels	This is the gate nearest to block 723

Wet Weather Dismissal

Gate	Wet Weather Arrangements
Gate 1	Parents/Guardians using Gate 1 may wait for your child/ward in the canteen. <ul style="list-style-type: none">• P1 and P2 parents - canteen corridor next to the field/bookshop• P3 to P6 parents - canteen corridor next to the parade square
Gate 3	Parents/Guardians may wait for your child/ward at the corridor of Classroom Block C (Level 1).



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Safe Management Measures

To ensure the safety of our students and staff, please observe the following measures:

- If your child/ward is feeling unwell or has flu-like symptoms such as fever, running nose, sore throat and cough, please take them to see a doctor and do not allow them to come to school. Please inform your child/ward's form teacher.
- Students are to bring their thermometers, water bottles, hand sanitisers and masks (optional) with them daily. The sharing of personal items is not encouraged. Please label all personalised items with your child/ward's name and class.



School Security

All visitors to the school are reminded to report to the Security Guard Post before proceeding to the General Office for assistance. For the safety of all students, visitors are not allowed in any other part of the school premises.



Road Safety

We hope to seek your cooperation in ensuring the safety of students coming to and leaving school. This is especially important as young children may not have the skills required to use roads properly and do not always fully appreciate the dangers presented. Their small physique also makes them less visible to motorists. Let's do our part to model safe road use.

Reminder on Dual Vehicular Lanes in the Morning

Two vehicles are allowed to enter through the Main Gate to better manage congestion. You will see a demarcation of the lanes as shown in the picture below. Please exercise caution and patience when driving into the school.





Please refrain from the following actions:

- a) Dropping off your child along the roadside, as it may impede the smooth flow of traffic and pose a potential risk of accidents.
- b) Attempting to change lanes upon entering the school, as it could endanger pedestrians and other drivers.
- c) Driving at high speed in the school zone, as it may result in potential accidents.
- d) Disregarding the instructions or directions provided by the security guards.
- e) Dropping off your child between 7.20 a.m. to 7.30 a.m. There is a significant influx of cars entering the school premises during that period of time. It is advisable to send your child to school earlier to avoid traffic congestion.
- f) Jay-walking: parents and students have been observed to cross the road without using the pedestrian crossing at traffic junctions. This may pose a safety risk to both adults and children.



Students Cycling or Scooting to School

All parents of students cycling or scooting to school are required to acknowledge an advisory letter that will be issued in Term 1. This is to encourage parents to actively monitor the child's behaviour and conduct when using bicycles or scooters. Students who cycle or use scooters to school are required to wear a helmet while commuting. Students who do not commute safely may not be permitted to cycle or scoot to school.

The school discourages lower primary students from cycling or scooting to school due to safety concerns. The school will conduct inspection on the students' bicycles to ensure that they are safe to be operated. Upon passing the inspection, a bicycle pass will be issued to the student.



Parking in School

The school is unable to provide parking for parents and we would like to remind parents who are visiting the school to **park at the public HDB car park next to the school**.

For parents who are here to pick up their child/ward who is **unwell**, or for any **emergencies**, please inform the security guard and they will allow you to park in the temporary visitor lots (subject to availability).



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Recess and School Canteen

Recess timings are as follows.

Primary 1 and Primary 4	9.30 a.m. to 10.00 a.m.
Primary 2 and Primary 5	10.00 a.m. to 10.30 a.m.
Primary 3 and Primary 6	10.30 a.m. to 11.00 a.m.

Stalls 2, 5 and 7 in our school canteen are **halal certified**. Students can also purchase **vegetarian food** from **Stall 4 & 6** but do take note that it is not halal certified.

In our efforts to inculcate healthy eating habits among our students, we embarked on the **Healthy Meals In Schools Programme** since 2018. The main objective of this Health Promotion Board initiative is to encourage our students to have a balanced diet (brown rice, vegetables, meat and fruits) as well as to make healthier food and beverage choices. The price of each set meal ranges from **\$2.00** to **\$2.50**. Please give sufficient pocket-money to your child/ward/children for their meals during recess. The canteen menu and price is available on our school website.

We would also like to encourage students to drink plain water and cut down on sugary drinks, as high sugar intake is a contributing factor to diabetes. Students should bring their own water bottles to school and refill them at the water coolers.



Student Well-being @ West Grove

The school continues to enhance a caring and enabling environment for your child to thrive in and experience the joy of learning.

School Attendance & Absence

Regular attendance in school is essential and is closely monitored by the Form Teachers and our Student Development Team (SDT). For absences, please inform your child's Form Teacher and submit relevant documentation (e.g. Medical Certificates) if applicable.

Please note that if the absence falls on the date of a weighted assessment (e.g. topical test, exam), there is NO make-up for the assessment. Pro-rating will be considered if the absence is substantiated with valid reasons (e.g. Medical Certificates).

School Homework

Homework fosters a sense of responsibility, self-discipline, and the development of lifelong learning habits. To reinforce classroom teachings and enable practical application of acquired knowledge, teachers assign meaningful and sometimes challenging homework.



The school will make a conscious effort to monitor the homework load of our students and subject teachers will coordinate the homework assigned to ensure that the load is manageable. In addition to the homework that has been assigned, students who are unable to complete their work in class will need to complete it at home. We seek your understanding that the actual time spent on homework will vary between students due to differences in their study habits and subject proficiency. We encourage you to speak with our teachers if you have any concerns about the assigned homework.

We also urge parents to play a supportive role by spending time monitoring your child/children's homework and to ensure they are done in a conducive environment.

Bridges Through Books Reading Programme

Our *Bridge Through Books* programme nurtures a love for reading while helping students appreciate different cultures and perspectives. We invite parents to support this by ensuring their children **bring good-quality English Language and Mother Tongue Language books to school**, as we grow confident and empathetic communicators together.

School Improvements

We would like to inform you of several infrastructure improvements that have been carried out, as well as ongoing upgrading works within the school, as part of our continued efforts to enhance the learning environment for our students.

The following improvements have been completed:

- Renovation of the General Office
- Installation of air-conditioning in the Multi-Purpose Hall (MPH)
- Roof replacement
- Replacement of floor and wall tiles at the school canteen (seating area)
- Installation of sensor taps in the school canteen
- Toilets refreshments

In addition, renovation works for three toilets located near the canteen area are currently in progress and are scheduled to be completed by the end of January 2026.

We appreciate your understanding and support as we work towards providing a safer, more comfortable, and conducive school environment for our students.



After-School Programme

To ensure the safety of students who are staying back for after-school programmes, they are not allowed to leave the school before the start of the activity. Students are expected to have their lunch in school. We seek your understanding and support in reinforcing the message with your child.



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Schedule of Key Events for Term 1

Date	Activity	Remarks
2 Jan 2026 (Fri)	P1 students report to school	
5 Jan 2026 (Mon)	P1 to P6 students report to school	
9 Jan 2026 (Fri)	P6 Parent Engagement Session	Details will be shared on PG (3pm – 4.45pm)
15 & 16 Jan 2026 (Thu, Fri)	Class Photo-taking	During school hours
16 Jan 2026 (Fri)	P4 & P5 Parent Engagement Session	Details will be shared on PG (3pm – 4.30pm)
23 Jan 2026 (Fri)	P2 & P3 Parent Engagement Session	Details will be shared on PG (3pm – 4.30pm)
21, 23 Jan 2026 (Wed, Fri)	P4B & P4C Museum-based learning journey	Details will be shared on PG During school hours
29, 30 Jan 2026 (Thu, Fri)	P4D & P4E Museum-based learning journey	Details will be shared on PG During school hours
6 Feb 2026 (Fri)	P6B & P6C Social Studies Learning Journey	Details will be shared on PG 1 p.m. – 5 p.m.
12 Feb 2026 (Thu)	P4F Museum-based learning journey	Details will be shared on PG During school hours
16 Feb 2026 (Mon)	CNY Eve celebration	7.30 a.m. – 10.00a.m.
17 – 18 Feb 2026 (Tue, Wed)	CNY Public Holiday	School resumes on 19 Feb 2026 (Thu)
12 – 22 Mar 2026 (Sat – Sun)	Term 1 School Holidays	School resumes on 24 Mar 2026 (Tue)
21 Mar 2026 (Sat)	Hari Raya Puasa Public Holiday	
23 Mar 2026 (Mon)	Hari Raya Puasa School Holiday	School resumes on 24 Mar 2026 (Tue)



Chinese New Year School Celebrations

The school will celebrate **Chinese New Year** on **16 Feb 2026 (Tue)**. On the day of the celebration, school hours will be from **7.30 a.m. to 10.00 a.m.** As part of the celebrations, the school will engage our students in festive learning activities during the curriculum time.

Please note:

- To facilitate learning, students are required to bring their storybook for silent reading, water bottle, stationery which includes colouring materials.
- In the spirit of the festive celebration, students are encouraged to put on their traditional costumes, with black school shoes and white socks that day. Students who do not have traditional costumes may come in red attire or their school uniform.



Parent Engagement & Mode of Communication

Modes of Communication

The main mode of communication between the teachers and parents are as follows:

- General office hotline: **6267 9234** (Mon to Fri, from 7.00 a.m. - 5.30 p.m.)
- Student Handbook
- Teachers' Email (PG Contacts or School webpage)
- Class Dojo (for P1 and P2 parents only)

Follow us on **Instagram (@wgps_official)** and **Facebook (<https://go.gov.sg/wgpsfb>)** to stay updated on school activities. You can also refer to our **calendar of events (<https://go.gov.sg/wgpsschcalendar>)** to help you stay organised and involved in your child's academic journey.



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