Registration Instructions for SingHealth Institutions (except SGH)

Step 1: If you are a SingHealth staff, registration has to be done through your respective HR Representatives. The names of the representatives can be found in the table below.

Step 2: A confirmation email with more information on the Congress will be sent to you upon approval.

HR contacts for respective SingHealth Institutions:

Institution	Name	Email address
ALPS Pte Ltd	Silvia Goh Poh Kim	silvia.goh.p.k@alpshealthcare.com.sg
Changi General Hospital	Gina Goh	HR_CorpLearning@cgh.com.sg
KK Women's and Children's Hospital	Faith Teng Si En Jonathan Lok Wei Xuan	Faith.Teng.SE@kkh.com.sg lok.wei.xuan@kkh.com.sg
National Cancer Centre Singapore	NCCS HR-Learning	HR-Learning@nccs.com.sg
National Dental Centre Singapore	Michelle Tia Chiu Mei	michelle.tia.c.m@ndcs.com.sg
National Heart Centre Singapore	NHCS-Training	nhc.training@nhcs.com.sg
National Neuroscience Institute	Hazel Lim Adeline Ang	Hazel_LIM@nni.com.sg Adeline_PH_ANG@nni.com.sg
Sengkang General Hospital	Adeline Lim	adeline.lim.g.s@skh.com.sg

SingHealth Community Hospitals - *Bright Vision Community Hospital* - *Sengkang Community Hospital* - *Outram Community Hospital*	Joyce Lim	joyce.lim.l.b@singhealthch.com.sg
Singapore National Eye Centre	Audrey Ng Yin Ling	audrey.ng.y.l@snec.com.sg
SingHealth HQ	Tong Yi Kai	tong.yi.kai@singhealth.com.sg
SingHealth Polyclinics	Priscilla Soh Isabel wee	priscilla.soh.y.q@singhealth.com.sg Isabel.wee.w.q@singhealth.com.sg

Registration instructions for Singapore General Hospital (SGH):

- **Participation using SGH learning budget** is via Division Heads' nomination only. LCD, HR will collate nominations from Divisions and submit group registration to ERMCS secretariat.

- **Registrars and Medical Specialists who are tapping on Reg PDF or CE PDF** are to submit New Course Requests via the Learning Management System (LMS) at least 6 weeks before programme commencement for approval.
- Once approved, staff should register directly via the ERMCS website (ermcs.sg) and select "SingHealth Staff" OR scan the QR code below OR click this link (https://form.gov.sg/642282ea72f46900113b80f3)

- **For staff tapping on other sources of funding (eg. dept funds) or self-fund**, staff must seek the necessary approval and register directly via ERMCS website (ermcs.sg) and select "SingHealth Staff" OR scan the QR code below OR click this link (https://form.gov.sg/642282ea72f46900113b80f3). Please indicate "Singapore General Hospital" as your institution