

# **Privacy policy for carers'**

**Last updated: [07-03-2024]**

Thankyou for using our website for managing patient appointments and data. This privacy policy outlines how we collect, use and protect your personal and patient information.

## **1. Information We Collect:**

### **a. Personal Information**

- i. Name , contact details, and professional information of carers.
- ii. Authentication credentials for secure access to the platform.

### **b. Patient Information:**

- i. Patient names, contact details, and relevant health information for appointment management.

## **2. How We Use Information:**

### **a. Appointment Management:**

- i. Facilitating the scheduling and organization of patient appointments.
- ii. Sending appointment reminders and notification.

### **b. Contacting Patients:**

- i. Enabling carers to communicate with patients through secure channels within the platform.

## **3. Data Security:**

- a. We employ industry-standard encryption (HTTPS) to secure data transmission.
- b. Patient data is stored securely with access controls and encryption methods to prevent unauthorised access.

## **4. Data Access and Sharing:**

- a. Carers have access to patient information based on role-specific authorization.

- b. We do not share patient data with third parties unless required to by law or with explicit consent.

**5. Consent and User Control:**

- a. Carers will seek patient consent before inputting or accessing their information.
- b. Users have control over their account setting and can update or delete information as needed.

**6. Data Retention:**

- a. Patient data is retained for the duration necessary for appointment management and as required by applicable laws.
- b. Outdated or unnecessary information is regularly reviewed and securely deleted.

**7. Cookies and Tracking:**

- a. We use cookies for functionality and analytics, providing a better user experience.
- b. Users can manage cookie preferences through browser settings.

**8. Communication Preferences:**

- a. Users can choose communication preferences for appointment reminders and other notifications.

**9. Compliance with Laws:**

- a. We comply with relevant data protection laws, including HIPAA for healthcare information.

**10. Updates to Privacy Policy:**

- a. Any changes to this privacy policy will be communicated through the website.
- b. Users are encouraged to review the policy periodically.

**Contact Information:**

For any privacy-related inquiries or concerns, please contact us at  
[PatientPortalPrivacy@gmail.com]

By using our website, you agree to the terms outlined in this privacy policy. Your trust and the security of the patient data are our top priorities. Thank you for choosing our platform to manage patient appointments.