Microsoft Office 365 Basic and Intermediate 微软办公室配套

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Subject Skillsfuture@PA	Start Date	End Date	Time	Day	No. of Lesson	Course Fees (M/NM)
Microsoft Word	21 Nov 23	23 Nov 23	10am-5pm 10am-1pm	Tue & Thurs	1.5 Days	\$120.00 / \$130.00
Microsoft Word	09 Jan 24	16 Jan 24	7-10pm	Tue & Thurs	3	\$120.00 / \$130.00
Microsoft Word	15 Jan 24	17 Jan 24	10am-5pm 10am-1pm	Mon & Wed	1.5 Days	\$120.00 / \$130.00
Microsoft Word	21 Jan 24	28 Jan 24	10am-5pm 10am-1pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft Excel	15 Nov 23	22 Nov 23	7-10pm	Wed & Mon	3	\$120.00 / \$130.00
Microsoft Excel	19 Nov 23	26 Nov 23	2-5pm 10am-5pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft Excel	23 Nov 23	28 Nov 23	2-5pm 10am-5pm	Thurs & Tue	1.5 Days	\$120.00 / \$130.00
Microsoft Excel	17 Jan 24	22 Jan 24	2-5pm 10am-5pm	Wed & Mon	1.5 Days	\$120.00 / \$130.00
Microsoft Excel	18 Jan 24	25 Jan 24	7-10pm	Thurs & Tue	3	\$120.00 / \$130.00
Microsoft Excel	28 Jan 24	04 Feb 24	2-5pm 10am-5pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft PowerPoint	30 Nov 23	05 Dec 23	10am-5pm 10am-1pm	Tue & Thurs	1.5 Days	\$120.00 / \$130.00
Microsoft PowerPoint	03 Dec 23	10 Dec 23	10am-5pm 10am-1pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft PowerPoint	24 Jan 24	29 Jan 24	10am-5pm 10am-1pm	Wed & Mon	1.5 Days	\$120.00 / \$130.00
Microsoft PowerPoint	30 Jan 24	06 Feb 24	7-10pm	Tue & Thurs	3	\$120.00 / \$130.00
Microsoft PowerPoint	18 Feb 24	25 Feb 24	10am-5pm 10am-1pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft Access	05 Dec 23	07 Dec 23	2-5pm 10am-5pm	Thurs & Tue	1.5 Days	\$120.00 / \$130.00
Microsoft Access	10 Dec 23	17 Dec 23	2-5pm 10am-5pm	Sun	1.5 Days	\$120.00 / \$130.00
Microsoft Access	29 Jan 24	31 Jan 24	2-5pm 10am-5pm	Mon & Wed	1.5 Days	\$120.00 / \$130.00
Microsoft Access	15 Feb 24	22 Feb 24	7-10pm	Thurs & Tue	3	\$120.00 / \$130.00
Microsoft Office	21 Nov 23	07 Dec 23	10am-5pm	Tue & Thurs	6 Days	\$380.00 / \$390.00
Microsoft Office	09 Jan 24	22 Feb 24	7-10pm	Tue & Thurs	12	\$380.00 / \$390.00
Microsoft Office	15 Jan 24	31 Jan 24	10am-5pm	Mon & Wed	6 Days	\$380.00 / \$390.00
Microsoft Office	21 Jan 24	03 Mar 24	10am-5pm	Sun	6 Days	\$380.00 / \$390.00

Website: https://www.cckitcentre.org.sg

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35, Teck Whye Avenue, Singapore 688892

Email: enquiry@cckitcentre.org.sg





Skillsfuture@PA Microsoft Word Advanced

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
22 Jan 24	31 Jan 24	7-10pm	Mon & Wed	4	\$160.00	\$170.00

Skillsfuture@PA Microsoft Excel Advanced

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
18 Nov 23	09 Dec 23	2-5pm	Sat	4	\$160.00	\$170.00
04 Dec 23	06 Dec 23	10am-5pm	Mon & Wed	2 Days	\$160.00	\$170.00
07 Jan 24	14 Jan 24	10am-5pm	Sun	2 Days	\$160.00	\$170.00
15 Jan 24	24 Jan 24	7-10pm	Mon & Wed	4	\$160.00	\$170.00

Skillsfuture@PA Microsoft PowerPoint Advanced

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
19 Feb 24	26 Feb 24	7-10pm	Mon & Wed	1.5 Days	\$140.00	\$150.00

Skillsfuture@PA Microsoft Access Advanced

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
02 Mar 24	09 Mar 24	10am-5pm	Sat	2 Days	\$160.00	\$170.00

Skillsfuture@PA Microsoft Excel Keyboard Shortcut

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
16 Dec 23	16 Dec 23	10am-6pm	Sat	1 Day	\$100.00	\$110.00
02 Feb 24	02 Feb 24	10am-6pm	Fri	1 Day	\$100.00	\$110.00

Skillsfuture@PA Microsoft Excel Tips & Tricks

Start Date	End Date	Time	Day	No. of Lessons	Member	Non-Member
12 Jan 24	12 Jan 24	10am-6pm	Fri	1 Day	\$160.00	\$170.00

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IT Centre reserves the right to change or postpone the date of its courses without prior notice

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