


NURTAC SAFARLI

CONTACT

 +994503885636

 safarlinurtac@gmail.com

 www.linkedin.com/in/nurtacsafarli

 Baku, Azerbaijan

EDUCATION

BACHELOR OF SCIENCE IN ECONOMICS

AZERBAIJAN STATE UNIVERSITY OF ECONOMICS,
SABAH GROUPS
2020 - 2024

Fields studied: International Economics,
Financial Accounting, Digital
Economics, Marketing

SKILLS

Technical skills

Microsoft Word	Microsoft Excel
Microsoft Powerpoint	ORACLE IB
TELESCOPE	

Soft skills

Quick learner	Communication
Adaptability	Problem-solving
Creativity	Time Management

Language skills

Azerbaijani - Native and Bilingual Proficiency
English - Professional Working Proficiency
Russian - Limited Working Proficiency
Turkish - Native and Bilingual Proficiency

CERTIFICATES

Digital Marketing Course - March 2025

PROFILE

I am a dedicated individual who can multitask and collaborate well with others, as well as someone who works well under pressure and exudes positivity.

WORK EXPERIENCE

SHOP MANAGER

DJEVA STUDIO

Oct 2023 - Sep 2024

- Managed day-to-day operations, ensuring high-quality customer service
- Managed customer relations, including addressing inquiries, resolving complaints, and ensuring satisfaction
- Led a team of staff, providing performance feedback to ensure efficient operations
- Handled administrative tasks such as bookkeeping, budgeting, and preparing sales reports
- Managed inventory, ensuring proper stock levels
- Conducted market research to stay informed about trends

CUSTOMER SERVICES INTERN

INTERNATIONAL BANK OF AZERBAIJAN

Dec 2022 - Mar 2023

- Provided exceptional customer service, assisting clients with their banking needs, including account inquiries, transactions, and service requests.
- Educated clients on various bank products and services, helping them make informed decisions about accounts, loans, and investment options.
- Helped customers with account setup, guiding online banking tools, mobile apps, and ATM services.
- Supported senior staff with administrative tasks such as handling internal banking procedures.

ENGLISH CONVERSATION TEACHER

EGE COURSES

Feb 2022 - May 2022