

Fatime Heshimzade

Accountant

Detail-oriented and adaptable accountant with expertise in financial reporting, payroll processing, and accounts management. Skilled in using 1C-Enterprise and Microsoft 365 for accurate record-keeping and analysis. Strong problem-solving and analytical thinking abilities, ensuring efficiency and compliance in financial operations. Dedicated to maintaining integrity, confidentiality, and precision in all accounting tasks



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Baku, Azerbaijan

WORK EXPERIENCE

Accountant

Paychi Group MMC

04/2024 - 05/2025

Baku/Azerbaijan

Achievements/Tasks

- Performed full-cycle accounting tasks, including salary, tax, and statutory reporting
- Handled HR-related duties and worked with online government platforms for compliance

Accountant

1-C Distribution

10/2023 - 04/2024

Baku/Azerbaijan

Achievements/Tasks

- Handled accounting operations and inventory control within 1C software, including transactions and report generation

Office Manager & Junior Accountant

RSM

10/2022 - 10/2023

Achievements/Tasks

- Assisted in accounting tasks and internal consulting activities, including report preparation and submission

Accountant

"Edu Company" Education Center

05/2022 - 09/2022

Baku/Azerbaijan

Junior Accountant

Green Soft

03/2020 - 06/2020

Baku/Azerbaijan

EDUCATION

Istanbul Cerrahpasa University

Master's Degree in Business Economics

2020 - 2022

Azerbaijan Labor & Social Relations Academy

Bachelor's Degree in Accounting & Finance

2016 - 2020

SKILLS

Financial Reporting

Payroll Processing

Accounts Payable & Receivable

1C-Enterprise

Microsoft 365 (Word, Excel, Power Point)

Problem-Solving

Analytical Thinking

Time Management

Attention to Detail

Confidentiality & Integrity

Taxation & Compliance

CERTIFICATES

International Financial Accounting Standards (2017)

Form of National Accountants Report of Development of Monetay (2018)

LANGUAGES

Azerbaijani



Turkish



Russian



INTERESTS

Photography & Creative Arts

Sports & Fitness

Travel & Cultural Exploration

Reading Books