



### **Registration Instructions for SingHealth Institutions (except SGH)**

**Step 1:** If you are a SingHealth staff, registration has to be done through your respective HR Representatives. The names of the representatives can be found in the table below.

**Step 2:** A confirmation email with more information on the Congress will be sent to you upon approval.

HR contacts for respective SingHealth Institutions:

Institution	Name	Email address
ALPS Pte Ltd	Silvia Goh Poh Kim	<a href="mailto:silvia.goh.p.k@alpshealthcare.com.sg">silvia.goh.p.k@alpshealthcare.com.sg</a>
Changi General Hospital	Gina Goh	<a href="mailto:HR_CorpLearning@cgh.com.sg">HR_CorpLearning@cgh.com.sg</a>
KK Women's and Children's Hospital	Faith Teng Si En	<a href="mailto:Faith.Teng.SE@kkh.com.sg">Faith.Teng.SE@kkh.com.sg</a>
	Jonathan Lok Wei Xuan	<a href="mailto:lok.wei.xuan@kkh.com.sg">lok.wei.xuan@kkh.com.sg</a>
National Cancer Centre Singapore	NCCS HR-Learning	<a href="mailto:HR-Learning@nccs.com.sg">HR-Learning@nccs.com.sg</a>
National Dental Centre Singapore	Michelle Tia Chiu Mei	<a href="mailto:michelle.tia.c.m@ndcs.com.sg">michelle.tia.c.m@ndcs.com.sg</a>
National Heart Centre Singapore	NHCS-Training	<a href="mailto:nhc.training@nhcs.com.sg">nhc.training@nhcs.com.sg</a>
National Neuroscience Institute	Hazel Lim	<a href="mailto:Hazel_LIM@nni.com.sg">Hazel_LIM@nni.com.sg</a>
	Adeline Ang	<a href="mailto:Adeline_PH_ANG@nni.com.sg">Adeline_PH_ANG@nni.com.sg</a>
Sengkang General Hospital	Elaine Ang	<a href="mailto:elaine.ang@skh.com.sg">elaine.ang@skh.com.sg</a>

<b>SingHealth Community Hospitals</b> - <i>Bright Vision Community Hospital</i> - <i>Sengkang Community Hospital</i> - <i>Outram Community Hospital</i>	Joyce Lim	<a href="mailto:joyce.lim.l.b@singhealthch.com.sg">joyce.lim.l.b@singhealthch.com.sg</a>
<b>Singapore National Eye Centre</b>	Audrey Ng Yin Ling	<a href="mailto:audrey.ng.y.l@sneec.com.sg">audrey.ng.y.l@sneec.com.sg</a>
<b>SingHealth HQ</b>	Tong Yi Kai	<a href="mailto:tong.yi.kai@singhealth.com.sg">tong.yi.kai@singhealth.com.sg</a>
<b>SingHealth Polyclinics</b>	Priscilla Soh Isabel wee	<a href="mailto:priscilla.soh.y.q@singhealth.com.sg">priscilla.soh.y.q@singhealth.com.sg</a> <a href="mailto:Isabel.wee.w.q@singhealth.com.sg">Isabel.wee.w.q@singhealth.com.sg</a>

**Registration instructions for Singapore General Hospital (SGH):**

- **Participation using SGH learning budget** is via Division Heads' nomination only. LCD, HR will collate nominations from Divisions and submit group registration to ERMCS secretariat.
- **Registrars and Medical Specialists who are tapping on Reg PDF or CE PDF** are to submit New Course Requests via the Learning Management System (LMS) at least 6 weeks before programme commencement for approval.
- Once approved, staff should register directly via the ERMCS website (<https://www.ermcs.sg>) and select "SingHealth Staff" OR scan the QR code below OR click this link (<https://form.gov.sg/642282ea72f46900113b80f3>)
- **For staff tapping on other sources of funding (eg. dept funds) or self-fund**, staff must seek the necessary approval and register directly via ERMCS website (<https://www.ermcs.sg>) and select "SingHealth Staff" OR scan the QR code below OR click this link (<https://form.gov.sg/642282ea72f46900113b80f3>). Please indicate "Singapore General Hospital" as your institution

