



National Fire And Emergency  
Preparedness Council



ANNUAL  
REPORT  
**2023  
/2024**

# The Board of Directors

2023/2024



**Seated Left to Right:**

LTC Rayner Oon, AC Leslie Williams, Mr Thuvinder Singh,  
Mr Edwin Yap, AC Michael Chua, Mr Markham Shaw,  
Comr Eric Yap, Mr John Wu, Mr Christopher Tan,  
Mr Raymond Teo, Mr Simon Gan, COL Wesley Lim

**Standing Left to Right:**

Mr Bernard Lew, Mr Jonathan Tan, Mr Steven Goh,  
Mr Terence Koh, Mr Chong Zunjie, Ms Tong Sook Yean,  
Ms Yen Tan, Mr Benedict Koh, Mr Robert Ronald,  
Mr Raizan Abdul Razak, Mr Bernard Soh

**Not in picture:**

Mr Patrick Sim

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## Chairman's Message



As we reflect on the past year, it is with pride that I present the National Fire and Emergency Preparedness Council's (NFEC) annual report for the year 2023/2024. Established with a mission to foster a culture of fire safety and emergency preparedness, NFEC has played a pivotal role in shaping Singapore's approach to fire prevention and emergency preparedness since its inception in 1986.

Through the years, NFEC has also remained unwavering in its commitment to safeguarding our communities against fire hazards. While we had witnessed an 8.6% increase in the number of fire incidents in 2023, it's noteworthy that this figure remains significantly lower than pre-COVID levels. Moreover, there was a commendable decrease in the number of fires in non-residential buildings, particularly in industrial premises and social establishments.

Our efforts to promote fire safety and emergency preparedness took various forms throughout the year. One of the highlights was the Fire Safety Seminar held on 25 August 2023 at the Marina Bay Sands Convention Centre. Attended by over 1,000 industry experts and stakeholders, the seminar served as a platform to discuss emerging trends and best practices in fire safety management. Additionally, the launch of the latest edition of the Fire Code during the event underscored NFEC's commitment to upholding fire safety standards amidst Singapore's sustainable development initiatives.

The annual Mass Fire Evacuation Drill (MFED) campaign was another notable success, with participation from over 400 premises across Singapore. This initiative not only tested evacuation procedures but also highlighted the importance of preparedness in ensuring public safety during emergencies.

Another project that we are extremely proud of this year is NFEC's collaboration with the National Civil Defence Cadet Corps on the Curriculum Innovation Project. Focusing on mental health education and gamification of Psychological First Aid content, this initiative has empowered the youth with essential life-saving skills while addressing sensitive issues related to mental health. Furthermore, the School Fire Emergency Ambassador programme continued to make a profound impact in schools nationwide, instilling a culture of safety and equipping students with the knowledge and skills to respond effectively to emergencies.

As we look ahead, NFEC remains committed to forging strategic partnerships and engaging stakeholders from all sectors in our mission to build a fire-safe and resilient nation. I extend my deepest gratitude to our dedicated members, partners, and stakeholders for their unwavering support and commitment. Together, let us continue our journey towards a safer future for all.

Warm regards,

**Markham Shaw**

*Chairman, National Fire and Emergency Preparedness Council*

# The Board of Directors 2023/2024

## PATRON-IN-CHIEF



**Mr K Shanmugam**  
Minister for Home Affairs  
and Minister for Law

## OFFICE BEARER WY 2023/2024



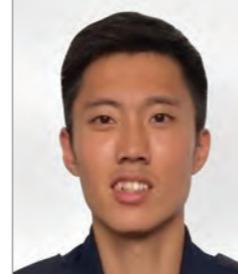
**Mr Markham Shaw Chai Chung,**  
BBM, PBM  
Chairman NFEC  
Director, The Shaw Organisation  
Group of Companies



**Mr John Wu Voon Liang,**  
BBM, PBM  
Vice-Chairman NFEC  
Regional Director, Engineering,  
APAC, Four Seasons Hotel



**AC Michael Chua**  
Executive Director NFEC  
Director, Operations Department,  
Singapore Civil Defence Force



**LTC Rayner Oon Wei Yang**  
Honorary Treasurer NFEC  
Head Operations,  
1st SCDF Division,  
Singapore Civil Defence Force

## INDUSTRIAL PREMISES COMMITTEE



**Mr Edwin Yap Seng Wee, PBM**  
Board Member NFEC  
Vice-President, Chubb Global Risk  
Advisors Pte Ltd



**Mr Koh Lee Wang Terence, PBM**  
Board Member NFEC  
Executive Director, Singapore  
Chemical Industry Council Ltd



**Mr Bernard Soh Hong Kuan**  
Board Member NFEC  
Snr HSE Manager  
Worley Engineering  
Singapore Pte Ltd



**Mr Lew Buang Keng Bernard**  
Board Member NFEC  
Director, Workplace, Safety  
& Health and Safety Management  
Marina Bay Sands Pte Ltd

## COMMERCIAL PREMISES COMMITTEE



**Mr Christopher Tan Eng Kiong, PPA(P)**  
Board Member NFEC  
Principal Professional Officer,  
Professional Officers Division,  
Singapore Institute of Technology



**Mr Benedict Koh Yong Pheng, BBM, PBM**  
Board Member NFEC  
General Manager, Peak Engineering  
& Consultancy Pte Ltd



**Ms Yen Tan, PBM**  
Board Member NFEC  
Chief Operating Officer, Khoo Teck  
Puat Hospital & Yishun Health



**Ms Tong Sook Yean**  
Board Member NFEC  
Senior Director, Membership  
& Industry Services, Singapore  
Hotel Association

## HOUSING PREMISES COMMITTEE



**Mr Raymond Teo Swee Heng**  
Board Member NFEC  
Secretary, Town Councils,  
Community Relations Group,  
Housing Development Board



**Mr Robert Ronald, PBM**  
Board Member NFEC  
Master Program Manager,  
Strategic Planning, Inkjet Supplies  
Operations, Hewlett Packard Inc



**Mr Patrick Sim Mong Hong**  
Board Member NFEC  
Director, Emergency Preparedness,  
People's Association

## SCHOOLS & YOUTH COMMITTEE



**Mr Gan Kok Soon Simon**  
Board Member NFEC  
Deputy Director, Uniformed Groups,  
Student Development Curriculum  
Division, Ministry of Education



**COL Wesley Lim Chern Choong**  
Board Member NFEC  
Director, Volunteers & Community  
Partnership Department,  
Singapore Civil Defence Force



**Mr Raizan Bin Abdul Razak**  
Board Member NFEC  
Deputy Director, Safety,  
Security and Emergency Branch,  
Ministry of Education

## FUND RAISING & MEMBERSHIP COMMITTEE



**Mr Steven Goh Leng Heng**  
Board Member NFEC  
Managing Director, Orchard Road  
Business Association (ORBA)



**Mr Thuvinder Singh s/o Bachan Singh**  
Board Member NFEC  
General Secretary, Union of Telecoms  
Employees of Singapore



**Mr Jonathan Tan**  
Board Member NFEC  
Chief Operating Officer,  
Medicell Pharmaceutical (S) Pte Ltd

## PUBLICITY COMMITTEE



**AC Leslie Thevanesar Williams**  
Board Member NFEC  
Director, Corporate  
Communications Department,  
Singapore Civil Defence Force



**Mr Chong Zunjie (Zee)**  
Board Member NFEC  
Director, Joint Operations Management  
& Policy (Joint Operations Group),  
Ministry of Home Affairs

## About Us

### MISSION

The National Fire and Emergency Preparedness Council (NFEC) is committed towards promoting fire prevention and emergency preparedness to make Singapore safe and secure.

### GENERAL

The NFEC is a non-profit organisation and is an Institution of Public Character registered as a Charities Unit in the Ministry of Community and Youth and as a society registered with the Registry of Societies. The Council is also one of the many boards, councils and committees under the purview of the Ministry of Home Affairs. In short, all these members are known as Home Team Board, Council and Committee or HTBCC.

Since its establishment, the NFEC has been actively promoting fire safety awareness and emergency preparedness in Singapore through seminars, roadshows and public advisories, reaching out to the public as well as the various fire safety industry practitioners and stakeholders.

### TERMS OF REFERENCE

- a) To educate the public on the dangers of fire, proper use of the emergency services and the importance of emergency preparedness
- b) To involve the public in implementing fire prevention and emergency measures against the loss of life and property
- c) To instill a sense of self-reliance and preparedness towards civil emergencies among the population



**Unique Registration Number (UEN)**  
S86SS0064F

**Registered Address**  
Central Fire Station 62 Hill Street Singapore 179367

**Banker**  
United Overseas Bank Limited

**Auditor**  
Cypress Singapore PAC

## MINUTES OF THE 37<sup>TH</sup> ANNUAL GENERAL MEETING OF THE NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL

HELD ON WEDNESDAY, 27 JULY 2023 @ THE FURAMA RIVERFRONT HOTEL, VENUS BALLROOM @ 11:30A.M.

### PRESENT:

#### BOARD OF DIRECTORS:

Mr Markham Shaw	Chairman
Mr John Wu	Vice-Chairman
AC Michael Chua	Executive Director
LTC Rayner Onn	Hon Treasurer
AC Leslie Williams	Board Member
Mr Christopher Tan	Board Member
Mr Benedict Koh	Board Member
Mr Edwin Yap	Board Member
Mr Terence Koh	Board Member
Mr Raymond Teo	Board Member
Mr Robert Ronald	Board Member
Mr Steven Goh	Board Member
Mr Simon Gan	Board Member
COL Wesley Lim	Board Member
Mr Raizan Rai	Board Member
Mr Bernard Lew	Board Member
Mr Patrick Sim	Board Member
Mr Bernard Soh	Board Member
Ms Tong Sook Yean	Board Member

#### SCDF

Comr Eric Yap And 30 Others	Commissioner, SCDF
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## CHAIRMAN'S ADDRESS

- Chairman commenced the meeting by welcoming everyone to the 37<sup>th</sup> NFEC Annual General Meeting and thanks them for taking time to be here today.
- He said this has been a momentous year for the NFEC, filled with purposeful events aimed at delivering important messages on fire prevention and emergency preparedness. Additionally, we celebrated NFEC's 35<sup>th</sup> anniversary, marking a significant milestone in our journey. As Chairman, he takes great pride in the progress we have made over the years in advancing fire safety and emergency preparedness in Singapore.
- Chairman reflected on the past year, and he is delighted to share the numerous achievements and initiatives undertaken by the NFEC and its sub-committees. He said NFEC's in-person activities have resumed following the easing of COVID-19 restrictions, once again allowing us to reconnect with communities and engaging with our valued partners as we move forward.

## REPORT ON WORK YEAR 2021/2022

### Fire, Ambulance, and Enforcement Statistics: Insights and Focus Areas for Fire Safety Initiatives

- Chairman provided an overview of the fire, ambulance, and enforcement statistics of 2022 which is crucial, allowing us to identify focus areas for future fire safety initiatives. In 2022, the Singapore Civil Defence Force (SCDF) attended a total of 1,799 fire calls, with fires occurring in residential premises constituting 52% of the cases. This marked a 7.4% decrease in residential fires compared to the previous year. While the leading cause of fires in residential buildings remains as overheating of food due to unattended cooking, we are pleased to note a decrease of 4.2% for such incidents compared to 2021.
- He said on the other hand, there was an increase of 18.8% in electrical fires, making them one of the leading fire causes. These fires were primarily caused by electrical faults in wirings or appliances, as well as the overloading of electrical sockets. It is evident that more efforts are needed to raise awareness and educate the public about electrical fire prevention and safety practices. On a positive note, there was a notable decrease of 31.7% in fire incidents involving discarded items in common areas. The concerted efforts of the SCDF and NFEC in engaging Town Councils and educating the public have contributed to this positive outcome.

### Engaging Residential Premises: Strengthening Fire Safety and Emergency Preparedness

- On the above Chairman said the NFEC's Housing Premises Committee (HPC) has been dedicated to enhancing fire safety and emergency preparedness in both private and public residential premises. Despite the challenges posed by the COVID-19 pandemic, HPC resumed in-person engagements and conducted various outreach activities. One notable initiative is the HDB MyNiceHome (MNH) Roadshows, which have been instrumental in familiarizing new HDB homeowners with their living environment and providing valuable information on HDB living. These roadshows have significantly increased fire safety awareness and knowledge among participants including the importance of the Home Fire Alarm Device.

- Apart from HDB homeowners, the HPC has also focused on outreach to condominium residents, organizing programs such as Safety & Security (S&S) Day, Cardiopulmonary Resuscitation (CPR) - Automated External Defibrillator (AED) courses, and Standard First Aid Awareness courses. These initiatives, conducted in collaboration with the PA's C2E volunteers, have equipped residents with essential lifesaving and emergency skills, including tips to respond effectively to crises.

### Promoting Fire Safety in Industrial and Commercial Premises: Collaborative Initiatives and Best Practices

- Chairman highlighted that the Industrial Premises Committee and Commercial Premises Committee (IPC and CPC) have made significant strides in promoting fire safety and emergency preparedness in industrial and commercial premises. These committees have organized fire safety seminars, dialogues, and engagements to equip stakeholders with the knowledge to prevent fires and manage emergencies.
- One notable dialogue organized by IPC was with the waste industry stakeholders. With the increasing trend of fires involving general waste disposal facilities, IPC facilitated a productive discussion on root causes of fires, common lapses, and best fire safety practices. The participation of over 29 companies, Waste Management and Recycling Association of Singapore (WMRAS), National Environment Agency (NEA), and Ministry of Manpower (MOM) showcased the commitment of the waste industry stakeholders to improve fire safety standards.
- Chairman said that in collaboration with the Foochow Coffee Restaurant and Bar Merchants Association, a dialogue session was hosted by NFEC and SCDF in November 2022 with the coffeeshop operators. Participants gained insights into regulatory changes and the importance of Kitchen Exhaust Duct maintenance, along with other essential fire prevention tips. The topics covered by the knowledgeable presenters resonated well with the participants, who actively engaged in a dynamic question and answer session.
- Chairman pointed out that both IPC's and CPC's focus on setting up fire safety networks among relevant stakeholders has strengthened the cross-sharing of knowledge and experience. The enthusiasm and receptiveness displayed by the participants have demonstrated their genuine commitment to fire safety in their establishments. This collaborative approach is highly successful and fosters a culture of continuous improvement in fire safety and emergency preparedness.

### Empowering Youth: Education and Awareness for Fire Safety and Emergency Preparedness

- Chairman highlighted that Youth play a crucial role in promoting fire safety and emergency preparedness within their communities. He said the NFEC collaborated closely with key stakeholders such as the Ministry of Education, the National Civil Defence Cadet Corps (NCDCC), and the SCDF to organize meaningful and engaging programs for the youth. One notable initiative is the NCDCC Instructional Video Competition 2022, which challenged the Cadets to produce instructional videos on topics such as fire safety, first aid and dressing.
- He mentioned another significant event in the youth engagement efforts, is the annual Junior Civil Defence Lionhearter (JCDLH) Challenge. The virtual challenge conducted on 24 February 2023 saw the participation of over 150 JCDLHs from 32 primary schools competing for the Challenge Shield, which involved participating teams blazing through quests and games that put their emergency preparedness skills to the test.

14. These initiatives and events highlight the NFEC's dedication to fostering fire safety and emergency preparedness among the youth. By providing them with valuable knowledge, practical skills, and engaging platforms, the NFEC aims to empower the next generation to become proactive contributors to building a fire-safe and resilient nation.

#### **Annual Mass Fire Evacuation Drill: Enhancing Emergency Preparedness Across Premises**

15. Chairman informed that after a two-year hiatus due to COVID-19, the Annual Mass Fire Evacuation Drill (MFED) made a successful comeback on 1<sup>st</sup> September 2022 at Khoo Teck Puat Hospital. He said the launched of the MFED at a hospital represents our focus on the healthcare sector in light of the rapidly aging demographic profile in Singapore. Over the course of the month-long campaign, 310 premises and more than 58,000 participants conducted fire evacuation drills at their respective premises. These drills honed their emergency preparedness skills and ensured the safety of occupants. Such drills are vital in protecting lives and property in the event of a fire emergency.

#### **FiSAC 2022: Advancing Fire Safety, Sustainability, and Emergency Response through Regional Collaboration**

16. Chairman reported that FiSAC 2022, regarded as the premier regional conference for fire safety practitioners and building industry professionals, successfully took place from 16<sup>th</sup> to 18<sup>th</sup> November 2022. Jointly organized by SCDF and NFEC, the conference embraced the theme of "Rethink, Redefine, Redesign - A Breakthrough in Fire Safety, Sustainability, and Emergency Response." The conference featured an impressive line-up of 14 speakers from local and overseas organizations, offering diverse perspectives on fire safety developments and emergency response. More than 400 delegates participated in the hybrid physical and virtual event, enriching the discussions and facilitating valuable networking opportunities.

17. A significant highlight of FiSAC 2022 was the Gala Dinner held at Shangri-La Hotel. The dinner included the presentation of the coveted Fire Safety Design Awards (FSDA) to seven outstanding recipients. These awards recognized individuals and organizations that demonstrated exceptional standards of fire safety design in their building projects within Singapore. He said the conference and the Gala Dinner received resounding acclaim and appreciation from attendees, making FiSAC 2022 a resounding success.

#### **Celebrating 35 Years of NFEC: Milestones, Achievements, and Commitment to Fire Safety**

18. Chairman pointed out that in addition to the remarkable achievements and initiatives undertaken by the various sub-committees, we celebrated the NFEC's 35<sup>th</sup> anniversary—a significant milestone in our journey. On 27<sup>th</sup> September 2022, we organized a grand celebration to commemorate this occasion. The 35<sup>th</sup> Anniversary and Awards Ceremony brought together esteemed guests, stakeholders, and representatives from various sectors to recognize the Council's contributions and achievements in enhancing fire safety and emergency preparedness. During the ceremony, we presented the Fire Safety Excellence Award to 38 participating premises and the Fire Safety Award to 54 premises. These awards serve as a testament to their commitment and contributions in maintaining a safe environment.

#### **Strengthening Support for Fire Prevention and Emergency Preparedness**

19. He said the Fund Raising and Membership Committee (FRMC) plays a crucial role in raising funds and seeking partnerships to support the NFEC's public education activities and campaigns. In this regard, the Charity Film Premiere held on 1<sup>st</sup> December 2022 was a tremendous success. The Premiere "Notre-Dame on Fire" raised funds for various fire prevention and emergency preparedness programs. He extended NFEC's sincere appreciation to individuals and corporate well-wishers for their support and generosity.

#### **Raising Awareness and Promoting Fire Safety Education**

20. Chairman highlighted that the Publicity Sub-Committee (PSC) has played a crucial role in raising awareness and disseminating vital fire safety information to the public. Through various channels and initiatives, the PSC has successfully reached a wide audience and made a positive impact on fire safety education. In 2022, the PSC implemented a comprehensive public education campaign focused on fire prevention and emergency preparedness. This campaign utilized multiple platforms, including television, radio, social media, and print media, to deliver important messages and engage the public. Collaborations with media partners, influencers, and celebrities amplified the reach and effectiveness of the campaign, ensuring that fire safety messages reached diverse segments of the population.

21. He said the PSC also leveraged digital platforms to disseminate fire safety information, expanding the council's social media presence as a centralized hub for educational materials, safety tips, and updates on NFEC initiatives. The engaging nature of these platforms facilitated real-time interaction and encouraged the sharing of fire safety knowledge among netizens.

#### **Looking Ahead: Collaborations, Innovation, and Enhanced Fire Safety Education for a Resilient Nation**

22. Chairman in summing up said that as we look ahead, the NFEC remains committed to building a fire-safe and resilient nation. In the coming year, we have exciting plans and initiatives in store. We will further strengthen collaborations with strategic partners, exploring new clusters of stakeholders and industries while forming new fire safety networks. By connecting all relevant stakeholders, we can collectively address emerging fire trends, share best practices, and elevate fire safety standards across different industries.

23. He said in the new workyear, we will target the healthcare sector as a key stakeholder, recognizing its importance in the overall fire safety and emergency preparedness landscape. We will work closely with healthcare facilities and professionals to enhance their knowledge and preparedness, ensuring the safety of patients, staff, and visitors. Additionally, we will embark on an initiative to target new industrial clusters such as maritime industry stakeholders. By forming new fire safety networks, we will link all relevant stakeholders together, to share knowledge, address industry-specific challenges, and enhance fire safety practices within these sectors.

24. He announced that the NFEC Fire Safety Seminar, a highly anticipated event, will make its return to the physical stage in August 2023. The seminar will provide a platform to discuss the latest developments and best practices in fire safety and emergency preparedness. It will serve as an opportunity for stakeholders from various industries to exchange insights, learn from experts, and collectively raise the bar for fire safety standards.

25. He mentioned that engaging key stakeholders is pivotal to our mission, and we recognize the significant role of schools' Operations Managers and school canteen operators in promoting a strong culture of fire safety and emergency preparedness amongst students and staff. We will actively engage with these stakeholders to provide guidance, resources, and training to empower them in their roles. By strengthening fire safety practices in educational institutions, we contribute to the overall resilience of our nation.

26. He said moving forward, NFEC will leverage technology and digital platforms to enhance our outreach efforts. This includes leveraging social media platforms to reach a wider audience, developing interactive online resources, and utilizing data-driven insights to inform our campaigns and programs. By embracing innovation, we ensure that our initiatives remain relevant, impactful, and accessible to the community.

27. In conclusion, he extended his deepest appreciation to all NFEC members, partners, and stakeholders for their unwavering support and dedication to our mission. He said it is through your collective efforts that we have achieved remarkable progress in advancing fire safety and emergency preparedness. Together, let us continue working hand in hand, creating a fire-safe and resilient nation for all.

### **CONFIRMATION OF MINUTES OF MEETING**

28. The minutes of 36<sup>th</sup> AGM held on 27 July 2022 at 1130hrs was proposed for adoption by Mr Steven Goh and seconded by Mr Robert Ronald.

### **ANNUAL REPORT 2022/2023**

29. The meeting approved the NFEC Annual Report for WY 2022/2023. Mr Chris Tan and Mr Simon Gan proposed and seconded to accept the report respectively.

### **APPROVAL OF FINANCIAL STATEMENT FOR THE YEAR ENDING 31 MARCH 2023**

30. The accounts audited by Cypress Singapore PAC for the year ending 31 Mar 2023 were accepted and approved at the meeting. Mr Edwin Yap proposed to accept the financial report with Mr Thuvinder Singh seconded it.

### **CONCLUSION**

31. There being no other matters, the meeting ended at 1200 hrs and adjourned for lunch.

Prepared by : Mr Zee Chung Wei  
Admin Executive, NFEC

Vetted by : AC Michael Chua  
Executive Director, NFEC

Approved by : Mr Markham Shaw Chai Chung  
Chairman, NFEC

Date : 18 August 2023

## **Industrial Premises Committee**

Co-Chairperson	: Mr Edwin Yap
	: Mr Terence Koh
Secretary	: CPT Md Nur' Azmi Azehar
Assistant Secretary	: WO2 Ang Chun Sin
Members	: Mr Bernard Lew
	: Mr Bernard Soh

### **INTRODUCTION**

The NFEC's Industrial Premises Committee (IPC) has been instrumental in advocating fire safety and civil emergency preparedness for industrial premises and associations in Singapore. In 2023, the number of fires involving industrial premises decreased by 24.3%, from 140 to 106 premises. This is a testament to IPC's success in its sustained outreach strategy in forging clusters of fire safety networks amongst industrial stakeholders and key stakeholders, such as SCDF.

In Work Year 2023/2024, IPC had continued to conduct successful events and seminars, and grow its fire safety networks. IPC had focused its outreach efforts on industrial stakeholders and professionals, as well as leading trends of fire safety concerns, such as electric vehicles and lithium-ion batteries.

### **MASS FIRE EVACUATION DRILLS 2023**

The Mass Fire Evacuation Drill (MFED) is a month-long campaign coordinated by NFEC in September annually. NFEC rallies premises in Singapore through this campaign to conduct fire evacuation drills at their premises. MFEDs are pivotal in testing and validating the premises' response plans and evacuation procedures, as well as the joint response and interoperability between different stakeholders during emergencies.

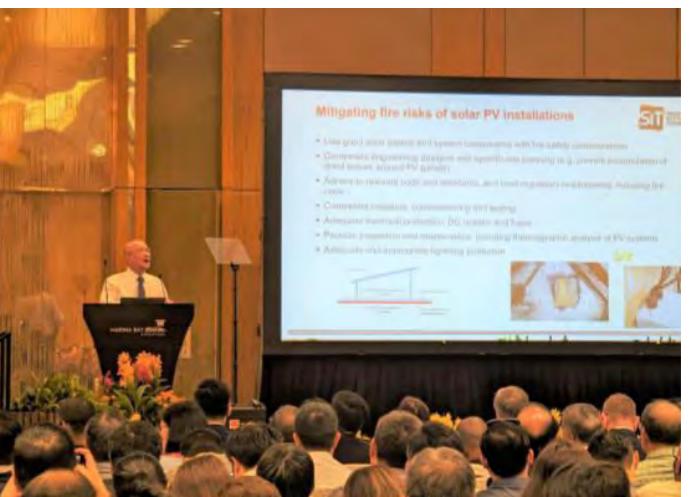
In September 2023, more than 89,000 participants from over 400 industrial and commercial premises, as well as educational institutions conducted fire evacuation drills in support of the MFED 2023 campaign.



The MFED 2023 closing ceremony was conducted on 26 September 2023 by IPC at the Comfort Transportation Building, with an emergency evacuation drill and simulated fire scenario at the premises' vehicle workshop area.

## FIRE SAFETY SEMINAR 2023

On 25 August 2023, NFEC conducted the Fire Safety Seminar 2023 at Marina Bay Sands Convention Centre. This annual seminar, jointly organised by IPC and CPC, is a platform for participants to be equipped with the knowledge of preventing fires and handling emergencies at the workplace. More than 1000 participants comprising Fire Safety Managers, Qualified Persons and practitioners were in attendance. During the seminar, the 9th edition of SCDF's Fire Code was also launched by the Guest-of-Honour, Assoc Prof Muhammad Faishal Ibrahim, Minister of State for Home Affairs and National Development, Comr Eric Yap, Commissioner SCDF, and Mr Markham Shaw, Chairman of NFEC.



Six speakers from various professional agencies and institutions shared their expertise on latest fire safety developments and trends. Amongst the speakers was Dr. Lock Kai Sang from the Singapore Institute of Technology, who shared an academic research on solar photovoltaic systems and electric vehicles. Moving forward, IPC will continue to engage the local academia to share valuable research related to fire safety, ensuring the industrial stakeholders are updated with the latest findings and trends. The seminar concluded with a fruitful panel discussion with all the speakers.

### BISHAN FIRE SAFETY NETWORK SYMPOSIUM

IPC has been striving to set up various fire safety networks among relevant clusters of stakeholders. Through these networks, the cross-sharing of knowledge and experience pertaining to fire safety and emergency preparedness will be strengthened. IPC will continue to facilitate the sharing of emerging fire trends, and frequent causes of fire and exchange good practices that would be meaningful for businesses and industries.



On 22 March 2024, IPC and Bishan Fire Station jointly organised the Bishan Fire Safety Network Symposium. Held at 1st SCDF Division, the symposium served as a platform for industry experts, industrial premises stakeholders within the Bishan Fire Station boundary, and representatives from the SCDF to exchange insights and promote best practices, innovative technologies and regulatory measures related to fire safety. In speaking to more than 60 attendees present, Mr Edwin Yap, Co-Chairman, Industrials Premises Committee of NFEC, reiterated the importance of upholding high fire safety standards in our workplace and community. The external guest speakers were Dr. Lock Kai Sang from Singapore Institute of Technology and Mr. Tan Zhang Hong from Ministry of Manpower, who focused their sharing on vehicle workshops and industrial fires from electric origins, which were relevant to the industrial premises within Bishan Fire Station's boundary. The symposium concluded with an engaging question and answer session where the guest speakers and SCDF's representatives addressed queries relating to fire safety.

### MOVING FORWARD

In Work Year 2024/2025, IPC aims to target the maritime industry stakeholders, to form new fire safety networks that will link all relevant stakeholders together, including SCDF. The Fire Safety Seminar 2024 will be co-organised by IPC and CPC in August 2024 to discuss the latest developments and best practices in fire safety and emergency preparedness. The biennial Fire Safety Award 2024 will also be co-organised by IPC and CPC in November 2024. The award will continue to uplift stakeholders in their endeavour towards a high quality of fire safety management at their premises. IPC will also continue to create opportunities to bridge the local academia with the industry stakeholders. With these planned initiatives, IPC will continue playing its role to enhance fire safety and emergency preparedness within the industrial premises community in Singapore.

## Commercial Premises Committee

Co-Chairperson	: Mr Christopher Tan
	: Mr Benedict Koh
Secretary	: CPT Sheryl Sia
Assistant Secretary	: LTA Sim Han Wei, Uriah
Members	: Ms Yen Tan
	: Ms Tong Sook Yean

### INTRODUCTION

For Work Year 2023/2024, the Commercial Premises Committee (CPC) has achieved the workplan targets set, while also working in concert with and supported the council and other subcommittees to enhance public emergency preparedness through the numerous projects conducted.

Of mention is that the CPC has reached out to the growing and important healthcare sector in its engagement to work with these critical stakeholders. It has also continued its dialogue with the Singapore Hotel Association to provide updates and share on fire safety best practices. Key activities held during the year are appended.

### HEALTHCARE SECTOR NETWORK

Following the inclusion of the healthcare sector representation as part of CPC to guide and support fire safety initiatives and knowledge sharing, CPC has kickstarted a networking session with the National Healthcare Group (NHG) - Tan Tock Seng Hospital (TTSH) and Kwong Wai Shiu Hospital (KWSH). The importance of high fire safety standards and preparedness are emphasized, and best practices are being shared to increase awareness within the healthcare community. CPC aims to expand this healthcare network to SingHealth and the National University Health System (NUHS).



Networking Session with NFEC Board Members and Partners from TTSH and KWSH



### NFEC FIRE SAFETY SEMINAR 2023

The annual Fire Safety Seminar 2023 received overwhelming response with full-house sign-up of 1000 pax within the day of registration. The seminar served its objective in providing a platform for industry speakers and exhibitors to share on burning issues through an array of topics and products concerning workplace fire safety and hazards. The seminar attracted very diverse groups of practitioners and professionals, including Fire Safety Managers/Practitioners, Qualified Persons (Registered Architects and Professional Engineers) and people who have a role in enhancing emergency response at their workplace.



Opening address by GOH and the Launching of Fire Code 2023

In conjunction with the seminar, the SCDF Fire Code 2023 was launched by the Guest-of-Honour (GOH), Assoc Prof Muhammad Faishal Ibrahim, Minister of State for Home Affairs and Minister of State for National Development, Comr Eric Yap, Commissioner SCDF, and Mr Markham Shaw, Chairman of NFEC.



Fire Safety Seminar Presentations and Panel Discussion



## MASS FIRE EVACUATION DRILL (MFED)

The annual month-long MFED campaign started on 1 September 2023 for the commercial and industrial premises. There was a participation of 111 Commercial Premises involving 34,972 participants. These commercial premises consist of shopping malls, office buildings, hotels and institutions, etc. The MFED aims to sharpen emergency preparedness of the premises management and familiarize occupants with the evacuation procedures.



Singapore Expo Company Emergency Response Team (CERT) in action during MFED.  
Photo credits: Singapore Expo



Group Photo of Singapore Expo CERT and SCDF Changi Fire Station.  
Photo credits: Singapore Expo

The MFED closing ceremony was held at CDG ZIG Holdings Pte Ltd Building on 26 September 2023. The fire drill simulated a fire at the car workshop and was participated by CERT, together with SCDF Bishan Fire Station, and approximately 380 staff were evacuated.

## DIALOGUE WITH SINGAPORE HOTEL ASSOCIATION (SHA)

The CPC held its dialogue with SHA which attracted a great turnout of approximately 71 hotel representatives from 81 hotels. SCDF shared insightful presentation on topics relevant to the association such as utilizing Internet of Things (IoT) to complement FSM duties and fire safety awareness arising from Electric Vehicles. One of the hotels' representatives shared on an After-Action Review (AAR) from Hotel Fires and its Preventive Measures. The dialogue session ended with an engaging Q&A from the hotel and SCDF representatives.



Sharing by invited speakers from SCDF



Q&A session with SHA and SCDF

## MOVING FORWARD

In Work Year 2024/2025, CPC has planned a lineup of activities to engage its key stakeholders from the healthcare sector, hotel association as well as the coffeeshop operators. One new initiative is to establish new connections with major food court operators to broaden its outreach to other major local players besides the coffeeshop operators. In addition, CPC plans to develop a Fire Safety Commendation Label for commercial premises to proudly display their good work in upholding a high fire safety standard.

CPC looks forward to working with the Council, subcommittees, and stakeholders to achieve the mission of NFEC in promoting fire prevention and emergency preparedness to make Singapore safe and secure.

# Housing Premises Committee

Co-Chairperson	: Mr Teo Swee Heng, Raymond
	: Mr Ronald Robert
Secretary	: LTA Azman Shah
Assistant Secretary	: WO1 Md Fazli Harun
Member	: Mr Patrick Sim

## INTRODUCTION

The Housing Premises Committee (HPC) strives to enhance the awareness of fire safety and emergency preparedness in residential premises. Through collaborations with stakeholders and outreach engagements with the community, HPC aims to impart fire safety knowledge for a fire-safe home, raise the resilience of the community by promoting lifesaving and emergency skills, highlight any fire trends and encourage the public to sign up as Community First Responders. NFEC and SCDF will also continue its efforts to educate the public on fire prevention through its public engagement activities such as the Community Resilience Day events and SGSecure Roadshows.

## FIRE STATISTICS

Fires occurring in residential premises constitute 49.6% (970 cases) of the total fire calls (1,954 cases) attended by the Singapore Civil Defence Force (SCDF), from January to December 2023. There was an increase of 3.7% (35 cases) as compared to Year 2022. Fires resulting from the overheating of food due to unattended cooking, formed the largest component of fires in residential buildings. There was an increase of 12% from 2022, to 384 cases in 2023. The number of electrical fires also rose by 21.1% to 276 cases in 2023. Most of these fires were caused by electrical faults in wirings or electrical appliances, or due to the overloading of electrical sockets.

There was a slight decrease in fire incidents involving discarded items (8.1%), from 99 cases in 2022 to 91 cases in 2023. These fire incidents typically occur in common areas, such as lift lobbies, staircase landings and common corridors. This decrease was due to ongoing efforts by the SCDF and the NFEC in engaging the Town Councils, as well as in educating the public on fire prevention measures such as keeping common areas clear of clutter, and not indiscriminately disposing lighted materials like lit cigarette butts.

## HDB MyNiceHome (MNH) ROADSHOW



HDB MyNiceHome (MNH) Roadshows are organised to familiarise new Built-To-Order (BTO) homeowners-to-be with their new living environment and provide useful info on HDB living. The homeowners are invited to attend the roadshow at the precinct level before their official key collection to their flats. A total of 22 MNH Roadshows were conducted in WY2023 since the inclusion of the fire safety topic and information on Home Fire Alarm Device. The outreach was very significant given the participants would also share the knowledge with their families and acquaintances.

## CONDOMINIUM OUTREACH



In FY 2023, more emphasis was accorded to outreach to condominium residents. More than 10,000 residents, residing in 55 condos across Singapore, learned firefighting, lifesaving skills as well as terrorism related SGSecure tips from collaborations between NFEC, Home Team and PA's C2E volunteers.

Through programmes such as Safety & Security (S&S) Day, Cardiopulmonary Resuscitation (CPR) - Automated External Defibrillator (AED) course and the Standard First Aid Awareness courses, NFEC continues to discharge our mission to spread emergency-preparedness skills to condo residents to react to crises effectively. Residents who are keen to do more, can sign up as volunteers with the SCDF Responders App, SGSecure Responders App or volunteer with the PA networks. Through tie-up with SCDF's Save-a-Life Initiative, participating condos for the S&S Day also received an AED each if the condo does not already have an existing AED in its compound.

## WAY FORWARD



Moving forward, the HPC will continue with its stalwart effort to improve fire safety awareness as well as emergency readiness of both private and public residential premises to achieve the mission of the Council. To ensure the relevance of existing programmes and initiatives, HPC will continue to formulate appropriate strategies to address emerging fire trends and the areas of concerns in collaboration with HPC's strategic partners.

## Publicity Committee

Chairman : AC Leslie Williams  
 Secretary : LTA Sherman Lim  
 2<sup>nd</sup> Secretary : MX Loh Yi Ping  
 MX Lee Dai Yi Casslyn  
 Assistant Secretary : WO2 Shahjahan Ahmad S/O Mushtak Ahmad

### THE PUBLICITY COMMITTEE

The Publicity Committee manages the publicity for NFEC events and activities with the aim of raising NFEC's profile, generating awareness and promoting fire safety and community emergency preparedness throughout Singapore. This includes publicity through the mainstream media, social and digital media, as well as out-of-home advertisements. In addition, the Publicity Committee also assists to prepare speeches and invitations for VIPs/special guests to officiate NFEC events. The key highlights undertaken by the Publicity Committee for last work year are as follows:

### PUBLICITY ON SCDF DAY 2023

Held annually on 15 April, the SCDF Day recognises the integration of the Singapore Fire Service and the SCDF in 1989, and celebrates the significant milestones achieved by the SCDF over the years. As one of SCDF's key strategic partners, the NFEC was honoured to attend this momentous event held at the Istana, and will continue to work closely with the SCDF to achieve the common mission of a safe and secure Singapore.

 National Fire And Emergency Preparedness Council - NFEC

14 Apr ·

[NFEC Commemorates SCDF Day 2023]

NFEC board members attended a Garden Reception at The Istana earlier this evening, in commemoration of [Singapore Civil Defence Force \(SCDF\) Day 2023](#).

SCDF Day is celebrated annually on 15 April to recognise the integration of the Singapore Fire Service and SCDF in 1989.

More than 400 guests were present at the event, which was graced by President Halimah Yacob.

Over the past years, NFEC has been a close and strategic partner of SCDF, working hand in hand to achieve the common mission of a safer Singapore.

To many more good years ahead!

#SCDFday2023



25

1 share

Like

Comment

Share

Screenshots of NFEC's Facebook page on the SCDF Day 2023

## AWARDS RECEIVED BY NFEC BOARD MEMBERS

In recognition of NFEC's continued efforts to promote fire safety and emergency preparedness in the community as well as contributions to the Home Team, NFEC Board Members were awarded two prestigious National Day awards. Held on 4 August 2023, Mr Robert Ronald, Co-Chairman of NFEC's Housing Premises Committee was awarded the Minister for Home Affairs National Day Award (Home Team Volunteers) at the annual Home Team National Day Observance Ceremony. Mr John Wu, Vice-Chairman of NFEC was awarded The Public Service Star (Bintang Bakti Masyarakat) at the 2023 National Awards Investiture on 29 October 2023.

On 26 January 2024, the NFEC was one of the 33 community partners awarded at the Responders' and Partners' Appreciation Event. Organised by the Ministry of Home Affairs and the SCDF, the event recognises community partners for their resolute support and partnership with the Home Team.



Mr John Wu, Vice-Chairman of NFEC, received the appreciation plaque from Ms Sun Xueling, Minister of State for the Ministry of Home Affairs and Ministry of Social and Family Development, at the Responders' and Partners' Appreciation Event on 26 January 2024

## FEATURE ARTICLE ON THE STRAITS TIMES

In August 2023, the Publicity Committee worked with The Straits Times on the inclusion of the NFEC in its article. It highlighted the Council's continued partnership with its strategic partners and ongoing efforts in raising awareness on fire safety in the community, leading to a decline in the number of fires involving discarded items.

"SCDF noted in its statistics release that fires involving discarded items fell substantially last year to 99 cases from 145 cases in 2021. It said this could be attributed to ongoing efforts by SCDF and the National Fire and Emergency Preparedness Council in engaging the town councils, as well as in educating the public on measures such as keeping common areas clear of clutter, and not indiscriminately disposing of materials like lit cigarette butts."

### THE STRAITS TIMES

Sunday, August 06, 2023

**What can further nudge residents into keeping corridors clear of clutter?**

There are still cases of fire in residential buildings in Singapore involving discarded items.

**Denise Chong**

I once the corridor outside my flat was narrow, but I didn't know for how long it was until a recent fire safety-related exercise. I was asked to measure the width of the corridor with a measuring tape. The result was about the problem of sheer racks, bikes, plants and bags placed in common areas. I found that less than 1.2m wide, I, too, was tempted to ignore such niggles like many people do in regards to clutter all over Singapore.

When I measured my corridor, it was about 1.2m wide. And after the exercise, I was told that if we use or risk in case of fire, it's flat, trapping him and his two children.

Joe told at the reports about how cluttered corridors have plagued people lives over the years. Many residents still refuse to let go of clutter for fire safety, but are there solutions or modes that work?

**'I WAS EXPECTING THE FIRE ANY TIME'**

Starting with just of the mostiful outcomes of corral clutter, consider how these were 99 cases of fire in residential buildings involving discarded items in 2022, according to figures from the Singapore Civil Defence Force.

(SCDF) website. These incidents typically occur in common areas, such as lift lobbies, staircase landings and common corridors. In 2021, there were 145 cases, down from 160 cases in 2020, which declined after a fire in a Joo Chiat flat.

A man in a neighbouring flat who was heard by firefighters said the residents of the flat that caught fire kept things like household appliances and bags in the common areas. He said the clutter along the corridor caught fire and blocked the entrance of the flat, trapping him and his two children.

The IT analysis added that he raised the issue of the clutter problem with the authorities. Although the corridor would be cleared by the authorities, items would soon be discarded again for fire safety, but are there solutions or modes that work?

**'TO BE FRANK, I WAS EXPECTING THE FIRE ANY TIME'**

How many older residents in Singapore are still clinging onto their homes living with that same sense of dread while sending e-mail through the postbox? "To be frank, I was expecting the fire any time," he added.

How many people are still clinging onto their homes living with that same sense of dread while sending e-mail through the postbox? "To be frank, I was expecting the fire any time," he added.

Many people grow plants in the common areas, colonising a clear passageway like, for example, a Queenstown resident who wrapped up his measuring tape 260 active hoarding cases.

**'ONE MAN'S TREASURE IS ANOTHER MAN'S TRASH AND OBSCURE COURSE'**

Taking a walk through the corridor to see how some residents have lovingly arranged the items inside their front door. They had plants, flower boxes, displays, they add personal to the neighbourhoods.

Many people grow plants in the common areas, colonising a clear passageway like, for example, a Queenstown resident who wrapped up his measuring tape 260 active hoarding cases.

**'MILES OF TILES WILL COST THE EARTH BUT IT MAY WORK FOR HOUSING TYPES THAT INSTALL THEM IN CORRIDORS ANYWAY'**

Every second counts if the neighbour is having a heart attack, or even worse, in case of fire, heavy pots or tables out of the way.

In less heart-pounding moments, consider how people using wheelchairs have to go through an obstacle course of clutter to get to the toilet, or the staff day after day. In an ageing society, there may be rising numbers of less mobile people who need a wheelchair, frame mobility (and to the toilet, or their meals and medicine).

**'HOW TO DRAW A LINE IN THE SAND'**

Are there ways in which to draw a line in the sand? Apart from the obvious fine-the-offenders solution, could there be environmental nudges that might work?

I use one of the newer MRT stations. Since at the flat while waiting for the train to arrive at the platform, I see differently coloured sets of tiles instead of ugly arrows like in other stations. Could they be used as an environmental edge for people to keep clear of the area in front of the doors until commuters get off the train?

Could a similar beautiful design element be baked into building corridors as a visual reminder to keep 1.2m of the width clear of clutter? Instead of whipping out measuring tapes, residents and visitors could quickly scan the corridors to see who is out of line. Miles of tiles will cost the earth but it may work for housing types that install them in corridors anyway.

Some other nudges will help to encourage hoarding floors. Maybe a corridor items sizes – like luggage sizes at airports or suitcases sizes at stations – is needed in the community area.

Wondering if your chair or washing rack is too big? Check it. Or, you know, whip out a measuring tape.

denise@ph.com.sg

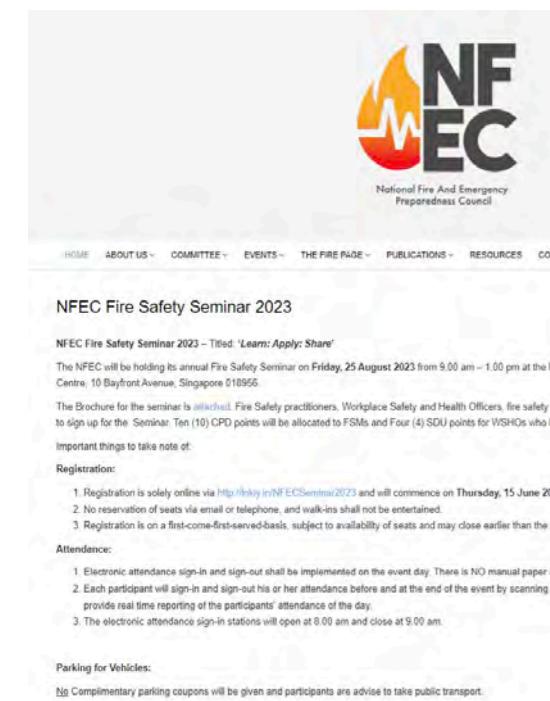
Feature article by The Straits Times with the inclusion of NFEC's efforts in upholding high fire safety standards in the community

## PUBLICITY ON NFEC FIRE SAFETY SEMINAR 2023

The NFEC Fire Safety Seminar is an annual event that provides a platform to equip participants with the knowledge of preventing fires and handling emergencies at the workplace.

More than 1000 participants comprising fire safety managers and practitioners attended the NFEC Fire Safety Seminar on 25 August 2023. During the seminar, the 9th edition of the Fire Code was also launched to address evolving fire safety requirements and uphold fire safety standards for sustainability-related projects amidst the nation's drive towards sustainable development.

Publicity Committee supported the event by preparing the keynote address and welcome address, which were delivered by Associate Professor Muhammad Faishal Ibrahim, Minister of State for the Ministry of Home Affairs and Ministry of National Development, and Mr Markham Shaw, Chairman NFEC. Pre-event publicity on the NFEC Fire Safety Seminar 2023 was done on NFEC's website with information on the seminar together with the seminar brochure.



Information on the NFEC Fire Safety Seminar 2023 was uploaded onto the NFEC website, together with the brochure

Following the successful completion of the seminar and the launch of the Fire Code 2023, it was publicised on NFEC and SCDF's social media platforms, as well as Home Team NewsBytes. The seminar was also reported on local mainstream media outlets like Lianhe Zaobao (print and online).



Screenshots of NFEC's Facebook page on the NFEC Fire Safety Seminar 2023

## FIRE CODE 2023 LAUNCHED



The Code of Practice for Fire Precautions in Buildings 2023, commonly known as the Fire Code 2023, was launched at the annual National Fire and Emergency Preparedness Council Fire Safety Seminar on 25 August. The Fire Code is revised every five years to keep pace with changes in the operating environment and latest best practices.

A key thrust for the Fire Code 2023 is to ensure fire safety amidst a push for sustainability. Thus, some revisions to the Fire Code will help those in the fire safety industry better manage and facilitate a smooth transition towards a sustainable, "green" future. For example, regulations relating to the installation of Electric Vehicle charging stations have been streamlined. Requirements and guidelines have been introduced for building owners who want to install solar photo-voltaic systems.

[Read MOS' Speech](#)  
[Check out SCDF's FB post](#)

The launch of the Fire Code 2023 during the seminar was featured on Home Team NewsBytes

In SCDF's mid-year statistics released last week, the first half of 2023 saw 967 fires, a 5.3% increase compared to the same period last year. This was largely due an increase in fires at non-building premises, particularly those involving items discarded at open spaces.

Here are the mid-year statistics for Fire Calls:

	First Half of 2022	First Half of 2023	Comparison
Total Fire Calls	918	967	5.3% Increase
Fire at residential premises	480	493	2.7% Increase
Fire at non-residential premises	238	193	18.9% Increase
Fire at non-building premises (e.g. discarded items/vegetation)	200	281	40.5% Increase

The first half of 2023 saw 27 fires involving Personal Mobility Devices (PMDs) and Power Assisted Bicycles (PABs), an increase from the 22 fires for the same period in 2022.

[Read the CD Emergency Handbook](#)

民防部队更新《防火条例》着重可持续发展相关消防需求



民防更新《防火条例》着重可持续消防安全需求

郭跃男 报道  
guoy@stph.com.sg

了三分之一。

他说，这一切不仅是民防部队的功劳，所有合作伙伴的支持也至关重要。

“最终，我们的首要考量是确保条例能

让使用者安全，因此我们将继续聆听反

馈，继续改进相关程序，确保公众的安

全。”

2023年版《防火条例》更新自2018

年的版本。一些重点包括：

检讨并精简有关安装电动车充电桩的条例，缩短处理和批准相关申请的时间。

例如，若企业在加油站以外的地

点安装电动车充电桩，须再向民防部

队额外提交文件。这一豁免预计有助于改善行政流程，降低涉及电动车充电桩安装项目的合规成本。

随着太阳能光伏系统的采用日益广

泛，尤其墙壁安装的光伏系统等替代安

装方法日渐普及，新条例也引入了与这

些系统相关的特定消防安全要求和指

南。

针对餐饮业，新条例规定厨房排烟

管须增设方便清洗和维修的开口，避免

油脂过量积聚引发火灾，确保业者安

全。

由于食品农场的火灾风险较低，当

次的检讨让业者能够减少建筑成本，降

低了进入农业领域的门槛。

Lianhe Zaobao (print and online) reported on the NFEC Fire Safety Seminar 2023



2023年《防火条例》更新重点包括检讨并精简有关安装电动车充电桩的条例，使相关申

请的处理和批准更加有效率。（档案照片）

场的消防安全需求进行了全面检讨。这

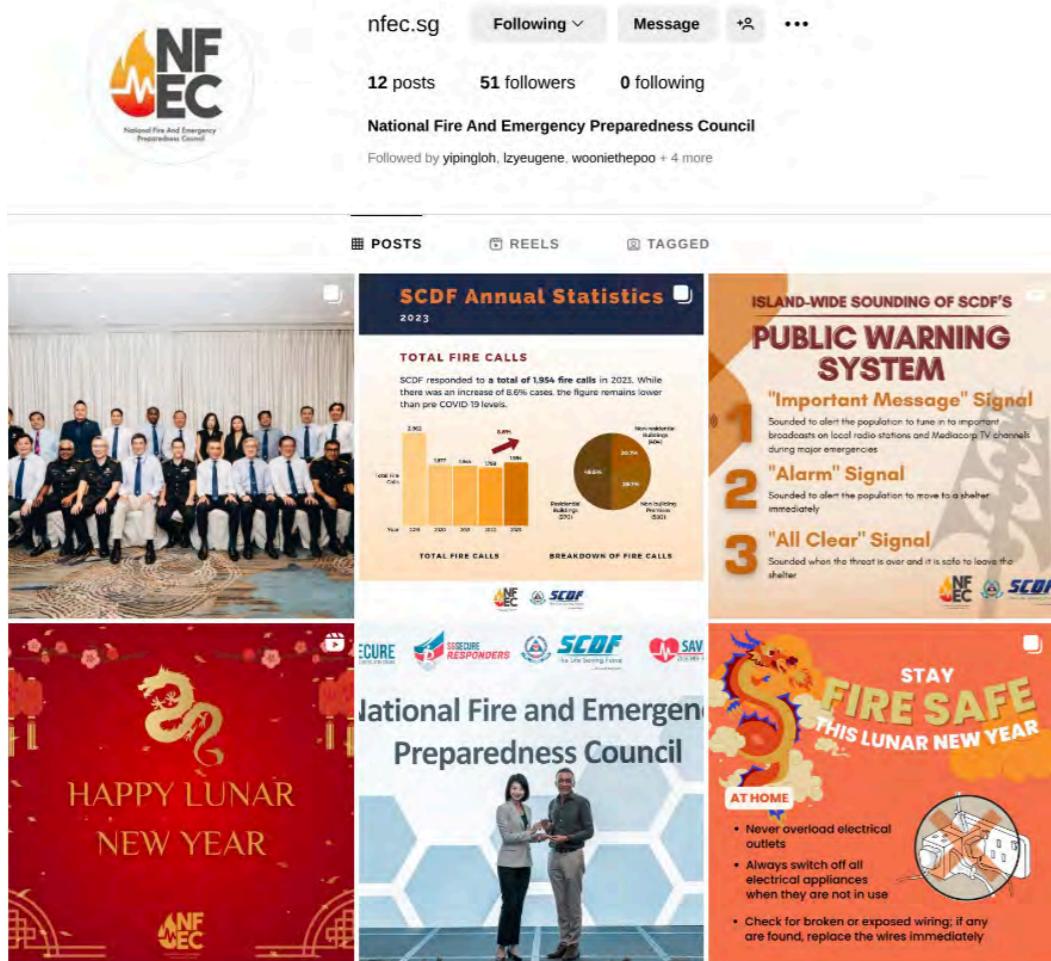
由于食品农场的火灾风险较低，当

次的检讨让业者能够减少建筑成本，降

低了进入农业领域的门槛。

## LAUNCH OF NFEC'S INSTAGRAM PAGE

On 14 September 2023, the NFEC officially launched its Instagram page to further amplify outreach to members of the public in disseminating advisories on fire safety and emergency preparedness, as well as on major NFEC events. By leveraging Instagram as the other key social media platform, the NFEC will be able to effectively reach and engage more Millennials and Gen Zs.



Screengrab of NFEC's Instagram posts made by Publicity Committee

## PUBLICITY ON MASS FIRE EVACUATION DRILL (MFED) 2023

The NFEC, in partnership with CDG ZIG Holdings Pte Ltd and the SCDF, held the closing ceremony of the annual Mass Fire Evacuation Drill (MFED) 2023 at Comfort Transportation Building on 26 September 2023. Held annually, the MFED is a month-long campaign that aims to promote fire safety and emergency preparedness in commercial and industrial buildings, as well as public buildings.

The campaign garnered a record high of more than 89,000 participants from over 400 premises. Through NFEC's Facebook and Instagram pages, Publicity Committee published and recognised CDG ZIG Holdings Pte Ltd, as well as all the participating premises for conducting the fire evacuation drill in the month of September. Post-event media coverage was also published on the online and print versions of Lianhe Zaobao, as well as CDG ZIG Holdings and SCDF's social media platforms.



扑灭火灾全岛防火演习防患于未“燃”  
一个月来8万9000人参与

联合早报/CO  
全岛防火演习闭幕 参与人数达8万9000人



为期一个月的全岛防火演习圆满落幕。今年有400多家机构参与，较去年的310家机构数量大增，今年参与人数超过8万9000名。

全国防火及紧急应变理事会在全国民防部队的支持下，星期二（9月26日）在交通公司CDG ZIG Holdings Pte Ltd举行全岛防火演习闭幕式。

演习模拟车厂零件存储区失火，警报响起后，公司职员迅速展开紧急疏散。公司紧急应变小组也立即采取行动，先救出一名伤员，并进行急救，民防部队赶到现场后，紧急应变小组便与他们合力灭火，再救出两名伤员，并为他们提供医疗援助。

伍文真：吁民众参与民防部队开设课程和讲座为社区先遣急救员全国防火及紧急应变理事会副主席伍文真受访时说：“全岛防火演习旨在提高公众的防火意识和紧急救援能力，演习不仅测试和验证了疏散程序，还可以使参与者更熟悉火灾时应采取的关键措施。”

他还鼓励民众参与民防部队开设的课程，学习急救技能，在发生紧急情况时发挥关键性作用。此外，他呼吁大家注册为社区先遣急救员。

当突发性心脏骤停事件或小火灾发生时，如果有社区先遣急救员在事发地点附近，他们就可以通过手机应用接到通知，迅速前往施救。

CDG ZIG公司的应急小组成员胡书国（52岁，安全部主管）受访时说：“我们每年会进行两次防火演习，但这次是第一次同民防部队合作，这次的演习经验，让我们的紧急应变小组更有信心了。”

胡书国：演习经验本不足，但这次有了民防部队的支持，演习效果更好。受访时说：“全岛防火演习旨在提高公众的防火意识和紧急救援能力，演习不仅测试和验证了疏散程序，还可以使参与者更熟悉火灾时应采取的关键措施。”

Lianhe Zaobao (print and online) featured the MFED 2023

National Fire And Emergency Preparedness Council - NFEC  
September 27, 2023  
[Mass Fire Evacuation Drill Closing Ceremony 2023]  
CDG ZIG Holdings Pte Ltd and the Singapore Civil Defence Force participated in the closing ceremony of the annual National Fire and Emergency Preparedness Council Mass Fire Evacuation Drill (MFED) yesterday.  
Mr John Wu, Vice-Chairman of NFEC, graced the closing ceremony to commemorate the end of the month-long campaign to promote fire safety and emergency preparedness in commercial and industrial buildings, as well as public... See more



The MFED 2023 was also published on NFEC, CDG ZIG Holdings, and SCDF's social media platforms

## PUBLICITY ON SCDF'S ISLAND-WIDE SOUNDING OF THE PUBLIC WARNING SYSTEM

As part of SCDF's island-wide sounding of the Public Warning System (PWS) on 15 February and 15 September annually, Publicity Committee had published multiple advisories on NFEC's Facebook and Instagram pages. These posts aimed to raise awareness on the different PWS signals, as well as encourage the public to download the SGSecure App to receive the PWS sounding and message.



Advisories on the PWS published on NFEC's Facebook and Instagram pages

## PUBLICITY COLLATERALS FOR SINGAPORE-GLOBAL FIREFIGHTERS AND PARAMEDICS CHALLENGE (SGFPC)

Held on 24 and 25 November 2023, the Singapore-Global Firefighters and Paramedics Challenge (SGFPC) is a signature event organised by the SCDF where international and local emergency responders as well as community partners compete in exciting scenario-based challenges.

There was extensive pre-event publicity on social media with the inclusion of NFEC's logo on the collaterals, and these collaterals were further propagated island-wide with out-of-home ad placements at MRT platform screen doors and bus stop shelters.

Bus Stop Shelters



Tanah Merah MRT



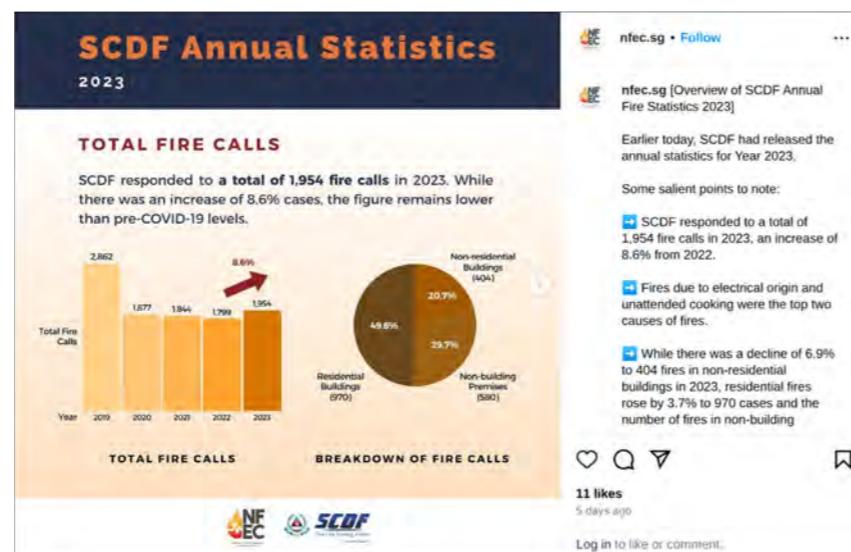
Publicity collaterals for SGFPC with the inclusion of NFEC's logo

## RELEASE OF SCDF'S EMERGENCY MEDICAL SERVICES, FIRE, AND ENFORCEMENT STATISTICS 2023

On 21 February 2024, the SCDF released its annual emergency medical services, fire, and enforcement statistics for the year 2023. Publicity Committee leveraged social media and the local mainstream media, including print, digital, and broadcast in the four languages, to highlight the rising trend of the total fire calls and the top causes of fires, as well as NFEC's concerted efforts in engaging key stakeholders to cultivate a fire safe culture in Singapore. Notably, Lianhe Zaobao reported on a quote by Mr Markham Shaw, Chairman NFEC.

*"The NFEC and its partners are pushing hard to foster a culture of fire safety through a multi-faceted engagements with stakeholders from the various industries. These include having regular fire safety dialogues and seminars for building professionals, fire safety practitioners and building premises owners, to ensure that they are regularly updated about changes in the operating environment, as well as gain deeper insights and understanding of emerging fire risks and trends, including the latest fire safety regulatory requirements."*

[Mr Markham Shaw, Chairman NFEC]



SCDF's Annual Statistics Release 2023 published on NFEC's Facebook and Instagram pages



SCDF's Annual Statistics Release 2023 featured by mainstream media outlets such as The Straits Times, Lianhe Zaobao, Berita Harian, and Tamil Murasu on 21 February 2024



Broadcast media coverage in the four languages on SCDF's Annual Statistics Release 2023

## FIRE SAFETY ADVISORIES

Publicity Committee had been intensifying public education efforts aimed at enhancing community awareness on fire prevention and emergency preparedness. This public education outreach comprised advisories put up in common spaces such as HDB digital display panels, radio ads, as well as on social media platforms to reach out to a wider and diverse range of audiences.

National Fire And Emergency Preparedness Council - NFEC

[Fire Safety Tips for Qing Ming Festival]

As the Qing Ming festival approaches, religious activities such as burning of incense paper and joss sticks are expected to increase. Do stay fire safe during this period by observing the following fire safety tips.

General tips ... See more



National Fire And Emergency Preparedness Council - NFEC

As the year comes to an end and we spend more time with our families and loved ones at home, be sure to keep your homes fire safe!

Fire safety is our collective responsibility. Do follow the tips in the fire safety checklist below to prevent electrical fires!

General tips ... See more



National Fire And Emergency Preparedness Council - NFEC

As we approach the Lunar New Year and families start spring cleaning, do be reminded to observe these fire safety practices to keep your home fire safe.

Remember, fire safety is our collective responsibility!



Fire safety advisories on kitchen fire safety published on NFEC's Facebook and Instagram pages



Public education video on kitchen fire safety published on NFEC's Facebook and Instagram pages, as well as out-of-home fire safety advisories at HDB digital display panels



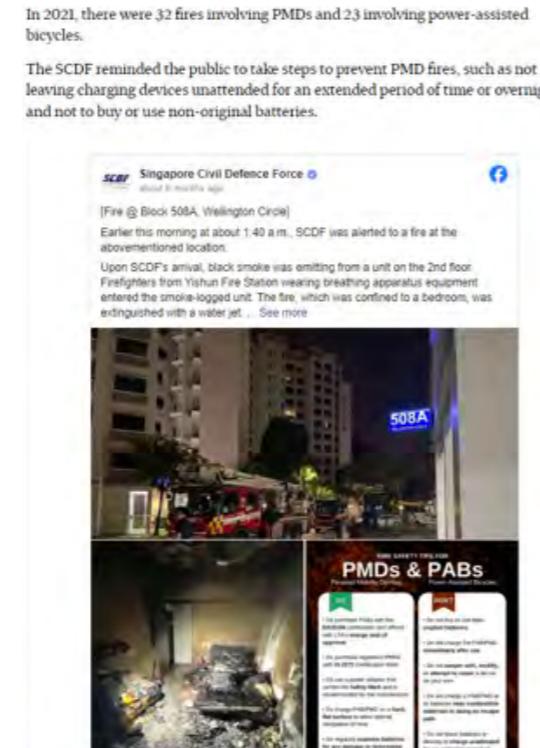
The NFEC also worked with local mainstream and alternative media outlets to raise awareness on common fire safety knowledge, and these media outlets carried the fire safety advisories following the fire incidents in Singapore.



## 2 taken to hospital after fire breaks out in Sembawang flat



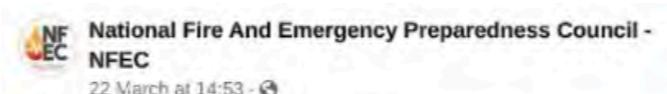
Following the residential fire at Block 508A Wellington Circle on 9 July 2023, The Straits Times carried NFEC, SCDF and LTA's fire safety advisory on preventing PMD and PAB fires



Alternative media site, Mothership, also carried NFEC, SCDF and LTA's fire safety advisory on preventing PMB and PAB fires following the incident

## PUBLICITY ON BISHAN FIRE SAFETY NETWORK SYMPOSIUM

Held at 1st SCDF Division, the NFEC's Industrial Premises Committee and Bishan Fire Station jointly organised the Bishan Fire Safety Network Symposium on 22 March 2024. The event brought together industry experts from Ministry of Manpower and Singapore Institute of Technology, industrial premises stakeholders within the Bishan Fire Station boundary, and representatives from the SCDF to exchange insights and promote best practices related to fire safety.



[Bishan Fire Safety Network Symposium]

Earlier today (22 Mar), the NFEC and Bishan Fire Station jointly organised the Bishan Fire Safety Network Symposium.

Held at 1st SCDF Division, the symposium serves as a platform for industry experts, industrial premises stakeholders within the Bishan Fire Station boundary, and representatives from the SCDF to exchange insights and promote best practices, innovative technologies and regulatory measures related to fire safety.

In speaking to more than 60 attendees present, Mr Edwin Yap, Co-Chairman, Industrial Premises Committee of NFEC, reiterated the importance of upholding high fire safety standards in our workplace and community. There was also an engaging question and answer session where representatives addressed queries relating to fire safety.

We are heartened by the strong participation, and we look forward to further engagement sessions with our valued stakeholders to promote fire prevention and emergency preparedness in Singapore.



Screenshots of NFEC's Facebook page on the Bishan Fire Safety Network Symposium



# KEY HIGHLIGHTS OF ACTIVITIES FOR WY 23/24

25 AUGUST 2023  
NFEC FIRE SAFETY SEMINAR 2023 AND LAUNCH OF SCDF FIRE CODE 2023



27 SEPTEMBER 2023  
MASS FIRE EVACUATION DRILL  
at Comfort Delgro Transportation



26 JULY 2023  
NFEC 37<sup>TH</sup> ANNUAL GENERAL MEETING



22 MARCH 2024  
BISHAN FIRE SAFETY NETWORK SYMPOSIUM



23 FEBRUARY 2024  
JUNIOR CD LIONHEARTER CHALLENGE



7 MARCH 2024  
NFEC APPRECIATION LUNCH



# Schools & Youth Committee

Co-Chairperson	: SAC Abdul Razak
	: Mr Chang Fook Yong
Secretary	: CPT Nabil Bin Jasmani
Assistant Secretary	: WO1 Krystal Ow
Member	: Mr Raizan Abdul Razak

## INTRODUCTION

Youth play an important role in promoting fire safety and civil emergency preparedness in their communities and families. To that end, the Schools & Youth Committee (SYC) aims to educate students on fire safety and civil emergency preparedness, inculcating them with the necessary knowledge at an early age to enhance their awareness of emergency preparedness, and the skills required to identify potential fire hazards to be stalwarts of emergency preparedness in their communities and families.

SYC's efforts take close alignment with NFEC's mission to promote fire prevention and civil emergency preparedness to make Singapore a safe and secure place for all. The SYC works closely with key stakeholders such as Ministry of Education's Safety, Security and Emergency Branch (SSEB), the National Civil Defence Cadet Corps (NCDCC) and the SCDF's Volunteer and Community Partnerships Department (VCPD) to organise meaningful and engaging programmes for the youth.

## JUNIOR CIVIL DEFENCE LIONHEARTER CHALLENGE (2024)

The annual Junior Civil Defence Lionhearter (JCDLH) Challenge was conducted virtually via Zoom on 23 February 2024. The event garnered participation from about 150 JCDLHs across 29 primary schools to compete for the ultimate Challenge Shield. The event was graced by Associate Professor Ho Peng Kee, Chairman of the Home Team Volunteer Network.

As part of the Challenge, the participating teams competed in several pre-event activities such as locating the AEDs within their schools, going through the online Responders Plus Programme (RPP), imparting Emergency Preparedness (EP) skills to their peers and preparing their most creative rendition of a Ready Bag.

The Challenge culminated with the teams embarking on a thrilling quest that put their Emergency Preparedness knowledge and skills to test, with Rivervale Primary School emerging as the overall champion.



Virtual Junior CD Lionhearter Challenge 2024

## NCDCC CURRICULUM INNOVATION PROJECT (NCIP) 2023

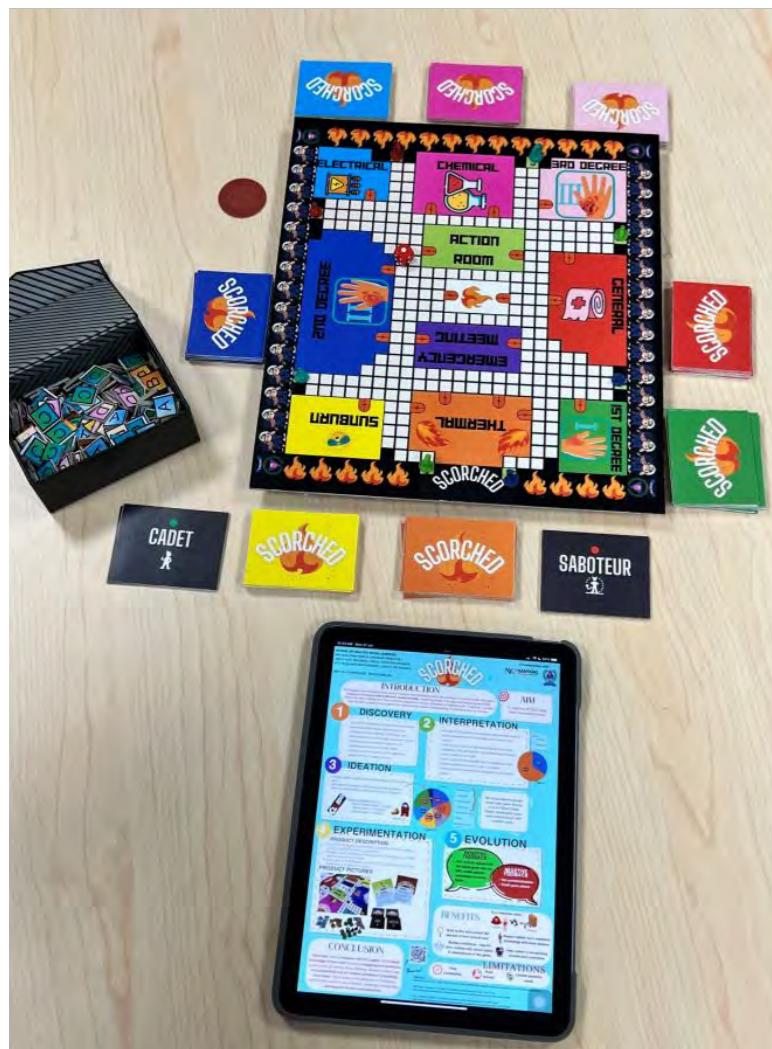
The NCDCC Curriculum Innovation Project (NCIP) is a collaboration between NCDCC and Nanyang Polytechnic School of Health and Social Sciences (NYP-SHSS). It aims to deepen students' learning experiences in NCDCC curriculum through the development of innovative instructional material to complement NCDCC existing learning resources.

With the support from NFEC to provide funding for the project, NCDCC worked with final year students from NYP-SHSS to develop learning resources for mental health and Psychological First Aid (PFA), as well as training resources for NCDCC members to further develop their life saving skills.



Game Prototype for Psychological First Aid (PFA) titled "Psych Aid" comprises of quiz questions, role-playing scenarios and fun facts related to basic psychological first aid knowledge. As NDCC cadets advance through the board game, they are required to answer quiz questions and role-play scenarios presented to them.

A key highlight of NCIP 2023 was the gamification of PFA content. This helps to deepen students' understanding in PFA as they apply their knowledge of 'Look-Listen-Link', carefully woven into the game design which enables students to role-play scenarios related to Psychological First Aid and PFA intervention. This allows for students to test their skills in PFA in a controlled environment that simulates common situations personnel would find themselves in, thus training as they would operate.



*“Scorched” is a board game with quiz questions on burns first aid for NCDCC cadets, modelled after popular games ‘Among Us’ and ‘Saboteur’. It requires NCDCC cadets to answer multiple-choice questions on burns first aid as they enter different ‘rooms’ in the board game. As the game progresses, cadets must identify and eliminate saboteurs in the game.*

### SCHOOL FIRE SAFETY AND EMERGENCY PREPAREDNESS AMBASSADOR (SFEA) PROGRAMME

The SFEA Programme is a one-day enrichment programme to advocate life-saving skills. It aims to complement schools' efforts in nurturing students to be active citizens and to equip students with various life-saving skills such as operating a fire extinguisher and hose reel, and applying Improvised First Aid Skills. This will help to raise students' awareness of fire safety measures, potential fire hazards in schools and in their homes. In 2023, close to 700 students have benefitted from the programme. The schools that hosted the programme are Commonwealth Secondary, Northbrooks Secondary, North Vista Secondary, Kent Ridge Secondary, St Joseph's Institution, Ngee Ann Secondary, Woodgrove Secondary, Bedok View Secondary and Nan Hua High School. The SFEA programme has garnered positive feedback from the participating schools and has seen a steady increase in registered schools since 2022.

Additionally, gamification of core concepts in first aid were also developed alongside PFA content – allowing for key concepts such as the management of burn injuries to be taught, re-iterated and rehearsed in a fun and engaging manner.



Students engaged in hands on session for CPR-AED module



Students undergoing fire extinguisher training.

### FUTURE PLANS

Looking ahead, for WY 2024/25 SYC will continue to strengthen outreach efforts to students across all levels and engage key stakeholders in the school ecosystem to cultivate a strong culture of fire safety and civil emergency preparedness.

#### Outreach Efforts to Students

To achieve this, SYC intends to conduct Focus Group Discussions and Fireside Chats during CDLH appointment ceremonies and forums to better understand the perspectives of youths on emergency preparedness. The insights obtained will shape the development of future programmes by SYC.

Additionally, SYC plans to support the JCDLH Challenge by offering prizes for the winners of the Ready Bag segment. NFEC may also adopt the winning design for other efforts on emergency preparedness, as part of other events in the NFEC programme.

SYC will also continue to support NCDCC's collaboration with Nanyang Polytechnic (NYP) School of Health and Social Sciences as part of its annual NCIP initiative to enhance NCDCC learning resources. A theme will be decided by June 2024, and the projects will be completed by October 2024.

In 2024, NCDCC will aim to continue the SFEA Programme for Assumption Pathway School, Crest Secondary School, Outram Secondary School, CHIJ St Theresa's Convent, Yusof Ishak Secondary School, Anderson Secondary School, Mayflower Secondary School, Methodist Girls' School (Secondary), New Town Secondary School, Peicai Secondary School, Anglo-Chinese School (Barker) and Zhenghua Secondary School. These 12 schools have been selected as they currently do not have any life-saving Uniform Groups (i.e. NCDCC, RCY and SJB) and/or have less than 3 Uniform Groups in the school. NCDCC hopes that these schools will consider offering NCDCC as a new CCA to their students, after the SFEA Programme.

To extend the reach of fire safety and emergency preparedness messages, SYC would develop an exhibition kit that can be loaned to schools for various engagement programmes.

### Engaging Key Stakeholders

SYC also intends to tap on key stakeholders in the school ecosystem, such as school canteen operators, whose knowledge and competencies in fire safety would make the school a safer environment. SYC plans to extend existing programmes within NFEC to equip school canteen operators with basic fire safety and life-saving skills to identify risks and respond to incidents before they escalate.

In the upcoming work year, SYC is looking forward to carrying out a range of initiatives aimed at promoting fire safety and civil emergency preparedness in schools through various outreach efforts and collaborations with students and key stakeholders.

## Fund Raising & Membership Committee

Co-Chairman	: Mr Steven Goh
	: Mr Thuvinder Singh
Secretary	: CPT Stacy Lian
Assistant Secretary	: WO1 Md Katsiiran Bin Md Mamsi

### INTRODUCTION

The role of the Fund Raising and Membership Committee (FRMC) is to raise funds and seek partnership with organizations to aid the Council in conducting its public education activities and campaigns targeted at increasing the population's level of awareness and skills on fire safety and civil emergency preparedness.

### OUTREACH TO PROSPECTIVE STRATEGIC PARTNERS

Organisations that have significant interest in fire safety such as premises owners, hotel managers, fire safety equipment/service supplies and industry companies in Oil & Gas, Chemical & Pharmaceutical would be considered beneficial for FRMC to attempt to bring on board as NFEC partners.

FRMC had also worked with other NFEC Committees to identify the common interest of each prospect with NFEC and drafted specific outreach messaging to these prospects.

### FUTURE PLANS

FRMC will continue to seek opportunities to engage prospective partners. It will prioritise efforts to engage prospective partners based on the scheduled events and activities in FY 2024/25. FRMC will work towards collaborating with property owners for hosting of mass events, and has agreed with NTUC Club to organize a pilot public outreach event at Downtown East. FRMC will organize a pilot engagement session with Unions through a Fire Station Visit where they can learn about the daily operations of a Fire Station, the different roles of SCDF, and the Civil Defence system manned by personnel 24/7.

Fundraising will also be conducted through the annual charity film premiere in partnership with Shaw Theatres in the 2nd Quarter of FY 24/25, to support NFEC's various fire prevention and emergency preparedness programmes, as the Council works towards its mission of building a fire-safe and resilient nation.

The Committee would like to express its appreciation to all individuals and corporate well-wishers for their continuous support to NFEC. In particular, the Committee would like to thank the Shaw Foundation for being an integral and supportive stakeholder over the years.

## Governance

### NFEC BOARD OF DIRECTORS

The NFEC Board is committed to maintaining high standards of governance aligned to the Charity's objectives of promoting fire safety and emergency preparedness for the population. The Board is headed by the Chairman and Vice Chairman with the Executive Director responsible for the smooth and effective functioning of the Council.

### CONFLICT OF INTEREST POLICY

All Council members and staff are required to comply with the NFEC's Conflict of Interest policy. The Council has put in place documented procedures for Board members and staff to declare actual or potential conflicts of interests upon appointment and on a need-to basis. Board members are to abstain from decision-making on matters where they have a conflict of interest. The full policy document can be found at [www.nfec.org.sg](http://www.nfec.org.sg).

### NFEC BOARD OF DIRECTORS MEETING ATTENDANCE

Name	Appointment	Date of Appointment	Attendance	Percentage
Mr Markham Shaw Chai Chung	Chairman	1 April 2020	6/6	100
Mr John Wu Voon Liang	Vice-Chairman	1 April 2020	5/6	83
AC Michael Chua Szu Chiap	Executive Director	1 September 2022	6/6	100
LTC Rayner Oon Wei Yang	Honorary Treasurer	1 April 2022	6/6	100
Mr Benedict Koh Yong Pheng	Member	1 April 2008	6/6	100
Mr Edwin Yap Seng Wee	Member	1 April 2010	5/6	83
Mr Raymond Teo Swee Heng	Member	1 April 2014	2/6	33
Mr Robert Ronald	Member	1 April 2016	4/6	67
Mr Koh Lee Wang Terence	Member	1 April 2016	4/6	67
Mr Steven Goh Leng Heng	Member	1 April 2016	5/6	83
Mr Raizan Bin Abdul Razak	Member	1 April 2016	2/6	33
Mr Thuvinder Singh s/o Bachan Singh	Member	1 April 2018	3/6	50
Mr Jonathan Tan	Member	1 April 2018	1/6	17
Mr Christopher Tan Eng Kiong	Member	1 April 2020	5/6	83
Mr Bernard Soh Hong Kuan	Member	1 April 2020	4/6	67
Mr Gan Kok Soon Simon	Member	1 April 2020	4/4	100
Mr Bernard Lew Buang Keng	Member	16 July 2021	13/6	50
Mr Chong Zunjie (Zee)	Member	1 April 2022	3/6	50
Ms Yen Tan	Member	1 April 2022	3/6	50
Ms Tong Sook Yean	Member	1 April 2022	5/6	83
AC Leslie Thevanesar Williams	Member	1 July 2022	5/6	83
Mr Patrick Sim Mong Hong	Member	1 September 2022	3/6	50
COL Wesley Lim Chern Choong	Member	1 November 2022	1/2	50

# National Fire And Emergency Preparedness Council

(REGISTERED UNDER THE SOCIETIES ACT 1966)

**UEN No. S86SS0064F**

## Statutory Reports

For the financial year ended

**31<sup>st</sup> March 2024**

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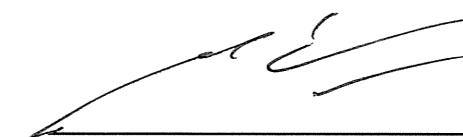
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NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)

## STATEMENT BY BOARD OF DIRECTORS

In our opinion, the accompanying financial statements, together with the notes thereon are drawn up in accordance with the Societies Act 1966, the Charities Act 1994 and other relevant regulations, and Financial Reporting Standards in Singapore, so as to present fairly, in all material respects, the financial position of National Fire and Emergency Preparedness Council ("the Council") as at 31 March 2024 and of the financial performance, changes in accumulated fund and cash flows of the Council for the year ended 31 March 2024. At the date of this report, there are reasonable grounds to believe that the Council will be able to pay its debts as and when they fall due.

ON BEHALF OF THE BOARD



MARKHAM SHAW CHAI CHUNG  
Chairman



PNG YAN DA  
Honorary Treasurer

Singapore, 27 MAY 2024

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF  
NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS**

**Opinion**

We have audited the financial statements of National Fire and Emergency Preparedness Council ("the Council"), which comprise the statement of financial position as at 31 March 2024, and the statement of comprehensive income, statement of changes in accumulated fund and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of material accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act 1966 ("the Societies Act"), the Charities Act 1994 and other relevant regulations ("the Charities Act and Regulations") and Financial Reporting Standards in Singapore ("FRSs") so as to present fairly, in all material respects, the financial position of the Council as at 31 March 2024 and of the financial performance, changes in accumulated fund and cash flows of the Council for the year ended on that date.

**Basis for Opinion**

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Council in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Other Information**

Management is responsible for the other information. The other information comprises the Statement by Board of Directors.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF  
NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**(CONTINUED)**

**Responsibilities of Management and Directors for the Financial Statements**

Management is responsible for the preparation and fair presentation of financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and FRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF  
NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

(CONTINUED)

**Auditor's Responsibilities for the Audit of the Financial Statements (continued)**

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS**

In our opinion,

- the accounting and other records required by the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations to be kept by the Council have been properly kept in accordance with those Regulations; and
- the fund-raising appeals held during the year ended 31 March 2024 have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records of the fund-raising appeals have been kept.

During the course of our audit, nothing came to our attention that caused us to believe that during the year:

- the Council has not used the donation monies received in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of A Public Character) Regulations; and
- the Council has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of A Public Character) Regulations.



CYPRESS SINGAPORE PAC  
Public Accountants and  
Chartered Accountants  
Singapore

Date, 27 MAY 2024

**NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2024**

	Note	2024 SGD	2023 SGD
ACCUMULATED FUND	3	1,734,571	1,615,687
Represented by:			
NON-CURRENT ASSETS			
Plant and equipment	4	-	-
Right-of-use asset	5(a)	6,815	777
Investments	6	502,500	752,500
CURRENT ASSETS			
Investments	6	250,000	-
Prepaid operating expenses		544	443
Cash and cash equivalents	10	1,002,679	882,549
		1,253,223	882,992
Less:			
CURRENT LIABILITIES			
Other payable and accruals	7	21,100	19,732
Lease liability	5(b)	1,456	850
		22,556	20,582
NET CURRENT ASSETS		1,230,667	862,410
LESS: NON-CURRENT LIABILITY			
Lease liability	5(b)	5,411	-
		1,734,571	1,615,687

The accompanying notes form an integral part of the financial statements.

**NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 MARCH 2024**

	Note	2024 SGD	2023 SGD
<b>INCOME</b>			
Donation received- tax exempt		200,000	-
Fire Safety Award		-	54,720
Fire Safety Orientation Toolkits		107	-
Fire Safety Exhibits		24,992	-
Fire Safety Seminar		139,699	-
NFEC Charity Film Premiere- tax exempt donation		-	26,520
NFEC Charity Film Premiere- non tax exempt donation		-	38,630
Interest income		-	955
Interest on bonds		18,760	12,193
<b>LESS: EXPENDITURE</b>		<u>383,558</u>	<u>133,018</u>
<b>EVENT EXPENSES</b>			
Fire Safety Award		-	(52,001)
Fire Safety Seminar		-	(219)
NFEC Charity Film Premiere		-	(14,747)
<b>ADMINISTRATIVE EXPENSES</b>			
Advertisement		-	(12,751)
Annual general meeting		(5,132)	-
Depreciation of right-of-use asset		(1,396)	(1,556)
Employee benefits expense	8	(148,899)	(148,509)
Entertainment		(6,060)	(3,781)
Interest expense on lease liability		(192)	(88)
Printing, postage and stationery		(2,454)	(7,031)
Other operating expenses		(15,668)	(49,225)
<b>SURPLUS/ (DEFICIT) OF INCOME OVER EXPENDITURE</b>		<u>(264,674)</u>	<u>(289,908)</u>
<b>TAXATION</b>	9	-	-
<b>NET SURPLUS/ (DEFICIT) FOR THE YEAR</b>		<u>118,884</u>	<u>(156,890)</u>
<b>OTHER COMPREHENSIVE INCOME</b>			
Items that will not be reclassified to profit or loss		-	-
Items that may be reclassified subsequently to profit or loss		-	-
Other comprehensive income, net of tax		-	-
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>		<u><u>118,884</u></u>	<u><u>(156,890)</u></u>

The accompanying notes form an integral part of the financial statements.

**NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

	Accumulated Fund SGD
BALANCE AS AT 1 APRIL 2022	1,772,577
Total comprehensive income for the year	(156,890)
BALANCE AS AT 31 MARCH 2023	<u>1,615,687</u>
Total comprehensive income for the year	118,884
BALANCE AS AT 31 MARCH 2024	<u><u>1,734,571</u></u>

The accompanying notes form an integral part of the financial statements.

**NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2024**

	Note	2024 SGD	2023 SGD
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Surplus/ (Deficit) before taxation		118,884	(156,890)
Adjustment for:			
Depreciation of right-of-use asset		1,396	1,556
Interest expense on lease liability		192	88
Interest income		(18,760)	(13,148)
Operating cash flows before working capital changes		<u>101,712</u>	<u>(168,394)</u>
Changes in working capital:			
Prepaid operating expenses		(101)	(221)
Other payable and accruals		1,368	(3,117)
		<u>1,267</u>	<u>(3,338)</u>
<b>NET CASH EFFECT OF OPERATING ACTIVITIES</b>		<b>102,979</b>	<b>(171,732)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest received		18,760	13,148
Investment in unquoted bond		-	(502,500)
<b>NET CASH EFFECT OF INVESTING ACTIVITIES</b>		<b>18,760</b>	<b>(489,352)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITY</b>			
Payment of lease liability	5(b)	(1,609)	(1,738)
<b>NET CASH EFFECT OF FINANCING ACTIVITY</b>		<b>(1,609)</b>	<b>(1,738)</b>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>		<b>120,130</b>	<b>(662,822)</b>
<b>CASH AND CASH EQUIVALENTS AS AT 1 APRIL</b>	10	<b>882,549</b>	<b>1,545,371</b>
<b>CASH AND CASH EQUIVALENTS AS AT 31 MARCH</b>	10	<b><u>1,002,679</u></b>	<b><u>882,549</u></b>

The accompanying notes form an integral part of the financial statements.

**NATIONAL FIRE AND EMERGENCY PREPAREDNESS COUNCIL  
(REGISTERED UNDER THE SOCIETIES ACT 1966)**

**NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2024**

**1. GENERAL INFORMATION**

The Council is registered as a society in Singapore under the Societies Act 1966 and is domiciled in Singapore. The mission of the Council is to make Singapore safe by promoting fire safety and emergency preparedness amongst the public.

The registered office and principal place of business of the Council is at Central Fire Station, 62 Hill Street, Singapore 179367.

The Council is a registered charity under the Charities Act 1994 since 30 September 1986. The Council is an Institute of Public Character from 29 June 2021 to 28 June 2024 subject to renewal.

**2. MATERIAL ACCOUNTING POLICIES**

**2.1 Basis of accounting**

The financial statements are prepared in accordance with the provisions of the Financial Reporting Standards in Singapore issued by Accounting and Corporate Regulatory Authority, and are in compliance with the Societies Act 1966, Charities Act 1994 and other relevant regulations.

The financial statements are presented in Singapore dollar.

The financial statements are prepared in accordance with the historical cost convention except as disclosed in the accounting policies below.

The financial statements for the financial year ended 31 March 2024 are authorised to be issued on the date of the Statement by Board of Directors.

**2.2 Adoption of new and revised Financial Reporting Standards**

The accounting policies adopted in the financial year are consistent with those used in the previous financial year except for the adoption of certain new and revised Financial Reporting Standards effective for the financial year beginning 1 April 2023. These new and revised Financial Reporting Standards have no significant effects on the company's accounting policies used except for:

Amendments to FRS 1 and FRS Practice Statement 2: Disclosure of Accounting Policies

The amendment changed the requirements regarding disclosure of accounting policies. It replaces all term 'significant accounting policies' with 'material accounting policy information'. Accounting policy information is material if, when considered together with other information included in the entity's financial statements, it can reasonably be expected to influence the primary users of the financial statements.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.2 Adoption of new and revised Financial Reporting Standards (continued)

#### Amendments to FRS 1 and FRS Practice Statement 2: Disclosure of Accounting Policies (continued)

The amendment clarified that the accounting policy information that relates to immaterial transactions, other events or conditions is immaterial and need not be disclosed. Accounting policy information may be material because of the nature of the related transactions, other events or conditions, even if the amounts are immaterial. However, not all accounting policy information relating to the material transactions, other events or conditions itself is material.

Those amendments shall be applied for annual reporting periods beginning on or after 1 January 2023. Earlier application is permitted. If those amendments are applied for an earlier period, that fact shall be disclosed.

#### Amendments to FRS 8: Accounting Policies, Changes in Accounting Estimates and Errors

The amendment replaced the definition of a change in accounting estimates with a new definition of accounting estimates. Under the new definition, accounting estimates are monetary amounts in financial statements that are subjected to measurement uncertainty.

The effects on any accounting estimate of a change in an input or a change in a measurement technique used to develop an accounting estimate are changes in accounting estimates unless they result from the correction of prior period errors. A change in accounting estimate that results from new information or new developments is not the correction of an error.

Those amendments shall be applied for annual reporting periods beginning on or after 1 January 2023. Earlier application is permitted. If those amendments are applied for an earlier period, that fact shall be disclosed.

### 2.3 Issued but not yet effective Financial Reporting Standards

As at the date of this report, the company has not applied any new or revised Financial Reporting Standards that have been issued but not yet come into effect. These new and revised standards upon adoption will not have a significant impact on the financial statements, except for:

#### Amendments to FRS 1: Classification of Liabilities as Current or Non-Current

The amendment affected only on the presentation of liabilities as current or non-current in the statement of financial position and not the amount or timing of recognition of any asset, liability, income or expenses, or the information disclosed about those items.

The amendment clarified that the classification of liabilities as current or non-current is based on rights that are in existence at the end of the reporting period, specify that classification is unaffected by expectations about whether the entity will exercise its right to defer settlement of a liability, explain that rights are in existence if covenants are complied with at the end of the reporting period.

The amendment introduced the definition of 'settlement' to make clear that settlement refers to the transfer to the counterparty of cash, equity instruments, other assets or services.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.3 Issued but not yet effective Financial Reporting Standards (continued)

#### Amendments to FRS 1: Classification of Liabilities as Current or Non-Current (continued)

Those amendments shall be applied for annual reporting periods beginning on or after 1 January 2024. Earlier application is permitted. If those amendments are applied for an earlier period, that fact shall be disclosed.

#### Amendments to FRS 116: Lease liability in a Sale and Leaseback

The amendments add subsequent measurement requirements for sale and leaseback transactions that satisfy the requirements in FRS 115 Revenue from Contracts with Customers to be accounted for as a sale.

The amendments require the seller-lessee to determine 'lease payments' or 'revised lease payments' such that the seller-lessee does not recognise a gain or loss that relates to the right of use retained by the seller-lessee, after the commencement date. The amendments do not affect the gain or loss recognised by the seller-lessee relating to the partial or full termination of a lease.

Without these new requirements, a seller-lessee may have recognised a gain on the right of use it retains solely because of a remeasurement of the lease liability (for example, following a lease modification or change in the lease term) applying the general requirements in FRS 116. This could have been particularly the case in a leaseback that includes variable lease payments that do not depend on an index or rate.

The amendments shall be applied for annual reporting periods beginning on or after 1 January 2024. Earlier application is permitted. If a seller-lessee applies the amendments for an earlier period, it is required to disclose that fact. A seller-lessee applies the amendments retrospectively in accordance with FRS 8 to sale and leaseback transactions entered into after the date of initial application, which is defined as the beginning of the annual reporting period in which the entity first applied FRS 116.

#### Amendments to FRS 7 and FRS 107: Supplier Finance Arrangements

The amendments to FRS 7 Statement of Cash Flows and FRS 107 Financial Instruments: Disclosures to clarify the characteristics of supplier finance arrangements and require additional disclosure of such arrangements that enables users of financial statements to assess the effects of those arrangements on the entity's liabilities and cash flows. The disclosure requirements in the amendments are intended to assist users of financial statements in understanding the effects of supplier finance arrangements on an entity's liabilities, cash flows and exposure to liquidity risk.

The term 'supplier finance arrangements' is not defined. Instead the amendments describe the characteristics of an arrangement for which an entity would be required to provide the information.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.3 Issued but not yet effective Financial Reporting Standards (continued)

#### Amendments to FRS 7 and FRS 107: Supplier Finance Arrangements (continued)

To meet the disclosure objective, an entity shall disclose in aggregate for its supplier finance arrangements:

- The terms and conditions of the arrangements;
- The carrying amount, and associated line items presented in the entity's statement of financial position of the liabilities that are part of the arrangements;
- The carrying amount and associated line items for which the suppliers have already received payment from the finance providers;
- Ranges of payment due dates for both those financial liabilities that are part of a supplier finance arrangement and comparable trade payables that are not part of a supplier finance arrangement; and
- Liquidity risk information.

The amendments will be effective for annual reporting periods beginning on or after 1 January 2024. Earlier application is permitted. If those amendments are applied for an earlier period, that fact shall be disclosed.

#### Amendments to FRS 21: Lack of Exchangeability

The amendments to FRS 21 Lack of Exchangeability specify how an entity should assess whether a currency is exchangeable and how it should determine a spot exchange rate when lack of exchangeability. The amendments require disclosure of information that enable users of financial statements to understand the impact of using an estimated exchange rate on the financial statements. These disclosures include:

- The nature and financial impacts of the currency not being exchangeable;
- The estimation process;
- The spot exchange rate being used; and
- The risks to the entity because of the currency is not exchangeable.

The amendments will be effective for annual reporting periods beginning on or after 1 January 2025. Earlier application is permitted. If those amendments are applied for an earlier period, that fact shall be disclosed.

### 2.4 Significant judgements by the board of directors in applying accounting policies

In the process of applying the Council's accounting policies, the board of directors did not make any significant judgements, apart from those involving estimations, that have significant effects on the amounts recognised in the financial statements.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.5 Key sources of estimation uncertainty

The preparation of financial statements in conformity with Financial Reporting Standards in Singapore requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as at the date of the financial statements, and the reported amounts of income and expenses during the financial year. Although these estimates are based on the board of directors' best knowledge of current event and actions, actual results may differ from those estimates.

There are no significant key assumptions concerning the future, nor other key sources of estimation uncertainty at the year end that would have significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year except for:

#### *Depreciation of plant and equipment*

The estimates of the residual values, useful lives and related depreciation charges for the plant and equipment are based on commercial and production factors which could change significantly as a result of technical innovations and competitors' actions in response to the market conditions.

The Council anticipates that the residual values of its plant and equipment will be insignificant. As a result, residual values are not being taken into consideration for the computation of the depreciable amount.

Changes in the expected level of usage and technological development could impact the economic useful lives and the residual values of these assets, therefore future depreciation charges could be revised.

### 2.6 Plant and equipment and depreciation

Plant and equipment are initially stated at cost. Subsequent to initial recognition, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation of an asset commences when the asset is available for use. Depreciation is provided on gross carrying amounts less residual value in equal annual instalments over the estimated lives of the assets. The estimated useful lives are as follows:

	<u>No. of years</u>
Equipment – NEAR Project	5
Computer	5

The residual value and the useful life of an asset is reviewed at each year end, and if expectations are different from previous estimate, changes are made to the depreciation charge for the remaining undepreciated amount.

Fully depreciated assets are retained in the financial statements until they are no longer in use or disposed and no further charges for depreciation is made in respect of these assets. Any gain or loss arising from the derecognition of the asset is recognised in the statement of comprehensive income.

When events or changes in circumstances indicate that the carrying amount of an asset is not recoverable, impairment loss is recognised in the statement of comprehensive income.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.7 Right-of-use asset

The council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost, which comprises the present value of total lease liabilities adjusted for any lease payments made at or before the commencement date, plus any initial direct costs incurred and an estimate of costs to dismantle and remove the underlying asset or to restore the site which the underlying asset is located, less any lease incentives received. Subsequent to initial recognition, right-of-use asset is stated at cost less accumulated depreciation and accumulated impairment losses, if any, and an adjustment for certain remeasurements of the lease liability.

Depreciation of a right-of-use asset commences from the commencement date of the lease to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful life is as follows:

	<u>No. of months</u>
Copier	60

### 2.8 Investments

These investments are non-derivative financial assets classified as 'amortised cost financial asset' as the financial asset gives rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. These investments are stated at amortised cost and adjusted for any loss allowance at the year end.

### 2.9 Financial assets

Financial assets are classified as 'financial assets at fair value through profit or loss', 'amortised costs', or 'fair value through other comprehensive income' financial assets. Financial assets are recognised in the statement of financial position when the Council becomes a party to the contractual provisions of the financial assets.

All financial assets are initially recognised at fair value plus any directly attributable transactional costs, except for trade receivables at their transaction price if the trade receivables do not contain a significant financing component in accordance with FRS115. The classification of financial assets, after initial recognition, is re-evaluated and reclassified where allowed and appropriate.

All financial assets are measured at fair value through profit or loss unless they are measured at amortised cost or at fair value through other comprehensive income.

### 2.10 Cash at bank and on hand

Cash at bank and on hand are classified and accounted for as 'amortised cost financial assets' as they are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These assets are carried at amortised cost using the effective interest method.

Gains or losses are recognised in the statement of comprehensive income when these assets are derecognised or impaired, as well as through the amortisation process.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.11 Cash and cash equivalents

Cash and cash equivalents included in the statement of cash flows comprise cash on hand, non-restricted bank balances and fixed deposits with original maturity of three months or less, net of bank overdrafts which are repayable on demand.

### 2.12 Impairment of non-financial assets

As at each year end, non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Whenever the carrying amount of an asset exceeds its recoverable amount, an impairment loss is recognised in the statement of comprehensive income unless it reverses a previous revaluation credited to reserve. The recoverable amount is the higher of an asset's net selling price and value in use. The net selling price is the amount realisable from the sale of the asset in an arm's length transaction. Value in use is the present value of estimated future cash flows expected to arise from the continuing use of the asset and from its disposal at the end of its useful life. Recoverable amounts are estimated for individual assets or, if impossible to be estimated individually, for the cash-generating unit in which the asset is deployed.

Reversal of an impairment loss previously recognised is recorded to the extent the impairment loss had previously been recognised. A reversal of an impairment loss on a revalued asset is credited directly to reserve, unless the impairment loss on the same revalued asset was previously expensed in the statement of comprehensive income, in which case it is recognised as income.

### 2.13 Lease Liability

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the council's incremental borrowing rate of similar asset. Generally, the council uses its incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments, including in-substance fixed payments;
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that the council is reasonably certain to exercise, lease payments in an optional renewal period if the council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless the council is reasonably certain not to terminate early.

The lease liability is measured at amortised cost using the effective interest method. It is remeasured when there is a change in future lease payments arising from a change in an index or rate, if there is a change in the council's estimate of the amount expected to be payable under a residual value guarantee, or if the council changes its assessment of whether it will exercise a purchase, extension or termination option. a lessee shall use an unchanged discount rate, unless the change in lease payments results from a change in floating interest rates.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.14 Other payables

These liabilities, which are normally settled on 30 – 90 day terms, are financial liabilities. Financial liabilities are recognised in the statement of financial position when, and only when, the entity becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value of consideration received less directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method.

Gains and losses are recognised in the statement of comprehensive income when the liabilities are derecognised as well as through the amortisation process. The liabilities are derecognised when the obligation under the liability is discharged or cancelled or expire.

### 2.15 Provisions

Provisions are recognised when the Council has a present obligation as a result of a past event which is probable and will result in an outflow of economic benefits that can be reliably estimated.

### 2.16 Income recognition

Donations are recognised as and when the Council's entitlement to such income is established with no significant uncertainty and the amount can be measured with sufficient reliability. This normally coincides with the receipt of the donation in full.

Income from seminar and other events are recognised when enforceable performance obligations are satisfied. Performance obligation is satisfied when the information on fire-safety related issues and the latest developments in the field of fire safety legislation and prevention have been transferred to the participants.

### 2.17 Employee benefits

Employee benefits, which include base pay, cash bonuses, contribution to defined contribution plans such as the Central Provident Fund and other staff-related allowances, are recognised in the statement of comprehensive income when incurred. For defined contribution plans, contributions are made to publicly or privately administered funds on a mandatory, contractual or voluntary basis. Once the contributions have been paid, there will be no further payment obligations.

Employee entitlement to annual and other leave is recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the year end.

### 2.18 Functional currency

Functional currency is the currency of the primary economic environment in which the entity operates. The financial statements are prepared using Singapore dollar as the functional currency.

## 2. MATERIAL ACCOUNTING POLICIES (CONTINUED)

### 2.19 Offsetting financial instruments

Certain financial assets and liabilities offset each other and the net amount is reported in the statement of financial position when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle them on a net basis, or realise the asset and settle the liability simultaneously.

## 3. ACCUMULATED FUND

The accumulated fund is an unrestricted fund reserved for expenditure in accordance with the mission of the Council as stated in Note 1 to the Financial Statements.

## 4. PLANT AND EQUIPMENT

	Equipment - NEAR project SGD	Computer SGD	Total SGD
<u>Cost</u>			
As at 1 April 2022	7,897	2,421	10,318
Additions	-	-	-
As at 31 March 2023	7,897	2,421	10,318
Additions	-	-	-
As at 31 March 2024	7,897	2,421	10,318
<u>Accumulated depreciation</u>			
As at 1 April 2022	7,897	2,421	10,318
Depreciation charge for the year	-	-	-
As at 31 March 2023	7,897	2,421	10,318
Depreciation charge for the year	-	-	-
As at 31 March 2024	7,897	2,421	10,318
<u>Carrying amount</u>			
As at 31 March 2024	-	-	-
As at 31 March 2023	-	-	-

*This section is intentionally left blank.*

## 5. LEASES

The Council leases a copier which is accounted for under FRS 116. The Council depreciates the right-of-use asset and recognises interest on lease liability during the year. Information about the lease for which the Council is a lessee is summarised as below:

### (a) Right-of-use asset

	Copier SGD
<u>Cost</u>	
As at 1 April 2022/ 31 March 2023	7,001
Additions	7,758
Reassessment	<u>(7,001)</u>
As at 31 March 2024	<u>7,758</u>
<u>Accumulated depreciation</u>	
As at 1 April 2022	4,668
Depreciation for the year	<u>1,556</u>
As at 31 March 2023	6,224
Depreciation for the year	<u>1,396</u>
Reassessment	<u>(6,677)</u>
As at 31 March 2024	<u>943</u>
<u>Carrying amount</u>	
As at 31 March 2024	<u>6,815</u>
As at 31 March 2023	<u>777</u>

### (b) Lease liability

	2024 SGD	2023 SGD
As at 1 April	850	2,500
Addition	7,758	-
Reassessment	<u>(324)</u>	-
Interest expense on lease liability	192	88
Payment of lease liability	<u>(1,609)</u>	<u>(1,738)</u>
As at 31 March	<u>6,867</u>	<u>850</u>

The total cash outflow for leases in 2024 is SGD1,609 (2023: SGD1,738) which includes redemptions of principal and interest payments.

Maturity of the lease liability is analysed as follows:

	2024 SGD	2023 SGD
Within one year	1,456	850
Between 1 and 5 years	<u>5,411</u>	-
	<u>6,867</u>	<u>850</u>

## 6. INVESTMENTS

	2024 SGD	2023 SGD
Unquoted investment in bonds:		
HDB bond with a coupon rate of 2.627% per annum maturing on 9.6.2025	502,500	502,500
HDB bond with a coupon rate of 2.25% per annum maturing on 21.11.2024	<u>250,000</u>	<u>250,000</u>
	<u>752,500</u>	<u>752,500</u>

Maturity of the investments is analysed as follows:

	2024 SGD	2023 SGD
Within one year	250,000	-
Between 1 and 5 years	<u>502,500</u>	<u>752,500</u>
	<u>752,500</u>	<u>752,500</u>

## 7. OTHER PAYABLE AND ACCRUALS

	2024 SGD	2023 SGD
Other payable	462	426
Accrued operating expenses	12,538	11,468
Provision for unutilised staff annual leave	<u>8,100</u>	<u>7,838</u>
	<u>21,100</u>	<u>19,732</u>

## 8. EMPLOYEE BENEFITS EXPENSE

	2024 SGD	2023 SGD
Staff salaries and bonuses	128,731	128,719
Staff's CPF and other contributions	17,073	16,530
Staff transport allowance	3,000	3,000
Staff welfare	<u>95</u>	<u>260</u>
	<u>148,899</u>	<u>148,509</u>

Classification of the 2 highest paid personnel by remuneration band is as follows:

	2024 SGD	2023 SGD
Less than SGD100,000	<u>2</u>	<u>2</u>
	<u>2</u>	<u>2</u>

There is no remuneration received by the board of directors in year 2024 and 2023. The Council discloses that there is no paid staff, being a close member of the family belonging to the Executive Head or a governing board member of the Council during year 2024 and 2023.

## 9. TAXATION

The Council is a registered charity and is exempted from income tax under Section 13(1)(zm) of the Income Tax Act 1946.

## 10. CASH AND CASH EQUIVALENTS

The cash and cash equivalents included in the statement of cash flows comprised the followings:

	2024 SGD	2023 SGD
Fixed deposit	500,000	-
Cash at bank and on hand	502,679	882,549
	<u>1,002,679</u>	<u>882,549</u>

Fixed deposit is placed with financial institution, earning interest at 2% per annum with a maturity of 3 months.

## 11. FUTURE COMMITMENTS

The Council has the following future commitments approved and budgeted by the board of directors but not provided for in the financial statements as follows:

	2024 SGD	2023 SGD
<u>Planned projects</u>		
Housing Premises Committee	50,000	-
Schools & Youth Committee	10,000	23,000
Secretarial	5,000	5,000
Industrial Premises Committee	4,000	10,000
Commercial Premises Committee	1,500	500
Publicity Committee	-	70,000
Fund Raising & Membership Committee	-	3,000
	<u>70,500</u>	<u>111,500</u>

## 12. RELATED PARTY TRANSACTIONS

The Council is governed by the board of directors which is the final authority and is overall responsible for the policy making and determination of all activities. The members of the board are volunteers and receive no monetary remuneration for their contribution.

## 13. FINANCIAL RISK MANAGEMENT

The Council is exposed to the following risks through its normal operations. There are no changes in the Council's objectives, policies or processes relating to the management of the Council's financial risks during the year.

### a) Market risk

#### i) Foreign exchange risk

The Council is not exposed to foreign exchange risk as all of its transactions are carried out in local currency.

## 13. FINANCIAL RISK MANAGEMENT (CONTINUED)

### a) Market risk (continued)

#### ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of financial instrument will fluctuate because of changes in market interest rate.

The Council's exposure to interest rate risk primarily relates to investments and fixed deposit.

Changes in market interest rate of 1% (2023: 1%) on interest-bearing financial assets as at the year end will have the effect on the financial statements as follows:

	2024 SGD	2023 SGD
Surplus/ (Deficit) income over expenditure	12,525	7,525
Equity	<u>-</u>	<u>-</u>

The above analysis assumes all other variables are held constant.

### b) Credit risk

The Council has no significant concentration of credit risk except for investment in bonds and cash at bank. These investments and cash at bank are placed in creditworthy institutions.

The maximum exposure to credit risk is represented by the carrying amount of financial assets which are mainly investment in bonds and bank balances.

#### *Financial assets that are neither past due nor impaired*

Bank deposits are mainly transacted with banks of high credit ratings assigned by international credit rating agencies. Investment in bonds are with creditworthy government institution.

#### *Financial assets that are past due and/or impaired*

There is no other class of financial assets that is past due and/or impaired.

### c) Liquidity risk

The Council manages its liquidity position with a view to meet its obligations on a timely basis. The Council measures and manages its cash flow requirements regularly and constantly monitors its sources of funds to ensure that these sources yield the funds required to meet its obligations.

All the Council's financial liabilities are due within 1 year, except for lease liability.

The table below analyses the maturity profile of the financial liabilities based on contractual undiscounted cash flows:

	Less than 1 year SGD	Between 1 and 5 years SGD	Total SGD
<i>As at 31 March 2024</i>			
Lease liability	<u>1,766</u>	<u>5,886</u>	<u>7,652</u>
<i>As at 31 March 2023</i>			
Lease liability	<u>875</u>	<u>-</u>	<u>875</u>

### 13. FINANCIAL RISK MANAGEMENT (CONTINUED)

#### d) Fair value risk

The fair value of Council's financial assets and financial liabilities reported in the statement of financial position approximates their carrying value.

#### e) Derivative instruments

The Council does not utilise any derivative instruments.

The responsibility for managing the above risk is vested in the board of directors.

### 14. FINANCIAL INSTRUMENTS

#### Classification of financial instruments

Financial assets and financial liabilities are measured on an ongoing basis either at fair value or at amortised cost. The material accounting policies in Note 2 describe how the classes of financial instruments are measured, and how income and expenses, including fair value gains and losses, are recognised. The following table analyses the financial assets and financial liabilities in the statement of financial position by the class of financial instrument to which they are assigned, and therefore by the measurement basis:

	Financial assets at amortised cost SGD	Financial liabilities at amortised cost SGD	Total SGD
<b>As at 31 March 2024</b>			
<b>Assets</b>			
Investments	752,500	-	752,500
Cash and cash equivalents	1,002,679	-	1,002,679
<b>Total financial assets</b>	<b>1,755,179</b>	<b>-</b>	<b>1,755,179</b>
Total non-financial assets			7,359
<b>Total assets</b>			<b>1,762,538</b>
<b>Liabilities</b>			
Other payable and accruals	-	(462)	(462)
Lease liability	-	(6,867)	(6,867)
	<b>-</b>	<b>(7,329)</b>	<b>(7,329)</b>
Total non-financial liabilities			(20,638)
<b>Total liabilities</b>			<b>(27,967)</b>

### 14. FINANCIAL INSTRUMENTS (CONTINUED)

#### Classification of financial instruments (continued)

	Financial assets at amortised cost SGD	Financial liabilities at amortised cost SGD	Total SGD
<b>As at 31 March 2023</b>			
<b>Assets</b>			
Investments	752,500	-	752,500
Cash and cash equivalents	882,549	-	882,549
<b>Total financial assets</b>	<b>1,635,049</b>	<b>-</b>	<b>1,635,049</b>
Total non-financial assets			1,220
<b>Total assets</b>			<b>1,636,269</b>
<b>Liabilities</b>			
Other payable and accruals	-	(426)	(426)
Lease liability	-	(850)	(850)
	<b>-</b>	<b>(1,276)</b>	<b>(1,276)</b>
Total non-financial liabilities			(19,306)
<b>Total liabilities</b>			<b>(20,582)</b>

### 15. FUND RISK MANAGEMENT

The Council's objective when managing fund is to safeguard the Council's ability to continue as a going concern in order to accomplish the Council's objective. The directors regularly review and monitor its fund position to ensure that the Council's activities and growth are prudently funded. The Council seeks to maintain sufficient fund to meet 36 months of operating expenditure.

	2024 SGD	2023 SGD
Unrestricted fund	<b>1,734,571</b>	<b>1,615,687</b>
Annual operating expenditure	<b>264,674</b>	<b>289,908</b>
Ratio of reserves to annual operating expenditure in months	<b>79</b>	<b>67</b>

There are no changes in the Council's objective, policies or processes relating to the management of the Council and the capital structure during the year.

The Council is not subject to any externally imposed capital management requirement and is not in breach of any debt covenant made with its lenders.

# ACKNOWLEDGEMENTS

**The Council wishes to extend its thanks to the following organisations for their support and contributions:**

- Association Of Company Emergency Response Team
- Fire Safety Managers' Association of Singapore
- General Insurance Association
- Housing and Development Board
- Institution of Fire Engineers
- Orchard Road Business Association
- People's Association
- Singapore Chemical Industry Council
- Singapore Civil Defence Force
- Singapore Hotel Association
- Singapore Institution of Safety Officers
- Singapore Manufacturing Federation
- The Shaw Foundation Pte
- Yishun Health - Khoo Teck Puat Hospital



National Fire And Emergency  
Preparedness Council

*Mission*

The National Fire and  
Emergency Preparedness Council  
(NFEC) is committed towards promoting  
fire prevention and emergency preparedness  
to make Singapore safe and secure.



National Fire And Emergency  
Preparedness Council

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