



SENEVIRATHNA MOTORS

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Welioya, Kotaweheramankada, Balangoda.
REG NO :- Uකවල/423/වං

HOT LINE - 0777860211

Email - ruwansenavirathne91rs@gmail.com

2025.11.28

Faculty Of Computing,
Sri Lanka Institute of Information Technology,
Malabe.

Employment Confirmation Letter

Dear Sir/Madam,

This letter is to confirm that Ms. W. M. I. A. Ranasinghe is currently employed at Senevirathne Motors, Welioya, in the position of Accounts & IT Executive.

Ms. Ranasinghe is required to be present at our establishment on weekdays, as her role involves managing daily accounting records, IT system maintenance, and other essential operational responsibilities. These duties do not require her presence during weekends.

Therefore, we kindly request your approval for her to attend the weekend academic program at your esteemed campus without any hindrance. We fully support her academic advancement and believe her education will further enhance her contribution to our organization.

Should you require any further information, please feel free to contact us.

Thank you.

Yours faithfully, **SENEVIRATHNE MOTORS**
Welioya, Kotaweheramankada,

Balangoda.

Tel. 0777860211

Sales Dealer For

P.M.A.S. Senevirathne,
Manager,
Senevirathne Motors
Welioya
0777860211.

David Pieris Motor Company (Lanka) Ltd