Broker/Representative Authorisation Letter

Authorisation letter template from Principal to the Customs Authority authorising Broker to Act as a Representative for the submission of ACTS declarations on behalf of Principal

Headed notepaper in the name of the Principal

Date: dd/mm/yyyy

Dear Sir / Madam,

This is to confirm that (name & address of Principal, Unique Entity Number (UEN)

………………………………………………………

………………………………………………………

………………………………………………………

has authorised (name and address of Broker, Unique Entity Number (UEN)

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to act as our representative for the submission of Customs Transit declarations to the ASEAN Customs Transit System (ACTS).

Yours faithfully,

(Signature)