

# Training Course Catalog & Syllabi (v1.0)

**Company:** Inspection Systems Direct LLC (ISD-C)

**Brand:** SCINGULAR®

**Program:** SCINGULAR Workforce Training & Compliance Framework

**Classification:** Proprietary & Confidential — Internal Use Only

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## Course 1 — Core Orientation Training

**Audience:** All personnel

**Duration:** ~2 hours

**Deadline:** Within 7 calendar days of start date

**Modules:**

- Company mission, vision, values
- Org structure & reporting
- Workplace conduct & ethics
- Safety & emergency procedures

**Assessment:** Quiz (Pass ≥ 85%)

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## Course 2 — Security & Data Protection

**Audience:** All personnel with data/system access

**Duration:** ~2.5 hours

**Deadline:** Within 14 calendar days of start date

**Renewal:** Annual

**Modules:**

- Data classification & handling
- Confidentiality obligations
- Cyber hygiene (phishing, credentials, device security)
- Incident reporting & escalation

**Assessment:** Scenario-based evaluation

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## Course 3 — Role-Specific Technical Training

**Audience:** Role-dependent

**Duration:** Variable

**Deadline:** Within 30 calendar days of start date

**Modules:**

- Required tools & platforms
- SOPs and workflows
- Documentation and quality standards
- Role-specific compliance requirements

**Assessment:** Practical demo or manager sign-off

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## Course 4 — Compliance & Legal Awareness

**Audience:** All personnel

**Duration:** ~1.5 hours

**Deadline:** Within 30 calendar days of start date

**Renewal:** Annual or upon policy revision

**Modules:**

- Intellectual property ownership and protection
- Conflicts of interest
- Code of conduct acknowledgment
- Regulatory exposure awareness

**Assessment:** Acknowledgment + quiz